

## Official Administrator and Executive Expense Report

**Name** Dr. Francois Belanger  
**Title** Vice President & Medical Director, Central & Southern Alberta  
**Location** Calgary  
 Expenses submitted during the month of January 2014

Travel (1)										
Date	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jan-14	P-Card	Various Meetings	1,289			1,108	2,397			
Jan-14	Expense Claim	Meetings		30		367	397			
<b>Total</b>			\$ 1,289	\$ 30	\$ -	\$ 1,475	\$ 2,794	\$ -	\$ -	\$ -

**Total for the Month** \$ 2,794

Maximum meal expense claimed in the month \$ 21  
 Maximum daily hotel rate claimed in the month \$ -  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

**Instruction:**

- Attached ALL original detailed receipts and supporting documents in the same order as it appears on this statement
- Cardholder AND Approver's signatures required where indicated below

BELANGER, FRANCOIS	SOUTH, MEDICAL DIRECTOR &	Billing Reporting Period	20/01/2014
Cardholder's Name	Cardholder's Position/Title		
OFFICE OF THE CMO	SOUTHPORT	Total Statement Amount	\$2,397.03
Cardholder's Dept	Cardholder's Site/Location		
FRANCOIS.BELANGER@ALBERTAHEALTHSERVICES.CA		Last 6 digits of the P-Card #	[REDACTED]
Cardholder's e-mail address			

**Statement of Transactions**

Transaction Date	Trans ID	Merchant Name & Description	Trans Original Amount	Currency	Trans Amount	GST	Freight	Description
20/12/2013	338184785	THE CALGARY AIRPORT AU. AUTOMOBILE PARKING LOTS AND	25.20	CAD	25.20	✓	00	Dec 20 AB Advisory Co On Health Technologies - Parking YEG
23/12/2013	338369459	YELLOW CAB LIMOUSINES AND TAXICABS	72.00	CAD	72.00	✓	3.43	Dec 4 Standing Co on Public Accounts Tax SSP-YEG
23/12/2013	338369460	YELLOW CAB LIMOUSINES AND TAXICABS	72.00	CAD	72.00	✓	3.43	Dec 10 ELT meeting Tax YEG-SSP
23/12/2013	338369461	YELLOW CAB LIMOUSINES AND TAXICABS	72.00	CAD	72.00	✓	3.43	Dec 12 AMA Board meeting/dinner Tax YEG-SSP
23/12/2013	338369462	YELLOW CAB LIMOUSINES AND TAXICABS	72.00	CAD	72.00	✓	3.43	Dec 12 AMA Board meeting/dinner Tax Sulfon Place to YEG
23/12/2013	338369463	YELLOW CAB LIMOUSINES AND TAXICABS	72.00	CAD	72.00	✓	3.43	Dec 3 Standing Co on Public Accounts Tax YEG-Westin
23/12/2013	338369464	YELLOW CAB LIMOUSINES AND TAXICABS	72.00	CAD	72.00	✓	3.43	Dec 10 ELT meeting Tax SSP-YEG
23/12/2013	338369465	YELLOW CAB LIMOUSINES AND TAXICABS	72.00	CAD	72.00	✓	3.43	Nov 26 ELT meeting Tax SSP-YEG
23/12/2013	338369466	YELLOW CAB LIMOUSINES AND TAXICABS	72.00	CAD	72.00	✓	3.43	Nov 19 ELT meeting Tax SSP-YEG
23/12/2013	338369467	YELLOW CAB LIMOUSINES AND TAXICABS	72.00	CAD	72.00	✓	3.43	Nov 26 ELT meeting Tax YEG-SSP
23/12/2013	338369468	YELLOW CAB LIMOUSINES AND TAXICABS	72.00	CAD	72.00	✓	3.43	Nov 16 ELT meeting Tax YEG-SSP
30/12/2013	338636943	AIR CAN 0142129155256 AIR CANADA	226.93	CAD	226.93	✓	00	Jan 7 ELT meeting AC flight cancelled due to weather (credit to follow) Drive to Edmonton
30/12/2013	338636944	AIR CAN 0142129155256 AIR CANADA	200.68	CAD	200.68	✓	00	Jan 7 ELT meeting AC flight cancelled due to weather in am (credit to follow) Drive to Edmonton
30/12/2013	338636945	AIR CAN 0142129155256 AIR CANADA	18.90	CAD	18.90	✓	00	Jan 7 ELT meeting YEG-YYC (seat selection) AC flight cancelled (weather in AM)
07/01/2014	339153678	IMPARK00020256U, AUTOMOBILE PARKING LOTS AND GARAGES	18.00	CAD	18.00	✓	00	Jan 7 ELT meeting Parking in Edmonton
07/01/2014	339442651	THE CALGARY AIRPORT AU. AUTOMOBILE PARKING LOTS AND	10.50	CAD	10.50	✓	00	Jan 7 ELT meeting Parking at YYC flight cancelled Drive to YEG
09/01/2014	339442649	AIR CAN 0142129563405 AIR CANADA	205.93	CAD	205.93	✓	00	Jan 14 ELT meeting YYC-YEG
09/01/2014	339442650	AIR CAN 0142129563405 AIR CANADA	200.68	CAD	200.68	✓	00	Jan 14 ELT meeting YEG-YYC
09/01/2014	339728152	AIR CAN 0142129563405 AIR CANADA	18.90	CAD	18.90	✓	00	Jan 14 ELT meeting YYC-YEG (seat selection)
09/01/2014	339728193	AIR CAN 0142129563405 AIR CANADA	18.90	CAD	18.90	✓	00	Jan 14 ELT meeting YEG-YYC (seat selection)
13/01/2014	339830680	AIR CAN 0142129765982 AIR CANADA	176.53	CAD	176.53	✓	00	Jan 20 ELT meeting YYC-YEG
13/01/2014	339830881	AIR CAN 0142129765982 AIR CANADA	221.68	CAD	221.68	✓	00	Jan 20 ELT meeting YEG-YYC
13/01/2014	339946740	THE CALGARY AIRPORT AU. AUTOMOBILE PARKING LOTS AND	21.00	CAD	21.00	✓	00	Jan 13 Executive SCN Core Co meeting at the Delta Airport Parking at YYC



Alberta Health  
Services

P-Card  
details Online ®  
Cardholder Statement Report

24	14/01/2014	040137604	THE CALGARY AIRPORT AU AUTOMOBILE PARKING LOTS AND	25.20	CAD	25.20	00	00Jan 14 ELT meeting Parking at YYC
25	17/01/2014	040309163	YELLOW CAB, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	00Dec 29 AB Advisory Co on Health Technologies Taxi YEG to Telus Plaza
26	17/01/2014	040509164	YELLOW CAB, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	00Jan 14 ELT meeting Taxi YEG-SSP
27	17/01/2014	040309165	YELLOW CAB, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	00Dec 29 AB Advisory Co on Health Technologies Taxi Telus Plaza-rEG
28	17/01/2014	040309166	YELLOW CAB, LIMOUSINES AND TAXICABS	72.00	CAD	72.00	3.43	00Jan 14 ELT meeting Taxi SSP-YEG

✓  
Approved on-line  
pfs

<b>Signatures</b>		
<b>Cardholder Designate (if Applicable)</b> By signing this statement <ul style="list-style-type: none"> <li>I hereby certify that I have reviewed and reconciled this statement in BMO Online to the best of my ability in accordance to AHS Corporate Policies Program User Guide and Training. I have allocated the transaction(s) to the proper cost centre</li> </ul>		
<u>Diane Beaulieu Bishop</u> <small>Name of Cardholder Designate</small> <u>[Signature]</u> <small>Signature of Cardholder Designate</small>	<u>Exec Adm Coord -</u> <small>Cardholder Designate Position/Title</small> <u>Jan 27/14</u> <small>Date of Signature</small>	
<b>Cardholder</b> By signing this statement <ul style="list-style-type: none"> <li>I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.</li> <li>I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization. A personal cheque for any personal expenses inadvertently charged is attached.</li> <li>I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.</li> </ul>		
<u>BELANGER, FRANCOIS</u> <small>Name of Cardholder</small> <u>[Signature]</u> <small>Signature of Cardholder</small>	<u>SOUTH, MEDICAL DIRECTOR &amp;</u> <small>Cardholder Position/Title</small> <u>Jan 29 2014</u> <small>Date of Signature</small>	
<b>Approver Designate (if Applicable)</b> By signing this statement <ul style="list-style-type: none"> <li>I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.</li> <li>I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained.</li> <li>I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.</li> </ul>		
<u>Susan Pest</u> <small>Name of Approver Designate</small> <u>[Signature]</u> <small>Signature of Approver Designate</small>	<u>Executive Assistant</u> <small>Approver Designate Position/Title</small> <u>Feb. 3, 2014</u> <small>Date of Signature</small>	
<b>Approver</b> By signing this statement <ul style="list-style-type: none"> <li>I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.</li> <li>I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained.</li> <li>I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided.</li> </ul>		
<u>Deborah Rhodes</u> <small>Name of Approver</small> <u>[Signature]</u> <small>Signature of Approver</small>	<u>Acting VP Corp Serv. &amp; CFO</u> <small>Approver Position/Title</small> <u>Feb. 4/14</u> <small>Date of Signature</small>	
<b>Submit approved statement with attachments to Accounts Payable:</b>		
<b>Attach:</b> <ul style="list-style-type: none"> <li>Original (or scanned) itemized receipts with documented business reasons including names of participants where required</li> <li>Signed Cardholder Statement Report (or copies of electronic signatures if signatures are not on report) And where applicable</li> <li>Copies of pre-approvals for travel</li> <li>Personal cheque payable to "Alberta Health Services"</li> <li>Return, refund and/or credit receipts</li> <li>Disputes letter</li> <li>Business reasons for travel require detailed descriptions - include where travelled to, who attended (if meal), why travel was necessary and detailed explanation of reason</li> </ul>	<b>Address:</b> Alberta Health Services Accounts Payable 7th Street Plaza 10th Floor North Tower, 10030-107 Street Edmonton, AB T5J 3E4	
<b>Accounts Payable only:</b>		
Reference # _____	Reviewed by _____	Date: _____

①

The Calgary Airport Authority  
GST No R122556194

\*ReceiptClearing.Header\*

Transaction Id: [REDACTED]  
Ticket Nr: [REDACTED]  
Transaction Type: Clear  
Date/Time: 12/20/2013 7:08 PM  
[REDACTED]  
Amount: \$25.20  
Status: \*Clearing.Successful\*

Approved - Thank you!

The Calgary Airport Authority  
GST No R122556194

Transaction Id: [REDACTED]  
Transaction Date: 20/12/2013 19:06  
Ticket Nr: [REDACTED]

Transient Parker	\$ 25.20
Total:	\$ 25.20
Discounts	\$ 0.00
Balance Due:	\$ 25.20
GST	\$ 1.20
Credit Card	\$ 25.20
Change	\$ 0.00

②

10 "The Preferred Choice"

☐ "The Preferred Choice."

③



⑤

D "The Preferred Choice"

# O...The Preferred Choice

4

"The Preferred Choice"

CHARGE TO:

ACCOUNT NO.

[REDACTED]

01/18.

**YELLOW CAB** (780) 462-3456

**PRESTIGE CABS** (780) 462-4444

ADMINISTRATION (780) 462-8500

GST # 156403670

GST #

FROM

SSP

TO

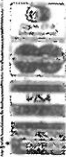
Airport

PRINT NAME

CUSTOMER'S SIGNATURE

X DR. FRANCIS BELANGER

TIME	DATE	DAY	MO	YR
13:30	26	11	13	



FARE	
TAX	
GRATUITY	
TOTAL	72.00

MERCHANT COPY

THE ISSUER OF THE CARD IDENTIFIED ON THIS ITEM IS AUTHORIZED TO PAY THE AMOUNT SHOWN AS TOTAL UPON PROPER PRESENTATION. I PROMISE TO PAY SUCH TOTAL TOGETHER WITH ANY OTHER CHARGES DUE THEREON SUBJECT TO AND IN ACCORDANCE WITH THE AGREEMENT COVERING THE USE OF SUCH CARD.

November 26, 2013  
Executive Leadership Team meeting  
Taxi SSP to YEG

(8)

"The Preferred Choice"

CHARGE TO:

ACCOUNT NO.

[REDACTED]

01/18.

**YELLOW CAB** (780) 462-3456

**PRESTIGE CABS** (780) 462-4444

ADMINISTRATION (780) 462-8500

GST # 156403670

GST #

FROM

Airport  
Westin

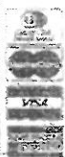
TO

PRINT NAME

CUSTOMER'S SIGNATURE

X DR. FRANCIS BELANGER

TIME	DATE	DAY	MO	YR
20:53	03	12	13	



FARE	
TAX	
GRATUITY	
TOTAL	72.00

MERCHANT COPY

THE ISSUER OF THE CARD IDENTIFIED ON THIS ITEM IS AUTHORIZED TO PAY THE AMOUNT SHOWN AS TOTAL UPON PROPER PRESENTATION. I PROMISE TO PAY SUCH TOTAL TOGETHER WITH ANY OTHER CHARGES DUE THEREON SUBJECT TO AND IN ACCORDANCE WITH THE AGREEMENT COVERING THE USE OF SUCH CARD.

December 3, 2013  
Standing Co on Public Accounts (Dec 4, 13)  
Taxi YEG to Westin Hotel

(6)

"The Preferred Choice"

CHARGE TO:

ACCOUNT NO.

[REDACTED]

01/18.

**YELLOW CAB** (780) 462-3456

**PRESTIGE CABS** (780) 462-4444

ADMINISTRATION (780) 462-8500

GST # 156403670

GST #

FROM

SSP

TO

Airport

PRINT NAME

DR. BELANGER, B. (HUSBAND), L. (WIFE)

CUSTOMER'S SIGNATURE

X DR. FRANCIS BELANGER

TIME	DATE	DAY	MO	YR
16:00	10	12	13	



FARE	
TAX	
GRATUITY	
TOTAL	72.00

MERCHANT COPY

THE ISSUER OF THE CARD IDENTIFIED ON THIS ITEM IS AUTHORIZED TO PAY THE AMOUNT SHOWN AS TOTAL UPON PROPER PRESENTATION. I PROMISE TO PAY SUCH TOTAL TOGETHER WITH ANY OTHER CHARGES DUE THEREON SUBJECT TO AND IN ACCORDANCE WITH THE AGREEMENT COVERING THE USE OF SUCH CARD.

December 10, 2013  
Executive Leadership Team meeting  
Taxi SSP to YEG

(7)



"The Preferred Choice"

CHARGE TO:

ACCOUNT NO.

01/18.

**YELLOW CAB** (780) 462-3456

**PRESTIGE CABS** (780) 462-4444

ADMINISTRATION (780) 465-5000

GST # 100408070

G.S.T.#

FROM

SSP

TO

Airport.

PRINT NAME

DR. BELANGER, HS. HUBAND.

CUSTOMER'S SIGNATURE

X DR. F. BELANGER.

AUTH. NO.	DRIVER	UNIT NO.
	TJ	815
TIME	DAY	MO.
16:15	19	11
	VR	13



FARE	
NTL	
GRATUITY	
TOTAL	72.00

MERCHANT COPY

THE ISSUER OF THE CARD IDENTIFIED ON THIS ITEM IS AUTHORIZED TO PAY THE AMOUNT SHOWN AS TOTAL UPON PROPER PRESENTATION. I PROMISE TO PAY SUCH TOTAL TOGETHER WITH ANY OTHER CHARGES DUE THEREON SUBJECT TO AND IN ACCORDANCE WITH THE AGREEMENT COVERING THE USE OF SUCH CARD.

November 19, 2013  
Executive Leadership Team meeting  
Taxi SSP to YEG

9

"The Preferred Choice"

CHARGE TO:

ACCOUNT NO.

01/18.

**YELLOW CAB** (780) 462-3456

**PRESTIGE CABS** (780) 462-4444

ADMINISTRATION (780) 465-5000

GST # 100408070

G.S.T.#

FROM

Airport.

TO

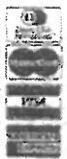
SSP.

PRINT NAME

CUSTOMER'S SIGNATURE

X DR. F. BELANGER.

AUTH. NO.	DRIVER	UNIT NO.
	TJ	815
TIME	DAY	MO.
06:52	19	11
	VR	13



FARE	
NTL	
GRATUITY	
TOTAL	72.00

MERCHANT COPY

THE ISSUER OF THE CARD IDENTIFIED ON THIS ITEM IS AUTHORIZED TO PAY THE AMOUNT SHOWN AS TOTAL UPON PROPER PRESENTATION. I PROMISE TO PAY SUCH TOTAL TOGETHER WITH ANY OTHER CHARGES DUE THEREON SUBJECT TO AND IN ACCORDANCE WITH THE AGREEMENT COVERING THE USE OF SUCH CARD.

November 19, 2013  
Executive Leadership Team meeting  
Taxi YEG to SSP

11

"The Preferred Choice"

CHARGE TO:

ACCOUNT NO.

01/18.

**YELLOW CAB** (780) 462-3456

**PRESTIGE CABS** (780) 462-4444

ADMINISTRATION (780) 465-5000

GST # 100408070

G.S.T.#

FROM

Airport

TO

SSP

PRINT NAME

CUSTOMER'S SIGNATURE

XDR. FRANCOIS BELANGER.

AUTH. NO.	DRIVER	UNIT NO.
	TJ	815
TIME	DAY	MO.
06:52	26	11
	VR	13



FARE	
NTL	
GRATUITY	
TOTAL	72.00

MERCHANT COPY

THE ISSUER OF THE CARD IDENTIFIED ON THIS ITEM IS AUTHORIZED TO PAY THE AMOUNT SHOWN AS TOTAL UPON PROPER PRESENTATION. I PROMISE TO PAY SUCH TOTAL TOGETHER WITH ANY OTHER CHARGES DUE THEREON SUBJECT TO AND IN ACCORDANCE WITH THE AGREEMENT COVERING THE USE OF SUCH CARD.

November 26, 2013  
Executive Leadership Team meeting  
Taxi YEG to SSP

10

**Diane Beauvais-Bishop**

January 7, 2014

Executive Leadership Team meeting

YYC to YEG - flight cancelled due to weather

Drove to Edmonton. Credit to follow

**From:** Air Canada [confirmation@aircanada.ca]  
**Sent:** December 30, 2013 1:29 PM  
**To:** Diane Beauvais-Bishop  
**Subject:** Air Canada - 07-Jan: Calgary - Edmonton (booking ref: [REDACTED]) - seat selected

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*








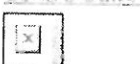
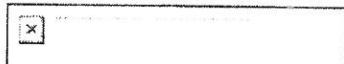
## Itinerary/Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.


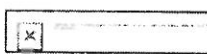


### Hotels in Edmonton

From (per night)	From (per night)	From (per night)	Why book your hotel stay at aircanada.com?
<b>\$238</b> CAD	<b>\$212</b> CAD	<b>\$199</b> CAD	<ul style="list-style-type: none"><li>* <b>Lowest price</b> guaranteed</li><li>* Great choice of hotels</li><li>* Aeroplan Mile offer exclusive to aircanada.com</li></ul>
			
<a href="#">The Sutton Place Hotel - Edmonton</a>	<a href="#">The Fairmont Hotel Macdonald</a>	<a href="#">Delta Edmonton Centre Suite Hotel</a>	
			

Hotels provided by VWTMS.



 **Need a car in Edmonton?** Great rates and additional Aeroplan Miles. 

### Booking Information

**Booking Reference:** [REDACTED]

#### Customer Care

Air Canada  
1-888-247-2262  
Flight Arrivals and Departures  
1-888-422-7533

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

#### Main Contact:

Mr Francois Belanger  
francois.belanger@albertahealthservices.ca  
Mobile: [REDACTED]  
Home: [REDACTED]  
Work: [REDACTED]

#### Online Services

**Manage** my booking online (view/change my booking; select seats\*).

**Select Seats**

**Maple Leaf Lounge | Meal Vouchers | On My Way**

**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** - check online if my flight is on time.  
**Check-in online** and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8170 <sup>1</sup>	Calgary (YYC) Tue 07-Jan 2014 06:00	Edmonton, Edmonton Int'l (YEG) Tue 07-Jan 2014 06:59	0	0hr59	DH3	Flex, W	

Operated by:

<sup>1</sup> Air Canada Express - Jazz

## Passenger Information

1: Mr Francois Belanger : Adult (16+), Ticket Number: [REDACTED]			
Air Canada -	[REDACTED]	Meal Preference :	None
Aeroplane :	[REDACTED]		
Payment Card:	[REDACTED]	Special Needs:	None
Seat Selection:	AC8170 7C		

## Purchase Summary

### Fare Summary

Passenger Type	Adult
<b>Air Transportation Charges</b>	
Departing Flight - Flex	167.00
<u>Surcharges</u>	12.00
<b>Taxes, Fees and Charges</b>	
<u>Canada Airport Improvement Fee</u>	30.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	10.81
<u>Air Travellers Security Charge (ATSC)</u>	7.12
Total airfare and taxes before options (per passenger)	226.93
Number of passengers	1
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$226.93</b>

## Payment Information

**Credit/Debit Card** [REDACTED] Amount paid: **\$226.93**

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$226.93 (Airfare - per ticket)

Ticket number(s): [REDACTED]

## Fare Rules

**Departing Flight** Calgary (YYC) To Edmonton (YEG) - Flex

- Changes:**

Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus

13+14

January 7, 2014  
Executive Leadership Team meeting  
YEG to YYC - flight cancelled due to weather in AM  
Drove to Calgary. Credit to follow

**Diane Beauvais-Bishop**

**From:** Air Canada [confirmation@aircanada.ca]  
**Sent:** December 30, 2013 1:33 PM  
**To:** Diane Beauvais-Bishop  
**Subject:** Air Canada - 07-Jan: Edmonton - Calgary (booking ref: [REDACTED]) - seat selected

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



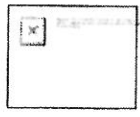

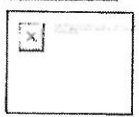
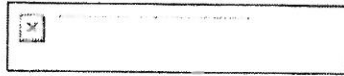
## Itinerary/Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



### Hotels in Calgary

From (per night)	From (per night)	From (per night)	Why book your hotel stay at aircanada.com?
<b>\$141</b> CAD	<b>\$179</b> CAD	<b>\$179</b> CAD	
 <b>Acclaim Hotel</b> Calgary Airport;	 <b>Deerfoot Inn &amp; Casino;</b>	 <b>BEST WESTERN PLUS Suites</b> Downtown;	<ul style="list-style-type: none"><li>▪ <b>Lowest price</b> guaranteed</li><li>▪ Great choice of hotels</li><li>▪ Aeroplan Mile offer exclusive to aircanada.com</li></ul> <div> Hotels provided by WWTMS.</div>



 **Need a car in Calgary?** Great rates and additional Aeroplan Miles. 

## Booking Information

**Booking Reference:** [REDACTED]

**Electronic Ticketing confirmed.** This is your official itinerary/receipt.

**Main Contact:**  
Mr Francois Belanger  
francois.belanger@albertahealthservices.ca  
Mobile: [REDACTED]  
Home: [REDACTED]  
Work: [REDACTED]

**Online Services**

**Manage** my booking online (view/change my booking; select seats\*).

**Select Seats**

**Maple Leaf Lounge | Meal Vouchers | On My Way**

**Alert me** of flight status changes directly to my mobile phone or email.

**Customer Care**  
Air Canada  
1-888-247-2262  
**Flight Arrivals and Departures**  
1-888-422-7533

**Flight Arrivals & Departures** - check online if my flight is on time.  
**Check-in online** and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8157 <sup>1</sup>	Edmonton, Edmonton Int'l (YEG) Tue 07-Jan 2014 18:00	Calgary (YYC) Tue 07-Jan 2014 18:53	0	0hr53	DH3	Tango, S	

Operated by:

<sup>1</sup> Air Canada Express - Jazz

## Passenger Information

1: Mr Francois Belanger : Adult (16+), Ticket Number: [REDACTED]			
Air Canada - Aeroplane :	[REDACTED]	Meal Preference :	None
Payment Card:	[REDACTED]	Special Needs:	None
Seat Selection:	AC8157 5D Paid		

## Purchase Summary

### Fare Summary

Passenger Type	Adult
<b>Air Transportation Charges</b>	
Departing Flight - <u>Tango</u>	147.00
<u>Surcharges</u>	12.00
<b>Taxes, Fees and Charges</b>	
<u>Canada Airport Improvement Fee</u>	25.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	9.56
<u>Air Travellers Security Charge (ATSC)</u>	7.12
Total airfare and taxes before options (per passenger)	200.68

13

### Options

Departing Flight - <u>Tango</u>	
<input checked="" type="checkbox"/> Advance Seat Selection	18.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.90
Total airfare, taxes and options (per passenger)	219.58
Number of passengers	1
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$219.58</b>

14

## Payment Information

**Credit/Debit Card** [REDACTED] - Amount paid: **\$219.58**

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$200.68 (Airfare - per ticket)

Air Canada: \$18.90 (Advance Seat Selection - per ticket)

Ticket number(s) [REDACTED]

(15)

January 7, 2014  
Executive Leadership Team meeting  
Parking in Edmonton.

PLACE FACE UP ON DASH  
IMPARK LOT 256  
NO IN AND OUT PRIVILEGES

Expiration Date/Time

06:00 PM  
JAN 07, 2014

Purchase Date/Time: 06:37am Jan 07, 2014  
Total Parking: \$17.14  
Total gst: \$0.86  
Total Due: \$18.00  
Total Paid: \$18.00  
Ticket #: [REDACTED]  
SN #: [REDACTED]  
Setting: Lot 256  
Mach Name: Meter 1

Rate: \$18.00-EarlyBird  
Payment Type: Card

Card [REDACTED] MasterCard

Auth #: [REDACTED]

GST #667315638RT001

-----  
**RECEIPT**

IMPARK LOT 256  
NO IN AND OUT PRIVILEGES  
Expiration Date/Time: 06:00pm Jan 07, 2014  
Purchase Date/Time: 06:37am Jan 07, 2014  
Total Parking: \$17.14  
Total gst: \$0.86  
Total Due: \$18.00  
Total Paid: \$18.00  
Ticket #: [REDACTED]  
Setting: Lot 256  
Mach Name: Meter 1

Rate: \$18.00-EarlyBird  
Payment Type: Card

Card [REDACTED] MasterCard

Auth #: [REDACTED]



(16)

January 7, 2014

Executive Leadership Team meeting

Parking at YYC - flight cancelled.

Drove to Edmonton

RECEIPT  
GST NO. R122556194

EXIT No. AS  
IN: 01/07/14 05:02  
OUT: 01/07/14 05:37  
DURATION: 0 00: 35  
PAID: \$ 10.50  
TAX INCLUDED:  
MASTERCARD

REF. [REDACTED]  
THANK YOU FOR  
YOUR VISIT

Calgary International Airport Parkade

17+19

**Diane Beauvais-Bishop**

January 14, 2014  
Executive Leadership Team meeting  
YYC to YEG + seat selection

**From:** Air Canada [confirmation@aircanada.ca]  
**Sent:** January 09, 2014 1:40 PM  
**To:** Diane Beauvais-Bishop  
**Subject:** Air Canada - 14-Jan: Calgary - Edmonton (booking ref: [REDACTED]) - seat selected

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary/Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check-in kiosk.



Hotels in Edmonton

From (per night)	From (per night)	From (per night)	Why book your hotel stay at aircanada.com?
<b>\$238</b> CAD  <a href="#">The Sutton Place Hotel - Edmonton</a> 	<b>\$349</b> CAD  <a href="#">The Fairmont Hotel Macdonald</a> 	<b>\$224</b> CAD  <a href="#">Delta Edmonton Centre Suite Hotel</a> 	<ul style="list-style-type: none"> <li>• <b>Lowest price</b> guaranteed</li> <li>• Great choice of hotels</li> <li>• Aeroplan Mile offer exclusive to aircanada.com</li> </ul> <div> </div> <p>Hotels provided by WWTMS.</p>



**Need a car in Edmonton?** Great rates and additional Aeroplan Miles. [REDACTED]

## Booking Information

<b>Booking Reference:</b> [REDACTED]	<b>Customer Care</b> Air Canada 1-888-247-2262 <b>Flight Arrivals and Departures</b> 1-888-422-7533
<b>Electronic Ticketing confirmed. This is your official itinerary/receipt.</b> <b>Main Contact:</b> Mr Francois Belanger francois.belanger@albertahealthservices.ca Mobile: [REDACTED] Home: [REDACTED] Work: [REDACTED]	
<b>Online Services</b> <a href="#">Manage</a> my booking online (view/change my booking; select seats*). <a href="#">Select Seats</a> <a href="#">Maple Leaf Lounge</a>   <a href="#">Meal Vouchers</a>   <a href="#">On My Way</a> <b>Alert me</b> of flight status changes directly to my mobile phone or email.	

**Flight Arrivals & Departures** - check online if my flight is on time.  
**Check-in online** and print my boarding pass.

\* Can my booking be changed online?

### Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8170 <sup>1</sup>	Calgary (YYC) Tue 14-Jan 2014 06:00	Edmonton, Edmonton Int'l (YEG) Tue 14-Jan 2014 06:59	0	0hr59	DH3	Tango, S	

Operated by:

<sup>1</sup> Air Canada Express - Jazz

### Passenger Information

1: Mr Francois Belanger : Adult (16+), Ticket Number: [REDACTED]	
Air Canada - [REDACTED]	Meal Preference : None
Aeroplan : [REDACTED]	
Payment Card: [REDACTED]	Special Needs: None
Seat Selection: AC8170 3C Paid	

### Purchase Summary

#### Fare Summary

Passenger Type	Adult
<b>Air Transportation Charges</b>	
Departing Flight - Tango	147.00
Surcharges	12.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	30.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	9.81
Air Travellers Security Charge (ATSC)	7.12
Total airfare and taxes before options (per passenger)	205.93

#### Options

Departing Flight - Tango	
<input checked="" type="checkbox"/> Advance Seat Selection	18.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.90
Total airfare, taxes and options (per passenger)	224.83
Number of passengers	1
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$224.83</b>

### Payment Information

**Credit/Debit Card** [REDACTED] - Amount paid: **\$224.83**

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$205.93 (Airfare - per ticket)

Air Canada: \$18.90 (Advance Seat Selection - per ticket)

Ticket number(s): [REDACTED]

18+20

**Diane Beauvais-Bishop**

January 14, 2014

Executive Leadership Team meeting  
YEG to YYC + seat selection

**From:** Air Canada [confirmation@aircanada.ca]  
**Sent:** January 09, 2014 1:44 PM  
**To:** Diane Beauvais-Bishop  
**Subject:** Air Canada - 14-Jan: Edmonton - Calgary (booking ref: [REDACTED]) - seat selected

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*







## Itinerary/Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check-in kiosk.



### Hotels in Calgary

From (per night)	From (per night)	From (per night)	Why book your hotel stay at aircanada.com?
<b>\$133</b> CAD	<b>\$179</b> CAD	<b>\$189</b> CAD	<ul style="list-style-type: none"><li>• <b>Lowest price</b> guaranteed</li><li>• Great choice of hotels</li><li>• Aeroplan Mile offer exclusive to aircanada.com</li></ul>
 <u>Acclaim Hotel</u> Calgary Airport:	 <u>Deerfoot Inn &amp; Casino:</u>	 <u>Sandman Hotel</u> Calgary City Centre:	 Hotels provided by WWTMS



 **Need a car in Calgary?** Great rates and additional Aeroplan Miles. 

## Booking Information

Booking Reference: [REDACTED]

Electronic Ticketing confirmed. This is your official itinerary/receipt.

**Main Contact:**

Mr Francois Belanger  
francois.belanger@albertahealthservices.ca  
Mobile: [REDACTED]  
Home: [REDACTED]  
Work: [REDACTED]

**Online Services**

**Manage** my booking online (view/change my booking; select seats).

**Select Seats**

**Maple Leaf Lounge | Meal Vouchers | On My Way**

**Alert me** of flight status changes directly to my mobile phone or email.

**Customer Care**

Air Canada  
1-888-247-2262  
Flight Arrivals and Departures  
1-888-422-7533

**Flight Arrivals & Departures** - check online if my flight is on time.

**Check-in online** and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8157 <sup>1</sup>	Edmonton, Edmonton Int'l (YEG) Tue 14-Jan 2014 18:00	Calgary (YYC) Tue 14-Jan 2014 18:53	0	0hr53	DH3	Tango, S	

Operated by:

Air Canada Express - Jazz

## Passenger Information

1: Mr Francois Belanger - Adult (16+), Ticket Number: [REDACTED]	
Air Canada - Aeroplan: [REDACTED]	Meal Preference: <b>None</b>
Payment Card: [REDACTED]	Special Needs: <b>None</b>
Seat Selection: AC8157 4D Paid	

## Purchase Summary

### Fare Summary

Passenger Type	Adult
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### Air Transportation Charges

Departing Flight - Tango	147.00
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<u>Surcharges</u>	12.00
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### Taxes, Fees and Charges

<u>Canada Airport Improvement Fee</u>	25.00
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Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	9.56
--	------

<u>Air Travellers Security Charge (ATSC)</u>	7.12
--	------

Total airfare and taxes before options (per passenger)	200.68
--	--------

### Options

Departing Flight - Tango

<input checked="" type="checkbox"/> Advance Seat Selection	18.00
--	-------

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.90
--	------

Total airfare, taxes and options (per passenger)	219.58
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Number of passengers	1
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Travel Insurance (declined)	0.00
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<b>Grand Total - Canadian dollars</b>	<b>\$219.58</b>
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## Payment Information

**Credit/Debit Card** [REDACTED] Amount paid: **\$219.58**

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$200.68 (Airfare - per ticket)

Air Canada: \$18.90 (Advance Seat Selection - per ticket)

Ticket number(s): [REDACTED]

Diane Beauvais-Bishop

January 20, 2014  
Executive Leadership Team meeting  
YYC to YEG

From: Air Canada [confirmation@aircanada.ca]  
Sent: January 13, 2014 1:22 PM  
To: Diane Beauvais-Bishop  
Subject: Air Canada - 20-Jan: Calgary - Edmonton (booking ref: [REDACTED]) - seat selected

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check-in kiosk.



### Hotels in Edmonton

From (per night)	From (per night)	From (per night)	Why book your hotel stay at aircanada.com?
<b>\$246</b> CAD	<b>\$259</b> CAD	<b>\$107</b> CAD	<ul style="list-style-type: none"><li>▪ <b>Lowest price</b> guaranteed</li><li>▪ Great choice of hotels</li><li>▪ Aeroplan Mile offer exclusive to aircanada.com</li></ul>
<a href="#">The Fairmont Hotel Macdonald</a>	<a href="#">Delta Edmonton Centre Suite Hotel</a>	<a href="#">Comfort Inn &amp; Suites</a>	

Hotels provided by WWTMS.



**Need a car in Edmonton?** Great rates and additional Aeroplan Miles.

## Booking Information

Booking Reference: [REDACTED]

Electronic Ticketing confirmed. This is your official itinerary/receipt.

### Main Contact:

Mr Francis Belanger  
francis.belanger@albertahealthservices.ca  
Mobile: [REDACTED]  
Home: [REDACTED]  
Work: [REDACTED]

### Online Services

**Manage** my booking online (view/change my booking; select seats\*)

**Select Seats**

**Maple Leaf Lounge | Meal Vouchers | On My Way**

**Alert me** of flight status changes directly to my mobile phone or email.

### Customer Care

Air Canada  
1-888-247-2262  
Flight Arrivals and Departures  
1-888-422-7533



**Flight Arrivals & Departures** - check online if my flight is on time.

**Check-in online** and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8170 <sup>1</sup>	Calgary (YYC) Mon 20-Jan 2014 06:00	Edmonton, Edmonton Int'l (YEG) Mon 20-Jan 2014 06:59	0	0hr59	DH3	Flex, G	

Operated by:

<sup>1</sup> Air Canada Express - Jazz

## Passenger Information

1: Mr Francois Belanger : Adult (16+), Ticket Number: [REDACTED]			
Air Canada :	[REDACTED]	Meal Preference :	None
Aeroplan :	[REDACTED]		
Payment Card:	[REDACTED]	Special Needs:	None
Seat Selection:	[REDACTED]		

## Purchase Summary

### Fare Summary

Passenger Type	Adult
<b>Air Transportation Charges</b>	
Departing Flight - Flex	119.00
Surcharges	12.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	30.00
Canada Goods and Services Tax (GST/HST #10099-2287 RT0001)	8.41
Air Travellers Security Charge (ATSC)	7.12
Total airfare and taxes before options (per passenger)	176.53
Number of passengers	1
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$176.53</b>

## Payment Information

**Credit/Debit Card** [REDACTED] - Amount paid: **\$176.53**

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$176.53 (Airfare - per ticket)

Ticket number(s): [REDACTED]

## Fare Rules

**Departing Flight** Calgary (YYC) To Edmonton (YEG) - Flex

- Changes:**

- Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus

January 20, 2014  
Executive Leadership Team meeting  
YEG to YYC

**Diane Beauvais-Bishop**

**From:** Air Canada [confirmation@aircanada.ca]  
**Sent:** January 13, 2014 1:28 PM  
**To:** Diane Beauvais-Bishop  
**Subject:** Air Canada - 21-Jan: Edmonton - Calgary (booking ref: [REDACTED]) - seat selected

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary/Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



### Hotels in Calgary

From (per night)	From (per night)	From (per night)	Why book your hotel stay at aircanada.com?
<b>\$149</b> CAD  <b>Acclaim Hotel</b> Calgary Airport	<b>\$179</b> CAD  <b>Sandman Hotel</b> Calgary City Centre	<b>\$179</b> CAD  <b>Deerfoot Inn &amp; Casino</b>	<ul style="list-style-type: none"> <li>Lowest price guaranteed</li> <li>Great choice of hotels</li> <li>Aeroplan Mile offer exclusive to aircanada.com</li> </ul>

Hotels provided by WWTMS.



**Need a car in Calgary?** Great rates and additional Aeroplan Miles.

## Booking Information

<b>Booking Reference:</b> [REDACTED]	<b>Customer Care</b> Air Canada 1-888-247-2262 <b>Flight Arrivals and Departures</b> 1-888-422-7533
<b>Electronic Ticketing confirmed. This is your official itinerary/receipt.</b> <b>Main Contact:</b> Mr. Francois Belanger francois.belanger@albertahealthservices.ca Mobile: [REDACTED] Home: [REDACTED] Work: [REDACTED] Online: [REDACTED]	
<b>Manage my booking online</b> (view/change my booking; select seats*). <b>Select Seats</b> <b>Maple Leaf Lounge   Meal Vouchers   On My Way</b> <b>Alert me</b> of flight status changes directly to my mobile phone or email.	

**Flight Arrivals & Departures** - check online if my flight is on time.  
**Check-in online** and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8157 <sup>1</sup>	Edmonton, Edmonton Int'l (YEG) Tue 21-Jan 2014 18:00	Calgary (YYC) Tue 21-Jan 2014 18:53	0	0hr53	DH3	Flex, W	

Operated by:

<sup>1</sup> Air Canada Express - Jazz

## Passenger Information

1: Mr Francois Belanger : Adult (16+), Ticket Number: [REDACTED]			
Air Canada - Aeroplan :	[REDACTED]	Meal Preference :	None
Payment Card:	[REDACTED]	Special Needs:	None
Seat Selection:	AC8157 3C		

## Purchase Summary

### Fare Summary

Passenger Type	Adult
<b>Air Transportation Charges</b>	
Departing Flight - Flex	167.00
Surcharges	12.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	25.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	10.56
Air Travellers Security Charge (ATSC)	7.12
Total airfare and taxes before options (per passenger)	221.68
Number of passengers	1
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$221.68</b>

### Payment Information

Credit/Debit Card [REDACTED] - Amount paid: \$221.68

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$221.68 (Airfare - per ticket)

Ticket number(s): [REDACTED]

## Fare Rules

**Departing Flight** Edmonton (YEG) To Calgary (YYC) - Flex

- **Changes:**

- Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus

(23)

January 13, 2014  
Executive SCN Core Co  
Parking at YYC

CALGARY AIRPORT  
AUTHORITY

STATION C54  
IN: 01/13/14 11:42  
OUT: 01/13/14 13:21  
PAID: \$ 21.00  
GST INCLUDED:  
GST NO. 122556194  
MASTERCARD  
[REDACTED]

REF. 5  
YOU HAVE 15 MIN  
TO EXIT  
THANK YOU FOR  
YOUR VISIT

(24)

RECEIPT  
GST NO. R122556194

January 14, 2014  
Executive Leadership Team meeting  
Parking at YYC

EXIT NO. A2  
IN: 01/14/14 04:57  
OUT: 01/14/14 19:59  
DURATION: 0 15: 02  
PAID: \$ 25.20  
(GST INCLUDED)  
MASTERCARD

REF. 51  
THANK YOU FOR  
YOUR VISIT

Calgary International Airport Parkade

December 20, 2013  
Alberta Advisory Co on Health Technologies  
Taxi YEG to Telus Plaza

25

CHARGE TO: ACCOUNT NO.

01/18

**YELLOW CAB** (780) 462-3456  
**PRESTIGE CABS** (780) 462-4444  
ADMINISTRATION (780) 465-8100

UNIT # 100403070

FROM: Airport  
TO: Telus Plaza

PRINT NAME

CUSTOMER'S SIGNATURE  
X DR. FRANCOIS BELANGER

THE ISSUER OF THE CARD IDENTIFIED ON THIS ITEM IS AUTHORIZED TO PAY THE AMOUNT SHOWN AS TOTAL UPON PROPER PRESENTATION. I PROMISE TO PAY SUCH TOTAL TOGETHER WITH ANY OTHER CHARGES DUE THEREON SUBJECT TO AND IN ACCORDANCE WITH THE AGREEMENT GOVERNING THE USE OF SUCH CARD.

TIME 06:59 DAY 20 MO 12 YR 13

FARE  
INTL.  
GRATUITY  
TOTAL 72.00

MERCHANT COPY

December 20, 2013  
Alberta Advisory Co on Health Technologies  
Taxi Telus Plaza to YEG

27

CHARGE TO: ACCOUNT NO.

01/18

**YELLOW CAB** (780) 462-3456  
**PRESTIGE CABS** (780) 462-4444  
ADMINISTRATION (780) 465-8100

UNIT # 100403070

FROM: Telus  
TO: Airport

PRINT NAME

CUSTOMER'S SIGNATURE  
X DR. FRANCOIS BELANGER

THE ISSUER OF THE CARD IDENTIFIED ON THIS ITEM IS AUTHORIZED TO PAY THE AMOUNT SHOWN AS TOTAL UPON PROPER PRESENTATION. I PROMISE TO PAY SUCH TOTAL TOGETHER WITH ANY OTHER CHARGES DUE THEREON SUBJECT TO AND IN ACCORDANCE WITH THE AGREEMENT GOVERNING THE USE OF SUCH CARD.

TIME 14:30 DAY 20 MO 12 YR 13

FARE  
INTL.  
GRATUITY  
TOTAL 72.00

MERCHANT COPY



January 14, 2014  
Executive Leadership Team meeting  
Taxi from SSP to YEG

**"The Preferred Choice"**

CHARGE TO: [REDACTED] ACCOUNT NO. [REDACTED]

01/18.

**YELLOW CAB** (780) 462-3456  
**PRESTIGE CABS** (780) 462-4444  
ADMINISTRATION (780) 465-0500

GST # 100403070

FROM: SSP  
TO: Airport

PRINT NAME: DR. BELANGER + MS. TURNER  
CUSTOMER'S SIGNATURE: X DR. FRANCOIS BELANGER

TIME: 16:30 DAY: 14 MO: 01 YR: 14

FARE: [REDACTED]  
INTL: [REDACTED]  
GRATUITY: [REDACTED]  
TOTAL: 72.00

THE ISSUER OF THE CARD IDENTIFIED ON THIS ITEM IS AUTHORIZED TO PAY THE AMOUNT SHOWN AS TOTAL UPON PROPER PRESENTATION. I PROMISE TO PAY SUCH TOTAL TOGETHER WITH ANY OTHER CHARGES DUE THEREON SUBJECT TO AND IN ACCORDANCE WITH THE AGREEMENT COVERING THE USE OF SUCH CARD.

MERCHANT COPY

January 14, 2014  
Executive Leadership Team meeting  
Taxi from YEG to SSP

**"The Preferred Choice"**

CHARGE TO: [REDACTED] ACCOUNT [REDACTED]

01/18.

**YELLOW CAB** (780) 462-3456  
**PRESTIGE CABS** (780) 462-4444  
ADMINISTRATION (780) 465-0500

GST # 100403070

FROM: Airport  
TO: SSP

PRINT NAME: DR. BELANGER + MS. TURNER  
CUSTOMER'S SIGNATURE: X DR. FRANCOIS BELANGER

TIME: 06:59 DAY: 14 MO: 01 YR: 14

FARE: [REDACTED]  
INTL: [REDACTED]  
GRATUITY: [REDACTED]  
TOTAL: 72.00

THE ISSUER OF THE CARD IDENTIFIED ON THIS ITEM IS AUTHORIZED TO PAY THE AMOUNT SHOWN AS TOTAL UPON PROPER PRESENTATION. I PROMISE TO PAY SUCH TOTAL TOGETHER WITH ANY OTHER CHARGES DUE THEREON SUBJECT TO AND IN ACCORDANCE WITH THE AGREEMENT COVERING THE USE OF SUCH CARD.

MERCHANT COPY

## TRAVEL, HOSPITALITY & WORKING SESSION EXPENSE CLAIM

SECTION A: EMPLOYEE DETAILS (for AHS Staff ONLY)									
<ul style="list-style-type: none"> <li>Enter employee # (old) and Employee # (E-People) if your payroll has migrated to the New E-People payroll system</li> <li>Indicate N/A in the Employee # (E-People) if your payroll has not migrated to the New E-People payroll system</li> <li>If you are a new employee and your payroll is E-People you will only have an Employee # (E-People)</li> </ul>						<b>Expense Date From:</b> 1-Jan-14 <b>To:</b> 31-Jan-14 <b>Travel Period from:</b> _____ <b>To:</b> _____ (if applicable) <b>Out-of-Province Travel</b>			
<b>Name:</b> Francois Belanger						<b>Position (Title):</b> VP, Medical Director Central & Southern Zone, Calgary ZA			
<b>Location:</b> Calgary, Southport		<b>Dept:</b> Medical Affairs		<b>DOFA Level:</b> _____ (if applicable)		<b>Union:</b> _____		<b>Business Phone #:</b> _____ <b>Ext:</b> _____	
<b>Employee # (E-People):</b> _____									
SECTION E: FINANCE CODING & TOTAL CLAIM									
<b>CAPITAL PROJECT CODING ONLY →</b>					<b>Project Number</b> _____		<b>Project Task Number</b> _____		
<b>Expenditure Organization</b> _____					<b>Expenditure Type</b> _____				
<b>Total - Section B: Travel - Pg 2</b>					<b>Total - Section C&amp;D: Other &amp; Foreign Expenses - Pg 3</b>				
Pg	Bal Unit	Location	Functional Centre (FC)	Total Expense	Bal Unit	Location	Functional Centre (FC)	Secondary/Expense	Total Expense
2A	101	0005	71105000002	\$397.09					
2B									
2C									
2D									
				<b>\$397.09</b>					
<b>NOTE:</b> This section auto fills from page 2A, 2B, 2C & 2D					<b>NOTE:</b> These fields do not automatically fill for Section C & D				
<b>SECTION F: AUTHORIZATION</b>									
<p>I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.</p> <p>I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization.</p> <p>I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided above.</p>									
<p>I, by signing this form, attest that I am compliant to all the above statements.</p> <p><b>Employee Signature:</b> <u>Francois Belanger</u> <b>Date:</b> <u>Feb 12/14</u></p>									
<p>I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.</p> <p>I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization.</p> <p>I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided above.</p>									
<p><b>Approved By (PRINT ONLY):</b> <u>Brenda Huband</u> <b>DOFA Level:</b> _____ <b>Position #:</b> _____ <b>Phone #:</b> _____ <b>Ext:</b> _____</p> <p><b>Signature:</b> _____ <b>Title:</b> <u>Interim President &amp; CEO Clin Operations</u> <b>Date:</b> _____</p>									
<p>I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.</p> <p>I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization.</p> <p>I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided above.</p>									
<p><b>Approved By (PRINT ONLY):</b> <u>Deborah Rhodes</u> <b>DOFA Level:</b> _____ <b>Position #:</b> _____ <b>Phone #:</b> _____ <b>Ext:</b> _____</p> <p><b>Signature:</b> <u>Deborah Rhodes</u> <b>Title:</b> <u>Acting CFO</u> <b>Date:</b> <u>Feb 12/14</u></p>									

Health and Personal information on this form is collected by AHS under the authority of section 20(b) of the Health Information Act (HIA) and sections 33(c) and 34(2) of the Freedom of Information and Protection of Privacy (FOIP) Act, respectively, for the purpose of administering AHS Procure to Pay program.

## EXPENSE CLAIM DETAILS

Enter Finance Coding

101 0005

71105000002

Emp # (E-People)

Page 2A

If expenses incurred are for **multiple FC's** please use pages 2B, 2C, 2D (after pg 3) as there should be one FC per page OR if more lines are required for the same FC use these additional pages. Enter total \$ amount on slip. **DO NOT** separate any taxes (eg. GST). Secondary/Expense codes are not required in this section as they are pre-determined by the system

## SECTION B: TRAVEL EXPENSES

**NOTE:** If expenses do not fall into these categories such as Hospitality, Working Session, Relocation, Continuing Education, Business Insurance go to SECTION C

Select from dropdown (column Prov) where expenses were incurred (Out of N America = Inter) Ensure separate lines are used for claim items that differ in Province: US and Out of North America

Completion of the "Cost Effective Method Used" Column is **REQUIRED**.

If you select "No" in this column,

Further Explanation is **REQUIRED** in the "Rationale is Required" section on this page

Date dd-mm-yy	Business Reason for Travel - Detailed Description  Required (include destination, who attended (if meal), why travel was necessary and detailed explanation of reason) A description of just "Meeting" will be returned for clarification	Prov, US, or Out of N.Amer where expenses incurred?	What is travel related to?	Cost Effective Method Used? Y/N	Meal (Allowance OR Receipt)				If amount being claimed is above the policy limit stated in Appendix "A" rationale is required			Rental Car/ Bus/LRT/ Parking / Fuel	Per Diem Allowance	Mileage (km)
					Meal Allowance		Meal with Receipt		Airfare	Hotel	Taxi			
					Meal Type with value	Allowance	Meal Type	with receipt						
7-Jan-14	Executive Leadership Team meeting - Calgary, Edmonton return	AB	Meeting	Yes										518.00
15-Jan-14	CLS Board meeting - SPTT - CLS office	AB	Meeting	Yes										18.00
16-Jan-14	ZMAC - Firth Calgary - SPTT	AB	Meeting	Yes										11.00
20-Jan-14	Medical Staff Bylaws meeting	AB	Meeting	Yes	D-\$20.75	\$20.75								
21-Jan-14	Executive Leadership Team meeting	AB	Meeting	Yes	B-\$9.20	\$9.20								
24-Jan-14	Interview with CTV at ACH - SPTT - ACH return	AB	Meeting	Yes										40.00
27-Jan-14	ZCDH meeting and meeting with a physician SPTT-FMC-Phys office- SPTT	AB	Meeting	Yes										40.00
SUBTOTALS							\$29.95							Total Kms 727.00

## MILEAGE - Business Kilometre Rate for Personally-Owned Vehicle

→ details of travel location to & from must be included above under the purpose of travel column

Rates applicable \$0.505 per km for under 5,000km/yr or \$0.47 per km for over 5,000km/yr or per Union Agreement

Enter \$0.505 km, \$0.47 km OR rate per Union Agreement  
(see Mileage details to the left)

\$0.505

Mileage \$ \$367.14

Travel \$ Subtotal \$29.95

Auto fills on page 1 - TOTAL TRAVEL \$ \$397.09

Note: Total will auto fill into pg 1, Section E, if form completed electronically - Additional pg 2's can be found after Page 3

## Rationale is Required for expenses that are not Cost Effective

(Any analysis supporting the method to assess cost effectiveness should be attached to the claim form)