



# **Board and Executive Expense Report**

Name

Dr. Gerry Predy

Title

SVP, Population & Public Health

**Location** Edmonton

Expenses submitted during the month of December 2012

						Travel (1)					
Date	Source Document	Purpose	Airfare	Mea	s Acc	commodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
December 2012	Expense Claim	Travel for various meetings	45	1			352	803			
Total			\$ 45	1 \$	- \$		\$ 352	\$ 803	\$ -	\$ -	\$ -
Total for the Month	\$ 803										
Maximum m Maximum d Non econon	\$ \$ \$	- -									

#### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

#### 2) Professional Development

Includes conference, seminar and course registration fees and material

#### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

#### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report



# TRAVEL, HOSPITALITY & WORKING SESSION EXPENSE CLAIM

U		SEL AIRES	S .										
SECTION A: EMPLOYEE DETAILS (for AHS Staff ONLY)													
* Enter employee # (old) and Employee # (E-People) if your payroll has migrated to the New E-People payroll system  Expense Date From: 1-Dec-12 To 31-Dec-12													
	* Indicate N/A in the Employee # (E-People) # your payroll has not migrated to the New E-People payroll system I have Period from:												
" you are a new andputes and your pastron is E-1 aroune you will only trave at E-injuryou a (E-1 aroune)													
Name: Dr. Gerry Predy  Position (Title): Senior Medical Officer of Health													
Location: Edmonton Dept: Population Public Health DOFA Level: 3 (it applicable) Union: Besiness Phone 3: Ext:													
Employee # (E-People); Employee # (REQUIRED # prior to E-People migration):													
SECTION E: FINANCE CODING & TOTAL CLAIM													
F				Project N	umbor			Project	Task Number				
C	APITAL	PROJECT	CODING ONLY →	Expenditure	_	^			xpenditure Type				
느													
L	<u>Total - Section B: Travel - Pg 2</u> <u>Total - Section C&amp;D: Other &amp; Foreign Expenses - Pg 3</u>									TOTAL REIMBURSEMENT			
Pg	Bai	Location	Functional Centre	Total	Bal Unit	Location	Functional Centre		Total				
. 8	Unit		(FC)	Expense			(FC)	Expense	Expense	Total Section	В	\$802.70	
2A	101	0306	71552000133	\$802.70					Total Section C&D				
2B										Less Cash Adva	Less Cash Advance		
2C						1							
2D										TOTAL CLA	NIN	\$802.70	
-		1		\$802.70	11	"User to	enter Coding & \$ amo	unts		<u> </u>			
	NOTE: T	his section :	  auto filis from page 2A		11 6		fields do not automa		ction C&D				
SF			RIZATION										
If ap	plicable,	print the na	me of the person (other						questions contact	can be easily made.			
Employee and approval signatures required as well as DOFA level (delegation of authority level) and Position # of the approver.													
Claim Prepared by PRINT ONLY: G. McGarvey Phone 8 Ext_													
I hereby acknowledge that I have read the "Travel, Hospitality and Working-Session Expenses Policy" of Alberta Health Services and hereby confirm that the expenses defined are in compliance with such policy.  I hereby certify that the expenses listed above have not been previously claimed by the or on my behelf from Alberta Health Services or other organization.													
Employee Signature: Date 31-Dec-12													
I hereby certify that I have reviewed the expenses and they are in accordance with the applicable policies (Policy 9's 1118, 1122).													
Approved claim form with receipts should be sent by the approver directly to Accounts Payable for processing.													
Approved By (PRINT CHILT): DVr.David Megran DOFA Level 2b Position # Phone # Ext													
Signature:										42			
Approved By (PRINT ONLY): DOFA Level Position # Phone # Ext													
Singuiture: Date													

Health and Personal information on this form is collected by AHS under the authority of section 20(b) of the Health Information Act (HIA) and sections 33(c) and 34(2) of the Freedom of Information and Protection of Privacy (FOIP) Act, respectively, for the purpose of administering AHS Produce to Pay program. For more information, question or concern about the collection, use or disclosure of your feetith and personal information, please contact Mark Palka, Director Accounts Payable at 760-735-0506 or email. Mark Palka@elbertalhosivices ca

#### EXPENSE CLAIM DETAILS

Enter Finance Coding 191 - 6366 - 7186200133	EAFENGE CLAIM DE FAILS													
Select from dispositive memory (column Province) province).  Select from dispositive finals are used for column Province) province) where expenses were incurred (Out of Nutrishers).  Select from dispositive finals are used for column Province) where expenses were incurred (Out of Nutrishers).  Select from dispositive finals are used for column Province (User and Out of Next America.  Date of continuity for selection incurred (Out of Nutrishers).  Select from dispositive finals are used for column Province (User and Out of Next America.  Purposes of Terval  Selection from dispositive finals are used for column Province (User and Out of Next America.  Purposes of Terval  Selection from dispositive finals are used for column Province (User and Out of Next America.  Next III (Select byte from dispositive)  Select from dispositive finals are used for column Province (User and Out of Next America.  Next III (Select byte from dispositive)  Select from dispositive finals are used for column Province (User and Out of Next America.  Next III (Select byte from dispositive)  Select from dispositive finals are used for column Province (User and Out of Next America.  Next III (Select byte from dispositive)  Select from dispositive finals are used for column Province (User and Out of Next America.  Next III (Select byte from dispositive)  Selection from dispositive finals are used for column Province (User and Out of Next America.  Next III (Select byte from dispositive)  Selection from dispositive finals are used for column Province (User and Out of Next America.  Next III (Selection Finals)  Selection from dispositive finals are used for column Province (User and Out of Next America.  Next III (Selection Finals)  Selection from dispositive finals are used for column Province (User and Out of Next America.  Next III (Selection Finals)  Selection from dispositive finals are used for column Province (User and Out of Next America.  Next III (Select from dispositive finals are used for column Province (User and Out of Next Ameri	Filter Liustice Cockid 101 + 0306 + 1 (1997000122 Filter Liustice Cockid													
Select from dropdown memic (column Provinces)   Information   Informat	If expenses incurred are for multiple FC's please use pages 2B.2C.2D (after pg3) as there should be one FC per page OR if more lines are required for the same FC use these additional pages. El total \$ amount on slip, DO NOT separate any taxes (eg. GST). Secondary/Expense codes are not required in this section as they are pre-determined by the system.										Enter			
Select floors described many (column Province) where expenses were incurred (Out of N-America's - IndexT).   Fuel														
Part   Purpose of Trave	Select from drapdown menu (column Province) where expenses were incurred (Out of N.America = Interf).													
Detail   Purpose of Travel   Use of commyney   St classrates medium-inclined area   Use of commyney   Use of comm	Waste May													
State   Stat	Date	Purpose of Travel			(Select type from dropdown)			7.711.1-1.7	Hotel		Taxi	Fuel		
Standard	od-mmm-yy				Туре	wirecelpt			riotal	Car			(KIN)	
Neeting   Neeting   Neeting   Neeting   Neeting   Neeting   S23.00   S   S85.00   S   S7.00   S   S85.00   S   S   S   S   S   S   S   S   S	4-Dec-12	Executive Committee		Meeting				\$18.00						
7-0s-12   Travel brinner Arport   Medering	5-Dec-12	PPEC Meeting & Audit Meeting at SSP		Meeting				\$18,00						
7-Dec-12 Southport leatin Premicin Missting Tasl eleptor to SSP Meeting Southport 15 Catigory Airport Meeting Meeting State of Committee State of Committee Meeting State of Committee Meeting State of Committee Meeting State of Committee St	7-Dsc-12	Travel to/from Airport		Mosting									64.00	
Tobor   Tobo	7-Dec-12	Airport Perking		Meeting				\$23.00						
14.00   15.0	7-Dec-12	Southport Health Provision Meeting Taxi airport to SSP		Meeting							\$63.00			
17-Dec-12   Petert Safety Might Sature Report Might ISSP   Meeting   \$19.00   \$14.00     18-Dec-12   Petert Safety Might Sature Report Might ISSP   Meeting   \$19.00   \$19.00     18-Dec-12   Petert Safety Might Sature Report Might ISSP   Meeting   \$23.00   \$19.00     18-Dec-12   Petert Safety Function Calgory for PPH Landership Missing   Meeting   \$25.00   \$19.00     18-Dec-12   Patient Safety Executive Meeting SSP   Meeting   \$450.71   \$10.00     19-Dec-12   Patient Safety Executive Meeting SSP   Meeting   \$13.00   \$13.00   \$13.00     19-Dec-12   Patient Safety Executive Meeting SSP   Meeting   \$13.00   \$13.00     19-Dec-12   Patient Safety Executive Meeting SSP   Meeting   \$13.00   \$13.00     19-Dec-12   Patient Safety Executive Meeting SSP   Meeting   \$13.00   \$13.00     19-Dec-12   \$13.00   \$13.00   \$10.00     19-Dec-12   \$10.00   \$10.00     19-	7-Dec-12	Two from Southport to Calgary Airport		Meeting							\$57,00			
17-00-12   Price at Stately Regination   States Report Mag at SSP   Becarding   S19-00   S1	11-0ec-12	Executive Committee		Meeting				\$18.00					14.00	
18-Doc-12   PPH Leadership Mig Ceigary Travel Offrom Aupon   Meeting   \$23,00	17-Dec-12	Patient Salety Mig/Health Status Report Mig at SSP		Meeting				\$19.00					14.00	
18-Dec-12 Airfan toticon Calgory for PPH Laadership Meeting SSP Meeting \$13.00 14.00  14.00  15.00  16.00  16.00  17.00  18.00	18-Dec-12	PPH Leadership Mtg Ceigary Travel tofrom Airport		Meeting									64,00	
20-Dec-12   Patient Satisfy Executive Meeting SSP   Meeting   \$13,00   \$14,00	18-Dec-12	Parking at Airport		Meeting				\$23,00						
SUBTOTALS  SUBTOTALS  SHEW States and States	18-Dec-12	Airfare to/from Calgary for PPH Leadership Meating		Meeting				\$450.71						
SUBTOTALS  \$582.71  \$120.00  198.00  198.00    BEAL PER DIEM RATES   Enter \$0.505 km, \$0.47 km QR rate per Union Agreement   \$0.505 km, \$0.47 km, \$0.47 km QR rate per Union Agreement   \$0.505 km,	20-Dec-12	Patient Safety Executive Meeting SSP Meeting						\$13,00					14,00	
SUBTOTALS  \$582.71  \$120.00  1985.00  1986.00  1														
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BIEAL PER DIEM RATES   Enter \$0,506 km, \$0.47 km QR rate per Union Agreement   \$0.505			·	CUDZO	TALE			+602.71			\$120.00			
B = Breakfast = \$9:20 L = Lunch = \$11.60 D = Dinner = \$20.75 A = ALL MEALS = \$41.55  BL = Breakfast & Lunch = \$20.80 BD = Breakfast & Dinner = \$29.95 LD = Lunch & Dinner = \$32.35  MILEAGE - Business Killometre Rine for Personally-Owned Vehicle  -> details of travel location to & from must be included above under the purpose of travel column  Enter on page 1 TOTAL TRAVEL \$ 3802.70	SUBTOTALS											198.00		
MILEAGE - Business Killometre Rate for Personally-Owned Vehicle.  Travel \$ Substate! \$702.71  -> details of travel location to & from must be included above under the purpose of travel column  Enter on page 1 TOTAL TRAVEL \$ 3802.70	B = Breakdast = \$9.20 L = Lunch = \$11.60 D = Dinner = \$20.75 A = ALL MEALS = \$41.55 (see Milloure details to the left											\$0.505		
MILEAGE - Business Kilometre Rifts for Personally-Owned Vehicle  → details of travel location to & from must be included above under the purpose of travel column  Enter on page 1 TOTAL TRAVELS \$802.70	BL = Breekfast & Lunch = \$20.80 BD = Breakfast & Dinner = \$29.95 LD = Lunch & Dinner = \$32.35 Milleage \$											\$99,99		
-> details of travel location to 8, from must be included above under the purpose of travel column  Enter on page 1 TOTAL TRAVEL \$ \$802.70	mit FAGE - Business Kilometre Rate for Personally-Owned Vabicle Travel \$ Subtotal											\$702.71		
\$0.506 per km for under 5,000km/yr										Enter on page 1 TOTAL TRAVEL \$ \$802.70				
	\$0.606 per km for <u>under 5,000km/vr</u>											-		
\$0.47 per km for <u>over 5.000km/vr</u> or <u>per Union Agreement</u> Note: Total will auto fill into pg 1, Section E, if form completed elactronically - Adolfid pg 2s can be found at end of form	celly - Additional													

PLACE ON D I DASH FACE UP PLACE ON DASH FACE UP PLACE ON DASH FACE UP ( SAME DAY 18h00 ) PLACE ON DASH FACE UP PLACE ON DASH FACE U Standard Parking 107 Street ( SAME DAY 18h00 ) Machine Web ID = LOT 107 B Standard Parking 107 Street **EXPIRES** Machine Web ID = LOT 107 B **EXPIRES** \$18.00C \$18.00C TIME 04 DEC 12 08:09 25287 TIME 11 DEC 12 08:12 PLACER SUR LE CR CO'E TABLEAU DU BORD D'ÉVISIBLE ACER SUR LE TABLEAU DU BORD CE COTÉ VISIBLE PLACER SUR LE TABLEAU DU BORD 25679 PLACER SUR LE TABLEAU DU CE CÔTE VISIBLE PLACE ON DASH FACE UP PLACE ON DASH FACE UP PLACE ON DAS ISH FACE UP ( SAME DAY 18h00 ) PLACE ON DASH FACE UP PLACE ON DASH FACE UP Valid for 3 Hours Standard Parking 107 Street Standard Parking 107 Street Machine Web ID = LOT 107 Machine Web ID = LOT 107 **EXPIRES EXPIRES** 

ENTRY TIME 05 DEC 12 08:02 PLACER SUR LE TABLEAU DU BORD CE COTÉ VISIBLE

\$18.00C

ENTRY TIME 17 DEC 12 12:29 PLACER SUR LE TAB
CE CÔTE V
SLEAU DU BORD
VISISLE

PLACER SUR LE TABLEAU DU BOI CE CÔTE VISIBLE

\$19.00C

\$13.00C ENTRY TIME 2 20132 PLACER SUR LE TABLEMO E CE COTÉ VISIBLE 20 DEC 12 **GF** POF 2nd Fl 07/12/12 16:47 Receipt 022807 \$23.00 \$23.00 Can-T5J 2T2 Edmonton Tax CodeCA5% Short-term parking tkt HL - No. 007753 Edmonton Airports GST# R128599776 Payment Received Merch:8200534001 Auth:000748 Type: Swiped Sub Total [ota] (Tax) \$23.00 \$23.00 P3 North E 18/12/12 17:24 Receipt 077746 \$23.00 Can-T5J 2T2 Edmonton Tax CodeCA5% **Edmonton Airports** Payment Received Merch:8200534001. Auth:022726 Type: Swiped GST# R128599776 Sub Total Wotal

Thank You for choosing

# ASSOCIATED for all your transportation needs.

Calgary International Airport international arrival door. Visit our counter at the

ASSOCIATED CAB

Date [2-0]

Car # R42 968615 Driver 11 19

GST Included #

Car # Date: D. & Driver # #LS9

PLACE ON DASH FACE UP

Valid for 2 Hours Standard Parking 107 Street
Wachine Web ID = LOT 107 Machine Web ID EXPIRES

PLACE ON DASH FACE UP



Log In English Sign up I 12 hrs display

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Help

eTicket Receipt

Prepared For

PREDY/GERALD MR

WESTJET RESERVATION CODE

ISSUE DATE

TICKET NUMBER

**ISSUING AIRLINE** 

**ISSUING AGENT** 

**PGMMAO** 

06Dec2012

8382186151966

WESTJET

WestJet/SSW

**Itinerary Details** 

TRAVEL DATE

18Dec

AIRLINE

WESTJET

WS 238

DEPARTURE

EDMONTON INTL AB,

ARRIVAL

Time

7:50am

OTHER NOTES

Time

7:00am

CANADA

CALGARY INTL AB,

CANADA

Fare Family Regular Seat Number CHECK-IN Baggage Allowance 1P( Booking Status OK TO F

Fare Basis YAR

Payment/Fare Details

Form of Payment

Endorsement / Restrictions

Fare Calculation Line

Fare

Taxes/Fees/Carrier-Imposed Charges

**CREDIT CARD - AMERICAN EXPRESS** 

NONREF - FEE FOR CHG/CXL

YEA WS YYC242.00YAR CAD242.00END

CAD 242.00

CAD 7.12 CA1 (CANADA AIR SECURITY CH

SUBJECT TO GST)

CAD 14.31 XG (GST FOR CANADA EXCEPT

ON/BC/NS/NF/NB/QC)

CAD 25.00 SQ (AIF - CANADA EXCEPT ON/

CAD 3.00 YQF (SERVICE FEE - FUEL)

CAD 9.00 YQI (SERVICE FEE - INSURANCE

CAD 300.43

**Total Fare** 

Positive identification required for airport check in

Notice:

Thank you for choosing WestJet

QST # 1202807956TQ0001 GST # 866112535

- We look forward to welcoming you on board your upcoming WestJet flight. If you're travelling with o
   <u>airlines partners</u> as part of your WestJet booking, you'll want to familiarize yourself with the other air
   and restrictions as they may be different from ours. Generally, the most restrictive guidelines will ar
- Positive identification is required at check-in. Please ensure the name on the reservation matches t identification for the guest prior to check in.
- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, an
  for international flights and flights to the United States.
- Guests are required to be through security and at their departure gate 30 minutes prior to the sched
  of their flight.
- Failure to show up for the first flight segment of a scheduled round trip or multi-segment reservation
  the cancellation of the return segment or remaining segments. The fare paid for these segments wi
  and compensation will not be issued.
- For information on baggage limits, identification and rules of carriage, please click here.
- We appreciate hearing about your experience with us. If you would like to provide us with feedback, our <u>contact us</u> page and select the give feedback tab. You may also send us a letter at: WestJet Ca Attention Guest Relations, 22 Aerial Place N.E. Calgary, Alberta Canada T2E 3J1.



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Search Select Review Passengers Purchase Seats Itinerary

# Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



# **Booking Information**

**Booking Reference:** 

**KU5RAI** 

**Customer Care** 

Air Canada 1-888-247-2262

1-888-422-7533

Flight Arrivals and Departures

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:

Dr Gerald Nicholas Predy gerry.predy@albertahealthservices.ca

Flight Itinerary

Fare Aircraft Meal To Stops Duration Flight From Type Tango, P DH3 0 0hr54 AC81521 Edmonton, Edmonton Calgary (YYC) Int'l (YEG) Tue 18-Dec Tue 18-Dec 2012

> 2012 17:24 16:30

Operated by:

<sup>1</sup> Air Canada Express - Jazz

# **Passenger Information**

1: Dr Gerald Nicholas Predy: Adult (16+), Ticket Number: 0142115271677

Frequent Flyer Pgm: None

Meal Preference:

None

Payment Card: Seat Selection:

None

Special Needs: None

# **Purchase Summary**

**Fare Summary** 

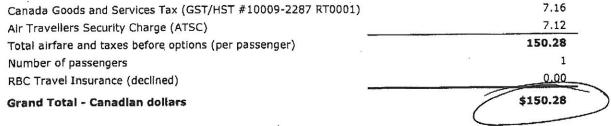
Passenger Type Adult
Departing Flight ~ Tango 99.00
Surcharges 12.00

....

Taxes, Fees and Charges

Canada Airport Improvement Fee

25.00



The following charges (tax inclusive) will appear on your credit or debit card statement:

· Air Canada: \$150.28 (Airfare - per ticket)

Ticket number(s): 0142115271677

#### **Fare Rules**

Departing Flight Calgary (YYC) To Edmonton (YEG) - Tango

#### · Changes:

- Prior to day of departure Change fee per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. Changes can be made up to 2 hours prior to departure.
- Airport same-day changes are subject to availability and are permitted only for same-day flights
  at a fee of \$150 CAD/USD per direction, per passenger, except for passengers travelling on a flight
  between Toronto and Montreal, or Toronto and Ottawa (connecting flights excluded), for whom the
  flat fee is \$75 CAD/USD. Same-day flights only.
- Same-day standby is not permitted.
- Flights can only be used in sequence from the place of departure specified on the itinerary.

# Cancellations:

- Tickets are non-refundable and non-transferable.
- · Cancellations can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the
  unused ticket can be applied within a one year period from date of issue of the original tickets to
  the value of a new ticket subject to the change fee per direction, per passenger, plus applicable
  taxes and any additional fare difference, subject to availability and advance purchase requirements.
  The new outbound travel date must commence within a one year period from the original date of
  ticket issuance. If the fare for the new journey is lower, any residual amount will be forfelted.
- · Customers who no-show their flight will forfelt the fare paid.
- Paid Advance Seat Selection is available on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- On Air Canada-operated flights, earn 25% non-status Aeropian Miles for flights within Canada and 50%
   Air Canada Status Miles for flights between Canada and the U.S.
- · Read complete fare rules applicable to this fare.

# Important Information

Please review this itinerary/receipt and, should you have any questions, please call 1-888-247-2262 within 24 hours of

# Before You Go: A 'To-Do' List

All passengers are advised to view the Travel documentation page for important information on identification required i

# **Baggage Policy**

Carry-on baggage | Checked baggage

Flight confirmation

Although reconfirmation of flights is not required, we strongly recommend that you check your flight status online at system at 1-888-422-7533 prior to your departure.

#### Travel insurance

Protect your travel investment and also protect yourself against the high cost of medical expenses while out of pro-Travel Insurance Company via Air Canada or by calling 1-866-610-7102. Enjoy your trip knowing you are properly prot

Travel insurance purchased is solely and directly offered, provided and underwritten by RBC Travel Insurance Company ("RBC"). Air Canada e insurance purchased by the customer from RBC Insurance.

Check-in and boarding times

#### Links

Manage my booking online:

http://www.aircanada.com/mybookings

Flight Departure & Arrivals:

http://www.aircanada.com/flightstatus

General conditions of carriage:

http://www.aircanada.com/conditionsofcarriage

Information and Services

http://www.aircanada.com/travelinfo

