

## Official Administrator and Executive Expense Report

Name Gregory Henders

**Title** Human Resources Advisory Committee

**Location** Calgary

Expenses submitted during the month of June 2014

						Travel (1)						
Date	Source Document	Purpose	Airfare		Meals	Accommodation	on	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jun-14 Expense Claim Meetings and Conferences								26	26			
Total			\$	- \$		- \$	- \$	26	\$ 26	\$ -	\$ -	\$ -

**Total for** 

the

**Month** \$ 26

Maximum daily single meal expense claimed in the mont \$ - Maximum daily base hotel rate claimed in the month \$ - Non economy air travel in the month \$ -

#### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

#### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

#### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report



AHS - AP Processing - Internal Use Only	
Voucher#	
Naming Convention:	
T4A/NR Applicable? - If yes, indicate line & amt	

# OFFICIAL ADMINISTRATOR AND COMMITTEE MEMBER REMUNERATION AND EXPENSE CLAIM FORM

	TEE INFOR	Control of the Contro						
Name: Gregory	Handara		Vendor#		Evner	se Period	<del>γ</del>	
Address:			(if known)		Monti		Jan-June 2014	
	_		City:		Provi	ice:	AB	
Postal Code:			Country:		Phone	4:	IAS .	
Reason for Expense &/or Business Case				<b>.</b>				
SECTION 2: FIN	ANCE COD	ING & TOTAL CLA	IM					
Description	Corp/BU/O	Corp/BU/O Location		<u>Functional</u> <u>Centre/Primary</u>		(Note: Th	<u>Iotal</u> (Note: This column will auto fill)	
Meals (A)	1 101 1 0005		7111	0300004	Secondary Acc			
ravel Exp (B+C+E)	101	0005			45000000	\$0.00		
Other (D)	101	0005	71110300004 71110300004		62212000	\$26.00		
			7,111		41090000		\$0.00	
Rationale is D	Aguired 6	expenses that are		10	TAL PAYMENT		\$26.00	
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Name:	Gregory Henders		Vendor# (if known)	-			Expense Month:		Jan-June 2014		
	pletion of the "cost effecti	Requ	ired in th	e "Ratio	nale is	Require	d" section	above		er Explan	ation is
SECTIO	N 4A: OFFICIAL ADMIN	ISTRATO	R & CC	TTIMM	EE ME	MBER -	TRAVEL	EXPENSE CLA	MIM		
Date	Description: (include purpose of trip, mode of travel, starting point, details of expenditure)	Cost Effective method used?	Meal (Allowance				Accom-	Transportation (Flight, Car Rental,	<u>Other</u>	Mileage	Payroll Only OA
			Meal Type	Allow- ance	Meal Type	With Receipt	modation (B)	Fuel, Parking, Taxi) (C)	(Itemize) (D)	<u>km</u> (£)	Committee Meeting Fee (F)
29-Jan-14	Human Resources Adivsory Committee - parking	Yes						\$13.00			
6-Mar-14	Human Resources Adivsory Committee - parking	Yes						\$13.00			
18-Jun-14	Human Resources Adivsory Committee										
***************************************											
										<del>                                     </del>	
				-							
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									-		
							40.00	\$26.00	\$0.00	0.00	
<u> </u>	Total: (amount auto fills		COMMI	\$0.00	EMRE	\$0.00	\$0.00	0.505		Mileage	\$

For payment please submit to the Official Administrator office: 10101 Southport Road SW, Calgary, AB. T2W 3N2, Attention: Lou DeCoste

Carry forward from Section 1

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ALBERTA HEALTH SERVICES SPT-1 GST R124072513

**EXPIRES** 

\$ 13.00C

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ACER SUR LE TABLEAU DE BORD SPACE SUR LE TABLEAU DE BORD CE CÔTÉ VISIBLE

**EXPIRES** 

30 JAN 14 12:41 PM

PAID \$ 13.00C

RECEIPT

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ALBERTA HEALTH SERVICES SPT-1 GST R124072513

**EXPIRES** 

\$ 13.00C

**EXPIRES** 

07 MAR 14 12:41 PM PAID \$ 13.00C RECEIPT

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