

Board and Executive Expense Report

Name

Jitendra Prasad

Title SVP, Contra

SVP, Contracting, Procurement & Supply Management

Location Edmonton

Expenses submitted during the month of January 2014

						Travel (1)					
Date	Source Document	Purpose	Ai	rfare	Meals	Accommodation	Other Travel	Total Tavel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jan-14 Jan-14	Expense Claim Direct Billing	Meetings Meetings		336			411	411 336			
Total			\$	336	\$ 	 \$ -	\$ 411	\$ 747	\$ -	\$ -	\$
Total for the Month	\$ 747										
Maximum d	neal expense clain laily hotel rate clai ny air travel in the	med in the month	\$ \$ \$	-							

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report



TRAVEL, HOSPITALITY & WORKING SESSION EXPENSE CLAIM

SECTION A: EMPLOYEE DETAILS (for AHS Staff ON	_Y)				14.04.14	To	29-01-14
- Enter employee # (old) and Employee # (F-People) if your payro	Il has migrated to the New	E-People payroll system		Expense Date From: Fravel Period from:	14-01-14 14-0-14		29-01-14 0-01-14 (if appli
 Indicate N/A in the Employee # (E-People) if your payroll has no If you are a new employee and your payroll is E-People you will 	i migraled to the New E-Pe only have an Employee # (E-People)		Out-of-Province Tra	vel		
If you are a new employee and your payroll is E-I copic you will Name: Jitendra Prasad		Position (Title):	Senior Vice Presid	lent, CPSM		CONTRACTOR OF THE PARTY.	
Location: SSP Dept: CPSM	DOFA Level:	(rf applicable)	Union:	Busine	ess Phone #:		Ext:
Location. Gol							
Employee # (E-People):							
SECTION E: FINANCE CODING & TOTAL CLAIM				Table Manual and			
CAPITAL PROJECT CODING ONLY → Project Num Expenditure C				Task Number Expenditure Type			
Total - Section B: Travel - Pg 2	<u>Total</u> - S	ection C&D: Other & Fore			TOTAL	REIMBUR	RSEMENT
Pg Bal Location Functional Total	Bal Location	Functional Centre (FC)	Secondary/ Expense	Total Expense	Total Sect	ion B	\$411.45
Unit Centre (1 0) Expense					Total Section	on C&D	
2A 101 0000 1116300000					Less Cash A	dvance	
28					TOTAL	I AIRE	¢414.45
20					TOTAL C	LAIM	\$411.45
2D \$411.45	**119	er to enter Coding & \$ Amount	ts				<u> </u>
NOTE: This section auto fills from page 2A, 2B, 2C & 2D		These fields do not automatica		& D			
DECTION E: ALITHORIZATION							
I attest that I have read and understand the "Travel Hospitality and Working Sensors Expense Policy (1122)" of All I attest that I have read and understand the "Travel Hospitality and Working Sensors Expense Policy (1122)" of All I attest the expenses enclosed in this claim are for valid business purposes for Albeita Health Services and that this	perta Health Services and confirm expenses because has not been previously claimed by me	e of on my behan from Albeita Health Services of end of	ther Organization				
I attent the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that the I attest that expenses scillingted in this pain have been incurred by using a cost effective method, otherwise ration	ale and supporting analysis is provided above	Travel, Ho	Capitolity and Training	sion Expenses Policy - Docum	ent# 1122		
I, by signing this form, attest that I am compliant to all the above statements	~		Date FEB	2 4 2014			
Employee Signature: 1 attest that I have read and understand the "Travel, Hospitality and Working Session Expense Police 11/22?" of All	berta Health Services and confirm expenses	being claimed are in compliance with such pulicy	is or any other Organization		Approved claim form wil	h receipts should	the sent by the approve
Latest that I have read and understand the Travel, Hospitality and violently essent expense rules 1 to 1 advert the expenses enclosed in this claim are for valid businers purposes to Afhera Health Septicer and that the 1 advert the expenses submitted in this claim are for valid businers purpose to Afhera Health Septicer and that the 1 advertises submitted in the claim have been incurred by using a cost effective method, afherwise ration	claim has not been previously claimed by th	ne claimant of on their behalf from Proeffs (Main) Control				counts Payable f	
21 76	odes	DOFA Level	Position #		Phone #	New York	461
Approved By (PRINT ONLY): Debot Ch. c.K.f.) by signing the form attest that I am exceptant is all the above statements.	, 01 /	O-1-	o CFO		Date	Teb 2	24/14
Signature: DOLONCO	5 achides	Title HCTO	y				
I alters that I have read and understand the "Travel, Hospitality at d Working Session Expanse Policy (1122)" of A I anest the expenses enclosed in this claim are for valid business purposes for Alberta I leath Services and that the	is claim has not been previously claimed by the	being claimed are in compliance with such policy he claimant or on their behalf from Atherta Health Servic	es or any other Organization				
Latest the expenses submitted in this carm have been incurred by using a cost effective method, otherwise ration	hale and supporting analysis is presided above	ye			Dhara#		Ev4
Approved By (PRINT ONLY):		DOFA Level	Position #		Phone #		Ext
I by signing this form, attest that I am compliant to all the above statements Signature:		Title			Date		

Health and Personal information on this form is collected by AHS under the authority of section 20(b) of the Health Information Act (HIA) and sections 33(c) and 34(2) of the Freedom of Information and Protection of Privacy (FOIP) Act, respectively for the purpose of administering AHS Procure to Pay program

				8700384,000					Ge -					
	nter Finance Coding 6 0006				Emp # (E-P		000 SS <u>E</u>					-9400.00 Jg		age 2A
If expenses	s incurred are for multiple FC's please use pages 28, slip, <u>DO NOT</u> separate any taxes (eg. GST). Secon	2C,2D (aft	er pg3) as	there should	t be one FC p	er page OF	₹ if m o ev are	ore lines are	erequired for the system.	the same FC u tem	use these add	ditional pages	Enter tota	al \$
	B: TRAVEL EXPENSES NOTE: If expense										to SECTION C			
Select from drop	pdown (column Prov.) where expenses were incurred (Out of N.Ame te lines are used for claim items that differ in Province. US and Out of	nerica = Inter1)	7)	legories such e	is Hospitality, 110					thod Used" Co		QUIRED.		
Elisaro sop	Business Reason for Travel - Detailed Description Prov. US, Further Explanation is REQUIRED in the "Rationale is Required" section on this page What is													
	Business Reason for Travel - Detailed Description	1 '1	What is									on on this pag	je T	
Date	Required (include destination, who attended-(if meal),	Out of N.Amer	travel	Cost Effective	Meal ((Allowance		eceipt)	policy limi	it stated in App	endix "A"	Rental Carl	Der Diem	**:loogo
dd-mmm-yy	why travel was necessary and detailed explanation of reason) A description of just "Meeting" will be returned for clarification	where expenses	related to?	Method Used?			Meal			ionale is requir		Bus/LRT/ Parking /	Per Diem Allowance	Mileage (km)
	A description of just inceeding will be retained to	incurred?		Y/N	Meal Type with value	Allowance	Type	with receipt	Airfare	Hotel	Taxi	Fuel		
14-Jan-14	Return travel to Calgary for Meeting with Dr. Cowell and Deb Rhodes at Southport	AB	Meeting	No										
)14-Jan-14	Taxi from residence to Edinonton Airport	AB	Meeting	Yes							\$47 30			
14 Jan 14	Taxi from the Calgary Airport to Southport	AB	Meeting	Yes							g \$56 10			
i 14 Jan 14	Taxi from Southport to Calgary Airport	AB	Meeting	Yes							<u>€</u> \$56.30			
) 14-Jan-14	Taxi from Edmonton Airport to Residence	АВ	Meeting	Yes							\$ 53 90			
29 Jan-14	Return travel to Calgary for meeting with the Surgical Executives Board Meeting at the Foothills Medical Clinic	АВ	Meeting	No										
.29 Jan 14	Yaxı from residence to Edmonton Airport	АВ	Educ	Yes							e \$46 20			
29- Jan-14	Taxi from Calgary Airport to Southport										o \$58 90			
	SUBTOTALS	1			1						\$318 70			Total Kms
<u> </u>	SUBTOTAL				<u></u> '		<u> </u>	<u></u> '			<u> </u>			
	MILEAGE - Business Kilom								Ent	ter \$0.505 km, \$	The state of the s	rate per Union Mileage detail	_	
	 details of travel location to & from must Rates applicable \$0.505 per km for under 5,000km 						<u>t</u>	1					Mileage \$	
												Trave	\$ Subtotal	\$318.70
,	Note: Total will auto fill into pg 1, Section E, if form con	npleted ele	ectronically	- Additional	pg 2's can be	a found after	r Page	3			uto fills on no	age 1 - TOTAL		\$318.70
<u> </u>											uto inia on pa	ige 1- TOTAL	. IKAVLL 9	\$310.70
(Any anal Meeting w	e is Required for expenses that are not Cost E lysis supporting the method to assess cost ef with Dr. Cowell and Deb Rhodes at Southport on J Medical Centre.	ffectivene	ess should	d be attac equired in p	hed to the operson attended	claim form dance. Re	ı) iquirec	i to make ar	n in-person p	presentation t	to the Surgic	cal Executive	e Board at	the

EXPENSE CLAIM DETAILS

Ē	nter Finance Coding 0 0006	7/135	0500	00	Emp # (E-P	eople)		45					Pa	age 2B
If expenses amount on	sincurred are for multiple FC's please use pages 2B, slip, DO NOT separate any taxes (eg. GST). Secon	2C,2D (aft	er pg3) as	there should	d be one FC p uired in this se	er page OF ection as the	R if me	ore lines are ore-determin	required for ed by the sys	the same FC tem.	use these ad	ditional pages	s. Enter tota	al \$
	B: TRAVEL EXPENSES NOTE: If expense			legories such a	as Hospitalily, Wo	rking Session	Relocal	ion, Continuing	Education, Busir	iess Insurance go	to SECTION C			
	lect from dropdown (column Prov.) where expenses were incurred (Out of N Amenca = Inter!) sure separate lines are used for claim items that differ in Province, US and Out of North Amenca. Completion of the "Cost Effective Method Used" Column is REQUIRED. If you select "No" in this column, Prov., US, Further Explanation is REQUIRED in the "Rationale is Required" section on this page													
Date	Business Reason for Travel - Detailed Description Required (Include destination, who attended-(if meal),	or Out of N.Amer	of travel Cost		Allowance	OR Re	eceipt)	If amount to	eing claimed i	s above the pendix "A"	Rental Carl	Des Dieses		
dd-mmm-yy	why travel was necessary and detailed explanation of reason) A description of just "Meeting" will be returned for clarification	where expenses incurred?	to?	Method Used? Y/N	Meal Allo Meal Type with value	Allowance	Meal Type	with Receipt	Airfare	tionale is requi	Taxi	Bus/LRT/ Parking / Fuel	Per Diem Allowance	Mileage (km)
)29-Jan-14	Tam from Smulhpart to Footbills Medical Centro for meeting with Surgical Executive Board	AB	Meeting	Yes							c \$29 50			
29-Jan-14	laxi from Edmonton Airport to residence										\$63.25			
	SUBTOTALS										\$92.75			Total Kms
	MILEAGE - Business Kilom details of travel location to & from must Rates applicable \$0.505 per km for under 5,000km	be included	d above und	er the purpos	e of travel colu				En	ter \$0.505 km,		ate per Union Mileage detail	s to the left)	
	Rates applicable \$0.505 per km for under 5,000km	<u>nyi</u> 0i \$0.47	per kill for g	over 5,000km	ryl of per offici	Agreement			<u></u>				Mileage \$	
N	Note: Total will auto fill into pg 1, Section E, if form con	npleted ele	ectronically	- Additional	pg 2's can be	found after	Page	3		,	Auto fills on pa		I \$ Subtotal	\$92.75 \$92.75
Rationale	e is Required for expenses that are not Cost E lysis supporting the method to assess cost e	ffective	ass show	ld he attac	thed to the	claim form	n)							
(Arry arrai	ysis supporting the method to assess cost e	Hechven	ess 3110u	iu be allac	ned to the	ciaiii rom	,							
L														

No.114 1861 2.181 1861	ERRICA Terrator
Sen in 190041; Filler Hills All Inches Hills All Inches In	9255
aj y : xinjûûûûûûû1101	ý.
APPROVED	
1117 1117	1 140 * -1 410 1 171 * £ 1 30
INTAL	UniDs47.30
9er, #1 1 dath #1 desp. (baer da 1006803030 j[: 1800	ĺ
esce do civi jugar yay ror	propagation (Figh all Sail)
5 51 ∶	6.11.11.13
514 111 c	4 Care (16.15-16)

losi from ne bidonce lo Edmonbon Dir port

ASSOCIATED CAB ALTA LTD
307 - 41 AVE NE (483) 299-1111
INSIST ON THE PROFESSIONALS

DATE PICK-UP TIME DROP-OFF TIME TRIP ID: LOCATION: CAR NUMBER: CARD TYPE CARD: EXPIRY: AUTH:	2014/81/14 08: 32 08: 59 0 073808-45824183707
FARE (\$): EXTRA (\$): SUBTIL (\$):	56. 18 8. 98 56. 18
ΠΡ (\$):	
TOTAL (\$)	g v (g) - sca sse ченин жене
SIGNATURE	

FOR ONLINE TAXI BOOKINGS VISIT OUR WEBSITE@WWW ASSOCIATEDCAB CA

loci your Calgory Hirport Lo Southport. 3)

Checker/Yellow Cabs 316 Meridian Road SE Calgary, AB, T2A 1X2 403-299-9999

Taxi Service

TYFE: Visa

CARD EXP

DATA: SWIPED

TerminalID: 00001591F2D7 DATE:2014/01/14 16:37:59

DATE: ZU14/U1/14 16:57:5

IFID:

DRV:

VEH : 848197539

Meter Start Time:

15:56:49

Meter Stop Time:

16:37:11

Distance: 29.1 Km

FARE 1: \$ 48.86 FLAT : \$ 0.00

TAX : \$ 2.44 TOTAL FARE: \$ 51.30

PAYMENT AMOUNT: \$ 51.30

FITAL BAYMENTS - 2 1874. Fittings & Airt Cityles

larah.ilar

Localgary Hir per

YELLUM CAB 10115 11 AVENUE NA EDHONIAN AB 161-102 780 462-5456

lern 19145024114/8263 Iten H:0/37

bisa Credit FORCHASE Ge Idi935486 Card #:

ald:au000000001016

APPROVED

abbodi rapidy.un IIP cAD\$4.90

101/0 CAD\$53.90

> rouk ballige al FOMTaxt.com Think you for being our Gots:

> > 551 10040:m/d

lasci Grom Edmerneon Hirport La nasidence JUNI 0, 2013

ACCT NO.		Associated Cab Alta. Ltd. TEL: 299-1111
NAME OF ACCOUNT		ALLIED LIMOUSINE TEL: 299-9555
	OTHER T	A.M. PM Driver GST #
ATT DAT		Authorization Number
DATE: PHAME & CARNO.	6 METER CHARGE G.S.T. INCLUDED S LESS 10% \$	1111
SIGNATURE! In-writing	(\$2.50 Per Trip) assenger Pays RATUITY	
. 007907 COPY	OTAL - Subsidy (Payable by A.C.E.)	it is de-

Taxi from Calgary.
Airport to Southpart

YELLÓW CAB 10135 J. AVENUE NW FONCH. - AB 160-102 780-402-3456

leim id:45024124/8741 Item H:1025 Visa Credit PURCHASE De Id:496761 Card

ลไม่:ลงผิบสบบบบบังไปไป

APPROVED

AHOUHI îIP

CAD#47.00 CAD#4.20

LUTAL

CAD#46.20

Pel. H: C nuth.H: Resr. Coue- oo ToR: 400be#808u TSI: FEOD

BUÐN ÚM CTÓÉ AÐ FÐAÐAÐI.CÓÐ THÁMK YOU FOR SEING DUR GUFST

hil 1004030/0

Date: 2014 d1:29 | i.me: 85:00:45 Fessyare A0[H 015162





lenn (d:45024124782113 Item 4:1114 Bisa Credit PYRCHASE OP Id:272252 Card 4: Ald:AUQUOUDUDSTOTU

APPROVED

AMOUHT

CAD±55.80 CAD±8.25

turn

CAD\$63.25

Ret. Ht L sult.H: Pesr. Cour vo 1981 100000000 151: F860

-600 on cine al EDMIAXI.COM Inama von FOR BEING OUR BUEST

651 100403070

Sate: 2014/01/79 | Time: 23:00:14 Research: 0016

Mosci From Edmondon

* IRANSACTION RECEIP! *
Thacker/Yellow Cabs
This Meridian Road SE
Talliary AB. T2A 1X2
TUL 299-9999

laxi Service

TYPE:Visa CARD CAP

LerminalID: 000014731052

DATE: 2014/01/29 15:36:24

AUTH: FF 10: DkV : VEH : GST : T30638760

Meter Start Time: 15:11:40 Meter Stop Time: 15:35:29 Histance: 15:4 Km

FARE 1: \$ 29.50 FLAT : \$ 0.00 TAX : \$ 0.00

HOTAL FARE: \$ 29.50

PAYMENT AMOUNT: \$ 29.50 11P: \$ 3.50

H .. BAYMENT: \$ 33.00

losi from south por lo Foothills Medico Coneve.



Total Albertan Satisfaction

Executive Expenses Report Direct Billing Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. hotel accommodation, airline tickets, car rental, hosting events and working sessions.
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all other expenses paid by AHS not mentioned above
- Copies of invoices and other relevant back up must be attached including approvals for working sessions/hosting events
- Information will be used for reporting purposes only
- A personal cheque must be attached to cover expenses deemed ineligible
- Indicate whether you have expenses to report in this section for this reporting period: Yes igtimes No igcap

The state of the s	Reporting Period for the Month of: January 2014
Name: Jitendra Prasad	Reporting Ferrou for the months
	Account to the second s

Date	Payment Method	Category	Description/Purpose for Expense	Name of Vendor Paid	\$110.00	
2014-01-14	Direct Billing	Transportation	Rtrn flight Edm-Calgary to attend Meeting	Marlin Travel		
2014-01-29	Direct Billing	Transportation	Rtrn Flight Edm-Clg to attend Mtg	Marlin Travel	\$226.00	
2021 02 02	Choose One	Choose One				
	Choose One	Choose One				
	Choose One	Choose One				
Total Paid in the Mor	- + h				\$336.00	

MARLIN TRAVEL O-O PERCY HUNT TRAVELGROUP INC MAIN FLOOR, 9929 108TH ST. EDMONTON, AB T5K 1G8

GST Reg#: 885101915

Branch: Agent:

To: ALBERTA HEALTH SERVICES SUITE 800, NORTH TOWER

10030-107 ST

EDMONTON AB, T5J 3E4

Invoice Number:

January 8, 2014

Date: Page:

Our Reference: Your Reference: 1/2

INVOICE

For

MR JITENDRA PRASAD

AC

Tuesday, January 14, 2014

K Air

AIR CANADA

From: EDMONTON INTL AB

To: CALGARY AB

Stops:

0 AIR CANADA E

AIR CANADA CONFIRMATION

TICKET NUMBER

SEAT 1D

Flight: 8171

W CLASS

07:30 AM Equipment: D8 (300 SERIES)

08:23 AM

Mile(s) Flown: 153

Air

AIR CANADA

From: CALGARY AB

To: EDMONTON INTL AB

Stops:

AIR CANADA E

AIR CANADA CONFIRMATION

TICKET NUMBER

SEAT 2D

Flight: 8225

W CLASS

07:30 PM Equipment: D8 (300 SERIES)

08:23 PM

Mile(s) Flown: 153

Cost:

AIR CANADA WEB :

TKT

100.00 10.00 To: ALBERTA HEALTH SERVICES

SUITE 800, NORTH TOWER

10030-107 ST

EDMONTON AB, T5J 3E4

Invoice Number:

01670

2/2

Date:

January 8, 2014

Page:

Our Reference:

Your Reference:



INVOICE

Total:

Grand Total: 110.00
Less Credit Card Payments: 110.00
Credit / Balance Due To This Invoice: 0.00
Total Balance Due: 0.00

Business Reason

To attend meetings with the Officeal Admirtrator and Acting thiref Financial Officer, as well as a weeting with Calgary-based IPSM statt. Due to the refuse of both meetings and the meetings and the meetings being discussed. I was regained to attend in-passon.

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8

GST Reg#: 885101915

Branch: Agent:

To: ALBERTA HEALTH SERVICES

SUITE 800, NORTH TOWER

10030-107 ST

EDMONTON AB, T5J 3E4

Invoice Number:

Date: Page: January 27, 2014

1/2

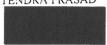
Our Reference: Your Reference:

INVOICE

For

MR JITENDRA PRASAD

 ΛC



Wednesday, January 29, 2014

K Air

AIR CANADA

From: EDMONTON INTL AB
To: CALGARY AB

To: Stops:

0

AIR CANADA E AIR CANADA CONFIRMATION

TICKET NUMBER SEAT 2C Flight: 8131

W CLASS

06:00 AM Equipment: D8 (300 SERIES)

06:53 AM

Mile(s) Flown: 153

Air

AIR CANADA

From: CALGARY AB

To: EDMONTON INTL AB

Stops: 0
AIR CANADA E

AIR CANADA CONFIRMATION

TICKET NUMBER

SEAT 4C

Flight: 8164 W CLASS

08:00 PM Equipment: D8 (300 SERIES)

08:53 PM Mile(s) Flown: 153

Cost:

AIR CANADA WEB

TKT-

216.00 10.00 To: ALBERTA HEALTH SERVICES SUITE 800, NORTH TOWER

10030-107 ST

EDMONTON AB, T5J 3E4

Invoice Number:

Date: Page:

Our Reference: Your Reference: January 27, 2014



INVOICE

Total:

Grand Total: 226.00
Less Credit Card Payments: 226.00
Credit / Balance Due To This Invoice: 0.00
Total Balance Due: 0.00

Business Kenson

To a trend meetings with Colgary Zone Sungical Executive
on Tunary 29, 2014, Due to sensitivities of the issues to be
scienssed at this meeting, I was required to attend in person.