

Board and Executive Expense Report

Name Noela Inions
Title Ethics & Compliance Officer
Location Edmonton
 Expenses submitted during the month of November 2012

Travel (1)										
Date	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
November 2012	Expense Claim	Various meetings	760	44	442	178	1,424			
Total			\$ 760	\$ 44	\$ 442	\$ 178	\$ 1,424	\$ -	\$ -	\$ -

Total for the Month \$ 1,424

Maximum meal expense claimed in the month \$ 32
 Maximum daily hotel rate claimed in the month \$ 189
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees, meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report



TRAVEL, HOSPITALITY & WORKING SESSION EXPENSE CLAIM

SECTION A: EMPLOYEE DETAILS (for AHS Staff ONLY)

• Enter employee # (old) and Employee # (E-People) if your payroll has migrated to the New E-People payroll system
 • Indicate N/A in the Employee # (E-People) if your payroll has not migrated to the New E-People payroll system
 • If you are a new employee and your payroll is E-People you will only have an Employee # (E-People)

Expense Date From: 1-Nov-12 To 30-Nov-12
 Travel Period from: 5-Nov-12 To 8-Nov-12 (if applicable)
 Out-of-Province Travel Yes

Name: Noela Inions Position (Title): Ethics & Compliance Officer
 Location: Standard Life Building Dept: Ethics & Compliance DOFA Level: 4 (if applicable) Union: _____ Business Phone #: _____ Ext: _____
 Employee # (E-People): _____ Employee # (REQUIRED # prior to E-People migration): _____

SECTION E: FINANCE CODING & TOTAL CLAIM

CAPITAL PROJECT CODING ONLY → Project Number _____ Project Task Number _____
 Expenditure Organization 101 Expenditure Type _____

Total - Section B: Travel - Pg 2					Total - Section C&D: Other & Foreign Expenses - Pg 3					TOTAL REIMBURSEMENT		
Pg	Bal Unit	Location	Functional Centre (FC)	Total Expense	Bal Unit	Location	Functional Centre (FC)	Secondary/Expense	Total Expense			Total Section B
2A	101	0008	71110550008	\$1,424.20						\$1,424.20		
2B												
2C												
2D												
				\$1,424.20							TOTAL CLAIM	\$1,424.20

NOTE: This section auto fills from page 2A, 2B, 2C & 2D

**User to enter Coding & \$ amounts

NOTE: These fields do not automatically fill for Section C&D

SECTION F: AUTHORIZATION

If applicable, print the name of the person (other than claimant) that prepared the claim along with phone number so if there are any questions contact can be easily made.
 Employee and approval signatures required as well as DOFA level (delegation of authority level) and Position # of the approver.

Claim Prepared by (PRINT ONLY): Trudi Thew Phone # _____ Ext _____

I hereby acknowledge that I have read the "Travel, Hospitality and Working Session Expenses Policy" of Alberta Health Services and hereby confirm that the expenses claimed are in compliance with such policy.
 I hereby certify that the expenses listed above have not been previously claimed by me or on my behalf from Alberta Health Services or other organization.

Employee Signature: [Signature] Noela Inions Date 4-Dec-12

I hereby certify that I have reviewed the expenses and they are in accordance with the applicable policies (Policy #'s 1118, 1122).
 Approved claim form with receipts should be sent by the approver directly to Accounts Payable for processing.

Approved By (PRINT ONLY): Steph Gould / Dr. Chris Eagle DOFA Level _____ Position # _____ Phone # _____ Ext _____
 Signature: [Signature] Title VP, Pop / President & CEO Date _____

Approved By (PRINT ONLY): _____ DOFA Level _____ Position # _____ Phone # _____ Ext _____
 Signature: _____ Title _____ Date _____

Health and Personal Information on this form is collected by AHS under the authority of section 20(b) of the Health Information Act (HIA) and sections 33(c) and 34(2) of the Freedom of Information and Protection of Privacy (FOIP) Act, respectively, for the purpose of administering AHS Procure to Pay program. For more information, question or concern about the collection, use or disclosure of your health and personal information, please contact Mark Pelka, Director Accounts Payable at 780-735-0506 or email: Mark.Pelka@albertahealthservices.ca

EXPENSE CLAIM DETAILS

Enter Finance Coding **101 • 0006 • 71110660008** Emp # (E-People) Emp # (prior to Epeople) Page **2A**

If expenses incurred are for multiple FC's please use pages 2B,2C,2D (after pg3) as there should be one FC per page OR if more lines are required for the same FC use these additional pages. Enter total \$ amount on slip. DO NOT separate any taxes (eg. GST). Secondary/Expense codes are not required in this section as they are pre-determined by the system.

SECTION B: TRAVEL EXPENSES **NOTE:** If expenses do not fall into these categories such as Hospitality, Working Session, Relocation, Continuing Education, Business Insurance go to SECTION C

Select from dropdown menu (column Province) where expenses were incurred (Out of N.America = Inter*). Ensure separate lines are used for claim items that differ in Province, US and Out of North America.

Date dd-mm-yy	Purpose of Travel 55 characters maximum -length of shaded area	Province, US, or Out of N.America	What is travel related to?	Meal (Select type from dropdown)			Airfare Bus/LRT Parking	Hotel	Rental Car	Taxi	Fuel	Mileage (km)
				Type	w/receipt	w/o receipt or per diem						
5-Nov-12	Conference Board of Canada Corporate Ethics Mngt Mtg	ON	Meeting									
	Mileage from home to Edmonton Airport	ON	Meeting									30.00 ✓
	Airfare from Edmonton to Ottawa; per diem meal	ON	Meeting	LD		\$32.35 ✓	\$410.88 ✓					
	Cab fare from Ottawa airport to Hotel	ON	Meeting						\$51.07 ✓			
	2 nights Hotel in Ottawa	ON	Meeting					\$441.50 ✓				
7-Nov-12	Cab fare from Hotel to Ottawa Airport	ON	Meeting						\$51.39 ✓			
	Airfare from Ottawa to Edmonton; per diem meal	ON	Meeting	L		\$11.80 ✓	\$348.31 ✓					
	Parking fee at Edmonton Airport - 2 days	ON	Meeting				\$32.00 ✓					
	Mileage from Edmonton Airport to home	ON	Meeting									30.00 ✓
20-Nov-12	Parking: Health Law Institute for Ethics Meeting	AB	Meeting				\$14.00 ✓					
SUBTOTALS												Total Km 60.00

<p align="center">MEAL PER DIEM RATES</p> <p>B = Breakfast = \$8.20 L = Lunch = \$11.80 D = Dinner = \$20.75 A = ALL MEALS = \$41.55 BL = Breakfast & Lunch = \$20.00 BD = Breakfast & Dinner = \$28.95 LD = Lunch & Dinner = \$32.35</p> <p align="center">MILEAGE - Business Kilometre Rate for Personally-Owned Vehicle</p> <p>→ details of travel location to & from must be included above under the purpose of travel column</p> <p align="center">\$0.605 per km for <u>under 5,000km/yr</u> \$0.47 per km for <u>over 5,000km/yr</u> or per Union Agreement</p>	<p>Enter \$0.605 km, \$0.47 km OR rate per Union Agreement (see Mileage details to the left)</p> <p>Mileage \$ \$30.30</p> <p>Travel \$ Subtotal \$1,383.90</p> <p>Enter on page 1 TOTAL TRAVEL \$ \$1,424.20</p> <p><i>Note: Total will auto fill into pg 1, Section E, if form completed electronically - Additional pg 2s can be found at end of form</i></p>
---	---

BLUE LINE TAXI
613-238-1111
CAR 1189
TAXI TAB

11/09/2012 13:04:43
PURCHASE

Transaction # [redacted]
Card Type [redacted]
Country: USA
Terminal ID: 29R061
Terminal ID: 2400R
Station ID: 000094
Invoice Number: 000084
Base amt: 46.89
Tip: 5.00
Total: 51.89
Auth. Code: 050261
Response: APPROVED

CUSTOMER COPY

CUSTOMER SERVICE
1 866 565 8294 e
help@taxitab.com
DRIVER #

WESTWAY TAXI
11 BENTLEY AVE
NEPEAN ON K2E 6T7

TERM # 42290028
RECORD # 001170
HOST INVOICE # 1000614
HOST SEQ # 1000515

CARD [redacted]
CREDIT/VISA D
2012/11/05 15:02:25

Purchase
AMOUNT \$44.57
TIP \$5.00
AIRTIME FEE \$1.50
TOTAL \$51.07

AUTH#:074243 B:0002
HTS: 20121105150246

APPROVED - 000
THANK YOU

VISA
AID: A000000001010
TC: 88E387BE1EE00D9A
TUR: 0080008000
TS: FB00

CUSTOMER COPY

OTTAWA TAXI
613 523 1234
722

Taxi Fare
Corporate Ethics
Mgt meeting in
Ottawa
Nov. 7-8, 2012
To + From Airport

2 days AHS
3 days Personal

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax CodeCA5%

Exit #1 Ca 09/11/12 18:57
Cashier 67
Receipt 083067

Short-term parking tkt
VP - No. 032801
05/11/12 07:18 -
10/11/12 07:17 - \$32.00
Period 5d0h0'
(Tax) \$80.00

Total \$80.00

Payment Received
Check \$80.00

Sub Total \$76.19
Tax 5% 3.81

2 days worth
parking @ EIA
to attend Conf
in Ottawa.

11 OF A
PARKING SERVICES
WITH RICHMOND

11-20-2012 MET 1122

EX 06 14.00 S
GST 0.67
TAXI 14.00

11PM 1
1CL 01/19 12:04TH

Health Law
Institute for
Ethics mtg
Parking @ UofA.

INIIONS NOELA

INIIONS N

ECONOMY/E TANGO
ETKT0142113025464

Frequent Flyer/Voyageur assidu
AC*A

Cabin/Cabine
Y

Flight/Vol AC 104 05NOV
From/De EDMONTON-YEG
Destination OTTAWA

Flight/Vol AC 104
Destination OTTAWA

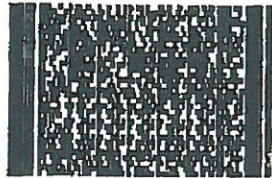
Boarding Time/Heure d'embarquement 07:40 Gate/Porte 54 Seat/Place 15D

Seat/Place 15D AISLE/COULOIR

Departure Time/Heure de depart 08:15

Airline Use/A usage interne 0104 YEG086198

Boarding Pass | Carte d'accès à bord



AIR CANADA

A STAR ALLIANCE MEMBER
MEMBRE DU RESEAU STAR ALLIANCE

Flight Itinerary

Flight	Origin	Destination	Class	Carrier	Flight No.	Class	Carrier	Flight No.
AC104	Edmonton, Edmonton Intl (YEG)	Ottawa, Ottawa Intl (YOW)	E90	Tango	G			
	Mon 05-Nov-2012 08:15	Mon 05-Nov-2012 14:00						

F: Food for purchase onboard Air Onboard Cafe purchases made on board Air Canada flights are payable only with Visa, MasterCard and American Express credit cards.

Passenger Information

1. Ms Noela S. Inions - Adult (16+)	Ticket Number: 0142113025464
Air Canada	Meal Preference: None
Aeroplan	Special Needs: None
Payment Card	
Seat Selection: None	

Purchase Summary

Fare Summary	Adult
Passenger Type	
Departing Flight - Tango	336.00
Surcharges	23.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	25.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	19.56
Air Travellers Security Charge (ATSC)	7.12
Total airfare and taxes before options (per passenger)	410.68
Number of passengers	1
RBC Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$410.68

Airfare from Edm to Ottawa - 1-way Corporate Ethics mtg, Nov 7-8, 2012 (+ 2 personal days)

The following charges (tax included) will appear on your credit, debit and statements.



Hilton Lac-Leamy
 3, boul. du Casino, Gatineau (Québec) J8Y 6X4
 Téléphone (819) 790 6444
 Télécopieur (819) 790 6408
 Réservations: www.hilton.com ou 1 800 Hiltons
 TPS 12246 2922 RT0001 TVQ 1001348759 TQ0001

INIONS, NOELA

Chambre / Room: 203/K1RV
 Date d'arrivée / Arrival Date: 11/5/2012 3:09:00P
 Départ / Departure: 11/9/2012 12:38:00 I
 Adulte-enfant / Adult-child: 1/0
 Taux / Room Rate: 189.00
 RATE PLAN: G-FRT
 HPH
 ALI
 CAS

CONFIRMATION NUMBER: 8485452079

Facture / Invoice

11/9/2012 PAGE 1

Date	N°	Description	Taux
11/8/2012	4508887	CHAMBRE/GUEST ROOM	\$189.00
11/8/2012	4508887	TPSIGST	\$9.60
11/8/2012	4508887	TVQIPST	\$19.15
11/8/2012	4508887	TAXE D'OCC - OCC. TAX	\$3.00
11/7/2012	4508544	CHAMBRE/GUEST ROOM	\$189.00
11/7/2012	4508544	TPSIGST	\$9.60
11/7/2012	4508544	TVQIPST	\$19.15
11/7/2012	4508544	TAXE D'OCC - OCC. TAX	\$3.00
11/8/2012	4510638	VS 4845	\$583.00
		** BALANCE **	\$0.00

189.00
 9.60
 19.15
 3.00

 220.75

 x 2 441.50

charge
 to
 AHS

AMY

On please pay to the order of the hotel...
 Amount due...
 This amount...
 Tax...
 Tip...

Date de facturation / Date of charge: No. de carte No. A

Admission / Authorisation: Initials / Initiales

Adress et services / Address and services

Taxes: 0.00

Particulars of other / Particulars of other: 0.00

Montant total / Total amount: 0.00

PAR POUR PLAISIR
 Pour vos divertissements...
WE'RE ALL PLAY
 Amusez-vous en jouant...
CASINO
MAXIMISEZ VOTRE PLAISIR
 Le Club Casino...
FOR THE FUN OF IT ALL
 The Casino...
 1-800-665-2274

2 Nights accommodation
 to attend Corporate
 Ethics Mtg in
 Ottawa.

(2 nights personal)

WESTJET

09 NOV 12

FLT:
VOL:

WS 573

GATE:
PORTE:

24

PNR: **AAPSKW**

INIIONS/NOELA

DEP: **OTTAWA, ON**

2:05PM

KS YOWSS024

ARR: **EDMONTON, AB**

5:35PM

BOARDING TIME
HEURE D'EMBARQUEMENT

1:30PM

SEAT/PLACE

17A

**BOARDING PASS
CARTE D'EMBARQUEMENT**

ELECTRONIC/ELECTRONIQUE
8382184739031 / 1

ISSUING AIRLINE

WESTJET

ISSUING AGENT

WestJet/SSW

FREQUENT FLYER NUMBER

WS119908563

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
09 Nov	WESTJET WS 573	OTTAWA ON, CANADA Time 2:05pm	EDMONTON INTL AB, CANADA Time 5:35pm	Fare Family Regular Seat Number CHECK-IN REQUIRED Baggage Allowance 1PL Booking Status USED TO FLY Fare Basis PCRP1 Not Valid Before 09 NOV Not Valid After 09 NOV

Payment/Fare Details

Form of Payment	CREDIT CARD - VISA : [REDACTED]
Endorsement / Restrictions	NONREF - FEE FOR CHG/CXL
Fare Calculation Line	YOW WS YEA259.00PCRP1 CAD259.00END
Fare	CAD 259.00
Taxes/Fees/Carrier-Imposed Charges	CAD 7.12 CA1 (CANADA AIR SECURITY CHARGE - SUBJECT TO GST) CAD 40.19 RC1 (HST FOR PROVINCE OF ONTARIO) CAD 20.00 SQ1 (AIF - PROVINCE OF ONTARIO) CAD 3.00 YQF (SERVICE FEE - FUEL) CAD 20.00 YQI (SERVICE FEE - INSURANCE)
Total Fare	CAD 349.31

*Airfare for Ottawa
to Edmonton
1-way*

11/30/2012

*Corporate Ethics
mtg*



CENC
56

Travel Approval Form (Out-of Province Only) ~~Request for Advance~~

A. TRAVEL PARTICULARS			
Out-of-Province: <input checked="" type="checkbox"/>		Advance Request: <input type="checkbox"/>	
Name: Noelle Inlons		Destination: Quebec	
Employee #: [REDACTED]		Report To: Stephen Gould	
Department: Ethics & Compliance		Office Location: Standard Life Building	
Business Phone #: [REDACTED]			
What former entity payroll systems is the employee currently being paid from? (Please <input checked="" type="checkbox"/> one from below).			
<input type="checkbox"/> AADAC	<input type="checkbox"/> Calgary Health	<input checked="" type="checkbox"/> East Central	
<input type="checkbox"/> Alberta Cancer Board	<input type="checkbox"/> Capital Health	<input type="checkbox"/> Northern Lights	
<input type="checkbox"/> Alberta Mental Health Board	<input type="checkbox"/> Chinook	<input type="checkbox"/> Palliser Health	
<input type="checkbox"/> Aspen	<input type="checkbox"/> David Thomson	<input type="checkbox"/> Peace Country	
Finance Code/Accounting Distribution (If applicable):			
Corp/BU/Org (If applicable)	Location (If applicable)	Functional Centre/Primary	Expense/Secondary Account
101	0066	71110550008	
Dates: From (day/month) November 6, (year) 2012 to (day/month) November 8, (year) 2012			
Purpose of Trip: Attend Conference Board of Canada City Corporate Ethics Management Council Meeting Full day Nov 7 1/2 day Nov 8 (Nov 8 travel day)			
Employee Signature:			Date: Sep 10/12
APPROVALS: (Sr. VP prior approval required for all Out-of-Province Travel) (Travel Advance Approval - Travel Policy Appendix A)			
Approved By: (please print) Stephen Gould		Title: EVP People & Partners	Phone #: [REDACTED]
Signature:		Date: Sept. 12/12	
Approved By: (please print)		Title:	Phone #
Signature:		Date:	

B. ESTIMATE OF EXPENSES <input checked="" type="checkbox"/> Canadian Dollars <input type="checkbox"/> US Dollars		
Category	Description	Amount
1. Accommodation Charge	\$ 2 Nights at \$275.00	\$550.00
2. Meals	2 x dinner 1 x lunch	50.00
3. Registration	N/A	
4. Airfare or Other Travel Costs	airfare and cabs	900.00
5. Other Expenses (please specify)		
Total Estimated Travel Costs		\$1,500.00

C. COMPLETE THIS SECTION IF YOU REQUIRE AN ADVANCE (only if amount required is \$500 or above)	
Advance Amount (\$) Requested:	Date Required:

- > If an advance is being requested the original approved Travel Approval Form should be forwarded to Accounts Payable 3 weeks prior to departure date, where possible.
- > All travel expenses must be approved in accordance to "Appendix A" of the Alberta Health Services Travel Policy.

Trudi Thew

From: Michael Bassett [bassett@conferenceboard.ca]
Sent: Thursday, August 16, 2012 8:55 AM
To: 'CEMC Members'
Cc: Susan Morrison
Subject: RE: CEMC - Information and Registration for Nov 7-8 meeting
Attachments: image001.jpg; image002.jpg; REGISTRATION Form.doc

Registration form is attached to this message.

Michael Bassett

Senior Research Associate, Governance and Corporate Responsibility
The Conference Board of Canada,
255 Smyth Road, Ottawa, ON, K1H 8M7
Email: bassett@conferenceboard.ca

Web: www.conferenceboard.ca

From: Michael Bassett
Sent: August-16-12 8:53 AM
To: 'CEMC Members'
Cc: Susan Morrison
Subject: CEMC - Information and Registration for Nov 7-8 meeting

Dear members of the Corporate Ethics Management Council,

It is my pleasure to send you some additional information about our upcoming meeting November 7 and 8th in Ottawa, Ontario. This meeting will be quite different from our normal meeting. First, it will be a very large gathering of seven of the Conference Board's executive networks.

Significant Networking Opportunities

The network members who are attending this upcoming meeting are:

- Centre for National Security
- Corporate Ethics Management Council
- Council for Security Executives
- Council of Chief Privacy Officers
- Council of Industrial Relations Executives
- Strategic Human Resources Management Council
- Strategic Risk Council

Over 177 different companies are members of these seven councils. In all, we expect well over 200 representatives from the ethics and compliance, privacy, risk, security, and human resources professions to be in attendance at this meeting.

Excellent Speakers

The **THEME** of this joint meeting is **PREVENTING, MITIGATING AND MANAGING INSIDER THREATS**. As you can imagine with a group this large, we started working on the agenda quite some time ago. As a result, almost all of the pieces are already in place.

November 7th, 2012

Our day begins at 7:45 a.m. with continental breakfast. The meeting itself will begin at 8:30 a.m. with opening remarks from Conference Board of Canada Vice President, Public Policy, David Stewart-Patterson.

Our speakers are:

8:45 to 10 a.m. Examining the Human Element – David Brant, Managing Director, BDQ and Dr. Mike Gelles, Director, Deloitte.

10:30 a.m. Cross-Council Panel Discussion

12 noon Lunch

1 p.m. Case Study Discussion and Group Work.

2:30 p.m. Legal Update-- Tom Moutsatsos, Hicks Morley Hamilton Stewart Scarle LLP

3:45 p.m. Dr. Eric Shaw, Consulting and Clinical Psychology Ltd.

5:00 p.m. Meeting adjourn

5-6 p.m. Reception

6:00 p.m. Networking Dinner

PLUS HALF-DAY CEMC MEETING

In addition, The Corporate Ethics Management Council will be having a ½ day meeting just for members of the CEMC on November 8th, 2012. I have the full agenda for this session below. In short, we will have a CEMC members-only roundtable to start the day and reflect on what we heard on November 7th. Following this roundtable, I am pleased to confirm that Frederick D. Lipman, Partner, Blank Rome LLP, author of *Whistleblowers, Incentives, Disincentives and Protection Strategies* will be exploring how to establish robust Whistleblower Programs.

November 8th, 2012

8:00 a.m. Continental Breakfast

8:30 a.m. Welcome and Overview of Agenda and Review of Previous Day
Michael Bassett

8:45 a.m. Roundtable Discussion: Reflections on Day One Insider Risk Factors

9:45 a.m. Break

10:00 a.m. Building a Robust Whistleblower Program

In this session, Frederick D. Lipman will discuss some of the common mistakes companies make in establishing their whistleblower programs. These mistakes lead to hotlines that receive human resource related complaints and that do little to mitigate the risks from unethical behaviour. Drawing on his 2012 book *Whistleblowers, Incentives, Disincentives and Protection Strategies* and a recent article produced for the Conference Board Inc. "From Enron To Lehman Brothers: Lessons for Boards from Recent Corporate Governance Failures," Mr. Lipman will engage members in a discussion of ways in which to build an effective whistleblower program

Frederick D. Lipman, Partner, Blank Rome LLP



Frederick D. Lipman is an internationally known authority on corporate governance, risk management, and business topics, and is a senior partner at the international law firm of Blank Rome LLP. He has authored 15 books, including 4 books on corporate governance, namely, *Whistleblowers, Incentives, Disincentives and Protection Strategies* (John Wiley & Sons, Inc. 2012), *Audit Committees* (The Bureau of National Affairs, Inc. 2011), *Executive Compensation Best Practices* (John Wiley & Sons, Inc. 2008), and *Corporate Governance Best Practices* (John Wiley & Sons, Inc. 2006). Mr. Lipman's *Executive Compensation Best Practices* book was cited

by the SEC in its decision to change the compensation chart for all public companies. His Corporate Governance Best Practices book is used as either required or supplemental reading in a number of universities around the world.

Mr. Lipman held faculty positions in the MBA program at the Wharton School of Business for five years and at the University of Pennsylvania Law School for ten years. He was an expert witness on corporate governance issues in a lawsuit involving the U.S. Olympic swimming team. A graduate of Harvard Law School, he has more than 50 years of experience in corporate governance (including special committee and controlling shareholder representation), and business law. Mr. Lipman serves as president of the Association of Audit Committee Members, Inc., a not-for-profit organization dedicated to developing best practices for audit committees.

11:30 a.m. Meeting Close

Susan and I hope that you, or one of your colleagues, can join us for both the sessions on November 7th and the morning of November 8th. I have attached the registration form to this message. Please let us know what portions of this packaged agenda you will be able to join us for.

Michael Bassett

Senior Research Associate, Governance and Corporate Responsibility
The Conference Board of Canada,
255 Smyth Road, Ottawa, ON, K1H 8M7
Email: bassett@conferenceboard.ca

Web: www.conferenceboard.ca

Build a solid foundation for your leadership success with The Niagara Institute Building Leadership Essentials is for managers, team leaders, supervisors and individual professionals. Upcoming dates, September 26-28 in Niagara-on-the-Lake or October 2-4 in Ottawa.