



### Official Administrator and Executive Expense Report

Name

Noela Inions

Title

Ethics & Compliance Officer

Location

Edmonton

Expenses submitted during the month of February 2014

					Travel (1)					
	Source Ocument	Purpose	Airfare	Meals	Accommodatio	Other n Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Feb-14 Exp	ense Claim Me	eetings			493	802	1,295	2,687		63
Total			\$ -	\$ -	\$ 493	\$ 802	\$ 1,295	\$ 2,687	\$ -	\$ 63

**Total for** 

the Month \$ 4,045

Maximum meal expense claimed in the month \$ 36 3 persons

Maximum daily hotel rate claimed in the month \$ 219

Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report



## TRAVEL, HOSPITALITY & WORKING SESSION EXPENSE CLAIM

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Location:	Standard Life	Bldg, Edmonton	Dahr China 8 O			Position (Title):	Chief Ethics & Co	impliance Officer		
	# (E-Paopie);		Dept. Ethics & Co	mpliance	DOFALeve	(rf.appticable)	Union:	Busine	ss Phone #:	Ext:
		-								EXC
SECTION	E: FINANC	E CODING & TO	TAL CLAIM							
CAPITAL	PROJECT C	CODING ONLY >	Project:Nu	-			Project	Task Number		
			Expenditure	Organizati	on	·		xpenditure Type		
	Total - Se	ction B: Travel -	Pg 2		Total - Se	ection C&D: Other & Fore	lan Every			
Pg Bai	Location	Functional Centre (FC)	Total Expense	Bal Unit	Location	Functional Centre (FC)	Secondary/	Total.	TOTAL REIMBU	RSEMENT
2A 101	0302	71810000009	\$36.00	101	DOÒB		Expense	Expense	Total Section B.	\$1,331.79
2B 101	0005	71110550008	\$1,295,79	-	-	71110550008	66020000	\$2,686.50	Total Section C&D	\$2,713:01
20	+		\$1,233.75	101	0006	71110550008	61015000	\$26.51	Less Cash Advance	
2D	+-+									
									TOTAL CLAIM	\$4,044.80
NOTE: T			\$1,331.79		**Use	r to enter Coding & S Amount	s	\$7.742.04		
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### **EXPENSE CLAIM DETAILS**

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If expense	s incurred are for multiple FC's please use pages 2 ount on slip, <u>DO NOT</u> separate any taxes (eg. GST	B,2C,2D (	after pg3) a	as there st			e OR	if more line	s are require	ed for the ca	me EC use t	haaa addiii	. F	age 2A
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	B: TRAVEL EXPENSES NOTE: If expens potown (column Prov.) where expenses were incurred (Out of N.A.	ses do not la	Il into these o	ategories su	ch as Hospitality	, Working Ses	ision, R	elocation, Conti	nuing Education,	Business Insur	ance go to SEC	TION C		
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	786	Prov. US.	Γ	1				If Vot	select "No"	in this colum	nn.			
	Business Reason for Travel - Detailed Description	- Detailed Description or What is Further Explanation is REQUIRED in the "Rationale is Required" section on t								ction on this	page			
Date dd-mmm-yy	(include destination, who attended-lif meet)	include destination, who alterded-lif meet)  Out of travel				Cost Meal (Allowance OR Receipt)				eing claimed t stated in Ap	is above the	Rental		T
,,	why travel was necessary and detailed explanation of reason) A description of just "Meeting" will be returned for clarification	where expenses	related to?	Method	Meal All	owance	Mea	with Receipt	rati	onale is requ	ired	Carl Bus/LRT/	Per Diem	Mileage
		incurred?		Used? Y/N	Meal Type with value	Allowance	Meal Type	with receipt	Airfare	Hotel	Taxi	Parking / Fuel	Allowance	(km)
7-Feb-14	Employee Appreciation kinch (3 employees)	AB		Yes			L	\$36.00						
						***************************************								
	SUBTOTALS		***					\$36.00						Total Kms
	MILEAGE - Business Kilomet  details of travel location to & from must b	e included :	ahove under	the number	a of tempol only	mo			Enter \$0	).505 km, \$0.4	7 km <u>OR</u> rate	per Union / leage details	Agreement	
	Rates applicable \$0.505 per km for <u>under 5,000km/y</u>	or \$0.47 p	er km for <u>ov</u>	er 5,000km	lyr or per Union	n Agreemen	1				1500 141	reacye details	Mileage \$	
Note	e: Total will auto fill into pg 1, Section E, if form compl	leted elect	ronically -	Additional	pg 2's can be	found afte	r Page	e 3					\$ Subtotal	\$36.00
Rationale	is Required for expenses that are not Cost Ef	factive							<u> </u>	Auto	fills on page	1- TOTAL	TRAVEL \$	\$36.00
(Any analy	sis supporting the method to assess cost eff	ectivene	ss should	he attac	hed to the	claim for	-1							
				- Go Gilac	area to the	Claim (Off	m.							
					- 2A of 3 -									

### **EXPENSE CLAIM DETAILS**

If NOT claiming any expenses in Sections C or D, this page does NOT have to be submitted.

***************************************	N C: OTHER EXPENSES		***************************************			Emp #	(E-People)						Page	e 3	
<ul> <li>Expense</li> <li>→ If expense</li> <li>ALL "OTH</li> </ul>	es to be claimed in this section incluses are for <u>travel</u> , gas, etc., go to Se IER" expenses listed below MUST have a	lude but are not limited to ection B on pg 2. secondary/expense code ind	to: Hospita (Icated!	ility & Ho	eling, Workin	ng Sessi	ons Relocation	Continuina Edi	ucation. Busine	iss insurance, and misc	el rneous expens	es	· aga		
				itre se	parately	and e	nter each su	btotal Info	column *	Section C Total					
Date	Business Reason for Expense - Deta (include who attended-(if meal/Hosp	ited Description Required			Finance (			Libtotal Into column "Section C Total" on page 1 Section E***  Completion of line "Cost Effective Method Used" Column is REQUIRED. If you select "No" in this column is mount being claimed exceeds the Policy limit stated in "Appendix A", Further Explanation is REQUIRED in the "Rationale is Required" section on this page							
dd-mmm-yy	required, what expense was and pertaining to and detailed explanation of reason)  A description of just "Meeting" will be returned for clarification		Bal Uni	t L	ocation	cation Functional Centre		Secondary Expense eg. 4100000 (8 character	Cost Effective Method M		GST & ON (7)	GST is NOT on the stip/receipt, enter total amount is this column	r TOI	TAL	
5-Feb-14	Association of Certified Fraud Examiners Breaklass	Seminar registration	101		0006	71110550008		66020000	Yes	Conference		\$30.00	\$30	0.00	
28-Feb-14	Law Society of Alberta - annual membership dues		101		0006	71110550008		66020000	Yes		\$2,656.50		\$2,6	56.50	
28-Feb-14	Canada Post - priority letter service for mailing Law	Society cheque to Calgary	101		0006	71110550008		61015000	Yes		\$26.51		\$26	5.51	
			,												
										····					
SECTION	D: FOREIGN CURRENCY		0	NLY ENT If foreign	TER IN THIS	SECTK s been o	ON IF AMOUNT N	OT CONVERT	ED INTO CON	\$ (conversion not indinse in CDN \$ in either \$	cated on receipt	/statement)	<u> </u>		
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ationale I	s Required for expenses that are	e not Cost Effective													
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### EXPENSE CLAIM DETAILS

				EXE	PENSE CLA	IM DETAI	LS							
	nter Finance Coding 101 0006	7111055	8000		Emp # (E-F	eople)		<b>MANAGE</b>						OD
i expenses lotal \$ amo	s incurred are for multiple FC's please use pages 2, unit on slip, <u>DO NOT</u> separato any taxes (eg. GST, B: TRAVEL FYPENSES. NOTE. "	8,20,20 (	after pg3) a	s there si	nould be one	FC per pag	e OR	If more line	s ere requin	ed for the sai	me FC use t	hese additic	r senen lanc	age 2B
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	THE CONTROL OF ANY CHE	1				Comple	etion o	if the "Cost E	ffective Me	thod Used"	Column is R	EQUIRED.		
	Business Reason for Travel - Detailed Description	Prov. US;	What is		Fu	irther Expl	anatic	in is REQUIF	RED in the "F	In this colum Rationale is R	lequired" se	ction on this	s page	
Date dd-mmm-yy	(Include destination, who attended if ment)		fravel	Cost Effective	ost Meai (Allowance OR Receipt)			If amount b	eing claimed t stated in Ap	above the	Rental	1	1	
	why travel was necessary and detailed explanation of reason A description of just "Meeting" will be returned for clarification		related to?	Method Used?	Meal All	owance		with Receipt	rati	ionale is requi	ired .	Carl Bus/LRT/.	Per Diem	Mileage
		incurred?		Y/N	Meal Type with value	Allowance	Heal Type	with receipt	Airfare	Hotel	Taxi	Parking / Fuel	Aflowance	(km)
13-Feb-14	Travel to Celgary for Prevention of Violence Steining Committee meeting, arealing with KPMG at Southport Tower	AB	Edus'	Yes								7 461		305,10
14-Feb-14	Cocilid of interest presentation at Peter Lougheed and Southpon Tower - travel back to Edmonton	AB	Educ	Yes							\$40.00			305.10
18-Feb-14	Corporale Ethics Management Council meuting, Calgary (Feb. 18-19, 2014)	AB	Conf	Yeş						\$492,74	-	\$146,75		-
20-Feb-14	Meeting widt OF TELV Sakie regarding berchmanking for governance warments	AB	Meeting	Yes					<del>,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,</del>					
26-Feb-14	One-on-one meeting with Or. Cowel in Calgary and return	AB	Meeting	Yes										610.20
<u>_</u>		1												
	SUBTOTALS									\$492.74	\$40.00	\$146,75		Total Kms 1220.40
	MILEAGE - Businesa Kilomet → details of travel location to & from must b Rates applicable \$0.505 per km for <u>under 5,000km/v</u>	io inclimad	aharm was	- 41		mn a Abraaman			Enter \$0	0,505 km, \$0.4	7 km <u>OR</u> rate (see M	e per Union i lleage delais	Agreement to the teft)	\$0.505
									·				Mileage \$	\$616.30
Note	Total will auto fill into pg 1, Section E, if form comp	leted elec	tronically -	Additiona	l pg 2's can b	e found aft	er Pag	e3				Travel	\$ Subtotal	\$679.49
Rationale	is Required for expenses that we and Olives								L	Auto	fills on page	1 - TOTAL	TRAVEL \$	\$1,295.79
Any analy	sis supporting the method to assess cost eff	ectivene	ss should	be attac	ched to the	claim for-	n)		·				1000	
					19 410	C/BINT TOTA	(1)							
	W. W				- 28 of 3 -									

N

## FOB 7/14

Employee Appreciation Event

BOSION PIZZA

BOSTON PIZZA #179
ASPER AVENUE
Table 31 #Party 3
SvrCk; 16 12:11 02/07/14

7 HC 707 STEAK/VFG 1 JAMBA FETT

31.98

Sub Total: 49.97

02/07 12:55 TOTAL:

: 2.50 52.47

THANK YOU!

GST#893018549

PLEASE PAY SERVER

JOIN US FOR \$7.99 PASTA TUESKAY

82981-20000-77011

please visit www.tellbostonpizza.com

Full Rules & Regulations can be found at WWW.bostonpizzasurvey.com

\$ 12x 3 people = \$36,00

A 36:00 Claim

Marre Elbreidi Betty Schadeck Noela Inions

80570N PIZZA #179 10820 Jasper fivenue Edmonton: AB 75J 2A4 780-423-2333

# TRANSACTION RELUPO 1.

Tran. #: 13392

Check #: Employee HT Employee Name:

VISA Purchase

HID1 HUDDUODO031010

nmount \$52.47 71.P \$5.00

TOTHL CADIST.47

APPROUED
D0-001 010466
BE517916/BEC17916
368001001007
2014/02/07 [3:07:33

TUR: 0000008000 TS1: F800

Customer Capy

THAMK YOU Come Healn

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1

### Janice Kuzyk

From:

Marie Elbreidi

Sent:

Friday, January 31, 2014 8:02 AM

To:

Janice Kuzyk

Subject:

RE: Staff Appreciation

Mi Janice:

Do you want me to submit a regular expense claim once we go?

3 people are going, we will be going to Doans Restaurant, it will be a belated Christmas/staff appreciation day.

Let me know if you require anything further.

Thanks,

Marie Elbreidi | Conflict of Interest Declaration Coordinator, Ethies & Compliance

Alberta Health Services

### marie.elbreidi@albertahealthservices.ca

24/7 External Confidential Reporting Line - 1-800-651-9675

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From: Janice Kuzyk

Sent: Friday, January 31, 2014 7:59 AM

To: Marie Elbreidi

Subject: RE: Staff Appreciation

Good morning Marie,

Yes Susan needs to approve. Can you provide me with a brief description, i.e. how many people, where. The funding covers \$12/person. An expense claim will need to be submitted. Let me know if you have further questions

Janice Kuzyk Labour Relations Assistant

### Association of Certified Fraud Examiners - Edmonton Chapter

Secure paymen	ts	by
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### Payment Receipt

Receipt ID

Total

\$30.00 CAD

We'll send a confirmation email to noela.inions@albertahealthservices.ca. This transaction will appear on your statement as PayPal \*ASSOCIATION.

Paid to

Shipped to

Association of Certified Fraud Examiners - Edmonton Chapter

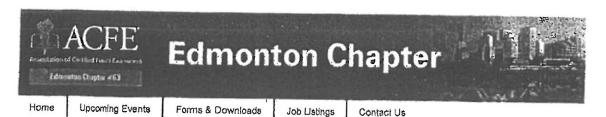
Info@acfe-edmonton.com

### Your shopping cart

Description	Price	Quantity	Amount
ACFE Breakfast Seminar	\$30.00	1	\$30.00
		Item total	\$30.00
		Tax	\$0.00
,		Total	\$30.00 CAL

Contact Edmonton Chapter

Association of Certified Fraud Examiners



### FEBRUARY BREAKFAST SESSION

SPEAKER: Peter Hourthan, Public Interest Commissioner TOPIC:

Mr. Hourihan will be presenting on the new Public Interest Disclosure (Whistleblower Protection) Act. Albertans expect wrongdoing in the public sector to be dealt with by the appropriate ministries, agencies and public entities. At the same time, public servants need an avenue to voice concern about wrongdoings - and the assurance they will be protected for blowing the whistle. The presentation will outline the purpose of the Act and the role of the Public Interest Commissioner.

BIOGRAPHY:

Peter Hourihan, the Alberta Ombudaman, was appointed as the province's first Public Interest Commissioner on April 24, 2013.

Peter spent 35 years in the RCMP. His career took him to all provinces in western Canada, as well as the Northwest Territories and Nunavut. He worked in a variety of policing roles, including the Criminal Operations Officer for Alberta where he oversaw all police operations. As the RCMP's Commanding Officer for British Columbia, Peter was responsible for all federal, provincial and municipal police operations and activities. Peter has a Bachelor's Degree in Business Administration from Athabasca University and a Bachelor of Laws from the University of Ottawa. He received the Long Service medal in 1996, Bronze Clasp in 2001 and Silver Clasp in 2006. He received the Queen's Golden Jubilee Medal in 2002.

DATE:

February 5, 2014, 7:30 am to 9:00 am (Registration and networking 7:00 to 7:30 am)

COST:

\$25 for members, \$30 for non-members. Only \$15 for students.

RSVP:

WHERE: Edmonton Petroleum Club, 11110 - 108 Street NW

PayPal

By February 3, 2014to Heath Rodgirs

or register aniine using

Breakfast Prices

Chapter Member \$25.00 CAD

P. Mout

2014 ACFE/IIA Fraud Conference

Date: March 4 & 5, 2014

Venue: Edmonton Petroloum Club

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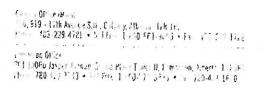
Forums Volunteering

Join the ACFE group on Linkedin

Vist us on Facebook

Follow &TheACFE on Twitter



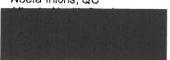


LawSocietyofAlberta

aventer is presting

March 11, 2014

Noela Inions, QC





### Receipt

This is your receipt for income tax purposes for your annual renewal. The card below constitutes your annual certificate.

Date Received: March 5, 2014

Total Paid	\$2656.50
GST (12317 6091 RT0001)	126.50
Assurance Fund Levy	570.00
Annual Fee - Active Member	1,960.00



# Courier - Cheque to Law Society of Alberta

Canada Post / Postes Canada
STANDARD LIFE BLACE
10405 Jasper Ave. NW
EDMONTON T5J3P0
GST/TPS#: #28313129

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Receipt required for all returns. To view the return policy go to the website.

Your opinion matters and we want to hear about your post office experience. Enter to win 1 of 5 \$50 Prepaid Visa cards. For complete terms and conditions, go to www.canadapost.intouchinsight.com

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Votre opinion compte et nous voulons savoir ce que vous pensez de votre expérience au bureau de poste. Inscrivez-vous pour courir la chance de gagner l'une des cinq cartes prépayées Visa de 50 \$.

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WWW.CANADAPOST.CA / WWW.POSTESCANADA.CA

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# 1 Feb 14,2014 - Meeting

Peter Loughed to	Thank You for choosing
Southport Tower	ASSOCIATED CAB for all your transportation needs.
	Visit our counter at the Calgary International Airport International arrival door.  ASSOCIATED CAB
	Driver (E) Date (E) 19/19  Car # Amount (19/10)
	GST Included # CSH SLD 419

# FOB18-2014-CORPORAte Ethics management Council Invo

Date: 2014-02-20

Billing To:

**NOELA INIONS** 

You can reach us at: Lethbridge.

Order#	Ordered	- Customer #	Departing	Returning	Sales Rep	Sples Agent
	2014-02-18		2014-02-18	2014-02-20	- Colos Map	Suns Agent

Travellers: INIONS/NOELA

- Product	Details	Duration -	Price Basis	QIV	- Each	Billed
CHANGE FEE				1	15.00	15,75
ECEXP 11:30 O/L Assigned to: 02A	Departs Edmonton (EDMCEDAR / Best Western Cadar Park Itm) 2014-02-18 at 11:45 Arrives Calgary (CALTO / Calgary Ticket Office) 2014-02-18 at 14:50	3 has 5 mins	AMA - Senior	†	62.38	65.50
CEEXP (2:3) Assigned to, 04C	Departs Cafgary (CALTO / Calgary, Ticket Office) 2014-02-20 at 12:30 Arrives Edmonton (EDM/CEDAR / Best Western Cadar Park (nm) 2014-02-20, at 15:35	3 tres 5 miles	AMA + Benjor .	Jv.	62.38,	₹65°,80°

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Date	Received From	Reference	Amount
2014-02-18	customer; NOELA INIONS By:	Visa	131.00 CAD
2014-02-20	customer: NOELA INIONS By:	Cash	15.75 CAD

Base Price:	139.76
Discounts:	0.00
Service Charges:	0.00
GST	6.99
Invoice Total:	146.75
Commission:	0.00
Received:	146.76
Balance Due:	0.00
	<del></del>

TERMS: DUE UPON RECEIPT

Red Arrow reserves the right to conduct baggage checks at any time. When travelling with Red Arrow you may be asked for ID at any time. \*\*\*\*\*\*\*\*\*\*

GST# BN139981476

CORPORATE BILLING ACCOUNTS - PLEASE PAY OFF OF YOUR MONTHLY STATEMENT & NOT OFF OF INDIVIDUAL INVOICES. PLEASE REMIT PAYMENT TO THE ADDRESS LISTED ON YOUR STATEMENT. THANK YOU.

IF YOU WISH TO MAKE ANY CHANGES TO THIS RESERVATION - time change, date change, or cancel for a full refund - we require 3 hours notice prior to P.M. departures and a half hour notice prior to A.M. departures. Wheelchair reservations & cancelation to travel bookings during our Christmas Blackout period (December 13, 2013 to January 6, 2014) require 24 hours notice. Failure to provide proper notice of time change or cancellation, and/or failure to arrive on time for departure will result in forfeiture of funds paid and the ability to get a refund. If you wish to change or cancel your booking, please contact our Central Reservation line at 1-800-232-1958 Thank you for choosing Red Arrow.

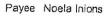
Our Core Values: Safety | Customer Service | Resourcefulness | Integrity | Positive Attitude | Team Work | Loyalty |

# Feb 18-2014 - Corporate Ethics Management Council Meeting



Hyatt Regency Calgary 700 Centre Street SE Calgary, AB T2G 5P6 Ph: 403-717-1234 Fax: 403-537-4444

### INVOICE



Canada

Confirmation No.

Group Name Conference Board of Canada

Booking No.

Room No. Arrival 02-18-14 Departure 02-20-14 Page No. 1 of 1 Folio Window Folio No.

492.74

0.00

492.74

Date	Description	Charges Credits
00 10 11		Charges Credits
02-18-14	# Group Room	210.00
02-18-14	* # DMF Levy 3.0%	219.00 7
02-18-14	* # Room - GST 5.0%	6.57 =245-8
02-18-14	* # Alberta Room Tax 4.0%	11.20
02-19-14	Local Calls	9.02 1 1.00 = misc.
02-19-14	# Group Room	242.00
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02-19-14	* # Alberta Room Tax 4.0%	11.28
02-20-14	* # Visa	9.02
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### Guest Signature

I agree that my liability for this bit is not walved and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges,

### Hyatt Gold Passport Summary

Membership: Bonus Codes: Qualifying Nights:

Eligible Spend: Redemption Eligible:

2 438.95 1.00

\* Not Point Earning Eligible # Not Point Redemption Eligible

^ May Contain Ineligible Inclusions

Thank you for choosing Hyatt Regency Calgary. Your feedback is very important to us. For any comments regarding your stay, please feel free to contact our Manager on Duty via email at QualityCALRC@hyatt.com

WE HOPE YOU ENJOYED YOUR STAY WITH US!

For inquiries concerning your bill please call 888-587-4589 or email NA CustomerService@Hyatt.com

For the best rates available, please visit us at www.hyattregencycalgary.com

Please remit payment to: Hyatt Regency Calgary Balboa Hotels Ltd. PO Box 10104, STN A Toronto, ON M5W 2B1

Total

Balance

See attached rationale for exceeding expense policy accommodation limit

### Janice Kuzyk

From:

Marie Elbreidi

Sent:

Wednesday, March 19, 2014 12:59 PM

To:

Janice Kuzyk

Subject:

Hotel- Hotel - Corporate Ethics Management Council Meeting (Feb 18, 2014-Feb 20, 2014) -

Hyatt RegencHotel-Feb 18-20,2014

### Hello Janice:

The reason we chose to book Noela's stay at the Hyatt was because for the 2 days, February 18-20, 2014, the rate they were giving for attending the Conference was the cheapest.

I did call many hotels for those dates but nothing was cheaper than what we were being offered by the Hyatt.

Thanks,

Marie Elbreidi | Conflict of Interest Declaration Coordinator, Ethics & Compliance Alberta Health Services

### marie.eidreidi@albertahealthservices.ca

24/7 External Confidential Reporting Line - 1-800-661-9675

This message and any attached documents are only for the use of the intended recipient(s), are confidential and may contain privileged information. Any unauthorized review, use, retransmission, or other disclosure is strictly prohibited. If you have received this message in error, please notify the sender immediately, and then delete the original message. Thank you.

### Janice Kuzyk

Approval to Attend meeting

From:

Susan McGillivray

Sent:

Wednesday, December 18, 2013 4:11 PM

To:

Subject:

Janice Kuzyk

FW: NEXT MEETING: Corporate Ethics Management Council - FEBRUARY 18 & 19, 2014 -

. #

CALGARY.

Attachments:

FEB 2014 Member Registration.doc

FYI. Tapproved this

From: Noela Inions

Sent: Wednesday, December 18, 2013 4:05 PM

To: Susan McGillivray

Subject: FW: NEXT MEETING: Corporate Ethics Management Council - FEBRUARY 18 & 19, 2014 - CALGARY

nello su an -

tion and inacking about whether I can attend this session.

I have attended these meetings in the past, which are offered through my memberal ip in the Corporate Sthics

than openiont Council of the Conference Board of Canada.

We have budget to cover the travel costs that would be incurred in attending this meeting in Calgary.

Hogia

Noela Inions, QC Chief Ethics and Compliance Officer, offerta chosth Services with 1220, standard Life Centre

Jasper Avenue

... usite - www.alberlahealthservices.ca

It is nest again disrepted documents are only for the use of the intended recipient(s) and are confidential and may contain privious distributions of the constraint of the series of th

From: Susan Morrison [mailto:morrison@conferenceboard.ca]

Sent: Wednesday, December 18, 2013 1:32 PM

To: Susan Morrison Cc: Michael Bassett

Subject: NEXT MEETING: Corporate Ethics Management Council - FEBRUARY 18 & 19, 2014 - CALGARY

Good afternoon CEM members and alternates,

Please mark your calendars for our next Corporate Ethics Management Council meeting at the <u>Hyatt Regency in Calgary on February 18 & 19, 2014.</u>

### Hotel Reservation Link:

https://resweb.passkey.com/go/conferenceboardofcanadafeb2014

Cut-off Date to Reserve: FRIDAY, JANUARY 17, 2014

I have attached the Registration Form which provides meeting logistics and hotel information.

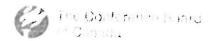
All the best to you and yours for a wonderful Christmas. Susan

Susan Morrison
Administrative and Meeting Coordinator
The Conference Board of Canada



morrisona conferenceboard.ca

The challenge: how to better engage your workforce to drive higher productivity? The solution: newly emerging gamification strategies can improve your business results. Get in the Game: Driving Exceptional Behaviours Through Gamification on January 15, 2014 explores how gamification unleashes winning performance.



# CORPORATE ETHICS MANAGEMENT COUNCIL

February 18 & 19, 2014

REGISTRATION FORM				
Please return to Susan Morrison at	email			
Participant Name:				
Title:	Organization:			•
Address:				_
Telephone:				-
Assistant Name, Telephone & Email:				-
Tuesday, February 18, 2014 6:00 pm Reception & Dinner		YES 🗌	NO 🗌	_
Wednesday, February 19, 2014 8:15 – 4:00 pm – includes Breakfast and Lunch		YES 🗌	NO 🗌	
Please specify if you require accommodation fo order to participant in this event.	r any allergies,	dietary restri	ctions, or disa	bility in
ACCOMMODATION at Hyatt Regency Calgary	<b>/:</b>			
<ul> <li>Room Rate; \$219.00 Sgl/Dbl.</li> <li>Cut-off Date to Reserve: FRIDAY, JANU</li> <li>Reservations: 1-888-421-1442</li> <li>Online Reservation Link: https://resweb.passkey.com/go/confer</li> <li>Complimentary Guest Room High Spec</li> </ul>	JARY 17, 2014 enceboardofc		<u>  4</u>	
for more Information please contact: fichael Bassett Benior Network Manager	Susan Morrison Administrative and M	eetings Coordinator		