

## Official Administrator and Executive Expense Report

**Name** Dr. Richard Lewanczuk  
**Title** Senior Medical Director Primary and Community Care  
**Location** Edmonton  
 Expenses submitted during the month of January 2014

Travel (1)										
Date	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Sep-13	Expense Claim	Meetings				23	23			
Oct-13	Expense Claim	Meetings				90	90			
Nov-13	Expense Claim	Meetings				184	184			
Dec-13	Expense Claim	Meetings				58	58			
Jan-14	Expense Claim	Meetings	449			521	970			
Feb-14	Expense Claim	Meetings				348	348			
							-			
Total			\$ 449	\$ -	\$ -	\$ 1,224	\$ 1,673	\$ -	\$ -	\$ -

**Total for the Month** \$ 1,673

Maximum meal expense claimed in the month \$ -  
 Maximum daily hotel rate claimed in the month \$ -  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report



#### SECTION 4: MEDICAL AFFAIRS - TRAVEL EXPENSE CLAIM PORTION

AP -F-3.002



Canada Airport Improvement Fee	55.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	21.36
Air Travellers Security Charge (ATSC)	14.25
Total airfare and taxes before options (per passenger)	<b>448.61</b>
Number of passengers	1
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$448.61</b>

Mend - Arrivm.  
0900 - 1200

PCN Evolution  
1230 - 1630

#### Payment Information

Credit/Debit Card [REDACTED] - Amount paid: \$448.61

The following charges (tax inclusive) will appear on your credit or debit card statement:


- Air Canada: \$448.61 (Airfare - per ticket)

Ticket number(s): [REDACTED]

#### enRoute City Guide

### Calgary

Calgary grew up fast through successive energy booms, so it still feels a lot like a small prairie town - albeit a small prairie town with more than a million people that's now Western Canada's engine of commerce...

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#### Fare Rules

**Departing Flight** Edmonton (YEG) To Calgary (YYC) - Flex

**Return Flight** Calgary (YYC) To Edmonton (YEG) - Flex

##### • Changes:

- Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- Same-day standby** is available **only** to passengers travelling on a flight between Toronto and Montreal or Ottawa (connecting flights excluded), as well as to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.

**Main Contact:**

Mr Richard Lewanczuk

rlewancz@shaw.ca

Mobile: [REDACTED]

Home: [REDACTED]

Work: [REDACTED]

**Online Services**

- **Manage** my booking online (view/change my booking; select seats\*).
- **Select Seats**
- **Maple Leaf Lounge | Meal Vouchers | On My Way**
- **Alert me** of flight status changes directly to my mobile phone or email.
- **Flight Arrivals & Departures** - check online if my flight is on time.
- **Check-in online** and print my boarding pass.

\* Can my booking be changed online?**Flight Itinerary**

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8133 <sup>1</sup>	Edmonton, Edmonton Int'l (YEG) Tue 28-Jan 2014 07:00	Calgary (YYC) Tue 28-Jan 2014 07:53	0	0hr53	DH3	Flex, W	
AC8156 <sup>1</sup>	Calgary (YYC) Tue 28-Jan 2014 17:30	Edmonton, Edmonton Int'l (YEG) Tue 28-Jan 2014 18:23	0	0hr53	DH4	Flex, W	

Operated by:

<sup>1</sup> Air Canada Express - Jazz**Passenger Information**

1: Mr Richard Lewanczuk : Adult (16+), Ticket Number: [REDACTED]

Air Canada - Aeroplan : [REDACTED] Meal Preference : None

Payment Card: [REDACTED] Special Needs: None

Seat Selection: None

**Purchase Summary****Fare Summary**

Passenger Type	Adult
<b>Air Transportation Charges</b>	
Departing Flight - <u>Flex</u>	167.00
Return Flight - <u>Flex</u>	167.00
<u>Surcharges</u>	24.00

**Taxes, Fees and Charges**



Richard Z. Lewanczuk &lt;rlwancz@ualberta.ca&gt;

**Air Canada - 28-Jan: Edmonton - Calgary (booking ref: [REDACTED])**

1 message

Air Canada &lt;confirmation@aircanada.ca&gt;

Mon, Jan 27, 2014 at 7:32 AM

To [REDACTED]

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*

**AIR CANADA**   
**Itinerary/Receipt**

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

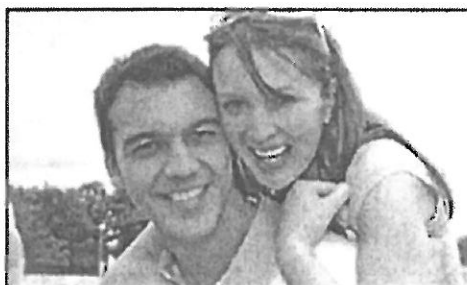
Scan this barcode to check in at any Air Canada check in kiosk.

**Hotels in Calgary**[Book a hotel](#)

Hotels provided by WWTMS.


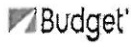
**Why book your hotel stay at aircanada.com?**

- **Lowest price** guaranteed
- Great choice of hotels
- Aeroplan Mile offer exclusive to aircanada.com



**SAVE on car rentals, shows, activities and more.**

[Go to My Travel Planner](#)

 Need a car in Calgary? Great rates and additional Aeroplan Miles. **AVIS** **Booking Information**

Booking Reference: [REDACTED]

Electronic Ticketing confirmed. This is your official Itinerary/receipt.

**Customer Care**

Air Canada  
1-888-247-2262

Flight Arrivals and  
Departures  
1-888-422-7533

GP Forum

Rep Forum AMYA

PCN Coments

IMPARK LOT #101  
TELUS PLAZA PARKING  
GST #88731 5324 RT0000

10-01-2013 TUE #1

5 1/2 HR 25.00  
TOTAL 25.00

ITEM 1  
DCL 5422 12:18PM

PHE Action Team

IMPARK LOT #101  
TELUS PLAZA PARKING  
GST #88731 5324 RT0000

10-22-2013 TUE #1

3 1/2 HR 17.50  
TOTAL 17.50  
CATEND 20.00  
CHARGE 2.50

ITEM 1  
DCL 7405 09:45AM

Senior leadership  
mtg.

TICKET VOID IF RE-SOLD  
IMPARK  
PHONE 780-420-1976  
EARLY BIRD  
Meter : LOT 383  
Time: 7:30A OCT 03  
Price: \$18.00  
Card: [REDACTED]  
Exp.: 1602  
Expires:

6:00PM THU  
OCT 03 13

GST NO. 887315638RT0001  
INSTRUCTIONS ON BACK

TICKET VOID IF RE-SOLD  
AHS/AMYA  
Pro. PC  
IMPARK

PHONE 780-420-1976  
HOURLY PARKER  
Meter : LOT 383  
Time: 9:05A OCT 09  
Price: \$17.50  
Card: [REDACTED]  
Exp.: 1602  
Expires:

12:35PM WED  
OCT 09 13

GST NO. 887315638RT0001  
INSTRUCTIONS ON BACK

PC mtg.

IMPARK LOT #101  
TELUS PLAZA PARKING  
GST #88731 5324 RT0000

10-24-2013 THU #1

2 1/2 HR 12.50  
TOTAL 12.50  
CATEND 20.00  
CHARGE 2.50

ITEM 1  
DCL 7715 11:20AM

COEE  
 PLACE FACE UP ON DASH  
 Impark Lot 32  
 Expiration Date/Time  
**06:00 PM**  
**NOV 27, 2013**

Purchase Date/Time: 08:51am Nov 27, 2013  
 Total Parking: \$11.90  
 Total gst: \$0.60  
 Total Due: \$12.50  
 Total Paid: \$12.50  
 Ticket #: [REDACTED]  
 S/N #: [REDACTED]  
 Setting: Lot 32  
 Mach Name: Meter 2

Card: [REDACTED] American Express  
 Auth #: [REDACTED]  
 GST #887315638RT0001

**RECEIPT**  
 Impark Lot 32

Expiration Date/Time: 06:00pm Nov 27, 2013  
 Purchase Date/Time: 08:51am Nov 27, 2013  
 Total Parking: \$11.90  
 Total gst: \$0.60  
 Total Due: \$12.50  
 Total Paid: \$12.50  
 Ticket #: [REDACTED]  
 Setting: Lot 32  
 Mach Name: Meter 2

Card: [REDACTED] American Express  
 Auth #: [REDACTED]

EMR Strategis  
 ADU Group



PAID

DATE: Jan 17/14

LOT: 12

TICKET No.: [REDACTED]

AMOUNT: \$35.00

SIGNATURE: [Signature]

G.S.T. #88731 5638 RT0001 IM - 003

Choosing Wisely  
 Innopatient Forum  
 IMPARK  
 PHONE: 780-420-1976  
 EVENING PARKER  
 Meter: 101 383  
 Time: 2:24P NOV 26

Price: \$15.00  
 Card: [REDACTED]  
 Exp.: 18:02  
 Expires:  
**6:00AM FRI**  
**NOV 29 13**  
 GST NO: 887315638RT0001  
 INSTRUCTIONS ON BACK

FCC  
 IMPARK LOT #101  
 TEL US PLEASE FORWARD  
 GST #88731 5638 RT0001

12-17-2013 TUE #1  
 3 HOUR 15.00  
 CASH 15.00  
 ITEM 1  
 2CL 3708 15:30TH

PHCS6  
 IMPARK LOT #101  
 TEL US PLEASE FORWARD  
 GST #88731 5638 RT0001

12-16-2013 MON #1  
 1/2 HOUR 2.50  
 TOTAL 2.50  
 CASH 2.50  
 CHANGE 7.50  
 ITEM 1  
 2CL 3506 13:25TH

Accelerating PC

Using Panel Management  
 to improve PHC  
 Practice.

PHE aches Team

COEC  
PLACE FACE UP ON DASH  
IMPARK LOT 256  
NO IN AND OUT PRIVILEGES

Calgary Jan 24  
MORGUARD INVESTMENTS  
- PA  
10201 SOUTHPORT RD SW  
CALGARY AB T2W4X8  
4032139708

01-22-2014

01-22-2014

10:00

Expiration Date/Time  
06:00 PM  
JAN 22, 2014

SALE

MID: 97236070017

TID: 002

REF#: [REDACTED]

Batch #: 201

01/24/14

08:30:40

APPR CODE: 10304S

MASTERCARD

\*\*/\*\*

AMOUNT

\$10.00

APPROVED

THANK YOU  
PLEASE COME AGAIN

CUSTOMER COPY

Purchase Date/Time: 07:07am Jan 22, 2014

Total Parking: \$17.14

Total gst: \$0.86

Total Due: \$18.00

Total Paid: \$18.00

Ticket # [REDACTED]

S/N #: [REDACTED]

Setting: Lot 256

Mach Name: Meter 1

Rate: \$18.00-EarlyBird

Payment Type: Card

Card [REDACTED], American Express

Auth #: [REDACTED]

GST #887315638RT0001

RECEIPT

IMPARK LOT 256

NO IN AND OUT PRIVILEGES

Expiration Date/Time: 06:00pm Jan 22, 2014

Purchase Date/Time: 07:07am Jan 22, 2014

Total Parking: \$17.14

Total gst: \$0.86

Total Due: \$18.00

Total Paid: \$18.00

Ticket # [REDACTED]

Setting: Lot 256

Mach Name: Meter 1

Rate: \$18.00-EarlyBird

Payment Type: Card

Card [REDACTED], American Express

Auth #: [REDACTED]

RECEIPT

GST NO. R122556194

PPEC

EXIT No. 4103

IN: 02/05/14 08:15

OUT: 02/05/14 13:51

DURATION: 0 05: 36

PAID: \$ 36.75

(GST INCLUDED)

MASTERCARD

[REDACTED]

KEY. 90

THANK YOU FOR  
YOUR VISIT

Calgary International Airport Parkade

TO: SPT Airport

\* TRANSACTION RECEIPT \*  
Checker/Yellow Cabs  
316 Meridian Road SE  
Calgary, AB, T2A 1X2  
403-299-9999

Taxi Service  
TYPE: MasterCard  
CARD: [REDACTED]  
EXP : xx/xx  
DATA: SWIPED  
TerminalID: 00001472F452  
Transaction Reference  
Number : [REDACTED]  
DATE: 2014/01/28 08:38:52  
AUTH: [REDACTED]  
IFID: [REDACTED]  
DRV : 5847  
VEH : 935  
GST : 856155007  
Meter Start Time:  
08:19:25  
Meter Stop Time:  
08:34:59  
Distance: 18.4 Km

FARE 1:	\$ 31.90
FLAT :	\$ 0.00
TAX :	\$ 1.60
TOTAL FARE:	\$ 33.50
PAYMENT AMOUNT:	\$ 33.50
TIP:	\$ 5.00

TOTAL PAYMENT: \$ 38.50  
Purchase Auth Complete  
Cardholder Copy

TO: Anna Calgary

\* TRANSACTION RECEIPT \*  
Checker/Yellow Cabs  
316 Meridian Road SE  
Calgary, AB, T2A 1X2  
403-299-9999

Taxi Service  
TYPE: MasterCard  
CARD: [REDACTED]  
EXP : xx/xx  
DATA: SWIPED  
TerminalID: 00001472F452  
Transaction Reference  
Number : [REDACTED]  
DATE: 2014/01/28 12:52:10  
AUTH: [REDACTED]  
IFID: [REDACTED]  
DRV : 5847  
VEH : 935  
GST : 856155007  
Meter Start Time:  
12:32:18  
Meter Stop Time:  
12:51:13  
Distance: 10.1 Km

FARE 1:	\$ 21.43
FLAT :	\$ 0.00
TAX :	\$ 1.07
TOTAL FARE:	\$ 22.50
PAYMENT AMOUNT:	\$ 22.50
TIP:	\$ 4.00

TOTAL PAYMENT: \$ 26.50  
Purchase Auth Complete  
Cardholder Copy

TO: Airport

\* TRANSACTION RECEIPT \*  
Checker/Yellow Cabs  
316 Meridian Road SE  
Calgary, AB, T2A 1X2  
403-299-9999

Taxi Service  
TYPE: MasterCard  
CARD: [REDACTED]  
EXP : xx/xx  
DATA: SWIPED  
TerminalID: 00001472F452  
Transaction Reference  
Number : [REDACTED]  
DATE: 2014/01/28 16:38:10  
AUTH: [REDACTED]  
IFID: [REDACTED]  
DRV : 5847  
VEH : 935  
GST : 856155007  
Meter Start Time:  
15:58:17  
Meter Stop Time:  
16:38:22  
Distance: 21.1 Km

FARE 1:	\$ 40.48
FLAT :	\$ 0.00
TAX :	\$ 2.02
TOTAL FARE:	\$ 42.50
PAYMENT AMOUNT:	\$ 42.50
TIP:	\$ 7.00

TOTAL PAYMENT: \$ 49.50  
Purchase Auth Complete  
Cardholder Copy

IST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton  
Tax CodeCA5%

Exit Lane 28/01/14 18:37  
Receipt [REDACTED]

Short-term parking tkt  
IC - No. [REDACTED]

08/01/14 06:01 -

09/01/14 06:00 -

Period 1d0h0'

(Tax) \$23.00

Total \$23.00

Payment Received  
IC [REDACTED] \$23.00

Auth: 203805  
Type: Swiped

Sub Total \$21.90  
Tax 5% 1.10

017EB404 - 1/1