

Payment Requisition s.17(1)

Accounting Service 1100 Harley Cot 10045-111 S Edmonton, Alberta T5K 2N

(Please	print or type)	Date						
	EE INFORMATIO		only)	☐ Vendor ☑ Em				
Payee No	·	(Officer officer	1		ployee (No	te 1)	Patient	
Address			Name of	Payee Du - L	Juist	1 (x	4 mal	1
City			Γ <u>.</u> .		:		<u> </u>	J
	MENT DETAILS		Province	\ .		Postal Code		
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	ontract payment?		·	opy of contract if not previous	ously forwa	rded	☐ No	
	contract payment,				NL	ımber		
	ls / services been		Yes,		··		□No	
 	l attachments to b				☐ No			
III EXPE	NSE CODES (IN		 -	STEM FORMAT)	(Departme		vide Comple	te Coding)
Unit	Location	Functional Cen		Account		Expense Sub-Total	GST if applicable	Tota Payme
301	1000	190500	050	62620000	00	\$	\$	\$/20
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] Canadian		☐ Other			TOTAL	\$	\$	\$
	RIZATION							V
		have not been	previous	ly paid and the expense	s related o	nly to Capi	tal Health bu	ısiness.
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	(Signature)					Date	9	
THORIZATI	ONS SHOULD BI	E IN ACCORDA	NCE WIT	H SIGNING AUTHORITY	POLICY N	JMBER FIN	ANCE 4.1	<u></u>

1) 2)

3)

Fully completed payment requisitions received in Accounting Services by MONDAY, 4:00 p.m. will be processed that week.



HUMAN RESOURCES - RSS/CORP

Capital Health Centre, Suite 700, North Tower 10030 – 107th Street

MEMORANDUM

DATE:

December 16, 2005

TO:

Payroll - Attention Darlene Babiy

FROM:

Ruth Cotton

HR Assistant

RSS/DES/Corporate Services

SUBJECT.

De Guisti, Cyndy EE#

Section 17(1)

As per the attached copy of the offer letter to the above employee, please process a one-time lump sum payment representing a taxable relocation allowance in the amount of \$12,000.

As previously discussed, this is to be processed in the 2nd week of January.

Thanks.

Ruth Cotton 735-0549

Approved

Tracy Chalafurnyk

Director - Human Resources

RSS/DES/Corporate

THA

Dease Make Sure this does not Step Poloes As Pie Mark Palka

1J2 Walter C. Mackenzie Health Sciences Centre 8440 - 112 Street Edmonton, Alberta Canada T6G 2B7

Office: (780) 407-1000

Fax: (780) 407-7161

via e-mail - degiusti@rogers.com

PRIVATE AND CONFIDENTIAL

Ms. Cindy De Giusti Section 17(1)

Dear Ms. De Giusti:

October 17, 2005

I am pleased to offer you a position with Capital Health as Senior Vice President, Public Affairs.

The terms and conditions of employment are outlined in the attached Senior Executive Employment Services Contract. The Contract includes:

> Position title - Senior Vice President, Public Affairs; Non Responsive

You will also be entitled to the following one-time provisions to assist you with transition to your new position:

CH will pay you a one-time \$12,000 Relocation Allowance (taxable) within thirty (30) days from date of your commencement for all costs associated with your relocation to the Edmonton area, including but not limited to movement of your personal effects, travel costs associated with relocation, real estate fees, local fees, etc.. Non-Responsive

> CH will pay for up to three flights, hotel accommodations and car rental to facilitate apartment or house rental or related expenses.

Non-Responsive

Sincerely.

Sheila Weatherill

President and Chief Executive Officer

Capital Health Authority

Acceptance of Offer of Employment

This will confirm my acceptance of your offer of employment on the terms and conditions detailed in this letter and attached Contract.

Signed this 20 day of October 2005, in the City of <u>Education</u>

Cyndy De Giusti



Finance and Administration

Accounting Services

Healthier people in healthier communities

te:				Harley Court Building 1100, 10045 – 111 Street
ιe.	Jan04/06		return as soon as pos	Sible Edmonton, Alberta Canada T5K 2M5
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n:	John McPr	Vaci)		
		<u> </u>		•
m:	Kathy Barlow		•	•
	Accounting Services Capital Health Centre			
	10th Floor North Tower			
	10030-107 Street		Capital H	
	Phone: (780) 735-0474 Fax: (780) 735-0508		RECE	VELV
			JAN 10	2006
	Cundy De.	Lusti	ACCOU	
#	11		PAYAE	
	Orcale Account Number			
	Original Invoice(s) Original Receipt Employee Number & Sign	ature (All reques	ts should be signed by	employee)
/	Original Receipt	ature (All reques	ts should be signed by	
/	Original Receipt Employee Number & Sign Authorizing Signature	ature (All reques Plews This lie	have Ja	An Appron
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Travel & Employee Expense Claim Form

(In Canadian Dollars)

Section 17(1)

Name: Cyndy De Giusti			Employee Number	er:	Union Na	me:	-
Position: Senior Vice President				Department: Public Affairs			
Business Phone: 407-7188			Period From: Dec	cember 21, 2005 to	o January 2	, 2006	<u> </u>
Expenses another o	Paid (pleatorganization	se attach receipts). Do n . Complete details on th	ot include amounts e other side of the fo	paid by Capital He	ealth or rein	nbursed / reiṃburs	sable by
Bal Unit e.g. 201	Location e.g. 9000	Functional Centre e.g. 71135050044	Account e.g. 69500001	Non-Canadian Currency	Rate	Canadian \$ (including GST)	✓ if GST included
201	9000	71110400005	5 6241400			\$1,011.06	
<u> </u>							
			Capital Health		· 		
	·		ECEIVED	100			
			FEB 0 6 2006				
Less Cas	h Advance		accounts —				
Total			PAYABLE			\$1,011.06	
he informa	ation on this to process	s form is collected under your claim.	section 4 of the Re	gional Health Auth	norities (Mir	nisterial) Regulatio	on and
hereby co	ertify that th me or on r	ne expenses listed above my behalf from Capital H	were incurred on C ealth or other organ	apital Health busi ization.	ness and h	ave not been previ	ously
Employee	Signature:	Cyndycle	Must	Date:	gar.	18/06	
Approved Print name)	pproved By: Sheila Weatherill Title: President a				- <i>U</i>	Phone # 407-8004	, <u> </u>
Signature)	ignature) (Ass) earti					Date Feb.2/	1000
pproved i	Ву:		Title:			Phone #	- x
Signature)		· · · · · · · · · · · · · · · · · · ·			1)ate	**
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=xpense	ciaim musi r. The anne	t be properly authorized	and must be suppor	ted by original red	ceipts or a	copy as certified b	y the

- Expense claim must be properly authorized and must be supported by original receipts or a copy as certified by the
 approver. The approver must initial individual items that are not supported by original invoices or do not have all the
 required supporting documents to indicate approval without support. Unsupported claims over \$1,000 require Level 4
 approval.
- GST amounts included in the expense claims will be calculated by Accounts Payable.
- · For all employees on the payroll system, expense reimbursements will be deposited to employee bank account.
- For physicians, contracted employees and those not paid through the payroll system, expense reimbursements will be mailed through the internal mail system.
- See the other side of this form for expense claim limits.
- Approved claim form with receipts should be sent to Accounts Payable (Capital Health Centre, North Tower 10th Fl., 10030 107 Street, Edmonton, AB T5J 3E4)
- Out of province expenses also require approval of Chief Operating Officer or Vice President.

AHXPENSEACNATING DE IPAILS

Date	Particulars	Accomm. \$	Meal \$	Registration \$	Transportation \$	Other \$	Milea km
Oct. 25	Air Canada - Flight to Toronto and return			·	\$821.06	w	
Dec. 21	Prestige Cabs, taxi from UAH to airport				50.00	w	
Dec. 21	Taxi - Toronto Airport		<u> </u>		75.00	υ,	
Jan. 2	Prestige Cabs - Taxi from Edmonton Airport to home.				65.00	- ω	
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					1,011.06		
	Total km						¢ ስ 20
	@						\$0.38 (except when collective agreement specifies
							otherwise)

EXPENSE LIMITS

Meal Allowances

When traveling on Capital Health business, the employee may be reimbursed at the Per Diem meal allowance of: Breakfast

Lunch

\$8.00 (if the departure time is earlier or the return time is later than 7:00 a.m.) \$10.00 (if the departure time is earlier or the return time is later than 1:00 p.m.)

Dinner

\$17.00 (if the departure time is earlier or the return time is later than 7:00 p.m.)

For meal expenses that exceed the above amounts, the supervisor may approve higher amounts, with receipts, provided these are reasonable.

Meal expenses must be supported by restaurant receipt (not just credit card receipt) and information on either the names of the individuals or organizations whose representatives attended the lunch/dinner meeting.

Travel

- Use of personal automobile From June 1, 2005, reimbursement at the rate of \$0.38 per km for the first 15,000 kilometers of approved travel in a fiscal year (April 1 to March 31) and \$0.35 for each kilometer there after. Business car insurance is reimbursable up to \$260 per year with receipts in accordance with Capital Health Policy. If union contract rates differs from \$0.38 then contract rate must be used.
- Includes all forms of transportation costs, including taxis and buses for local travel.
- Driving to and from work is not considered business travel and cannot be claimed.

Travel advance may be requested provided travel expenses are likely to exceed \$500.

		40405 04 -
[P][H][E][S][]		10135 - 31 Avenue Edmonton, Alberta T6N 10
ADMIN. 465-8500 FAX: 462-27 32		462-4444 THANK YOU/MERCI
Date: 2///2/04mou	nt/Montant \$ 57	2 2 2 2 2 3 4
Driver/Chauffeur:	G.S.T. #	,
From/De: 40 A	HOSPOA:	
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RECEIVED.	1	dollars
FOR TRANSPORTATION	FROM	
TO	IRLINE LIMOUSINE	
DATE DE	21 PER	<u> </u>
	-	Fare includes G.S.T.
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[P] B E S 7		10135 - 31 Avenue monton, Alberta T6N 1C2
ADMIN. 465-8500 FAX; 462-2722		162-4444 THANK YOU/MERC!
Date: Amount/N	Nontant \$65 Ca	vr/Voiture #
Driver/Chauffeur:	G.S.T. #	
From/De:	To/A:	
Control VSM Len Route		PLEASE CALL AGAIN



Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada. Please print this itinerary/receipt for your reference.

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Looking for Travel Insurance? Protect yourself and your family against unforeseen circumstances.



Need a hotel? Save Up to 70% & earn More Aeroplan Miles.



Need a car? Save on Car Rentals and earn More Aeroplan Miles.

Main Contact Information

Electronic Ticketing confirmed. This is your official itinerary/receipt. Booking Reference: KNJNSR **Customer Care**

Name:

Ms Cyndy De giusti

Email:

degiusti@rogers.com

Phone 1:

1-416-4220720

Air Canada Flight Info

Air Canada Customer

Technical Support Desk 1-888-712-7786

1-888-422-7533

On the web

aircanada.com

Alert me of flight changes Flight notification

Flight Itinerary

Flight	From	То	Stops	Duration	Aircraft	Fare Type
AC154	Edmonton (YEG) Wed 21-Dec 2005 17:20	Toronto (YYZ) Wed 21-Dec 2005 23:04 - Terminal 1	0	3hr44	320	Tango
AC177	Toronto (YYZ) Mon 02-Jan 2006 12:15 - Terminal 1	Edmonton (YEG) Mon 02-Jan 2006 14:30	0	4hr15	<u>319</u>	Tango

Passenger Information

Passenger 1 - Adult

Name:

Ms Cyndy De giusti

Ticket Number:

0142130243793

Frequent Flyer Pgm:

Air Canada Aeroplan

Program Number:

Meal Preference:

Regular

Special Needs:

None

Seat Selection:

Credit Card:

	Fare Summary	
	Passenger Type	Adult
	Flight 1 - Departing airfare (<u>Tango</u>)	306.00
A decision of the	Flight 2 - Returning airfare (Tango)	376.00
When the same of	Navcan and Surcharges	46.00
100 to 10 to 100	Taxes, Charges and Fees	
	Canada Airport Improvement Fee	30.00
	Canada Security Charge	9.35
	Canada Goods and Services Tax (GST/HST #10009-2287)	(53.7]
	Number of Passengers	1
	Total	821.06
	Grand Total - Canadian Dollars	\$ 821.06°

Fare Rules

Tango

- Tickets are non-refundable and non-transferable.
- Changes are permitted as follows:
 - Prior to day of departure CA\$30 /GBP 14 / US\$22 plus taxes and any fare difference if applicable. Day of departure:
 - At the airport CA\$150 / US\$120 plus applicable taxes (no charge for fare difference) for same day flights only.
 - By calling Reservations or on the Web site CA\$30 /GBP 14 / US\$22 taxes and any fare difference if applicable.
 - A higher fare could apply in addition to the change fee.
- Changes and cancellations can be made up to 2 hours prior to departure. Changes can be done on the
 Web site, while cancellations must be done by calling Reservations. Provided the original booking is
 cancelled prior to the original flight departure, the value of unused ticket can be applied within a one year
 period from date of issue of the original tickets to the value of a new ticket subject to a CA\$30 /GBP 14 /
 US\$22 change fee per direction, plus taxes and any fare difference if applicable, subject to availability
 and advance purchase requirements. The new outbound travel date must commence within a one year
 period from the original date of ticket issuance.
- Flights can only be used in sequence from the place of departure specified on the itinerary.
- Customers who no-show their flight will forfeit the fare paid.
- Paid Advance Seat Selection available for CA\$15/GBP 7/US\$12 (plus taxes) per passenger for one-way flight from origin to destination including connections.
- Same day standby is not permitted for travel within Canada and Canada USA travel.

Please read important information regarding the general conditions of carriage.

Have a nice trip!

Important Information

- Express Check-in
- . Baggage Information

All passengers 16 years of age and older are required to present government issued photo-id (ie:passport, driver's licence, medicare card, etc) at the check-in counter and when boarding the aircraft. The name on the photo-id must match the name on this itinerary/receipt. If you are travelling to a foreign country, it is your

obligation to obtain all necessary travel documents such as a passport or visa, as directed by embassies and consulates. In addition, you must present your itinerary/receipt to immigration authorities, if requested.

Please review this itinerary/receipt and should you have any questions, call us within 24 hours of receipt of this itinerary/receipt. In addition, for flight arrival/departure information or to make changes to your reservation, please call 1-888-712-7786 or consult your local telephone directory.

Protect your travel investment and also protect yourself against the high cost of medical expenses while out of province. Purchase travel insurance offered by Air Canada and underwritten by RBC Travel Insurance Company by calling 1-866-530-6021. Enjoy your trip knowing you are properly protected.

Although reconfirmation of flights is not required, it is strongly recommended that you confirm your flight times by calling Air Canada flight information at 1-888-422-7533 prior to your departure.

To help us provide better service and on-time departures, we recommend that you check in at the check-in counter or kiosk by the time shown below prior to your scheduled departure. However, you must be available for boarding at the boarding gate by the deadline shown below. Failure to meet the applicable deadline may result in the re-assignment of advance seats, cancellation of reservations and ineligibility for denied boarding compensation.

April 1 April		Check-In/Kiosk	Boarding gate
Intra	a-Canada	60 min	25 min
	Exception:		
	Between Toronto & Montreal	30 min	20 min
	Between Toronto & Ottawa	30 min	20 min
To/F	rom USA	90 min	25 min
To/F	rom international	120 min	25 min
	Exception:		
	Toronto to International	120 min	60 min

^{*} For flights returning to Canada, please contact Air Canada as recommended check-in times may vary.

Between UK & Canada

180 min

45 min

International Notice

If the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw Convention or the Montreal Convention may be applicable and these Conventions govern and may limit the liability of carriers for death or bodily injury and in respect of loss or damage to baggage. Many air carriers have waived the Warsaw Convention limits for death and bodily injury. Further information may be obtained from the carrier.

Liability for loss, delay or damage to baggage is limited unless a higher value is declared in advance and additional charges are paid. For many international journeys (including domestic portions of international journeys), the Warsaw Convention may apply with liability limits of approximately US \$9.07 per pound (US \$20.00 per kilo) for checked baggage and US \$400.00 per passenger for unchecked baggage. Where the Montreal Convention applies to your journey, the applicable liability limit is approximately US \$1375 for checked and unchecked baggage.



Looking for Travel Insurance? Protect yourself and your family against unforeseen circumstances.



Need a hotel? Save Up to 70% & earn More Aeroplan Miles.



Need a car? Save on Car Rentals and earn More Aeroplan Miles.



Travel Expense Claim Form

(In Canadian Dollars) (To be used for all Regional and Out of Regional Travel)

Name Cyndy De Giusti			Employee Number		<u> </u>	
Position Senior Vice President			Oracle Cost Centre	<u>2</u> 01-9	<u>000-71110</u>	0400005
Department <u>Public Affairs</u>			Bus. Phone	_407-7188		
Period from Dec. 6, 2005	to Dec.	9, 2005			,	
Expenses Paid (Please attach receiporganization. Complete details on th	ots). Do not include am e other side of the form	ounts paid t	by Capital Health or re	imbursed i	reimbursa	able by another
	Non-Canadian Currency	Rate	Canadian \$ (includ	ing GST)	✓ if GST included	DO NOT USE
Accommodation						
Meals	``			32.64		
Registration Fees	Cari		7			
Transportation (including parking)	Par			12.00		
Other (hosting/fax)		9 0 0005				
Mileage	i i i i i i i i i i i i i i i i i i i	a his sime		23.18		
TOTAL	ACC			67.82		\$
ess Cash Advance	The state of the s	Water Server				
IET				67.82	, t	<u> </u>
ne information on this form is collected ocess your claim. ereby certify that the expenses listed	5					
on my behalf from Capital Health or nployee Signature	other organization.		Date De			sty claimed by me
nt Name <u>Sheila Weattherill</u>		i	Title P	resident &	CEO	
Name Silena Weatherlin	, ,		~	. (<u> </u>
nature	hur	· · · · · · · · · · · · · · · · · · ·	Date	<u>. 19</u>	, 200	5
	hur		Date 1 X		, 200	5

- GST amounts included in the expense claims will be calculated by Accounts Payable.
- Please ensure that the expense claim is properly authorized.
- For all employees on the payroll system, expense cheques will be deposited to employee bank account.
- For physicians, contracted employees and those not paid through the payroll system, expense cheques will be mailed through the internal mail system.
- See the other side of this form for expense claim limits.
- Approved claim form with receipts should be sent to Accounts Payable (Capital Health Centre, North Tower 10th Fl., 10030 107 Street, Edmonton, AB T5J 3E4)
- Out of province expenses also require approval of Chief Operating Officer or Vice President.

EXPENSE CLAIM DETAILS

Date	Particulars	Accommodation \$	Meal \$	Registration \$	Transportation \$	Other \$	Mileage
Dec. 6	Union Bank Inn – lunch meeting		32.64		,		
Dec. 7	Travel to Grey Nuns						13
Dec. 12	Travel to Airport and return						48
Dec. 12	Edmonton Airports – parking			:	12.00		
		,					· · ·
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			- ,				
							· ·
	:						
	Total km						61
	@						\$0.38
TALS TO F	RONT OF FORM		32.64		12.00		23.18

EXPENSE LIMITS

1. Meal Allowances

When traveling on Capital Health business, the employee may be reimbursed at the Per Diem meal allowance of:

Breakfast

\$8.00 (if the departure time is earlier or the return time is later than 7:00 a.m.)

Lunch

\$10.00 (if the departure time is earlier or the return time is later than 1:00 p.m.)

Dinner

\$17.00 (if the departure time is earlier or the return time is later than 7:00 p.m.)

For meal expenses that exceed the above amounts, the supervisor may approve higher amounts, with receipts, provided these are reasonable.

2. Trave

- Use of personal automobile From June 1, 2005, reimbursement at the rate of \$0.38 per km for the first 15,000 kilometers of approved travel
 in a fiscal year (April 1 to March 31) and \$0.35 for each kilometer there after. Business car insurance is reimbursable up to \$260 per year with
 receipts in accordance with Capital Health Policy. If union contract rates differs from \$0.38 then contract rate must be used.
- Includes all forms of transportation costs, including taxis and buses for local travel.
 Driving to and from work is not considered business travel and cannot be claimed.

3. Advance

Travel advance may be requested provided travel expenses are likely to exceed \$500.

4. Hosting Expenses

Any "hosting expenses" (including entertainment expenses) have to be approved at a senior level by the Senior Operating Officer, Chief Operating Officer, the Vice President or the President.

UNION BANK INN 10053 JASPER AVENUE EDMONTON ALBERTA

000001 12/06/05 #0896 12:59PM Dave0009 GLU #00000021 CIRDER \$0.00 2.0000 13.00 \$26.00 Ginger Beef · Coffee/Tea \$2.25 \$2,25 Coffee/Tea BAL FWD \$30.50 NDSE ST \$30.50 *TTL TAX \$2.14 ***TOTAL \$32.64 Gratuity: TOTAL: 38.64

GST# R128599776 **** **** rk 0000001009 Photo 190)890-82 Fax. i0)890-89 t no. 0158/0/73/00806 09.12.05 3 pay parking ticket 05 06:51 - 09.12.05 17:04 of stay. 0 Dy. 10 Hr. 13 Min. total amount accepted total 20,00 \$ Chá eje 8,00 \$ Tax 7 (1) 美 0.79 \$ hank you for your promage! Please Come Agains ** Open 24 hours **

Room# :

Signature:



AMEX CANADA INC

PHONE: 403-294-7100

*AMEX PRIVACY STATEMENT*CLICK ON THE LINK LOCATED ON THE LEFT

E-MAIL AMEX CANADA INC

Electronic Invoice

Print this page | Close window | Help

Salesperson: 50

For: DE GIUSTI/CYNDY MS

Invoice number: 0662990

Record locator: BYWMSV

Date: 25NOV2005

Customer number:

ATTN-DE GIUSTI/CYNDY MS CAPITAL HEALTH

10TH FLOOR NORTH TOWER 10030-107TH STREET EDMONTON, AB, T5J 3E4

DEL-25NOV -VT-

CAPITAL HEALTH

10TH FLOOR NORTH TOWER

10030-107TH STREET EDMONTON, AB, T5J 3E4

Fri, Dec 9

Other

AMERICAN EXPRESS

WESTJET LOCATOR - XPERBP

Reservations XPERBP

Billed to

G.S.T./H.S.T.

Q.S.T.

*228.00

*34.34

*0.00

Fri, Dec 9

Air

WESTJET

Flight #: 28

Economy

From: EDMONTON INTL AB. **CANADA**

0800

To: CALGARY INTL AB, CANADA

45Min

0845

Non Stop

Equipment: 73W

Notes: SEAT SELECTION UNAVAILABLE. WILL BE ASSIGNED UPON CHECK-IN.

Fri, Dec 9

Air

WESTJET

Flight #: 595

Economy

From: CALGARY INTL AB, CANADA

1550

45Min

To: EDMONTON INTL AB, CANADA

1635

Non Stop

Equipment: 73W

Notes: SEAT SELECTION UNAVAILABLE. WILL BE ASSIGNED UPON CHECK-IN.

Total base fare amount

228.00

Total taxes	0.00
Total V.A.T./G.S.T./H.S.T.	34.34
Total Q.S.T.	0.00
Net credit card billing	*262.34
Total amount due	0.00

SPECIAL PURCHASE TICKET - VALID ONLY ON WESTJET. CHANGES PERMITTED BASED ON AVAILABILITY. THIS TICKET IS NON-REFUNDABLE. CHANGES TO FLIGHT S MUST BE MADE 2 HOURS PRIOR TO ORIGINAL FLIGHT SUBJECT TO A CHANGE FEE OF 30.00 PLUS TAXES AND APPLICABLE FARE INCREASES. TICKET IS NON-TRANSFERABLE TO OTHER CARRIERS/PASSENGERS. OTHER RESTRICTIONS MAY APPLY, CONTACT AMERICAN EXPRESS FOR DETAILS. CHANGES MUST BE MADE PRIOR TO DEPARTURE OF SCHEDULED FLIGHT. PROOF OF CANADIAN CITIZENSHIP INCLUDING PHOTO IDENTIFICATION IS REQUIRED. PROOF OF IDENTIFICATION INCLUDING PHOTO IS REQUIRED. PLEASE CHECK-IN 60 MINUTES PRIOR FOR DOMESTIC FLIGHTS. LATE CHECK-IN MAY RESULT IN DENIED BOARDING. THE CHECK-IN TIMES INDICATED ARE GUIDELINES ONLY. AIRPORT AND AIRLINE CHECK-IN REQUIREMENTS ARE CHANGING FREQUENTLY AND WE RECOMMEND YOU RECONFIRM SPECIFIC REQUIREMENTS BEFORE GOING TO THE AIRPORT. FULL FARE 262.34 FARE PAID 262.34 LOW FARE 231.48/25NOV05 ...YOUR ACCESS CODE IS...S-X970/BYWMSV FOR EMERGENCY TRAVEL SERVICE CALL 1-800-434-2941 WITHIN CANADA/USA. OUTSIDE THESE AREAS CALL COLLECT 1-613-237-3263 -VT-T-A1@

AMEX CANADA INC. GST/HST REGISTRATION R134194620RT0001. AMEX CANADA INC. QST REGISTRATION 1015265325TQ0001. CAR/HOTEL RESERVATIONS WERE OFFERED BUT DECLINED. AMEX HELPS MANAGE YOUR COMPANY'S TRAVEL EXPENSES AND ASSISTS YOU IN FINDING TRAVEL SUPPLIERS AND MAKING ARRANGEMENTS THAT MEET YOUR INDIVIDUAL NEEDS. WE CONSIDER VARIOUS FACTORS IN IDENTIFYING TRAVEL SUPPLIERS AND RECOMMENDING SPECIFIC ITINERARIES. IN THIS ROLE, WE ARE ACTING AS AN INDEPENDENT THIRD PARTY AND NOT AS A FIDUCIARY. WE WANT YOU TO BE AWARE THAT CERTAIN SUPPLIERS PAY US COMMISSIONS AS WELL AS INCENTIVES FOR REACHING SALES TARGETS OR OTHER GOALS, AND FROM TIME TO TIME MAY ALSO PROVIDE INCENTIVES TO OUR TRAVEL COUNSELLORS. CERTAIN SUPPLIERS MAY ALSO PROVIDE COMPENSATION TO US FOR VARIOUS MARKETING AND ADMINISTRATIVE SERVICES THAT WE PERFORM FOR THEM, SUCH AS GRANTING THEM ACCESS TO OUR MARKETING CHANNELS, PARTICIPATING IN MARKETING PROGRAMS AND SUPPORTING TECHNOLOGY INITIATIVES. IN ADDITION, WE RECEIVE COMPENSATION FROM SUPPLIERS WHEN CUSTOMERS USE THE AMERICAN EXPRESS CARD OR OTHER AMERICAN EXPRESS PRODUCTS TO PAY FOR SUPPLIER PRODUCTS AND SERVICES. FROM TIME TO TIME WE MAY ENTER INTO OTHER BUSINESS RELATIONSHIPS WITH SUPPLIERS AND THESE ARRANGEMENTS, INCLUDING LEVELS AND TYPES OF COMPENSATION AND INCENTIVES WE RECEIVE, ARE SUBJECT TO CHANGE, IN IDENTIFYING SUPPLIERS AND RECOMMENDING ITINERARIES, WE MAY CONSIDER A NUMBER OF FACTORS, INCLUDING SUPPLIER AVAILABILITY, YOUR PREFERENCES, AND ANY AGREEMENTS WE HAVE TO BOOK TRAVEL IN ACCORDANCE WITH YOUR COMPANY, STRAVEL POLICY. THE

RELATIONSHIPS WE HAVE WITH SUPPLIERS MAY ALSO INFLUENCE THE SUPPLIERS WE IDENTIFY AND THE ITINERARIES WE RECOMMEND

Your travel arranger provides the information contained in this document to you. Sabre® Virtually There® is not responsible for the content of this document. Please contact your travel arranger should you have any questions.

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EXP- 14-MAR-2006-002- ASW APPLICANT COPY



Travel & Employee Expense Claim Form

(In Canadian Dollars)

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Se	ncti	\cap	า 1	1 / 1	11
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Name:	Cyndy De G	iusti	Employee Numbe	r:	Union Na	me: /		
Position	ı: Senior Vid	ce President		epartment: Publi	ic Affairs			
Busines	s Phone: 4	07-7208	Period From: Dec	. 9, 2005 to Feb.	13, 2006			
Expenses Paid (please attach receipts). Do not include amounts paid by Capital Health or reimbursed / reimbursable another organization. Complete details on the other side of the form							able by	
Bal Unit e.g. 201	Location e.g. 9000	Functional Centre e.g. 71135050044	Account e.g. 69500001	Non-Canadian Currency	Rate	Canadian \$ (including GST)	✓ if GST included	
201	9000	7111040005	6241000			3 6824		
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Less Cas	sh Advance			PAVABLE			Ö	
Total						368.24)		
		is form is collected under s s your claim.	section 4 of the Re	gional Health Aut	thorities (Min	nisterial) Regulatio	on and	
l hereby o	certify that to by me or on	he expenses listed above my behalf from Capital He	were incurred on C alth or other organ	apital Health bus ization.	iness and h	ave not been previ	iously	
Employee	Signature:	legdy	Tirsty	Date	: Febr	uary 13, 200		
Approved (Print name)	18y: Sh	eila Weemenill	Title: Preside	ont a CEO		Phone # 407	8004	
(Signature)						Date Maril	200W	
Approved <i>Print name)</i>	By: fe	each:	Title:			Phone #		
Signature)	7					Date		
OTE:	/	- 6 b	/				Al-	

- Expense claim must be properly authorized and must be supported by original receipts or a copy as certified by the
 approver. The approver must initial individual items that are not supported by original invoices or do not have all the
 required supporting documents to indicate approval without support. Unsupported claims over \$1,000 require Level 4
 approval.
- GST amounts included in the expense claims will be calculated by Accounts Payable.
- · For all employees on the payroll system expense reimbursements will be deposited to employee bank account.
- For physicians, contracted employees and those not paid through the payroll system, expense reimbursements will be mailed through the internal mail system.
- See the other side of this form for expense claim limits.
- Approved claim form with receipts should be sent to Accounts Payable (Capital Health Centre, North Tower 10th Fl., 10030 107 Street, Edmonton, AB T5J 3E4)
- Out of province expenses also require approval of Chief Operating Officer or Vice President.

APPREHOAINT AND PYAILS

Date	Particular	Accommodation \$	Meal \$	Registration \$	Transportation \$	Other \$	Mileage KI
Dec 9, 2005	Travel to Airport and return						54.
Dec 14, 2005	Travel to Petroleum Club and return						1:
Jan 6, 2006	Travel to Sturgeon, then to UAH						36
Jan 10, 2006	Lux Steakhouse & Bar		48.69	9			
Jan 11, 2006	Travel to EGH and then to UAH						10
Jan 24, 2006	Travel to GNCH & return						26
Jan 25, 2006	Travel to EGH for meeting with Dawna Freeman						9
Jan 25, 2006	Taxi to media event				15.00		
Jan 31, 2006	Travel to SCC & then to UAH re: PEP meeting						6
Jan 31, 2006	Canada Place Parkade - Parking for PEP meeting				12.00		· · · · · · · · · · · · · · · · · · ·
Feb 1, 2006	Travel to 124 Plaza & then to UAH			2×2			9
Feb 1, 2006	Upper Crust – lunch meeting	-	22.74,	#30 XP			
Feb 7, 2006	Yokozuna Japanese Rest. – lunch meeting		29.31	"4 hip			
Feb 9, 2006	Travel to Hotel Macdonald & return						6
Feb 9, 2006	Parking – Farimont Hotel Macdonald				22.00		-
Feb 10, 2006	Travel to Library Parkade, then to UAH						6
Feb 13, 2006	Sicilian pasta Kitchen – lunch meeting			\$ 6 xil			
Feb 13, 2006	Hosted dinner meeting		109.93	\$15 XP			
	Total km						177.5
	@						.38
OTALS TO FE	RONT OF FORM		251.79		49.00		67.45

EXPENSE LIMITS

Meal Allowances

When traveling on Capital Health business, the employee may be reimbursed at the Per Diem meal allowance of:

Breakfast Lunch

\$8.00 (if the departure time is earlier or the return time is later than 7:00 a.m.)

\$10.00 (if the departure time is earlier or the return time is later than 1:00 p.m.) Dinner \$17.00 (if the departure time is earlier or the return time is later than 7:00 p.m.)

For meal expenses that exceed the above amounts, the supervisor may approve higher amounts, with receipts, provided these are reasonable. Meal expenses must be supported by restaurant receipt (not just credit card receipt) and information on either the name of the individual or organization whose representatives attended the lunch/dinner meeting.

2. Travel

- Use of personal automobile From June 1, 2005, reimbursement at the rate of \$0.38 per km for the first 15,000 kilometers of approved travel in a fiscal year (April 1 to March 31) and \$0.35 for each kilometer there after. Business car insurance is reimbursable up to \$260 per year with receipts in accordance with Capital Health Policy. If union contract rates differs from \$0.38 then contract rate must be used.
- Includes all forms of transportation costs, including taxis and buses for local travel.
- Driving to and from work is not considered business travel and cannot be claimed.

Advance

Travel advance may be requested provided travel expenses are likely to exceed \$500.

TEAKHOUSE & BAK 102 STREET 113N, AB 18 1-0400 Lunch meeting with Mark Kastner, AB Health & Wellness Director of Communications.

Tol 16/1 - 5	44 St 2
J. 110106 12	2:01
1 SAN PELLEGRINO 1 EVIAN 1 CUP DAY SOUP	6 3.00 4.00 13.00
1 LUNL : RE	2.50 16.00
Food	45.50
GST	3.19
Amount Due	48.69

MARTOONIE THURSDAYS Get Shakin' & Stirred in our LUX Lounge every Thursday Mighi with \$2 Martinis

Visit Century Grill for the Taste of Italy in the Month of January

www.luxsteak.com

CHANGE BY CARLET BAKING DESAULT ON CARLET BAKING AN THE CITY OF CHANGE

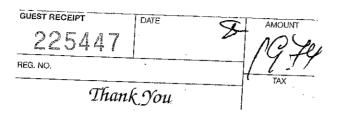
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PEP Meeting.

Date 25 - 0	0/-0 / Amount # Moutant	(ST Included
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media at EBH.



Lunch meeting with Myrna Fyfe, UAH Foundation. OFFER DRUST OFFERERS L 10900 86 AVE TAPOUR

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Os le 08/02/01 Exe Date

Time auth #

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OF ID: 027 THANKS

Invoice No. :

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Subtotal

Tip Total

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GUEST RECEIPT

YOKOZUNA JAPANESE RESTAURANT (780) 430-3673 8409 - 112 ST. GST #880500327



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SLIP #: 11

14

\$25.

POURBOIRE/TIP \$ _____

TOTAL \$ 29-31

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TIME 12:58 pm

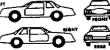
YOUR VEHICLE

HOTEL MACDONALD

Please Dial 🏗 6918

(allow 15 minutes advance notice to have your vehicle waiting)

Feb 9 Meeting



Meeting with Johns Tourns

****************** TIME 12:59 1/13/06 MURRIETA'S EDMONTON TED EDIOSECELIAN 10612 82nd Ave. 58146 Tel: 780-438-4100 Check: 20617 SICILIAN PASTA KITCHEN 11239 JASPER AVE. EDMONTON, ALBERTA Serve. Diane t Date: 02/13/2006 403-488-3838 Section 17(1),(4)(e.i) Table: Time: 19:44 VISA VISA 4 CHECK 1552 TARLE AUTH 024065 GIUSTI/CYNDY R DE **TERESA** DINING PURCHAS! 022863 ONLINE MERCHANT# JUJJ 33.75 AMOUN: 2.37 G.S f. SUBTOTAL \$ 94.93 36.12 SUBTOTAL \$ TIP \$ TIP TOTAL TOTAL \$ 109.93 FOMER COPY ***** ** CUSTOMER COPY ** - Gorden Turtle - MacEwan GST#857377576RT0001-Happy holidays from the Staff of Murrieta's Bar & Grill.

22

Sheib Weatherill President + CEO

Dinner Meeting. Margaret Word-Jack, College of Museo.

Stella Weathwill President & CEO



APPLICANT COPY Travel & Employee Expense Claim Form

(In Canadian Dollars)

Section 17(1)

Name: Cyndy De Giusti			Employee Number:			Union Name:			
Position	n: Senior Vid	ce President		D	epartment: Publi	c Affairs			
	s Phone: 4	07-7188	Period From: Feb. 15 to Mar. 31, 2006						
Attachme Expenses another o	Paid (pleas	se attach receipts). Do not . Complete details on the c	include amo	unts p	oaid by Capital He	ealth or r	eimbursed / reimburs	sable by	
Bal Unit e.g. 201	Location e.g. 9000	Functional Centre e.g. 71135050044	Accou e.g. 69500		Non-Canadian Currency	Rate	Canadian \$ (including GST)	✓ if GST included	
201	9000	7111 0400005	624	1 9 000			15.25	≱	
201	9000	7111 0400005	62410	200	- · · · · · · · · · · · · · · · · · · ·		109.48	本	
·							108.16(2		
					Capital Health				
				R	ECEIVE	_	123.41		
Less Cash Advance				L	MAY 0 5 2006				
Total					ACCOUNTS		124.73		
he inform rill be use	ation on thi	s form is collected under so s your claim.	ection 4 of t	e Reg	PAYABLE ional Health Aut	norities (Ministerial) Regulation	n and	
hereby c	ertify that th y me or on r	ne expenses listed above w my behalf from Capital Hea	rere incurred Ith or other o	on Ca organi	ipital Health busi zation.	ness and	d have not been previ	ously	
Employee	Signature:	leydy De Dr	insti		Date:	2/{	ry 6		
Approved Print name)	By: She	cila weatherill	Title: Pro	sidi	ent & CE)	Phone # 407-8	3004	
Signature)	λ	^					Date Mall 4	10/0	
pproved.	By://C	earles	Title:				Phone #		
Signature)							Date		
TE:	alaim mua								

- Expense claim must be properly authorized and must be supported by original receipts or a copy as certified by the
 approver. The approver must initial individual items that are not supported by original invoices or do not have all the
 required supporting documents to indicate approval without support. Unsupported claims over \$1,000 require Level 4
 approval.
- GST amounts included in the expense claims will be calculated by Accounts Payable.
- · For all employees on the payroll system, expense reimbursements will be deposited to employee bank account.
- For physicians, contracted employees and those not paid through the payroll system, expense reimbursements will be mailed through the internal mail system.
- · See the other side of this form for expense claim limits.
- Approved claim form with receipts should be sent to Accounts Payable (Capital Health Centre, North Tower 10th Fl., 10030 -107 Street, Edmonton, AB T5J 3E4)
- Out of province expenses also require approval of Chief Operating Officer or Vice President.

, Date	Particulars	Accomm. \$	Meal \$	Registration \$	Transportation \$	Other \$	Mileage	
Feb. 15	Travel to 10072 Jasper Ave. & return home				· · ·		5.60	\exists
Feb. 27	Travel to Hotel Macdonald						1 3.0	4
Feb. 28	Travel to Chateau Louis Hotel, to UAH, back to Chateau Louis, back to UAH.		_				14.8	
Mar. 2	Travel to 2100 Premier Way & return.		<u>. </u>				30	-
Mar. 10	Travel to Airport and return.						 	4
Mar. 14	Travel from UAH to Plaza 124 & return						16	+
Mar. 15	Travel from UAH to 11010 101 Street and return						14.5	1
Mar. 15	Travel to St. Albert Inn and return re: Sturgeon meeting						38	
Mar. 17	Travel from UAH to 11219 Jasper Avenue re: meeting with Katrina Black & return						8.4	
Viar. 22	Yellow Cab - taxi to SCC				13.00			
Vlar. 23	Travel to 10235 101 Street				12.00		5.8	
Mar. 23	Travel to Ric's Grill & return						$\begin{bmatrix} 3 \cdot 0 \\ 9 \end{bmatrix}$	
/lar. 24	Travel to AHE & return re: tour						44	
lar. 27	LRT to EGH meeting at CHC				2.25			
lar. 29	Travel to Telus Science Centre & return re: meeting					 	145	J
			-					
							· _	
						Total km 2	<u> </u>	
tals		*(or alter	nate rate a	s outlined in Se	ection 2 - Travel b	elow) @	\$0.43*	
Laio				[]	5.25	17	10 40	

Meal Allowances

When traveling on Capital Health business, the employee may be reimbursed at the Per Diem meal allowance of:

Breakfast

\$8.00 (if the departure time is earlier or the return time is later than 7:00 a.m.)

Lunch

\$10.00 (if the departure time is earlier or the return time is later than 1:00 p.m.)

Dinner

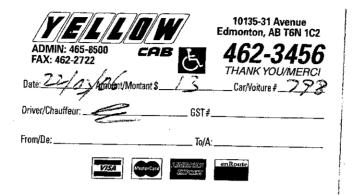
\$17.00 (if the departure time is earlier or the return time is later than 7:00 p.m.) For meal expenses that exceed the above amounts, the supervisor may approve higher amounts, with receipts, provided these are

Meal expenses must be supported by restaurant receipt (not just credit card receipt) and information on either the names of the individuals or organizations whose representatives attended the lunch/dinner meeting.

- Use of personal automobile From March 1, 2006, reimbursement at the rate of \$0.43 per km for the first 15,000 kilometers of approved travel in a fiscal year (April 1 to March 31) and \$0.40 for each kilometer there after (except where collective agreement specifies
- Business car insurance is reimbursable up to \$260 per year with receipts in accordance with Capital Health Policy.
- Effective March 1, 2006, out of scope employees required to provide a vehicle as a condition of employment and meeting the following requirements on a regular and continuing basis as approved by an authorized manager.
 - 1. Monthly travel in excess of 250 kilometers; or
 - 2. Monthly expense equivalent to four (4) return cab fares at \$20 one way; or
 - 3. Daily requirements to utilize personal vehicle in the course of duties reimbursed at \$0.50 per kilometer.
- If union contract rate differs from \$0.43 then contract rate must be used.

- Includes all forms of transportation costs, including taxis and buses for local travel.
 Driving to and from work is not considered business travel and cannot be claimed.

Travel advance may be requested provided travel expenses are likely to exceed \$500.







Travel & Employee Expense Claim Form

(In Canadian Dollars)

Section 17(1)

Name:	Cyndy De G	iusti	Employee Number	<u>-:</u>	Union Na	Name:				
Position	n: Senior Vi	ce President	D	epartment: Publi	c Affairs					
	s Phone: 4	107-7188	Period From: Apr	eriod From: Apr 03 to Apr 28, 2006						
Attachme Expenses another of	s Paid (plea:	se attach receipts). Do not Complete details on the o	include amounts p other side of the fo	paid by Capital He rm	alth or rein	nbursed / reimbur	sable by			
Bal Unit e.g. 201	Location e.g. 9000	Functional Centre e.g. 71135050044	Account e.g. 69500001	Non-Canadian Currency	Rate	Canadian \$ (including GST)	✓ if GST included			
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he inform ill be used	ation on thi	s form is collected under s s your claim.	ACCO ection 4 of the Acco	UNTS i Btal Health Auth	orities (Mir		on and			
hereby co claimed by	ertify that th / me or on r	ne expenses listed above w ny behalf from Capital Hea	ere incurred on Ca Ith or other organiz	pital Health busir ation.	ness and ha	ave not been previ	ously			
mployee	Signature:	by dig De L	lieste	Date:	Noy:	3/06				
pproved Print name)	By: Sing	yla Weatherill	Title: Presider	it & CEO	T ₁	Phone # 407 -	9004			
Signature)	Les	Jearder			1	Date May 4/	20			
pproved l	By		Title:		F	Phone #				
ignature)				· · · · · · · · · · · · · · · · · · ·	[)ate				
TE:										

- Expense claim must be properly authorized and must be supported by original receipts or a copy as certified by the approver. The approver must initial individual items that are not supported by original invoices or do not have all the required supporting documents to indicate approval without support. Unsupported claims over \$1,000 require Level 4 approval.
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- Approved claim form with receipts should be sent to Accounts Payable (Capital Health Centre, North Tower 10th Fl., 10030 -107 Street, Edmonton, AB T5J 3E4)
- Out of province expenses also require approval of Chief Operating Officer or Vice President.

A FATER DATE A SALVERRA A

Date	Particulars	Accomm. \$	Meal \$	Registration \$	Transportation \$	Other \$	Mileage km
Apr. 4	Travel to Sturgeon and return						3
Apr. 5	Travel to 9990 Jasper & return						1
Apr. 5	Travel to 10010 178 Street & return						2
Apr. 7	Travel to Alberta Hospital Edmonton & return						4
Apr. 10	Travel from UAH to Grey Nuns and return						20
Apr. 11	Travel to RAH & return						16
Apr. 12	LRT to CHC				/ 2.25	W .	
Apr. 13	Travel to Tin Palace for lunch meeting & return		-			-	9
Apr. 20	Travel to Airport					-	24
Apr. 20	Taxi in Toronto				/ 60.00	w/	-
Apr. 21	Taxi in Toronto				✓ 30.00	س	
Apr. 21	Taxi in Toronto				✓ 9.00	V	·
Npr. 21	Parking at airport				15.25	· · · · · · · · · · · · · · · · · · ·	 :
pr. 21	Travel from airport					<u> </u>	24
pr. 23	Staples Business Depot - wheelmouse					/ 17.07	24
pr. 25	Travel to RAH, then Plaza 124, back to UAH						20
pr. 25	Travel to Hotel Macdonald						6
. :					326.6	4 W	
or. 13	Earls - staff appreciation lunch				48.0		•
						-	
				· · ·			
						·	
						-	
					•	Total km	21/2
	•	*(or alte	rnatè rate	as outlined in S	ection 2 – Trave		24Z \$0.43*
tals						391.71	104.06

EXPENSE LIMITS

Meal Allowances

When traveling on Capital Health business, the employee may be reimbursed at the Per Diem meal allowance of:

Breakfast

\$8.00 (if the departure time is earlier or the return time is later than 7:00 a.m.)

Lunch

\$10.00 (if the departure time is earlier or the return time is later than 1:00 p.m.)

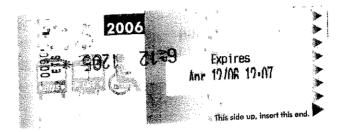
Dinner

\$17.00 (if the departure time is earlier or the return time is later than 7:00 p.m.) For meal expenses that exceed the above amounts, the supervisor may approve higher amounts, with receipts, provided these are reasonable.

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- Use of personal automobile From March 1, 2006, reimbursement at the rate of \$0.43 per km for the first 15,000 kilometers of approved travel in a fiscal year (April 1 to March 31) and \$0.40 for each kilometer there after (except where collective agreement specifies
- Business car insurance is reimbursable up to \$260 per year with receipts in accordance with Capital Health Policy.
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 - 1. Monthly travel in excess of 250 kilometers; or
 - 2. Monthly expense equivalent to four (4) return cab fares at \$20 one way; or
 - 3. Daily requirements to utilize personal vehicle in the course of duties reimbursed at \$0.50 per kilometer.
- If union contract rate differs from \$0.43 then contract rate must be used.
- includes all forms of transportation costs, including taxis and buses for local travel.
- Driving to and from work is not considered business travel and cannot be claimed.

Advance
Travel advance may be requested provided travel expenses are likely to exceed \$500.



PAID \$60-00 # 12

DATE \$\int 90-06 # 12

DRIVER

WITH THANKS

EUMUNION AIRFORIO

;

Car park 0000001009 Phone. (780)390-8439 Fax. (780)890-8329

Receipt no. 0268/0790/00802 21.04.06

015100 pay parking ticket 15,25 \$ 20.04.05 14:17 - 21.64.06 16:34 Length of Seny. 1 Fv 2 Hz. 17 Min.

total amount

15,25 \$

accepted total Tax 7,00 %

15,25 **\$** 1,00 **\$**

Thank you for your patronage!
Please Come Again!
** Open 24 hours **

RECEIPT

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-	_	_		-	

Cab No. 2962	_ G.S.T		
From			
То			
Date 04.21.06	Amount_	20	.00
Signature			

STAPLES Business Depot Store # 150 1960-101st Street Edmonton, AB T6N1K1 780-414-0361

Sale

00017 3 006 03495 0150 04/23/06 02:15

3.00

1 MS WHEELMOUSE:

Cash Change

805529774506 15.95G Subtotal 15.95 GST 7.00% 1.12 Total \$17.07 Cash 20.07

Thank you for shopping at STAPLES Business Depot! We will not be undersold!

FOR CUSTOMER SERVICE CALL 1-866-STAPLES OR EMAIL TO customer_service@busdep.com

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GST No. 126152586

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GREAT FOOD GREAT PEOPLE

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Acct #:

Exp Date:

Auth Code: 025254

Check: Table:

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21/1 89 MIKEL

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Subtotal:

326.64

Total:

Signature:____

I agree to pay above total according to my card issuer agreement.

**Customer Copy*

Section 17(1),(4)(e.i)

Original restaurant receipt is lost. Signatures for lost receipt:

Sheila Weathuill President 4 CED





Travel & Employee Expense Claim Form

(In Canadian Dollars)

Section 17(1)

Name:	Name: Cyndy De Giusti		Employee Num	Number: Union Name:					
Position	n: Senior Vi	ce President		Department: Public Affairs					
Busines	s Phone: 4	107-7188	Period From: J	Period From: July 10 to July 13, 2006					
Expenses another o	s Paid (pleas organization	se attach receipts). Do no . Complete details on the	ot include amount other side of the	s paid by C	apital He	ealth or rein	nbursed / reimburs	sable by	
Bal Unit e.g. 201	Location e.g. 9000	Functional Centre e.g. 71135050044	Account e.g. 69500001		nadian ency	Rate	Canadian \$ (including GST)	✓ if GST included	
201	9000	71110400005	62410000	29	8069i	(8,007 P	₹ — \$47.80	Ì	6
201	9000	71110400005	62414000	us.	174.56	1.15	200.74		
201	9000	71110400005	62410000		•		28.38	×	6
		Capital Hea	H.				0.00		
		Capila	ED						
Less Cash Advance			n06				276.92	Cad	>
Total				\$45. 174.56 4 \$76.18 \[\Box					
he inform	ation on thi	s form is collected under s your claim.	section 4 of the R	Regional He	alth Auth	norities (M ir	nisterial) Regulatio	on and	
I hereby colaimed by	ertify that thy y me or on i	ne expenses listed above my behalf from Capital He	were incurred on ealth or other orga	Capital He inization.	alth busi	ness and h	ave not been previ	ously	
Employee	Signature:	lydy de L	Trust		Date:	July	13,2006		
						,			
Approved (Print name)	By: She	ila Weatherill	Title: Preside	nt, + CE	<u> </u>		Phone # 407	7008	
Signature	elas	Almod Son	Meda	Weats	tell	ا ک	Date July 1	4/06	
Approved [®] Print name)	By: /	0	Title:				Phone #	,	
Signature)						7	Date		

NOIE:

- Expense claim must be properly authorized and must be supported by original receipts or a copy as certified by the
 approver. The approver must initial individual items that are not supported by original invoices or do not have all the
 required supporting documents to indicate approval without support. Unsupported claims over \$1,000 require Level 4
 approval.
- · GST amounts included in the expense claims will be calculated by Accounts Payable.
- · For all employees on the payroll system, expense reimbursements will be deposited to employee bank account.
- For physicians, contracted employees and those not paid through the payroll system, expense reimbursements will be mailed through the internal mail system.
- See the other side of this form for expense claim limits.
- Approved claim form with receipts should be sent to Accounts Payable (Capital Health Centre, North Tower 10th Fl., 10030 107 Street, Edmonton, AB T5J 3E4)
- Out of province expenses also require approval of Chief Operating Officer or Vice President.

ARRPHNSEACNATINGS PAYLS

Date	Particular	Travel – Local, within region Air, Bus, Hotel, Meal, Parking, Taxi	Travel – Provincial out of Region Air, Bus, Hotel, Meal, Parking, Taxi	Travel - Out of Province or Country Air, Bus, Hotel, Meal, Parking, Taxi	Travel – Out of Province or Country Hotel US\$ Meal US\$ Transportation US\$	Other \$	Mileage KM
Jun 20, 2006	CitiPark	/ 18.00	U ····	7%			† · · · · ·
July 10, 2006	Travel to airport						24
July 11, 2006	Chili's			√ 69.36	US		<u> </u>
July 11, 2006	Hilton Garden Inn			√ 105.20	US		
July 12, 2006	Parking – Edmonton Airports	/ 25.80	w s	-			
July 12, 2006	Travel from airport			1 67			27
July 13, 2006	Travel to 10310 Jasper Ave.	,		6 li			6
July 13, 2006	Parking	4.00	J /				
July 13, 2006	Travel to EGH						9
	Total km						66 . 43
OTALS TO FRONT OF FORM		47.80		174.56			28.38

EXPENSE LIMITS

1. Meal Allowances

When traveling on Capital Health business, the employee may be reimbursed at the Per Diem meal allowance of:

Breakfast

\$8.00 (if the departure time is earlier or the return time is later than 7:00 a.m.)

Lunch

\$10.00 (if the departure time is earlier or the return time is later than 1:00 p.m.)

Dinner

\$17.00 (if the departure time is earlier or the return time is later than 7:00 p.m.)

For meal expenses that exceed the above amounts, the supervisor may approve higher amounts, with receipts, provided these are reasonable. Meal expenses must be supported by restaurant receipt (not just credit card receipt) and information on either the name of the individual or organization whose representatives attended the lunch/dinner meeting.

2. Travel

- Use of personal automobile From June 1, 2005, reimbursement at the rate of \$0.38 per km for the first 15,000 kilometers of approved travel
 in a fiscal year (April 1 to March 31) and \$0.35 for each kilometer there after. Business car insurance is reimbursable up to \$260 per year with
 receipts in accordance with Capital Health Policy. If union contract rates differs from \$0.38 then contract rate must be used.
- Includes all forms of transportation costs, including taxis and buses for local travel.
- Driving to and from work is not considered business travel and cannot be claimed.

3. Advance

Travel advance may be requested provided travel expenses are likely to exceed \$500.



RECEIPT OR VALIDATION

336625 A/824

THIS FEE INCLUDE

36

HMSHost RVC #72 CHILI'S TOO MSP AIRPORT 7653 CHECK: 115/1 TABLE: SERVER: 5625 Mary JUL11'06 8:02PM CARD THEE: VISA A0 4* ACCT #: XX/XX Section 17(1),(4)(e.i) EXP DATE: AUTH CODE: 061640 CYNDY R DE GIUSTI SUBTOTAL: 60.36, I agree to comply with credital card terms and agreement. Signature____

Nicole, Fred Cyndy HMSHost RVC #72 CHILI'S TOO MSP AIRPORT

5625 Mary	. 2
115/1 7653 JUL11'06 6:37PM	
1 Chk Quesadillas 1 Mushroom Burger 1 Cheese Cake	11.98 5.49 6.49 7.99 9.99 7.79 5.29 56.11
_	56.11 4.25 36
GRATUITY NOT INCLUDE	מי

NO CHECKS PLEASE .



225 South Broadway • Rochester, MN 55904 Phone (507) 285-1234 • Fax (507) 285-2545 Reservations www.hiltongardeninn.com or 1 877 STAY HGI

Name & Address

DEGIUSTI, CYNDY 9929 - 108TH STREET

EDMONTON, AB T5K 1G8

Room Arrival Date 603/K1 07/10/068:32PM 07/11/06

Departure Date

Room Rate RATE PLAN HH#

Adult/Child

L-GV

AL: CAR:

Fosio

CONFIRMATION NUMBER: 3242083757

07/11/06

PAGE 1

DATE	REFERENCE	DESCRIPTION		AMOUNT	The Hilton Family
07/10/06 07/10/06 07/10/06 07/11/06 07/11/06	885636 885636 885636 885768 885769	GUEST ROOM STATE RM SALES TAX HOSPITALITY TAX *GREAT AMERICAN GRILLE VS s.17(1), 17(4)(e.1)		\$81.00 \$5.67 \$3.24 \$15.29 (\$105.20) U.S	Hilton
İ			* * BALANCE * *	\$0.00	CONRAD
ROOM & TAX FOOD & BEVE DAILY TO		EXPENSE REPORT SU 07/10/06 07/11/06 \$TAY TOTAL \$89.91 \$0.00 \$89.91 \$0.00 \$15.29 \$15.29 \$89.91 \$15.29			Double Tree
		SAME CONTROL OF SAME CONTROL O	S Miles		EMBASSA GUITZA
		•			Hampton
					Hilton Garden Imr
rcconial no			DATE OF CHARGE 07/11/06	FOLIO NO./CHECK NO. 129847	A Grand Vacations Club
ARD MEMBER NAME DEGIUSTI, C			AUTHORIZATION 067691	INITIAL	HOMEWOOD SUITES
STABLISHMENT NO. (& LOCATION S	TABILISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENY	PURCHASES & SERVIC	CES	fültoo
			TIPS & MISC.		U S A
ARD MEMBER'S SIGNA		ARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.	TOTAL AMOUNT	-105.20	Official Sponsor ce will be applied to all pase due invokes.

EDMONTON AIRPURTS

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Regard as the contract of the

Office it is a second of the term of the t

Best copy available

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High control of the sail and Transmission of the second second And Appropriate Control of the Contr





APPLICANT COPY Travel & Employee Expense Claim Form

(In Canadian Dollars)

Section 17(1)

Name: Cyndy De Giusti				Employee Number: Un			nion Name:			
Positio	n: Senior Vi	ce President			Department: Public	c Affairs				
Busines	ss Phone: 4	107-7208	Period	i From: July	1 4, 2006 to Dece	ember 1, 2	006			
Expenses another o	s Paid (plea organization	se attach receipts). Do not n. Complete details on the c	includ	le amounts ide of the fo	paid by Capital He	alth or re	imbursed / reimburs	sable by		
Bal Unit e.g. 201	Location e.g. 9000	Functional Centre e.g. 71135050044		Account 69500001	Non-Canadian Currency	Rate	Canadian \$ (including GST)	✓ if GST included		
201	9000	7111040005					\$871.23			
		62410: 579.120					548.42			
		624121 164.28 2.82		and the second s			392.07			
		69600! 508.33 79.00		RE(EIVED					
		62414: 393.49 84.68		nra	0 7 2006					
Less Cas	h Advance				YABLE					
Total							\$1,811.72			
he inform	ation on thi	s form is collected under se s your claim.	ection	4 of the Reg	jional Health Auth	orities (M	inisterial) Regulatio	n and		
hereby co	ertify that th y me or on i	ne expenses listed above w my behalf from Capital Hea	ere ind Ith or d	curred on Ca other organi	apital Health busin zation.	iess and i	nave not been previ	ously		
Employee	Signature:	lappy de	Di	noti	Date:	Dec	1, 2006			
Approved Print name)	^{By:} She	ila Weatherill	Title:	Preside	nt 4 CEO		Phone # 407-	8008		
Signature)	\bigcap						Date DW 6	Ola		
pproved l	By:	Jea ches	Title:				Phone #	Ψ.		
ignature)							Date			
TE:	/	t he properly authorized an		4 1.			· · · · · · · · · · · · · · · · · · ·			

- Expense claim must be properly authorized and must be supported by original receipts or a copy as certified by the
 approver. The approver must initial individual items that are not supported by original invoices or do not have all the
 required supporting documents to indicate approval without support. Unsupported claims over \$1,000 require Level 4
 approval.
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- · For all employees on the payroll system, expense reimbursements will be deposited to employee bank account.
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- Approved claim form with receipts should be sent to Accounts Payable (Capital Health Centre, North Tower 10th Fl., 10030 107 Street, Edmonton, AB T5J 3E4)
- · Out of province expenses also require approval of Chief Operating Officer or Vice President.

EXPENSE CLANM DETAILS

Date	Particular	Travel – Local, within region Air, Bus, Hotel, Meal, Parking, Taxi	Travel – Provincial out of Region Air, Bus, Hotel, Meal, Parking, Taxi	Travel - Out of Province or Country Air, Bus, Hotel, Meal, Parking, Taxi	Travel ~ Out of Province or Country Hotel US\$ Meal US\$ Transportation US\$	Other \$	Mileage KM
Oct 20, 2006	Aeroport Taxi			20.00			
Oct. 20, 2006	Capital Taxi			35.00			
Oct 26, 2006	Travel to Petroleum Club & return		-				15
Nov 1, 2006	Travel from Crown Plaza						5
Nov. 1, 2006	Parking – Imperial Pkg	4.50					
Nov 3, 2006	Travel to SCC						5
Nov 7, 2006	Travel to Plaza & return						16
Nov 20, 2006	Travel to Sherwood Pk, then to Fort Sask & retun to CH						87
Nov 22, 2006	Travel to airport	<i>j.</i>					24
Nov. 22, 2006	Parking at airport	12.90					
Nov 28, 2006	Travel to Plaza & return						16
lov 29, 2005	LRT for 6 staff to meeting	13.50					# * * * *
Dec 1, 2006	Travel to NECHC & return						29
	Total km						911.80
	@						.43
OTALS TO FI	RONT OF FORM	871.23		548.42	-		392.07

EXPENSE LIMITS

Meal Allowances

When traveling on Capital Health business, the employee may be reimbursed at the Per Diem meal allowance of:

Breakfast

\$8.00 (if the departure time is earlier or the return time is later than 7:00 a.m.)

Lunch

\$10.00 (if the departure time is earlier or the return time is later than 1:00 p.m.) \$17.00 (if the departure time is earlier or the return time is later than 7:00 p.m.)

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 in a fiscal year (April 1 to March 31) and \$0.35 for each kilometer there after. Business car insurance is reimbursable up to \$260 per year with
 receipts in accordance with Capital Health Policy. If union contract rates differs from \$0.38 then contract rate must be used.
- Includes all forms of transportation costs, including taxis and buses for local travel.
- Driving to and from work is not considered business travel and cannot be claimed.

Advance

Travel advance may be requested provided travel expenses are likely to exceed \$500.

AFT BENSEAGH AINC DE FAILS

1		AP	PLICANT		··		
Date	Particular	Travel Local, within region Air, Bus, Hotel, Meal, Parking, Taxi	Travel – Provincial out of Region Air, Bus, Hotel, Meal, Parking, Taxi	Travel - Out of Province or Country Air, Bus, Hotel, Meal, Parking, Taxi	Travel – Out of Province or Country Hotel US\$ Meal US\$ Transportation	Other \$	Mileage KM
	Travelta Ladus 9	Farking, Taxi	Parking, raxi		US\$		<u> </u>
July 14, 200	Travel to Leduc & return to UAH Travel to Devon &						68
July 18, 200	return to UAH						76
July 19, 2006	to UAH						16
July 21, 2006	St. and return						9.5
July 24, 2006	Travel to 10109 125 Street		·	!			6.3
July 24, 2006	Sandra Conn	138.67					
July 27, 2006	Travel to Glenrose & return						16
July 27, 2006	Taxi to Edmonton airports	53.00					
July 28, 2006	Parking Edmonton	12.90					
Aug 1, 2006	Lunch meeting with Allan Mayer, Madison's Grill	/ 54.12				• •	
Aug 1, 2006	LRT	2.25					
Aug 11, 2006	Meeting with Ruth Kelly, Murietta's	47.80					
Aug 17, 2006	Travel to Calgary & return for AB Children's Hospital Opening						295
Aug 28, 2006	Yellow Cab	11.00					
Aug 28, 2006	LRT	2.25					
Aug 30, 2006	Travel to EGH						8
Sept 1, 2006	Travel to RAH & return to UAH						16
Sept 2, 2006	Travel to Airport						24
Sept 7, 2006	Parking at Edmonton Airports	57.20					
Sept 7, 2006	Travel from Airport						24
Sept 8, 2006	Travel from CH to Airport						24
Sept 8, 2006	Parking at Toronto Airport			40.25			
Sept 12, 2006	Parking at Edmonton Airports	57.20					
Sept 12, 2006	Travel from Airport						24
oct 6, 2006	Travel to WestView & return	į					78
oct 11, 2006	Dinner meeting with Paul Haft, Murriett'as	/ 346.74					
ct 17, 2006	Travel to Westin, 10135 100 Street						6
ct 18, 2006	Travel to airport						24
ct 18, 2006	Taxi – Westway			30.00			
ct 18 & 19	Hotel - Sheraton			A 423.17			
ct 22, 2006	Edmonton Airports	57.20					

Sandra

MANOR CAFE

10109 125 ST

A4004165 · #: 5915

E: 4004165

HTUA

\$118.6

POURBOIRE/TIP \$ _______

TOTAL \$ 138.67

Section 17(1),(4)(e.i)

APPROVED

AUTH 00279

SEQ 647001001132

ISO -00:

Jul 24 2006 8:50 um

Meeting with Sandra Conn, VP, EXHINGI RUBHONS, University of Albuta.

DATE July 27 Amount 53.00

Car No:_____ Chauffeur_

Airport -> CHR

G.S.T. # ____

EDMONTON AIRPORTS

未来未养术术术来

000066 r009 Phone: (780)890-84

Fax. (780)840-83

ipt no -0121/0788/00804 28.07

The ear parking ticket -- 5.3° - 28.07.0° 18:13

...... tay: 0 Dy. 12 Hr. 35 Min.

acceptors total

change

· 7.10 \$

G.S.T.

0.73 \$

hank you for your patronage! - Please Come Again!

6. O. 1

** Open 24 hours **



MADISON'S GRILL 10053-Jasper Ave Edmonton, Alberta 780-401*-*2222 08/01/2006 Server: Daley 12:58 PM Table 40/1 10009 Guests: 2 Reprint #: 1 15.00 Potato Gnocchi 15.00 Steak Spinch Salad Soup du Jour 5,00 5.00 Coffee Tea (2 02.50) 1.95 Mineral\n200ml 2.50 Soft Drink 44,45 Sub Total 2.67 GST Exclusive Tax 47.12 Total Balance Du GRATUITY : TOTAL Sí R 10053 JASPER AVE NIL EDMONTON. AB 01XM5297 IRE: 139648 'L#: DALEY P#: 900

unch mta. oth. 54.12 Flan Mayn AL. Section 17(1),(4)(e.i)

1 2006

Journal.

#393001001001 -C

JRRIETA'S EDMONTON

1 -010/11 , 11/04

10612 82nd Ave. Tel: 780-438-4100 Check #: 38881

rver Alexis Dc

6 Time: 13:19 Client: 2 1 Sm Pellegrino Veggie Sandwich 1 Coffee 2.91 1 Juice SmRavioli Sm.Caesar 1 Latte

SUB-TOTAL:

Date: 08/11/20

GST#857377576RT0001 Thank You Murrieta's Bar & Grill.

Ruth Kelly-Venture Publishing

TIP \$

TOTAL \$

: CUSTOMER COPY **

GST#857377576RT0001 Thank You Murrieta's Bar & Grill.

Lunch meeting with Ruth Kelly of Venture Publishing.





ENLINATING WTILL OLLIN

11.1# 8128599776

n park (0-150)bh) Phone (760)890-84; Fax: (780)890-892

peipt no. 0181/~781/57602 07.09.06

5100 pay parking ticket $-57.20\ \text{s}$ 09.06 11:54 - 67.09.06 21:07 gth of stay: f By. 3 dr. 15 Min.

total amount

7.20 \$

arrepted foral 57.20 \$ 6.3.1. 5.00 \$ 3.24 \$

Thank you for your patronage!

Please Come Again!

** Open 24 hours **

EDMONTON MENT ON IN-

1 ****

2014 - 00HULSTOOD Prione: (780)890-4 Fax: (780)890-4

tipf no 0035/977., 1 d02 12.09.06

100 may parking ticket 57,20 \$ 9,06 11 03 - 12,00,06 17 01 to of uses 143 5 8c. 63 Min.

- total amount 57,20 \$

accepted total 60.60 \$

change 2,80 \$
6.3.1. 6.00 % 3.24 \$

Thank you for your patronage! Please Come Again!

Toronto Pearson Int'l Airport

Retail Id: MA1234

Shift/Seq, #:

078/3414

Entry lane 55: 09/07/06 17:01:00
Payment lane 85: 09/08/06 19:47:50
Exit Before: 09/08/06 20:31:00

PURCHASE

Amount: \$40,25

 Sub Total:
 \$35.31

 GSTTPS:
 \$2.12

 PSTTVP:
 \$2.82

Cash: \$40, 25 Accepted: \$40, 25

Dispensed: \$0.00

Thank You

GST/TPS #: 139759708

RIETA'S EDMONTON

10612 82nd Ave. Tel: 780-438-4100 Check: 45630

Mich 53

Piste: 10/11/200

ле: 21:09

Section 17(1),(4)(e.i)

'CYNDY R DE

041709 ONLINE

9999

3TOTAL \$ 301.74

TIP \$

TOTAL \$ 346.74

SUSTOMER COPY **

GST#857377576RT0001 Thank You Murrieta's Bar & Grill.

URRIETA'S EDMONTON

10612 82nd Ave. Tel: 780-438-4100 Check #: 45630

rver: Mich Table: 53 Date: 10/11/2 Time: 20:58

Client: 6

Mission PinotNoir	34
J.Triggs Meritage	87
Bowl Chowder	19
Ravioli	15
Chicken Penne	33
2Scoop Icecream	5
Coffee	5
Dinner Courtyard	6
12oz Ribeye	28
Creme Caramel	6
Lamb Meatballs	8
Angel Hair	22
Soft Drinks	2.66
Peach Crisp	6.97

SUB-TOTAL:

GST#857377576RT0001 Thank You Murrieta's Bar & Grill.

Dinner meeting w: Visual Standards
Paul Haft, Haftz Company
Cyndy De Giusti
Steve Buck (Capital Health:
Sandra Huculak
Ronna Bremen) 50



EDMONTON AIRPORTS

ut an estimated

Best copy available

00 pay bur-ti nitori .Objective 20 (\$40) niof labor 4 (yi) (1

total amount

proepted total charge G.S... 6.00%

ank you for your patrosus:
Please Come Again!



150 RUE ALBERT STREET OTTAWA ONTARIO K1P 5G2 CANADA T 613 238 1500 F 613 235 2723 sheraton.com/ottawa

Cyndy Degiusti Cyndy Degiusti Covt Of Alberta	ROOM CHAMBRE RATE TARIF NO. PERS. N ^{BRE} PER		WEL AI	Marlin Travel 9929 108th Street
D. ALBERTA	FOLIO RÉFÉRENCE PAGE PAGE ARRIVE ARRIVÉE DEPART DÉPART PAYMENT PAIEMEN	140714 1	CHARGE TO TRA	Edmonton, AB T5K 1G8

DATE DATE	REFERENCE RÉFÉRENCE	DESCRIPTION DESCRIPTION	DEBIT CREDIT DÉBIT - CRÉDIT
		•	
18-OCT-06	RT503	Room	159.00
18-OCT-06	RT503	Room GST 6%	9.54
18-OCT-06	RT503	Room PST 5%	7.95
18-OCT-06	RT503	Destination Mktg Fee	4.50
18-OCT-06	RT503	DMF GST 6%	0.27
18-OCT-06	2411	Room Service	18.96
19-OCT-06	RT503	Room	159.00
19-OCT-06	RT503	Room GST 6%	. 9.54
19-OCT-06	RT503	Room PST 5%	7.95
19-OCT-06	RT503	Destination Mktg Fee	4,50
19-OCT-06	RT503	DMF GST 6%	0.27
19-OCT-06	037Ä	17:03	1.33
19-OCT-06	2452	Room Service	40.36
20-OCT-06	VI	Visa	423.17-
	Total-D	ue 0.00	

EXPENSE REPORT SUMMARY

Room & Tax	Food & Bev	Other	Total	Payment
181.26	17.00	1.96	200.22	0.00
181.26	36.00	5.69	222.95	0.00
0.00	0.00	0.00	0.00	423.17-
362.52	53.00	7.65	423.17	423.17-
	181.26 181.26 0.00	181.26 36.00 0.00 0.00	181.26 17.00 1.96 181.26 36.00 5.69 0.00 0.00 0.00	181.26 17.00 1.96 200.22 181.26 36.00 5.69 222.95 0.00 0.00 0.00 0.00

Thank you for choosing Starwood Hotels. We look forward to welcoming you back soon! ** continued on the next page **

reservations: 800 325-3535 or sheraton.com | réservations : 800 325 3535 ou sheraton.com

I agree to remain personally liable for the payment of this account if the corporation or other third pary billed fails to pay part or all of these charges. J'accepte d'être personnellement responsable du paiement de ce compte, si l'entreprise ou le tiers facturé omet de le payer en partie ou en totalité.

signature

Cyndy Degiusti ROOM DEPART AGENT FOLIO 140714 18-OCT-06 503



150 RUE ALBERT STREET OTTAWA ONTARIO K1P 5G2 CANADA T 613 238 1500 F 613 235 2723 sheraton.com/ottawa

ROOM | CHAMBRE 503 RATE | TARIF NO. PERS. | NBRE PERS. 159.00 FOLIO | RÉFÉRENCE

Marlin Travel 9929 108th Street Edmonton, AB T5K 1G8

Cyndy Degiusti
Govt Of Alberta

,

140714 PAGE | PAGE ARRIVE | ARRIVÉE DEPART | DÉPART

18-OCT-06 14:37 PAYMENT | PAJEMENT 20-OCT-06

Summary of GST for your stay:

GST for Room Revenue: GST for Food and Beverage:

GST for Telephone: GST for Other:

GST for entire stay:

19.08

0.00 0:Q8

0.00 19.16

PST Tax Number:

20674422

GST Tax Number: 122417470

As a Starwood Preferred Guest, you could have earned 703 Starpoints for this visit. Please provide your member number or enroll today.

reservations: 800 325-3535 or sheraton.com | réservations : 800 325 3535 ou sheraton.com

I agree to remain personally liable for the payment of this account if the corporation or other third pary billed fails to pay part or all of these charges. J'accepte d'être personnellement responsable du paiement de ce compte, si l'entreprise ou le tiers facturé omet de le payer en partie ou en totalité.

signature

Cyndy Degiusti

ROOM

DEPART

AGENT

FOLIO 140714 18-OCT-06 503

8 .	RECEIPT	
Car No.:	G.S.T. No.:	
From: _ z	-	
То:		
Date: OCI 20	EAmount & 66)
Signature:	<u>Cer</u>	
Job#	- CAPIT	IAL (ari
RECE	IPT FOR CAB FARE	
Amount \$ 35	Date 20/10/0	56
From Hotel		
TO ALRPUT	15-	·
Cab No.	Driver	
G.S.T. Included in meter fare Le prix inclus la T.P.S.	V.SA Moster.Curd	nercan Deplement

THANK YOU FOR PARKING AT THE CROWN PLAZA IMPERIAL PARKING

06N0V01 09:27 001 001 06N0V01 08:13

/ 1:14 #167652
DAY RATE \$4.50
TOTAL \$4.50
CASH \$5.00
CHANGE \$0.50

FOR INGUERIES CALL 780 420 1976

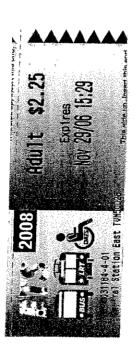
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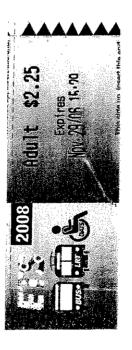














Name: Cyndy De Giusti

APPLICANT COPY

Travel & Employee Expense Claim Form

(In Canadian Dollars)

Section 17(1)

74411101	Oyay DO C	,,401		Linhichee	Humbe	71.	Othon Ms	ime:		
Positio	ce Presi	dent		1	Department: Pub	lic Affairs			7	
Busines	ss Phone: 4	407-7188	3	Period From: Mar 31, 2006 to July 7, 2006						
Expense another of	s Paid (plea organization	se attac ı. Comp	h receipts). Do no lete details on the	t include am other side o	nounts of the fo	paid by Capital H	ealth or rei	mbursed / reimbur	sable by	
Bal Unit e.g. 201	Location e.g. 9000		nctional Centre g. 71135050044	Accor e.g. 695		Non-Canadian Currency	Rate	Canadian \$ (including GST)	✓ if GST included	
201	9000	71110	400005	62410000)	69600= 126.14	790	\$313.79		1
201	9000	711104	100005	62412000)	25.80	6%	254.58	. 🗆	24
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Total			JUL 16 2	2008	L .					
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l hereby c claimed b	ertify that to y me or on	he expe my beha ລ	nses listed above v alf from Capital Hea	were incurre alth or other	ed on C organ	apital Health bus ization.	iness and h	ave not been previ	iously	
Employee	Signature:	ly	dy De I	Luist		Date:	July	13,2000.		
Approved (Print name)	By: She	ila l	Neatherill,	Title:	eside	nt & CEC		Phone # 407 -	8008	
Signature)	ulistr	wed	you the	ela) Il	Dal	heule		Date July /	4/0-6	
Approvéd Print name)	ьу:		8	Title:				Phone #		
Signature)				·				Date		!

NOTE:

- Expense claim must be properly authorized and must be supported by original receipts or a copy as certified by the
 approver. The approver must initial individual items that are not supported by original invoices or do not have all the
 required supporting documents to indicate approval without support. Unsupported claims over \$1,000 require Level 4
 approval.
- GST amounts included in the expense claims will be calculated by Accounts Payable.
- · For all employees on the payroll system, expense reimbursements will be deposited to employee bank account.
- For physicians, contracted employees and those not paid through the payroll system, expense reimbursements will be mailed through the internal mail system.
- · See the other side of this form for expense claim limits.
- Approved claim form with receipts should be sent to Accounts Payable (Capital Health Centre, North Tower 10th Fl., 10030 107 Street, Edmonton, AB T5J 3E4)
- Out of province expenses also require approval of Chief Operating Officer or Vice President.

EAPERSECEANITIE FARY

Date	Particular	Travel – Local, within region Air, Bus, Hotel, Meal, Parking, Taxi	Travel – Provincial out of Region Air, Bus, Hotel, Meal, Parking, Taxi	Travel - Out of Province or Country Air, Bus, Hotel, Meal, Parking, Taxi	or Country Hotel US\$	Other \$	Mileage KM	
Jun 9, 2006	Delta Hotel		248.58					-
Jun 9, 2006	Travel from Airport to home						27	
Jun 14, 2006	Travel to 10014 104 Street & return						10	
Jun 14, 2006		4.00	1					
Jun 14, 2006	Free Press Bistro – meeting with Leanne Stangeland	31.98] ` l
Jun 22, 2006	Amazon					59.88	125) 107	
Jun 26, 2006	Travel to Airport						27	1
Jun 26, 2006	Taxi (Washington)				/ 20 00 US			1
Jun 26, 2006	Parking – Edmonton Airports	✓ 39.00		-				
Jun 28, 2006	Fairmont Hotel				516.33 US	·		<u> </u>
Jun 28, 2006	Taxi (Washington)				/ 27.00 US			
Jun 28, 2006	Samuel Adams Brewhouse				1470US			
Jun 28, 2006	O'Hare International Airport	•			/ 10.45 US			l
Jun 28, 2006	Travel from Airport						27	
July 5, 2006	Travel to Telus Science Centre & return						15	60
July 6, 2006	Travel to airport						24	
July 6, 2006	Friendly Cab				30,00 US			
luly 7, 2006	Central Park Restaurant	•			/ 92.20 US			
uly 7, 2006	Yellow Cab				65.00 US			
uly 7, 2006	Edmonton Airports	25.80			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			
uly 7, 2006	Marriott Hotel				/ 160.02 US			
uly 7, 2006	Travel from airport				44.5.4		27	
uly 10, 2006	Travel to airport						24	
ily 11, 2006	Travel from airport						27	
	Total km						425	
	@						.43	y."
3TALO TO F	RONT OF FORM	313.79	254.58	407.71	935.70	59.88	182.75	

EXPENSE LIMITS

X1.15 68.86 Cdn

When traveling on Capital Health business, the employee may be reimbursed at the Per Diem meal allowance of:

Breakfast

Meal Allowances

\$8.00 (if the departure time is earlier or the return time is later than 7:00 a.m.)

Lunch

\$10.00 (if the departure time is earlier or the return time is later than 1:00 p.m.)

\$17.00 (if the departure time is earlier or the return time is later than 7:00 p.m.) Dinner

For meal expenses that exceed the above amounts, the supervisor may approve higher amounts, with receipts, provided these are reasonable. Meal expenses must be supported by restaurant receipt (not just credit card receipt) and information on either the name of the individual or organization whose representatives attended the lunch/dinner meeting.

Travel

Use of personal automobile – From June 1, 2005, reimbursement at the rate of \$0.38 per km for the first 15,000 kilometers of approved travel in a fiscal year (April 1 to March 31) and \$0.35 for each kilometer there after. Business car insurance is reimbursable up to \$260 per year with receipts in accordance with Capital Health Policy. If union contract rates differs from \$0.38 then contract rate must be used.

AFR PEINGEACHATIMOTO PAYLS

Date	Particular	Travel – Local, within region Air, Bus, Hotel, Meal, Parking, Taxi	Travel – Provincial out of Region Air, Bus, Hotel, Meal, Parking, Taxi	Travel - Out of Province or Country Air, Bus, Hotel, Meal, Parking, Taxi	Travel – Out of Province or Country Hotel US\$ Meal US\$ Transportation US\$	Other \$	Mileage KM
Mar 31, 2006	Parking	5.00					
Apr 5, 2006	Parking	6.00					
May 2, 2006	Travel to 9538 107 Avenue & return						10
May 4, 2006	Travel to SCC & return					·	8
May 8, 2006	Earls – meeting with Lorraine Lynch	4 1.94					
May 9, 2006	Travel to Sturgeon & return						38
May 9, 2006	Travel to 14230 – 133 Avenue & return						11
/lay 10, 2006	Travel to SCC & return						8
/lay 11, 2006	Travel to CHC & return						9
lay 11, 2006	Parking	6.00					
lay 17, 2006	Travel to SCC & return						8
ay 18, 2006	Upper Crust – meeting with Jane Parkinson	/39.67					
lay 18, 2006	Taxi	7.00					
lay 23, 2006	LRT to CHC	2.25		·			
ay 24, 2006	Travel to 7309-29 Ave (Grant MacEwan) & return						23
ay 29, 2006	Travel to EEDC & return						8
ay 29, 2006	Parking – Library Parkade	3.00					
	Travel to Coast Edmonton Plaza & return						4
I .	Parking – Imperial Pkg	6.00					
iy 31, 2006	Travel to Westin Hotel & return						12
ly 31, 2006	Parking – Library Parkade	9.00					
	LRT – to CHC & return	4.50	91				·
1 2, 2006	Gabbana Restaurant – meeting with J. Dietrich	32.55				ŀ	
15, 2006	Travel to Airport – Vancouver Trip						27
	Edmonton Airports	26.00					
5, 2006	Vatermark Restaurant - meeting re: IABC			83.00			
2 7 1 11 12 12	axi – Delta Sunshine axi			35.00			
	axi – Yellow Cab			35.00			
6, 2006 V	lyatt Regency /ancouver			254.71			
6, 2006 A	ravel from Edmonton irport to home						27
0, 2000 C	ravel to Airport – algary Trip			-			24
8, 2006 P	arking - Edmonton irports	24.10					

60

- includes all forms of transportation costs, including taxis and buses for local travel. Driving to and from work is not considered business travel and cannot be claimed.
- Advance

Travel advance may be requested provided travel expenses are likely to exceed \$500.





earls

GREAT FOOD GREAT PEOPLE

Thank You For Joining Us At Earls On Campus 8629-112 Street Edmonton, Alberta T6G-1K8

4146 Gst 1 6 12:06PM
at 1 ****
2.35
2.25
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All Week Long Campus Earls Marg Monday 2.99 Margaritas Bellini Tuesday 2.99 Bellinis Wing Wednesday 4.50 Wings Thursday 2.39 Highballs Weekends 5.50 Martini's Visit us on line at www.earls.ca Head Chef Andrew Fiebiger General Manager Colin Corbett GST# 10154 1191 RT0001

earls

GREAT FOOD GREAT PEOPLE

Thank You For Joining Us At Earls On Campus 8629-112 Street Edmonton, Alberta T6G-1K8

Date: 08May'06 01:24PM
Card Type: Visa
Acct #:
Exp Date:

Auth Code: 024505 Section 17(1),(4)(e.i)
Check: 4146
Table: 54/1
Server: 12 TRACY
Ref Number: 001147116255
CYNDY R DE GIUSTI

Subtotal: 35.94

Tip: 6.00

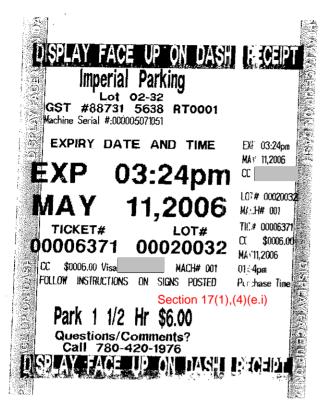
Total: 41.94

I agree to pay above total according to my card issuer agreement.

********Customer Copy********

Lorraine

Lunch meeting with Lorraine Lynch, Director, Northern Lights Health Region.



Jane Paulausin

Meeting with

Tane Parkinson

Color

THANK YOU FOR RIDING WITH CHECKER

Control for a part of the first street

Date: 18418 Amount: 70	
From:	
To:	
Unit: 958 Driver: C	
GST# 139185722	
PLEASE CALL AGAIN Parties 484-8888	,



Return from CHC Integration meeting

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075 75 0x50 to 053140 0951 34 Best copy available

68

GABBANA CASUAL DINING

11223 - Jasper Avenue EDMONTON ALBERTA G.S.T. # R870831948

TABLE : GREEN CURRY SHRIMP 7.00 7. : THAI RICE 8.00 8. (PDP 2.50 CHARDONNAY BIN 65 GLS 6.00 6. < COFFEE 2.25 -----CATEGORY 25.75----

SUBTOTAL		25.75
TAXABLE	25.75	20.10
G.S.T.	25110	1.80

UBTOTAL

27.55

CATRIONA #888-006-0042-0001 02/06/2006 11:45-R

**************** Euro-Asian Fusion Cuisine

Reservations (780) / ARR 0055

IPBC Vancouver

EDMONTON AIRPORTS

ean a R 128599776

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أعرفه الخيارين والمحارب والإعهار Alexander Barre Facilities 11 July 1 11

41 1111 p. 1. 1. 44

DATE 6/05/06 MID CCRD

TIME 11:19PM

Watermark 1305 Arbutus St. Vancouver, BC

604-738-5487 Please sign and leave the

Merchant Copy for your server

Visa

UTH 074094 **URCHASE**

TBL 150 CHECK DINING

117480 Mike B

YOUNT

83.00

SUBTOTAL &

83.00

TIP

TOTAL

CUSTOMER COPY *************

CASH RECEIPT

SUNSHINE TAXI (1972) LTD. TSAWWASSEN TAXI LTD.

594-5444 • 594-1111 • 943-1111 1-866-235-0555

To: Driver: ...

Cab No.:.

"Pus a little Sunshine into your day"

604 681-1111 604 876-5555 offolding

RECEIVED FROM	DATE 0900/0
	\$35.00
FROM	то
CAB NO	DRIVER
	4 Hour Courier • Serving you since 1921

TTY LINE (hearing impaired) 604 258-4747

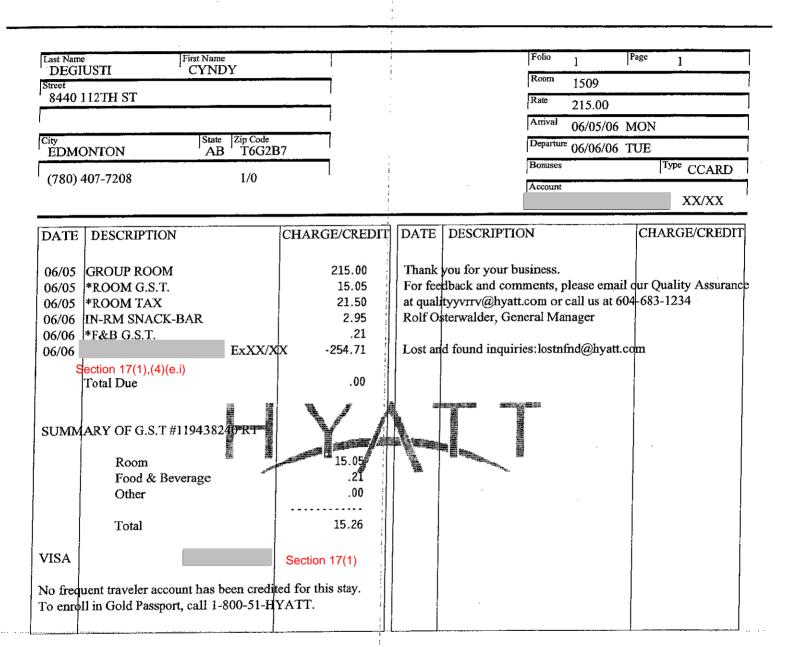
GST INCLUDED



Hyatt Regency Vancouver 655 Burrard Street Vancouver, BC, Canada V6C 2R7

Telephone 604-683-1234 Facsimile 604-689-3707

BN: 11943 8240 RT



Signature

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

Calgau	Abe Jancower	
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ARRIVAL/ARRIVÉE 08JUN,06THU FOLIO NUMBER Nº DOSSIER

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DEPARTURE/DÉPART 09JUN,06FRI

BALANCE/SOLDE . () ()

2001 Airport Road N.E., Caigary, Alberta T2E 6Z8 Tel.: (403) 291-2600 • Fax: (403) 291-3419 G.S.T. REGISTRATION # 139445290

FOLIO/DOSSIER

NAME/NOM Cyndy Ms Degiusti ADDRESS/ADRESSE

NIGHTS/NUITS 1

STATUS/STATUT Ck-Out GUARANTEED BY/GARANTI PAR

DATE 09JUN, 06

TIME/HEURE ίD 8:35a

SR

10/08

REMARKS/REMARQUES

Section 17(1),(4)(e.i)

CDA

LINE NO. Nº LIGNE	DATE	ROOM CHAMBRE	DESCRIPTION		REFERENCE RÉFÉRENCE	AMOUNT MONTANT	iD .
001	08JUN	01/337	North 51 Steak H	551		56.29+	
002	08JUN	01/337	North 51 GST	551		3.94+	•
003	08JUN	01/337	Room	Rm 337		168.00+	TH
004	MUL80	01/337	Dest.Mkt. Fee	Rm 337		1.68+	TH
005	NUL80	01/337	Tourism Levy Tax	Rm 337		6.79+	TH
006	NUC80	01/337	Room GST	Rm 337		_ 11.88+	TH
007	09JUN	01/337	Visa			248.58-	SR

Section 17(1),(4)(e.i)

G.S.T. SUMMARY ----Amounts indicated with a "B" include G. S. T.

C J

11.88+ 3.94 +

15.82

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. Delta agrees to transmit to credit card issuer for payment. Merchandise/or services purchased on this credit card shall not be resold for a cash refund. I have accepted delivery of The Globe and Mail. Had I refused, I would have been eligible for a \$.50 (Mon.-Fri.) and \$1.25 (Sat.) credit to my account. (At participating hotels.)

le m'engage personnellement à acquitter les frais encourus soit en partie, soit en entier, à défaut de paiement complet par la compagnie, l'association ou son représentant désigné. Delta Hôtels convient de transmettre cette note au fournisseur de la carte de crédit pour paiement. Les achats en biens et services effectivés avec cette carte de crédit ne peuvent être revendus pour un remboursement en espèces.

l'aí accepté la livraison du journal The Globe and Mail. Si j'avais refusé, j'aurais pu obtenir un crédit à mon compte de 0,50 \$ par jour (du lundi au vendredi) et de 1,25 \$ le samedi. (Dans les hôtels participants.)

THE PHESS HISTON LTD 19014 1947H STREET UNIT 8 DIMIN

CARD MINES CAPTRY DATE: CAMO TYPE DATE/TIPE FILLY WIE

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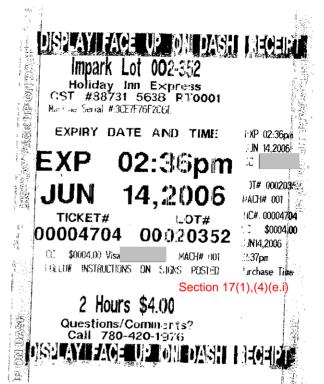
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Lunch method with Learne Stangard.

9908 - 114 Strept Unit 504 Edmonton AB TSK TR1 Carryta Cyruy De Sidou 9908 - 114 Street Unit 504 Edmonton, AB 15K 1RT Cauada

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1	The Heart of Change: Real – Life Stories of How People Change 1578512549 Hardcover	\$15.72	\$15.72
This .		SubTotal - Shipping & Handling Order Total Paid via Visa Balance due	\$48.42 \$11.46 ~9.88 ~9.88 ~7.00

This shipment completes your order.

Returns Are Easy!

Visit http://www.enazoo.com/culurus to return any item fini luding uitis, in unonened or original complion within 30 days for a full refund (other restortions apply).



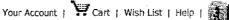
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Pricing

We offer you consistently low prices on every item in our store. All prices are listed in U.S. dollars. We do not have a currency converter in our store, but several Web sites provide this service. Orders placed on Amazon.com will be charged in U.S. dollars. If you live outside the U.S., this charge is converted by your bank into your local currency and should appear on your credit card statement in that currency.

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Please note that in some cases our Web site offers lower prices via the used and new offerings available from Amazon Marketplace or Merchant sellers. For more information, please read our Marketplace Help section.

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Except where noted otherwise, the List Price displayed for products on our website represents the full retail price listed on the product itself, suggested by the manufacturer or supplier, or estimated in accordance with standard industry practice. The List Price is a comparative price estimate and may or may not represent the prevailing price in every area on any particular day. For certain items that are offered as a set, the List Price may represent "openstock" prices, which means the aggregate of the manufacturer's estimated or suggested retail price for each of the items included in the set. Where an item is offered for sale by one of our merchants, the List Price may be provided by the merchant.

Bulk Discounts

We do not offer additional discounts on large orders of a single title or on large orders of many individual titles. If you are purchasing items for a corporation or institution, click here to read more about our Corporate Accounts program.

Also, please note that the availability listings on our Web site are intended for single-copy orders. Orders for many copies of the same item may take longer to assemble. When you fill out our order form, you will see an estimated date of

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Provide your phone number and we'll call you right away.

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Manage Your Account

- · Change or cancel an open order
- View all your orders.
- Add an item to your order
- · Combine open orders to save on shipping
- Forgot your password?
- Amazon Prime Member Shipping
- ▶ Go to Your Account

Taxi Cab Receipts
DATE: June 26 TIME:
TRIPORIGIN: Reagan airport
DESTINATION: Fairment
FARE: \$ 20.00 SIGNATURE
(U.S.)

EDMONTON ATRPORTS

Fine (7he i39i,-8329

Best copy available

Astronomical Section 1985

2,53 \$

Thus on the year patronages Lore Case Again! * High at hours *



Room : 0626 Folio # : 89898 Cashier # : 20

2401 M Street NW, Washington, DC, 20037 T (202) 429-2400 F (202) 457-5010 Page # 1 of 1

Group Code

Alberta Government

Ms Cindy Degiusti

Canada

Arrival

06-26-06

Departure : 06-28-06

Alberta International & Intergovernmental Affairs

Date	Description ·	Additional Inform	nation	Charges	Credits
06-26-06	Telephone Long Distance	- Inter 16:24 #7626 :	Section 2	7(1) 37.71	·
06-26-06	Room Charge			209.00	
06-26-06	Occupancy Tax			30.31	
06-27-06	Room Charge			209.00	
06-27-06	Occupancy Tax			30.31	
06-28-06	Visa		Section 17(1),(4)(e.i)		516.33
		XXXXX			
, , , , , , , , , , , , , , , , , , ,		Total		516.33	516.33
		Balance D	Due	0.00	(US)

Guest signature X

For information or reservations, visit us at

www.fairmont.com or call Fairmont Hotels & Resorts from:
United States or Canada 1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally flable in the event that the indicated person, company, travel agent or association fails to pay for any pant of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month. (19.5% per month. (19.5% per month. (19.5% per month.) All accounts deemed definquent may be subject to legal fees and all other costs associated with the bill. Account is payable on presentation or departure.

I have requested delivery of the New York Times, If refused, a credit will be applied to my account of \$.25 (Mon - Sal) and \$1.25 (Sun). (At participating hotels)

Taxi Cab Receipts
DATE: 6/28/06 TIME:
TRIP ORIGIN:
DESTINATION:
FARE: \$2704SIGNATURE / GH

SAMUEL ADAMS BREWHOUSE

O EVELYN		to plant with a contract	1
L 12/4 CHK 940 JUN28'06 12:			JPORT
1 ICED TEA 1 FISH & CHIPS CASH	1.50 11.99 20.00		
FOOD SALES TAX AMOUNT PAID CHANGE DUE	13.49 1.21 14.70 5.30)	99 - 15
10 CHECK CLOSED C	1:31PM	erich Bereiter Bereiter	1 97 7 1 5 7 1 6 0

Friendly Cab Bay Area Dispatched 536-3000

Master Char	rge/Visa Senior Citiz	en Scrip Accepted
The Sum of \$		7 US)
From	1143	To Mescettonic
Cab No	Driver 1	Date 7/6/20



GUEST FOLIO

ø46 DEGIU NSOB	STI/CYNDY/MS		/07/06 09:1424 /06/06 22:143	ACCT#
21 ROOM CLERK ADDRE	ss	В≱	Section 17(1),(4	!)(e.i) MR#:
07/06 R00M S 07/06 R00M 07/06 TAX 07/07 R00M S 07/07 CCARD- SETTLED TO	716, 1 716, 1 8VC 963 716 BK	24.00 111.00 12.21 12.81	160.02	BALANCE DUE
07/06 ROOM S ROOM TAX 07/07 ROOM S	SVC	PORT SUMMA 24.00 111.00 12.21 12.81	Section 17(1), RY	(4)(e.i) .00 147.21 12.81



Signature X

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credits column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

DelVega, Montana

From: Morgan Pudel [morgan.pudel@thomascook.ca]

Sent: Tuesday, July 04, 2006 3:57 PM

To: DelVega, Montana

Subject: E-ticket/Itinerary for Cyndy Degiusti

You can get her reservation at

www.viewtrip.com

Reservation number SQMT66

MARLIN TRAVEL - GOVERNMENT CENTRE
OWNED AND OPERATED BY 101017690 SASK: LTD.
9929 108TH ST - MAIN FLOOR
EDMONTON ALBERTA T5K 1G8
PHONE: (780) 425-8611 FAX: (780) 426-5759

BRANCH N61107 GST REG NO. 885101915

DATE: 04 JUL 2006

AGENT: MORGAN

PNR LOC: SQMT66

TO: FOR:

DEGIUSTI/CYNDY MS

SUITE 800 NORTH TOWER

10030 107 STREET EDMONTON AB T5J3E4

CAPITAL HEALTH

--ITINERARY--

FROM TO CARRIER FLT/CL DATE DEP ARR ST

EDMONTON/INTL SEATTLE ALASKA 2319 M 06 JUL 06 600P 659P OK

NONSTOP

EQUIPMENT-DH4

TRAVELLING TIME - 1:59

OPERATED BY-HORIZON AIR

SEATTLE OAKLAND ALASKA 94 M 06 JUL 06 749P 951P OK

ARRIVES TERMINAL - 1

NONSTOP

EQUIPMENT-73G

TRAVELLING TIME - 2:02

06 JUL 06 MARRIOTT CONFIRMED

THURSDAY MARRIOTT OAKLAND CC 01 NT/S - OUT 07JUL

1001 BROADWAY RATE- 111.00

OAKLAND CA 94607 1 GOVERNMENT ROOM/S PHONE-510-451-4000 GUARANTEE-CREDIT CARD

PHONE-510-451-4000 GUARANTE FAX-510-835-3466

CONFIRMATION-81089381 GUARANTEED

--- SURFACE TRANSPORTATION ---

SAN FRANCISCO EDMONTON/INTL UNITED 6316 Q 07 JUL 06 649P 1040P OK DEPARTS TERMINAL - 3

82

NONSTOP EQUIPMENT-CR7 TRAVELLING TIME - 2:51 OPERATED BY-UNITED EXPRESS/SKY SEAT-17B

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER MASTER POLICY FL4756 UNDERWRITTEN BY AXA INSURANCE CANADA 24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 800 267 8891 OUTSIDE OF TOLL FREE AREA CALL COLLECT...715 346 0834

FOR ASSISTANCE ENROUTE DURING NORMAL BUSINESS HOURS PLEASE CONTACT OUR BRANCH COLLECT AT 780 425-8611 OR LOCAL THOMAS COOK/MARLIN TRVL OFFICE.WHEN

Morgan Pudel
Marlin Travel Government Center Marlin Travel/Thomas Cook Travel Ltd
9929 - 108 Street
Edmonton, Ab T5K 1G8, Canada
Tel. 780.425 8611
Fax. 780. 426 5759
Toll Free. 1 866 425 8611
morgan.pudel@thomascook.ca



Attachment #2

Travel & Employee Expense Claim Form

(In Canadian Dollars)

another organization. Complete details on the other side of the form Bal Unit Location Functional Centre e.g. 2010 e.g. 9000 e.g. 71135050044 e.g. 69500001 Currency Rate Canadian (including GST) Functional Centre e.g. 2011 9000 71110400005 62410000 62410000 62410000 71110400005 62412000 62412000 6241200 73.00 7110400005 62412000 6241200 73.00 73.00 74110400005 62412000 73.00 73.00 73.00 74110400005 73.00 74110400005 73.00 74110400005 73.00 74110400005 73.00 74110400005 73.00 74110400005 73.00 74110400005 73.00 74110400005 73.00 74110400005 73.00 74110400005 73.00 74110400005 73.00 74110400005 73.00 74110400005 73.00 74110400005 73.00 74110400005 73.00 74110400005 73.00 73.00 74110400005 73.00 7		****				Section 17(1)				
Business Phone: 407-7188 Period From: Nov. 7, 2006 to Mar. 20, 2007 Expenses Paid (please attach receipts). Do not include amounts paid by Capital Health or reimbursed / reimbursable by another organization. Complete details on the other side of the form Bal Unit Location Functional Centre e.g. 71135050044 e.g. 69500001 Currency Rate (canadian \$ / if C / including (ST)) 201 9000 71110400005 62410000 \$602.42 201 9000 71110400005 62412000 6241000 \$602.42 201 9000 71110400005 62412000 62410 \$602.42 201 9000 71110400005 62412000 62410 \$602.42 201 9000 71110400005 62412000 62410 \$602.42 201 9000 71110400005 62412000 62410 \$602.42 201 9000 71110400005 62412000 62410 \$602.42 201 9000 71110400005 62412000 62410 \$602.42 201 9000 71110400005 62412000 62410 \$602.42 201 9000 71110400005 62412000 62410 \$602.42 201 9000 7110400005 62412000 62410 \$602.42 201 9000 7110400005 62412000 62410 \$602.42 201 9000 7110400005 62412000 62410 \$602.42 201 9000 7110400005 62412000 62410 \$602.42 201 9000 7110400005 62412000 62410 \$602.42 201 9000 7110400005 62412000 62410 \$602.42 201 9000 7110400005 62412000 62410 \$602.42 201 9000 7110400005 62412000 62410 \$602.42 201 9000 7110400005 62412000 62410 \$602.42 201 9000 7110400005 62412000 62410 \$602.42 201 9000 7110400005 62412000 6241000 201 9000 7110400005 62410000 201 9000 7110400005 6241000 201 9000 7110400005 6241000	Name:	Cyndy De G	iusti		Employee Num	ber:	Union Nar	ne:		
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Account e.g. 9000 Functional Centre e.g. 71135050044 e.g. 69500001 Non-Canadian Currency Rate (including GST) / if G (including GST) / including GST) / includi	Busines	ss Phone: 4	07-7188		Period From: N	m: Nov. 7, 2006 to Mar. 20, 2007				
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pproved By: Sheila Weatherill Figure 1 Signature) Phone # 407-8008 Date March 23.20 Phone # 23.20 Phone # 407-8008	ill be use hereby c	ed to proces ertify that the	s your cl	aim. 	were incurred or	Capital Health bus				
Approved By: Sheila Weatherill Print name) Date March 23 20 Phone # 407-8008 Title: President and CEO Phone # 407-8008 Print name)	mpioyee	Signature;	lo st	din de Si	indi	Date	: march	1 22 2007	-	
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Date Date			<u> </u>					Date		

- Expense claim must be properly authorized and must be supported by original receipts or a copy as certified by the approver. The approver must initial individual items that are not supported by original invoices or do not have all the required supporting documents to indicate approval without support. Unsupported claims over \$1,000 require Level 4 approval.
- GST amounts included in the expense claims will be calculated by Accounts Payable.
- Fully completed Travel & Employee Expense Claim forms received in Accounting Services by Thursday, 4:00 p.m. will be processed the following week.
- For all employees on the payrolf system, expense reimbursements will be deposited to employee bank account.
- For physicians, contracted employees and those not paid through the payroll system, expense reimbursements will be mailed through the internal mail system.
- See page 2 of this form for expense claim limits.
- Approved claim form with receipts should be sent to Accounts Payable (Capital Health Centre, North Tower 10th Fl., 10030 -107 Street, Edmonton, AB T5J 3E4)
- Out of province expenses require a Travel Approval Form (CH 198) in advance authorized by a COO or VP

EXPRISE CAMPIDE CARY

		Travel – Local, within region	Travel – Local, within region	Travel – Provincial out of Region	Travel - Out of Province or Country		Mileage KM
Date	Particular	Air, Bus, Hotel, Meal, Parking	Taxi	Air, Bus, Hotel, Meal, Parking, Taxi	Air, Bus, Hotel, Meal, Parking, Taxi	Other \$	
•		62410000	62410001	62412000	62414000		62410000
Mar. 12, 2007	Library Parkade – parking at Westin	10.50					
Mar. 12, 2007	Travel to Westin, to UAH, to Upper Crust, return to Westin					_	21
Mar. 12, 2007	Upper Crust – meeting with Gabriel Ahad	22.00					
Mar. 12, 2007	Library Parkade – parking at Westin	4.50					
Mar. 13, 2007	Library Parkade – parking at Westin	3.00					
Mar. 20, 2007	Imperial Parking	4.00					
Mar. 20, 2007	Travel to Plaza & return						16
• .							
	Total km						261
	@						.43
TOTALS TO F	RONT OF FORM	490.19		1247.60			112.23

EXPENSE LIMITS

Meal Allowances

When traveling on Capital Health business, the employee may be reimbursed at the Per Diem meal allowance of:

Breakfast

\$8.00 (if the departure time is earlier or the return time is later than 7:00 a.m.)

Lunch

\$10.00 (if the departure time is earlier or the return time is later than 1:00 p.m.) \$17.00 (if the departure time is earlier or the return time is later than 7:00 p.m.)

For meal expenses that exceed the above amounts, the supervisor may approve higher amounts, with receipts, provided these are reasonable. Meal expenses must be supported by restaurant receipt (not just credit card receipt) and information on either the name of the individual or organization whose representatives attended the lunch/dinner meeting.

Travel

- Use of personal automobile From June 1, 2005, reimbursement at the rate of \$0.38 per km for the first 15,000 kilometers of approved travel in a fiscal year (April 1 to March 31) and \$0.35 for each kilometer there after. Business car insurance is reimbursable up to \$260 per year with receipts in accordance with Capital Health Policy. If union contract rates differs from \$0.38 then contract rate must be used.
- Includes all forms of transportation costs, including taxis and buses for local travel.
- Driving to and from work is not considered business travel and cannot be claimed.

Advance

Travel advance may be requested provided travel expenses are likely to exceed \$500.

ARPENSIANTING GET MILS

		Travel – Local, within region	Travel Local, within region	Travel Provincial out of Region	Travel - Out of Province or Country		Mileage KM
Date	Particular	Air, Bus, Hotel, Meal, Parking	Taxi	Air, Bus, Hotel, Meal, Parking, Taxi	Air, Bus, Hotel, Meal, Parking, Taxi	Other \$	
	lmpark – parking re:	62410000	62410001	62412000	62414000	11 1841 1	62410000
Nov. 7, 2006	Eastwood mtg	8.00		·			
Nov. 9, 2006							9
Nov. 9, 2006	Impark – parking re: Ambulatory Care mtg Murrieta's – Dinner	8.00					
Dec. 5, 2006	į.	116.22					
Dec. 8, 2006	Travel to Hotel Selkirk & return – Board mtg						18
Dec. 14, 2006	Travel to Plaza &				-		16
Dec. 15, 2006	Yokozuna - Lunch meeting with Pat Shaw	42.51					
Dec. 18, 2006	Travel to Hotel Macdonald, - CH event						3
Dec. 22, 2006	Taxi – to airport	60.00					
Dec. 22, 2006	Taxi			70.00			
Dec. 22, 2006	Air Canada			1117.60			
Jan. 7, 2007	Taxi	agener.		/ 60.00			
Jan. 7, 2007	Тахі	50.00					
Jan. 10, 2007	Travel to 9925 109 Street & return, re: mtg						8
Jan. 22, 2007	Travel to Plaza & return re: Primary Care Conference						16
Jan. 22, 2007	Imperial Parking	4.00					
Jan. 24, 2007	Travel to Dynacore, 9314 60 Ave & return						18
Jan. 25, 2007	Travel to RAH & return						16
Jan. 29, 2007	Travel to Earl's on Jasper re: meeting with R. Bremer						12
Jan. 31, 2007	Travel to RAH & return re: ESSC mtg						16
Feb. 7, 2007	Travel to 11223 Jasper Ave.						10
Feb. 12, 2007	Travel to SCC, to Plaza 124, return to UAH						19
Feb. 12, 2007	Impark - Parking at SCC	8.00					
Feb. 12, 2007	Imperial Parking – mtg at Plaza	6.00					
eb. 15, 2007	Travel to EGH & return						8
Feb. 15, 2007	Murrieta's – dinner meeting with Helena Axler	126.06					
eb. 22, 2007	Travel to Plaza & rtn						16
eb. 22, 2007	Imperial Parking	4.00					
far 9 2007	Travel to airport & return						48
lar. 9, 2007	Parking at airport	13.40					



P B E S T 1	10135 - 31 Avenue Edmonton, Alberta T6N 1C2
ADMIN. 465-8500 FAX: 462-2722 Date:Amount/Monta	## ## ## ## ## ## ## ## ## ## ## ## ##
Driver/Chauffeur:	·
From/De:	To/A:
E- S Route	PLEASE CALL AGAIN AU PLAISER DE VOUS REVOIR
RECEIPT Date	VE 35/6
To	
Car No. 5 1	Fare
Driver Spring Thanks for Calling	Gratuity TOTAL
"Professional Service	with a Personal Touch"

IURRIETA'S EDMONTON

10612 82nd Ave. Tel: 780-438-4100 Check #: 50620

r: Willow S. Date: 12/05/2006 . le: 63 Time: 19:53 Client: 2 gls. Black Chard 30.1 Romaine Leaves 7. Catch of the Day 26. Spinach Salad Ravioli 17,43 Coffee SUB-TOTAL: GST: 5.7 TOTAL: 101,22

GST#857377576RT000. Thank You Murrieta's Bar & Grill,

TAPS COMENTOL Multi 820 € AVE. ati-438-4100 7062

Mer. Willow S ole: 63

Date: 12/05,

Time: 20:19

JSTI/CYNDY R DE

Section 17(1),(4)(e.i)

019032 RCHANT#.

ONLINE

9999

UBTOTAL \$ 101.2:

TIP &

TOTAL \$ 1/6,22

CUSTOMER COPY **

GST#857377576RT0001 Thank You Murrieta's Bar & Grill.

Qax Shaw

YUKOZUNA JAHANESE REST

8409 112 CT FRHONTON

IP \$1808507

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St IP # 1934

UTH

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81 5 42:51

ITURE

5%-08(08)001 AUTH POF(8) ISO -001

OVED

DATE Dec 15 2006

TIME 1 15 pm

PatShaw Markham Stouffille Hospik Markham, Ontario

fer

Itinerary/Receipt

Your booking is confirmed.

Please print this itinerary/receipt for your reference.

Thank you for choosing Air Canada and we look forward to welcoming you on board.



Booking Information AIR CANADA **Booking Reference: Customer Care PAWTVE** Aircanada.com Website Electronic Ticketing confirmed. This is your official itinerary/receipt. **Assistance** 1-888-712-7786 Main Contact: Ms Cyndy De Giusti Air Canada Reservations 1-888-247-2262 Flight Arrivals and Departures 1-888-422-7533 **Online Services** Manage my booking online (view/change my booking; select seats*). Alert me of flight status changes directly to my email, page or mobile phone. Flight Arrivals & Departures - check online if my flight is on time. Check-in online and print my boarding pass. * Can my booking be changed online? Flight Itinerary Fare Flight From Jo Stops Duration Aircraft Meal* Type AC154 **Edmonton, Edmonton** Toronto, Pearson Int'l 0 3hr45 E90 Latitude Int'l (YEG) (YYZ) Fri 22-Dec 2006 Fri 22-Dec 2006 17:25 23:10 - Terminal 1 AC127 Toronto, Pearson Int'i Edmonton, Edmonton 4hr15 320 Tango F (YYZ) Int'l (YEG) Sun 07-Jan 2007 Sun 07-Jan 2007 14:45 - Terminal 1 17:00 F: Food for purchase Passenger Information Passenger 1: Adult Ms Cyndy De Giusti Frequent Flyer Pgm: Air Canada Aeroplan Ticket Number: 0142139367995 Program Number: Meal Preference: None Special Needs: None Seat Selection: AC154 12A Credit Card: Section 17(1),(4)(e.i) Purchase Summary Passenger Type Adult Flight 1 - Departing airfare (Latitude) 593.00

Flight 2 - Returning airfare (Tango)	376.00
Navcan and Surcharges	46.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	30.00
Canada Security Charge	9.34
Canada Goods and Services Tax (GST/HST #10009-2287)	63.26
Total airfare (per passenger)	1117.60
Number Of Passengers	
Total airfare (1 passenger)	1117.60
Grand Total - Canadian Dollars	\$ 1117.60

Fare Rules

Tango

- Tickets are non-refundable and non-transferable.
- Change Fee per direction is \$40 CAD (\$34 USD, 20 GBP) plus applicable taxes and any additional fare difference.
- Airport Same-day change (subject to availability) is permitted at a flat fee of \$150 CAD (\$120 USD).
 No change fee for fare difference. Same-day flights only.
- Changes and cancellations can be made up to 2 hours prior to departure. Changes can be done on
 the Web site, while cancellations must be done by calling Reservations. Provided the original booking is
 cancelled prior to the original flight departure, the value of unused ticket can be applied within a one
 year period from date of issue of the original tickets to the value of a new ticket subject to a \$40 CAD
 (\$34 USD, 20 GBP) change fee per direction, plus taxes and any fare difference if applicable, subject to
 availability and advance purchase requirements. The new outbound travel date must commence within
 a one year period from the original date of ticket issuance.
- Flights can only be used in sequence from the place of departure specified on the itinerary.
- · Customers who no-show their flight will forfeit the fare paid.
- Paid Advance Seat Selection available for \$15 CAD (\$12 USD, 7 GBP) plus taxes per passenger for one-way flight from origin to destination including connections.
- Same-day standby is not permitted.

Latitude

- Tickets are fully refundable and non-transferable.
- Changes and cancellations can be made up to 2 hours prior to departure. Changes are permitted and
 a change fee does not apply. However, when the original booking code is not available, the ticket will
 require an upgrade resulting in a higher fare. Changes can be done on the Web site, while cancellations
 must be done by calling Reservations.
- Flights can only be used in sequence from the place of departure specified on the itinerary.
- Advance Seat Selection permitted at no charge.
- Same day standby is permitted at no charge.
- Within Continental North America, a complimentary snack selection will be offered on short haul flights between 1.5 and 2 hours; and a complimentary snack and sandwich selection will be offered on flights of more than 2 hours.

Please read important information regarding the general conditions of carriage.

Important Information

Please review this itinerary/receipt and should you have any questions, please call 1-888-712-7786 within 24 hours of receipt of this itinerary/receipt.

Travel Documents

All passengers 16 years of age and older are required to present government issued photo-id (ie:

passport, driver's licence, medicare card, etc) at the check-in counter and when boarding the aircraft. The name on the photo-id must match the name on this receipt. If you are travelling to a foreign country, it is your obligation to obtain all necessary travel documents such as a passport or visa, as directed by embassies and consulates. In addition, you must present your itinerary/receipt to immigration authorities, if requested.

Carry-On Baggage Policy

Oversized carry-on bags cause many flight delays, so don't forget to confirm your allowance before your trip. Air Canada will be strictly enforcing the carry-on baggage policy effective immediately. Items, which fall within the 2-piece carry-on allowance, include: Carry-on bags or suitcases (wheels and handles included in the size), briefcases, Laptop computers, diaper bags, camera cases, cartons or other similar items. Learn more about Carry-On Baggage restrictions.

	Maximum Size	Maximum Weight
1 standard article	23cm x 40cm x 55cm 9" x 15.5" x 21.5"	10 kg 22 lbs
1 personal article	16cm x 33cm x 43cm 6" x 13" x 17"	10 kg 22 lbs

Checked Baggage Policy

Ensure your checked bags are properly identified. The baggage allowance rules stated herein do not apply to passengers who have specifically declined the checked baggage option. Learn more about Checked Baggage restrictions.

Y-	Maximum overall measurement (Length + Width + Height)		Maximum Weight
Economy Class Up to 2 bags	158cm 62"	23 kg 50 lbs	Bags weighing between 24kg - 32kg (51 lbs - 70 lbs) will be subject to excess fees payable at the airport.
Executive Class Executive First Up to 3 bags	158cm 62"	32 kg 70 lbs	Total weight of the three bags must not exceed 69kg (150lbs).

Note that checked baggage above 32 kg (70 lbs) will not be accepted.

Flight Confirmation

Although reconfirmation of flights is not required, we strongly recommend that you check your flight status online at aircanada.com or by calling our flight information system at 1-888-422-7533 prior to your departure.

Schedule Change

If a schedule change occurs more than 48 hours prior to departure, the main contact will be notified by email. If a schedule change occurs within 48 hours of departure, the main contact will be notified by phone.

Travel Insurance

Protect your travel investment and also protect yourself against the high cost of medical expenses while out of province. Purchase travel insurance offered by Air Canada and underwritten by RBC Travel Insurance Company by calling 1-866-610-7102. Enjoy your trip knowing you are properly protected.

Travel insurance purchased is solely and directly offered, provided and underwritten by RBC Travel Insurance Company ("RBC"). Air Canada expressly disclaims any responsibility in regard to any travel insurance purchased by the customer from RBC Insurance.

Check-in and Boarding Times

We recommend allowing plenty of time at the airport for check-in, especially if you have baggage and for security checks. You must obtain your boarding pass and check in any baggage by the check-in cut-off time shown below. You must also be available for boarding at the boarding gate by the cut-off time shown below. Failure to meet the boarding gate cut-off time may result in the loss of your assigned seat, the cancellation of your reservation, and your ineligibility for denied boarding compensation.

The common of th	Check	-in	Boarding Gate
	Recommended	Cut-off time	Cut-off time
Within Canada	60 min.	30 min,	20 min.
a la		TO COMPANY AND A STATE MARK A SECURITY OF THE PARTY OF TH	The second secon

:			
To/from USA	90 min.	45 min.	20 min.
To/From international	120 min.	60 min,	30 min.
Exceptions:			
From Beijing and Shanghai	150 min.	60 min.	30 min.
From Delhi	210 min.	60 min.	30 min.
From Tel Aviv	180 min.	60 min.	30 min.

Visit our Travel Info section at aircanada.com to find all the information youll need to plan your trip. Learn more about travel documents, baggage information, health tips, Maple Leaf^M Lounges and a preview of onboard meals and entertainment.

Carriage of pets

Please read important information regarding carriage of pets in the Travelling with your Pet section.

Links

Manage my booking online: Flight Departure & Arrivals: http://www.aircanada.com/mybookings http://www.aircanada.com/flightstatus

General conditions of carriage:

http://www.aircanada.com/conditionsofcarriage

Travel Information

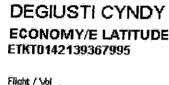
http://www.aircanada.com/travelinfo

AIR CANADA

aircanada.com check

Printing your boarding pass(es)

You have successfully checked in. This is your boarding pass. Please print this page and bring it with you. Thank you for choosing Air Canada. Bon Voyage.



AC 0154

From / De

EDMONTON-YEG

Frequent Flyer / Voyageur assidu

Section 17(1)

Destination

TORONTO-T1

Boarding time / Heure d'embarquement

22DFC

16:50 Gate / Porte

Seat / Place 13A

WINDOW/HUBLOT

Arline use / A usage interne 0014 WCI00070



Departure Time / Heure de départ 17:25 Remarks / Observations LT07

AIR CANADA



Boarding Pass | Carte d'accès à bord

A STAR ALLIANCE MEMBER DE DU RÉSEAU STAG ALLIANCE

Important

IMPORTANT SECURITY MEASURE

Please ensure you are aware of any recent security changes regarding some personal effects now prohibited as carry-on items. For full details, please consult www.aircanada.com/security.

Please have the following items ready for presentation. Without the do

photo identification

printed boarding pass

Check the departure screens at the airport to ensure has not changed

ATR CAMADA

45 ...

pass

E-ticket customers must be aware of the conditions of contract. Co

Please also remember:

You must be present at your departure gate at least 35 minute

CANADA

45 40

ing pass

We recommend that you allow extra time for airport processing.

When you have baggage to check-in, please proceed to the Ba counter. Checked baggage will be accepted up to 4 hours prior acceptance on flights within Canada and at least 90 minutes for

eck-in

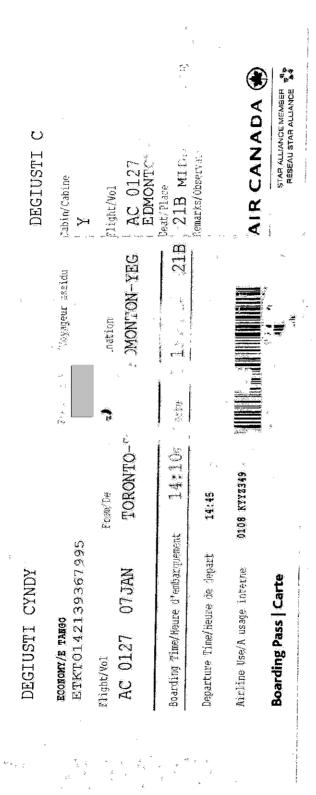
If the print quality of boarding pass is poor, or should you lose boarding pass at a Self-service check-in klosk (where available In the event you are unable to travel, please go to aircanada.c

check-in option. This option is available under some rules and

0014

the

the *Cancel*



RECEIPT

Cab.No. Y49 G.S.T.

From

To

Date Tx 27 Amount 60 50

Signature

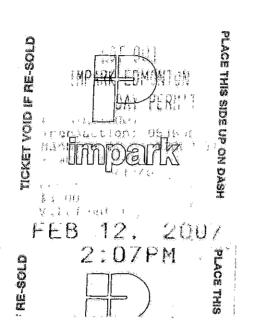
Date 19/0/107
Trip Amount 50 1 000

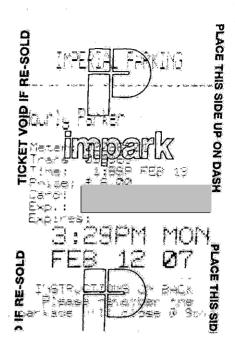
Driver Name / Market

Car number 306









Helena

"'RIETA'S EDMONTON

10612 82nd Ave. Tel: 780-438-4100 Check: 56857

: Kristine N

Date: 02/15/2007

:: 54

Time: 21:35

ZCYNDY R DE

022310

ONLINE

INT#

9999

IBTOTAL \$ 110.06

TIP \$

TOTAL \$ _126.06

CUSTOMER COPY **

GST#857377576RT0001 Thank You Murrieta's Bar & Grill. URRIETA'S EDMONTON

10612 82nd Ave. Tel: 780-438-4100 Check #: 56857

Duplicate

Berver: Kristine N Date; 02/15/20

Table: 54

Time: 21:19

Client: 2

1	gls. KJ Chard	9.
1	Lg Pellegrino	7.7
1	Bowl of Soup	5.4
1	Angel Hair	22.6
1	Spinach Salad	9.7
	Catch of the Day	28.90
	gls. KJ Sauv Blanc	14.96
	Tea	2.66
	Coffee	2.66
	رة فيهيد الله المسينية فيهد فليد الله المسترجمة الله الله الله الله الله الله الله الل	

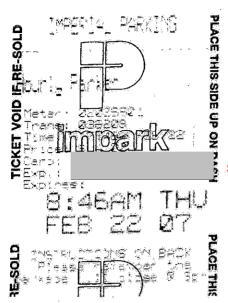
SUB-TOTAL:

ered aft. No² (c) we are not not also desired find, the selection of any one payment and account payment and account one and Comments and account one payment and account of the payment
103.83

TOTAL:

GST#857377576RT0001 Thank You Murrieta's Bar & Grill.

Helena Axlan Research Strategy Consultant.



Section 17(1),(4)(e.i)

Comms Council

EDMONTON ATKARKIS

GST# R128599776

******* ****

Car park _______0000010

u600001009 Phone. (780)890-840 Fax. (780)890-832

Receipt no. 0054/0794/00804 09.03.07

-015100 pay parking ticket 13,40 \$ 09.03.07 06:29 - 09.03.07 17:24 '- gth of stay: 0 Dy. 10 Hr. 55 Min.

total amount	13,40\$
accepted total	15,00 \$
change G.S.T. 6.00 %	1,60 \$ 0,76 \$

Thank you for your patronage!
Please Come Again!
** Open 24 hours **

HBA

Babnel Ahad

CITY OF EDMONTON LIBRARY PARKADE SST # 119326270 RT0001

UPPER CRUST RESTAURANT EDMONTON,ALBERTA G.S.T.#R133989145	Rcpt# %68 03/12/07 11:40
1 VERONICA	Tkt# 172202 Regular Rate \$ 9.91
TBL 28/1 CHK 900 GST 0 MAR12'07 11:19AM	Total Tax \$ 0.59 Total Fee \$ 10.50 CASH PAID \$ 10.50- Cash Tender \$ 12.00 Change Due \$ 1.50
1 CALIF SALAD 9.50 1 BLK FST HAM 7.25 2 COFFEE 4.00	Cash Tender \$ 12.00 Chanse Due \$ 1.50
SUBTOTAL 20.75 G.S.T. 1.25 TOTAL DUE 22.00	THANK YOU COME AGAIN
*******PLEASE PAY SERVER*****	

HBA

CITY OF EDMENTON LIBRARY PARKADE GST # 119326270 RT0001

April 9845 世2 解邻 03/12/07 18:31 05/12/07 17:02 In 03/12/07 18:31 Oct TWIH 172573 Repular Rate \$ 4.75 0.25 Total Tax 4.50 Total Fee CASH PAID 4.50-5.0 Cash Tender 0.50 Change Due

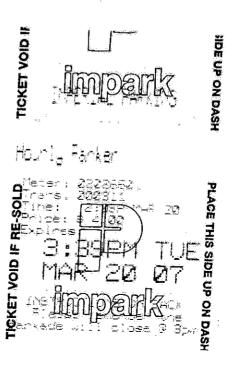
THANK YOU COME AGAIN

HBA

CITY OF EDMONTON
LIBRARY PARKADE
68T # 119326270 RT0001

RCP(# 9950) Txr# 32267 L# 2 A# 36 03/13/07 12:33 05/13/07 11:33 In 03/13/07 12:33 Oct 7就# 173003 2,83 Regular Rate \$ Tetal Tax 0.17 ů, 3.00 Total Fee ŝ CAGH PAID \$ 3.00-Dach Tender 3.00 0.00 Change Due

THANK YOU COME AGAIN



Capital Health

APPLICANT COPY

Travel & Employee Expense Claim Form

(In Canadian Dollars)

Name: Cyndy De Giusti Employee Number: Union Name:		Section 17(1)		•
Design of the second of the se	Name: Cyndy De Giusti	Employee Number:	Union Name:	
Position: Senior Vice President Department: Public Affairs	Position: Senior Vice President	Department:	Public Affairs	· · · · · · · · · · · · · · · · · · ·
Business Phone: 407-7188 Period From: Feb. 27, 2007 to	Business Phone: 407-7188	Period From: Feb. 27, 2007	to	<u>. </u>

Expenses Paid (please attach receipts). Do not include amounts paid by Capital Health or reimbursed / reimbursable by another organization. Complete details on the other side of the form

Bal Unit e.g. 201	Location e.g. 9000	Functional Centre e.g. 71135050044	Account e.g. 69500001	Non-Canadian Currency	Rate	Canadian \$ (including GST)	✓ if GST included
201	9000	71110400005	62410000		- · · · · · · · · · · · · · · · · · · ·	\$1,429.22	
201	9000	71110400005	62412000		vity	320.51	
69600	1200.56 w	184-012		3alth Auth	J		
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Less Cas	h Advance	APR 3 0		ACCOV PAYA	AL-		
Total	· · · · · · · · · · · · · · · · · · ·	ACCOUN				1749.73	

The information on this form is collected under section 4 of the Regional Health Authorities (Ministerial) Regulation and will be used to process your claim.

I hereby certify that the expenses listed above were incurred on Capi claimed by me or on my behalf from Capital Health or other organizat	ital Health business and have not been previously tion.
Employee Signature: landy Se Sunt	Date: 0pv. 27/07

I hereby certify that I have reviewed the expenses and rate at which mileage is being claimed.

Approved By: Sheila Weatherill (Print name)	Title: President and CEO	Phone # 407-8008
(Signature)	D	Date May 3/07
Approved By:	Title:	Phone #
(Signature) ,		Date

NOIE

- Expense claim must be properly authorized and must be supported by original receipts or a copy as certified by the
 approver. The approver must initial individual items that are not supported by original invoices or do not have all the
 required supporting documents to indicate approval without support. Unsupported claims over \$1,000 require Level 4
 approval.
- GST amounts included in the expense claims will be calculated by Accounts Payable.
- Fully completed Travel & Employee Expense Claim forms received in Accounting Services by Thursday, 4:00 p.m. will be processed the following week.
- · For all employees on the payroll system, expense reimbursements will be deposited to employee bank account.
- For physicians, contracted employees and those not paid through the payroll system, expense reimbursements will be mailed through the internal mail system.
- See page 2 of this form for expense claim limits.
- Approved claim form with receipts should be sent to Accounts Payable (Capital Health Centre, North Tower 10th Fl., 10030 107 Street, Edmonton, AB T5J 3E4)
- Out of province expenses require a Travel Approval Form (CH 198) in advance authorized by a COO or VP

APPENSE CLAIM DETAILS

Recommended Coding

- Local Travel Staff 62410000
- Staff Local Travel Taxi 62410001
- Staff Travel UNA 62410002
- Staff Provincial Travel 62412000 (all expenses)
- Staff Out of Province Travel 62414000 (all expenses)
- Catering 69600000
- Meals 62410000
- Mileage 62410000
- Course Registration & Materials 61030000

			ĺ				
Date	Particulars (Describe Purpose of Trip & Location)	Accomm. \$	Meals	Course Registration & Materials	Transportation \$	Other	Mileage kn
Feb.28, 2007	Impark-parking at Plaza			- materials	\$4.00	-	
March 21, 2007	Impark-parking EEDC annual luncheon				8.00		
March 26, 2007	Impark-parking CH Research Strategic Plan Retreat				- 12.00		
April 12, 2007	Yokozuma-lunch meeting with Joanne Nugent		√ 31.54	w			
April 10, 2007	Upper Crust - Staff Appreciation		✓ 116.07	101-07 15.	00		
April 10, 2007	Travel toEdmonton General				· · · · · · · · · · · · · · · · · · ·		5
April 13, 2007	Madison's Grill- Staff Appreciation/farewell	:	✓ 1,126.50	१७ ५५	5.01		
April 14, 2007	Northlands parking-Women's show				<i>✓</i> 8.00		
April 17, 2007	Earls-Staff appreciation/farewell		✓ 110.46	96.46 14.	00		
April 24, 2007	Travel to airport & return						48
April 24, 2007	Parking-Edmonton Airports				√26.80		
April 24, , 2007	Taxi				J 40.00		
April 24, 2007	Hotel Arts-Calgary Council of PA Executives mtg	221.07	180.93				
April 26, 2007	Parking-EEDC stakeholder Forum		40-14		1 0.50		-
April 25, 2007	Taxi				12.00		
						Total km	53
				as outlined in	Section 2 – Travel	below @	43
otals		\$221.07	\$1,384.57		\$121.30		\$22.79

EXPENSE LIMITS

Meal Allowances

When traveling on Capital Health business, the employee may be reimbursed at the Per Diem meal allowance of:

Breakfast

\$10.00 (if the departure time is earlier or the return time is later than 7:30 a.m.)

Lunch

\$15.00 (if the departure time is earlier or the return time is later than 1:00 p.m.)

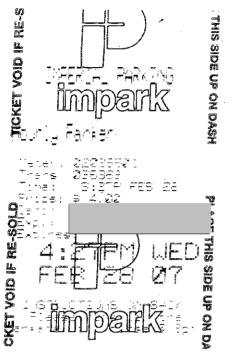
\$25.00 (if the departure time is earlier or the return time is later than 6:30 p.m.) Dinner For meal expenses that exceed the above amounts, the supervisor may approve higher amounts, with receipts, provided these are

Meal expenses must be supported by restaurant receipt (not just credit card receipt) and information on either the names of the individuals or

organizations whose representatives attended the lunch/dinner meeting.

Travel

- Use of personal automobile From March 1, 2006, reimbursement at the general rate of \$0.43 per km for the first 15,000 kilometers of approved travel in a fiscal year (April 1 to March 31) and \$0.40 for each kilometer there after (except where collective agreement specifies
- Business car insurance is reimbursable up to \$260 per year with receipts in accordance with Capital Health Policy.
- Effective March 1, 2006, out of scope employees required to provide a vehicle as a condition of employment and meeting the following requirements on a regular and continuing basis as approved by an authorized manager.
 - 1. Monthly travel in excess of 340 kilometers; or
 - 2. Monthly expense equivalent to four (4) return cab fares at \$20 one way; or



Parking at Plaza.

EX	pense Aa (Clair	n
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Mar. 21



EEDC Annual Lunchlan Parking

Parling for CH Research Strategic Plan Retreat.

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Joanne Nugent
Aprila.

UPPER CRUST CATERERS L 10909 86 AVE T6GON8 EDMONTON 22347500 PRE AUTH PURCHASE 1111 04-10-2007 13:18:35 Acct # Exp Date Card Type VI Name: Section 17(1),(4)(e.i) Trace # 170035 Operator 033 FS2234750001 Inv. # 1156 Auth # 052991 RRN 001089035 P. Auth Purchase \$101.07 Tip Total Customer copy

LICANE COPY

MADISDN'S GRILL 10053-Jasper Ave Edmonton, Alberta 780-401-2222

	4/13/2007 8:48 PM
Guests: 15	10049
Prem Highbal Quail's Gate Limited Rel. Soft Drink (5 @2.50) White Rum (2 @5.50) Martini's (2 @7.50) Peter L. Barossa Chard (4 Hugo Shiraz E&W Coast Seafood Chowder Spinach Salad (2 @12.00) Prawn & Crab Roll (2 @14.00) Prawn & Crab Roll (2 @14.00) Boz Tenderloin (2 @28.00) Boz Tenderloin (3 @33.00) 10oz Tenderloin King Cole Duck Breast Grilled West Coast Salmon Paella Modern (2 @36.00) Goat Cheese & Pine Nuts Black Sage Cabernet Franc Apple Crisp Galette (3 @8. Fruit & Cheese Sugared Summer Berry Tart Downtown Chocolate S'More New York Stle Cheese Cake Cappucino Coffee Tea (7 @2.75) Spanish Coffee After 8 Coffee	6,25 49,00 12,50 11,00 15,00 44,00 (28,00 24,00 00 28,00 12,00 38,00 33,00 174,00 72,00 12,00 33,00 174,00 8,00 8,00 8,00 (16,00
Sub Total	915.50
GST Exclusive Tax	54.99
Total	971.49
Balance D \$ 97	1.49
GRATUITY :	5 01
TOTAL : 31124	50
SIBNATURE: laydy de	Dust
ROOM #3	to her duri mus sett
PRINT NAME <u>√</u> THANK YOU Please Come Again Soon GST #R997343794	- Security Mad State

earls

GREAT FOOD G

Thank You For Jampus
Earls On Campus
8629-112 Street
Edmonton, Alberta
16G-1K8

22 STEFANE	
Tbl 34/1 Chk 8381 Gs 17Apr'07 11:28AM	t 5
3 POP @ 2.50 7.50 1 ICED TEA 2.50 3 COFFEE @ 2.50 7.50 4 POP REFILL 0.00 1 QUESADILLA 11.00 1 THAI CURRY 12.00 Add Shrimp 3.50 1 HOT CHK CAES 12.00 1 CAJUN CAESAR 12.00 2 CAESAR\CHOW @ 11.50 23.00	
12:20 Total 91.00 91.00 5.46 12:20 Total 96.46	
All Week Long	

All Week Long Campus Earls NFL Bud Mondays \$3.00 Bottles Bellini Tuesday \$4.00 Bellinis Wing fednesday \$5.50 Wings Lo-ball Thursday's \$3.50 Weekends \$1 off all Martini's Visit us on line at www.earls.ca Head Chef Dustin Dewan General Manager Colin Corbett RST# 10154 1191 RT0001

earls GREAT FOOD GREAT PEOPLE

Thank You For Joining Us At Earls On Campus
8629-112 Street
Edmonton, Alberta
T66-1K8
17Apr'07 12:28PM
Visa
Acct #:
Exp Date:
Auth Code: 040800
Check: 8381
Table: 34/1
Server: 22 STEFANE
Ref Number: 001176834463
CYNDY R DE GIUSTI
Subtotal: 96 46

Total: 96.46

I agree to pay above total according to my card issuer agreement.

********Customer Copy******

Unit No.: 577 Amount: 40 G.S.T. INCLUDED
G.S.T. No.: 117507230
•

Calgary, Alberta

Chauffeur:

Date: Apr 24

PHONE: 255-6555 221-Taxi (8294) 1-888-995-6555



Cum dr. Do civati	Room Number	:	0807
Cyndy Degiusti	Arrival Date	:	24-04-07
,	Departure Date	:	25-04-07
Canada	Page	:	1 of 1
	Folio Number	:	2643
INFORMATION INVOICE	Confirmation	:	12267
Company Name :	Cashier	:	993
Group : 040207CBC			

Group : 040207CBC

A/R Number

GST No.: 86118247 2	25-04-07
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24 04 07 N					(169.00 \	x6903
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-	ST 6% - Room	Section	17(1),(4)(6.1)		10.24	
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			Total		221.07	221.07
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Room GST	17.07					
F&B GST	0.00	E- NO	10.24			
Misc GST	1.69	10/	10			•

I agree that I am personally liable for the final disposition and payment of any services rendered or goods supplied by The Hotel Arts and further authorize the use of my credit card to facilitate full payment. I accept responsibility in the event the indicated third-party, company or association fails to render full payment of this account, and also for any loss or damage to the premises or its contents.

I have accepted delivery of THE GLOBE AND MAIL. If refused a \$.75 (Monday-Friday) and \$1.50 (Saturday) credit will be applied to my account.

Guest Signature:			
------------------	--	--	--

CITY OF EDWONTON LIBRARY PARKAGE 68T # 119338270 RT0001

Rcpt# 17056
04/26/07 10:40 LN 2 A# 15 Txr# 53579
04/26/07 07:25 In 04/26/07 10:40 Ext
Tkt# 196950
Resular Rate \$ 9.90
Total Fax \$ 0.59
Total Fee \$ 10.50
CASH PAID \$ 10.50Cash Tender \$ 10.50
Chanse Due \$ 0.00

THAK YU COME AYATM

Capital Health

APPLICANT COPY

Travel & Employee Expense Claim Form

EDM	IONTON	AREA	(In Canadi	an Dollars) Section 17(1)			
Name:	Cyndy De G	iusti	Employee Num	ber:	Union Na	ıme:	
Position	n: Senior Vi	ce President		Department: Publ	ic Affairs		
Busines	s Phone: 4	07-7188	Period From: M	lay 2007	to	June 2007	
Expenses another o	Paid (plead rganization	se attach receipts). Do not . Complete details on the c	include amount ther side of the	s paid by Capital H	ealth or reir	mbursed / reimburs	sable by
Bal Unit e.g. 201	Location e.g. 9000	Functional Centre e.g. 71135050044	Account e.g. 69500001	Non-Canadian Currency	Rate	Canadian \$ (including GST)	✓ if GST included
201	9000	71110400005	62410000			167.91	
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he inform vill be used	ation on thi	s form is collected under so s your claim.	ection 4 of the R	legional Health Aut	horities (Mi	nisterial) Regulatio	on and
l hereby co claimed by	ertify that the ground on a	ne expenses listed above w ny behalf from Capital Hea	ere incurred on Ith or other orga	Capital Health bus inization.	iness and h	ave not been previ	iously
Employee	Signature:	lo.ydy De S	ust	Date:	JULY 1	0,2007.	
nereby cer	tify that I ha	eve reviewed the expenses	and rate at whic				V110000
Approved	By: Sheila V	Veatherill	Title: President	and CEO		Phone # 407-8008	
Signature)		1				Date	
Approved	*Kuh	arkey 1	Title:			Phone #	
Signature)	/	_				Date	
OTE: /	<u> </u>						

- Expense claim must be properly authorized and must be supported by original receipts or a copy as certified by the
 approver. The approver must initial individual items that are not supported by original invoices or do not have all the
 required supporting documents to indicate approval without support. Unsupported claims over \$1,000 require Level 4
 approval.
- · GST amounts included in the expense claims will be calculated by Accounts Payable.
- Fully completed Travel & Employee Expense Claim forms received in Accounting Services by Thursday, 4:00 p.m. will be processed the following week.
- · For all employees on the payroll system, expense reimbursements will be deposited to employee bank account.
- For physicians, contracted employees and those not paid through the payroll system, expense reimbursements will be mailed through the internal mail system.
- See page 2 of this form for expense claim limits.
- Approved claim form with receipts should be sent to Accounts Payable (Capital Health Centre, North Tower 10th Fl., 10030 107 Street, Edmonton, AB T5J 3E4)
- Out of province expenses require a Travel Approval Form (CH 198) in advance authorized by a COO or VP

AERPHUSEACNATING OPPAYS

Recommended Coding

- Local Travel Staff 62410000
- Staff Local Travel Taxi 62410001
- Staff Travel UNA 62410002
- Staff Provincial Travel 62412000 (all expenses)
- Staff Out of Province Travel 62414000 (all expenses)
- Catering 69600000
- Meals 62410000
- Mileage 62410000
- Course Registration & Materials 61030000

			·]	Ţ	7
Date	Particulars (Describe Purpose of Trip & Location)	Accomm. \$	Meals	Course Registration & Materials	Transportation \$	Other	Mileage kn
15-May-07	CCSE - May Breakfast		\$30.00		<u> </u>		
9-May-07	Parking - Media plan presentation to PCN			-	2.75		
9-May-07	Mileage to Miseracordia & return to Cyndy's home				8.60	-	20
01-Jun-07	Lunch with Ryan Radke (BioAlberta) and Joanne O'Gorman				4.00		
01-Jun-07	Mileage to Ric's Grill - Downtown	1446	,		3.44		8
05-Jun-07	Gabbana - Dinner w/Patricia Misulka	7.50	62.46				
04-Jun-07	Cab - Eastwood Groundbreaking				/ 18.00		
19-Jun-07	Parking - Lunch w/Michael Shields				15.00		
19-Jun-07	Mileage - Il Portico - Downtown				2.58		6
20-Jun-07	Cab - Crown Plaza - Canadian Club Speech				/ 11.00	===	
28-Jun-07	Parking - CBCP Comm Team Meeting, CHC				J 7.50		
28-Jun-07	Mileage - CHC - UAH return				2.58	4	- 6
						Total km	40
			Rate a	s outlined in S	Section 2 – Travel		0 40
otals			\$92.46		75.45		

EXPENSE LIMITS

Meal Allowances

When traveling on Capital Health business, the employee may be reimbursed at the Per Diem meal allowance of:

Breakfast

\$10.00 (if the departure time is earlier or the return time is later than 7:30 a.m.)

Lunch

\$15.00 (if the departure time is earlier or the return time is later than 1.00 p.m.) \$25.00 (if the departure time is earlier or the return time is later than 6:30 p.m.)

For meal expenses that exceed the above amounts, the supervisor may approve higher amounts, with receipts, provided these are

Meal expenses must be supported by restaurant receipt (not just credit card receipt) and information on either the names of the individuals or organizations whose representatives attended the lunch/dinner meeting.

Travel

- Use of personal automobile From March 1, 2006, reimbursement at the general rate of \$0.43 per km for the first 15,000 kilometers of approved fravel in a fiscal year (April 1 to March 31) and \$0.40 for each kilometer there after (except where collective agreement specifies otherwise).
- Business car insurance is reimbursable up to \$260 per year with receipts in accordance with Capital Health Policy.
- Effective March 1, 2006, out of scope employees required to provide a vehicle as a condition of employment and meeting the following requirements on a regular and continuing basis as approved by an authorized manager.
 - 1. Monthly travel in excess of 340 kilometers; or
- 2. Monthly expense equivalent to four (4) return cab fares at \$20 one way; or
- 3. Daily requirements to utilize personal vehicle in the course of duties reimbursed at \$0.50 per kilometer.
- If union contract rate differs from \$0.43 then contract rate must be used.

	Canadian College of Health Service Executi Collège canadien des directeurs de services d		ern Ålberta	Chapter Po	wer Break	RECEI fast Progra	
Date: May	15, 2007	May 200	7 Breakfast				
Received I	From:	Cyndy De	Giusti		1	Member Non Member (Student	
Session	Session	Session	Session	Session	Session		
1	2	3	4	5	6	1	
					X		
Total Paid	\$30.00	Pd by		Individual Sessi Students: All 6 Sessions:	ons;	M=\$20 NM=\$30 M=\$10 NM=\$15 M=\$85 NM=\$145	

LEAVE ON DASH - THIS SIDE UP

AMOUNT PAID

CARITAS HEALTH GRÔUP CHARGES ARE FOR THE USE OF PARKING SPACE ONLY. CARITAS HEALTH GROUP IS NOT RESPONSIBLE FOR LOSS OR DAMAGETO CAR OR CONTENTS.

RITAS HEALTH GROUP WON TRANSFERABLE 1304311 CARITAS HEALTH GROUP

DATE ISSUED

CARITAS

GABBANA CASUAL DINING

11223 - Jasper Avenue **EDMONTON ALBERTA**

G.S.T. # R870831948 ************

TABLE		9
1x Chardonnay bin 65 GLS 1x Open bev 1x Romaine Salad 1x Tapa Mushroom 1x Green Curry Prawn 1x Coffee 1x Tea	7.0 5.0 5.0 10.0 19.9 2.4 2.4	0 5.00; 0 5.00; 0 10.00; 5 19.95; 5 2.45; 5 2.45;
SUBTOTAL TAXABLE G.S.T.	51.85	51.85 51.85
SUBTOTAL		J4.96

Bio Alberta (Riyan Radke) Joanne O'Go man

CART VOID IF RE-SOLD Time: 11:58A JUN 01

Price: \$ 4.00

The unit of the s

Card: Exp.: Expires (780) 462-3456 LICANT COPY

10135-31 Avenue
Edmonton, Alberta T6N 1C2

GST# 100403070

Date: _______ Car #: _______

From: ______ Car #: ________

To: ______ O A HORPILA



Driver/Chauffeur: Plans To/A: Uff CANA OIAN

10135-31 Avenue Edmonton, AB T6N 1C2

462-3456

THANK YOU/MERC!

Car/Voiture # 742

Cana Sease

Cana Seas



Patricia Misulka

CABRAMA RESTAURAM) 11223 JASPER AVE EDMONTON AR

| C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER | C.M. MANGER |

PO EPPROVED-227

AUTH. # 878942

CARRYCLOER WELL PAY TOTAL ANDUMT SHOWN TO THAT ISSUER ACCOMPINE TO CARDWOLDER HIMETERS.

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Capital Health

APPLICANT COPY

Travel & Employee Expense Claim Form

EUN	AONION	AREA	(In Canadian	Dollars) Section 17(1)			
Name:	Cyndy De C	Siusti	Employee Numbe	r:	Union N	ame:	
Positio	n: Senior Vi	ce President		Department: Pub	lic Affairs	· · · · · · · · · · · · · · · · · · ·	
Busines	ss Phone: 4	107-7188	Period From: July	2007	to	August 2007	
Expense: another o	s Paid (plea organization	se attach receipts). Do n . Complete details on th	ot include amounts ; e other side of the fo	paid by Capital H	ealth or rei	mbursed / reimbur	sable by
Bal Unit e.g. 201		Functional Centre e.g. 71135050044	Account e.g. 69500001	Non-Canadian Currency	Rate	Canadian \$ (including GST)	✓ if GST
201	9000	71110400005	62410000	104.38	7	392.62	×
201	9000	71110400005	51000000			36532	
			696 0000	920.91	Ø		
		TV	1096000	0 37.99	9		
		MT	49510001	362 m		educionales ()	
					JEIVE		
Less Cas	h Advance			MAR	1 8 2008		
Total						755,94	
III be use	d to proces	s form is collected under s your claim.		gional Health Aut			
laimed b	y me or on i	ne expenses listed above my behalf from Capital Ho	ealth or other organi	ipital Health busi zation.	iness and h	lave not been prev	iously
mployee	Signature:	lydy o	De Luist	Date:	$2\sqrt{\alpha}$	~d 10,2	008
ereby cer	rtify that I ha	ive reviewed the expense	es and rate at which	mileage is being	•		
pproved Print name)	By : Sheila V	Veatherill	Title: President ar	nd CEO		Phone # 407-8008	
ignature)		() carteir	1			Date	***
pproved ((int name)	Ву:		Title:			Phone #	
ignature)	/ .			1		Date	7711

NOTE:

- Expense claim must be properly authorized and must be supported by original receipts or a copy as certified by the
 approver. The approver must initial individual items that are not supported by original invoices or do not have all the
 required supporting documents to indicate approval without support. Unsupported claims over \$1,000 require Level 4
 approval.
- GST amounts included in the expense claims will be calculated by Accounts Payable.
- Fully completed Travel & Employee Expense Claim forms received in Accounting Services by Thursday, 4:00 p.m. will be processed the following week.
- · For all employees on the payroll system, expense reimbursements will be deposited to employee bank account.
- For physicians, contracted employees and those not paid through the payroll system, expense reimbursements will be mailed through the internal mail system.
- See page 2 of this form for expense claim limits.
- Approved claim form with receipts should be sent to Accounts Payable (Capital Health Centre, North Tower 10th Fl., 10030 107 Street, Edmonton, AB T5J 3E4)
- Out of province expenses require a Travel Approval Form (CH 198) in advance authorized by a COO or VP

A PERPHENSAE NOTAMO PYAN S

Recommended Coding

- Local Travel Staff 62410000
- Staff Local Travel Taxi 62410001
- Staff Travel UNA 62410002
- Staff Provincial Travel 62412000 (all expenses)
- Staff Out of Province Travel 62414000 (all expenses
- Catering 69600000
- Meals 62410000
- Mileage 62410000
- Course Registration & Materials 61030000

							- r · : :-
Date	Particulars (Describe Purpose of Trip & Location)	Accomm. \$	Meals	Course Registration & Materials	Transportation \$	Other	Mileage kr
Jan 31/08	Communication Books - IABC			G Materials		\$363.32	· · · · · · · · · · · · · · · · · · ·
Oct 12/07	Highlevel Diner - Tom Olsen		35.74			\$303.32	ļ
Jan 9/08	Murrieta's - Scott Donaldson		51.74				
Feb 26/08	Earl's - Lavon's going away		200.76				
Nov 1/07	Parking - Glenrose Breakfast				4.50		<u> </u>
Nov 1/07	Mileage - UAH - Shaw						
Nov 30/07	Parking - Food Safety, Plaza				4.30		10
Nov 30/07	Mileage - UAH - Plaza				8.00	ļ. 	
Oct 22/07	Parking CBCP Meeting				4.30		10
Oct 22/07	Mileage CBCP Meeting				4.50		
Dec 05/07	Parking - Leaders in Learning				4.30		10
Dec 05/07	Mileage Leaders in Learning				12.00	<u> </u>	
Dec 20/07	Parking AB Cancer Board Function				4.30		10
Dec 20/07	Mileage AB Cancer Board Function				4.30		
Sept 21/07	Parking Primary Care Meeting				4.00		
Sept 21/07	Mileage - Primary Care Mtg				4.30		10
Dec 10/07	Parking CHR Sr. Exec Mtg				11.00	——·	
Dec 10/07	Mileage CHR Sr. Exec Mtg.				24.08		56
			•				
	The second secon					Total km	116
Totals		· 		s outlined in S	ection 2 – Trave	below @	0.43
Otais			38.24		04.38		

EXPENSE LIMITS

Meal Allowances

When traveling on Capital Health business, the employee may be reimbursed at the Per Diem meal allowance of Breakfast

Lunch

\$10.00 (if the departure time is earlier or the return time is later than 7:30 a.m.) \$15.00 (if the departure time is earlier or the return time is later than 1:00 p.m.)

Dinner

\$25.00 (if the departure time is earlier or the return time is later than 6:30 p.m.)

For meal expenses that exceed the above amounts, the supervisor may approve higher amounts, with receipts, provided these are

Meal expenses must be supported by restaurant receipt (not just credit card receipt) and information on either the names of the individuals or organizations whose representatives attended the lunch/dinner meeting.

Travel

- Use of personal automobile From March 1, 2006, reimbursement at the general rate of \$0.43 per km for the first 15,000 kilometers of approved travel in a fiscal year (April 1 to March 31) and \$0.40 for each kilometer there after (except where collective agreement specifies
- Business car insurance is reimbursable up to \$260 per year with receipts in accordance with Capital Health Policy.
- Effective March 1, 2006, out of scope employees required to provide a vehicle as a condition of employment and meeting the following requirements on a regular and continuing basis as approved by an authorized manager.
 - 1. Monthly travel in excess of 340 kilometers, or
 - 2. Monthly expense equivalent to four (4) return cab fares at \$20 one way; or
 - 3. Daily requirements to utilize personal vehicle in the course of duties reimbursed at \$0.50 per kilometer.
- If union contract rate differs from \$0.43 then contract rate must be used.
- Includes all forms of transportation costs, including taxis and buses for local travel.
- Driving to and from work is not considered business travel and cannot be claimed.

Travel advance may be requested provided travel expenses are likely to exceed \$500.

#14116

Order iabcstore-14116 for iabcstore.com

Date

Thu Jan 31 06:29:39 PST 2008

Ship to

Cyndy De Giusti

Capital Health
IJ2, 54 Walter C. Mackenzie Health Sciences Centre

8440-112 St.

Edmonton AB T6G 2B7

CA Canada 780-407-0389

MemberID

fax

780-407-7601

findProduct

Knowledge Centre brochure

Bill to

Same

E-Mail

cyndy.degiusti@capitalhealth.ca

Via

Ground

Payment

Visa

Item	Code		Qty	Unit Price
The Complete Guide to Integrated Change Communication (member price) \$ \int \(\begin{array}{cccccccccccccccccccccccccccccccccccc	MC-1076-02	-НМ	1	199.00
Best Practices in Employee Communication (member price) http://store.yahoo.com/iabcstore/fb107701hm.html	RB-1077-01-	НМ	1	40.00
Critical Steps to Event Success (member price) http://store.yahoo.com/iabcstore/tp113401pm.html	TP-1134-01-	PM	1	25.00
Communicators as Internal Consultants (PDF, member price) http://store.yahoo.com/iabcstore/tp101301pm.html	TP-1013-01-	PM	1	20.00
Web Strategy: Planning for Success (PDF, member price) http://store.yahoo.com/iabcstore/tp106601pm.html	TP-1066-01-	PM	1	20.00
Twelve Keys to Successful Speechwriting (PDF, member price) http://store.yahoo.com/iabcstore/tp100601pm.html	TP-1006-01-	РМ	1	40.00
	S	ubtota	1	344.00

Shipping 19.32 Tax 0.00 **Total** 363.32

Edwards, Carol

From:

De Giusti, Cyndy

Sent: To: Thursday, January 31, 2008 9:18 AM Edwards, Carol; Anderson, Lavon

Subject:

FW: order jabcstore-14116 from jabcstore.com

I have downloaded the four that come that way. Two pieces are being shipped as noted below. Carol -- can you add this receipt to my expense account.

Cyndy De Giusti

Senior Vice President

Public Affairs

1J2.54 Walter C. Mackenzie Health Sciences Centre

8440-112 Street

Edmonton, AB T6G 2B7

tel: (780) 407-7188 fax: (780) 407-7601 cell: (780) 920-1020

Capital Health

www.capitalhealth.ca

Building Canada's Health Capital

This communication is intended for the use of the recipient to which it is addressed, and may contain confidential, personal, and or privileged information. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.

----Original Message----

From: iabcstore.com [mailto:service_centre@iabc.com]

Sent: Thursday, January 31, 2008 9:17 AM

To: De Giusti, Cyndy

Subject: order iabcstore-14116 from iabcstore.com

Thank you again for your order from IABC. The tracking information for the item(s) shipped today is below. Please allow at least 24 hours for shipment status to become available with the designated carrier(s). For orders that include downloadable publications, please visit the order link provided below.

The following items have been shipped to:

Cyndy De Giusti Capital Health IJ2, 54 Walter C. Mackenzie Health Sciences Centre 8440-112 St. Edmonton AB T6G 2B7 CA Canada 780-407-0389

using Ground

You can always find out the current status of your order by going to http://order.store.yahoo.com/OS/stat?iabcstore+14116+4c51bf90136e281cb6d7

Name Code Qty Each Options
The Complete Guide to MC-1076-02-HM 1 199.00
Integrated Change
Communication (member price)

(Shipped)
UPS Tracking Number:

379697806854887235	APPLI	CANT CC	PY
Best Practices in Employee Communication (member price) (Shipped) UPS Tracking Number: 129697806854887235	RB-1077-01-HM		40.00
Critical Steps to Event Success (member price)	TP-1134-01-PM	, 1	25.00
Communicators as Internal Consultants (PDF, member price)	TP-1013-01-PM	1	20.00
Web Strategy: Planning for Success (PDF, member price)	TP-1066-01-PM	1	20.00
Twelve Keys to Successful Speechwriting (PDF, member price)	TP-1006-01-PM	1.	40.00

earls GREAT FOOD GREAT PEOPLE

Date: 26Feb'08 01:20PM
Card Type: Visa
Acct #:
Exp Date: Auth Code: 3424
Check: 7796
Table: 71/1
Server: 27 LISBETH

I agree to pay above total according to my card issuer agreement.

**Customer Copy*

ton oused

HIGHLEVEL DIS = 10912 88TH AV EDMONTON

CARD NUMBER CARD TYPE 0224 2007/10/12 14:10:32 DATECTIME CLs 16 580520228-009-086 RECLIF AUT PRIZE 53U.74 AMUUt: TOTAL AMOUNT \$35.74 004965

AUTH. # O1 APPROV THANK YOU

27 LISBETH

Tb1,71/1 Chk 7796 26Feb'08 11:44	
5 POP @ 2.50	12.50
1 ICED NEA	2.50
1 PELLIGRANO	4.99
2 ICED TEA REFILL	0.00
6 POP REFIL	0.00
1 CAJUN SAND	12.50
w/ crm mushroom	1.00
1 PAD THAI	17.00
2 SANTA FE CHICK	11 100
0 16.50	33.00
1 FIG BRIE CHICKEN	13.00
w/ crm rushroom	1.00
1 FIG BRIE CHICKEN	13.00
w/ greens	1.00
2 LEMON TART @ 6.50	13.00
2 COCONUT CRM PIE	14.00
@ 6.50	13.\00
1 HOT CHK CAES	13.00
add Oil & Vin	1.25
1 CAESAR\CHOW	12.50
add Oil & Vin	1.25
add 511 & Fill	1.20
Subtotal	165.49
GST Tax	8.27
	76

PLEASE PAY YOUR SERVER

Robert Aoki, Managing Partner Dean Mitchell, Head Chef

MURRIETA'S EDMONTON 10612 82nd Ave.

Tel: 780-438-4100 Check: 86280

Date: 01/09/2008 Time: 13:14 Server: Annie Table: 64 GIUSTI/CYNDY R DE 041469 ONLINE AUTH 9999 MERCHANT# 45.74 SUBTOTAL \$

6-00

TOTAL \$

FILL FAKING



Information on this page redacted: Section 17(1),(4)(e.i)

CUSTOMER COPY **

P F AMER BBC MEE FIFTER

GST#857377576RT0001 Thank You Murrieta's Bar & Grill.

Rcpt# 67417 11/01/07 08:37 L# 1 A# 51 Ten#1 11/01/07 07:25 In 11/01/07 08:37 Regular Rate \$ 4.25 Total Tax \$ 0.25 Total Fee \$ 4.50 Requier Rate Total fax Total -ee स्किन्द्री जिल्ले स्टिक्ट The k

4.50 144 81 • 146 88 8 0.00 WE APPRECIATE YOUR RISINESS COCP MT9

· Glenrose · Vision for Research Breakfast

Cash Tender

Change Due

COME AGAIN

127

CANADA PLACE PARKADE OPERATED BY INPERIAL PARKING FOR THE CITY OF EDWONTON

ROPTH 69857 12/05/07 16:56 L# 1 A# 40 Txn#176579 12/05/07 08:18 In 12/05/07 16:56 Out Regular Rate \$ 11.32 Total Tax \$ 0.68 Total Fee ġ 12.00 CASH PAID 12.00-Ť Cash Tender Ė 12.00 0.00 Change Due THANK YOU WE APPRECIATE YOUR BUSINESS DONE AGAIN

Shaw

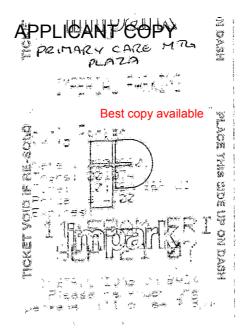
beadens interning

CITY OF EDVENTION

CITY PARKAGE

PET \$ 118796270 F16001

AB Cancon Board



EDMONTON AIRPORTS

GST# R128599776

******** ****

CHRISR EXEC

Car park 0000001009 Phone. (780)890-8439 Fax. (780)890-8329

Receipt no. 0353/0805/00805 TO.12.07

000106 Lost ticket 11,00 \$ 10.12.07 06:48 - 10.12.07 13:50 Length of stay: 0 Dy. 7 Hr. 2 Min.

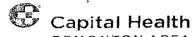
total amount

11,00 \$

accepted total G.S.T. 6.00 %

11,00 **\$** 0,62 **\$**

Thank you for your patronage!
Please Come Again!
** Open 24 hours **
** Thank you **



APPLICANTION D

Travel & Employee Expense Claim Form

			(III Cariaulari	Section 17(1)			
Name:	Cyndy De G	iusti	Employee Numbe	r:	Union Na	me:	
Position	ı: Senior Vi	ce President	E	Department: Publi	c Affairs		·-··
Busines	s Phone: 4	07-7188	Period From: Sep	ot 26 2007		to Sept 30 2007	
Expenses another o	s Paid (pleas	se attach receipts). Do not . Complete details on the c	include amounts other side of the fo	paid by Capital He orm	ealth or rein	nbursed / reimbur	sable by
Bal Unit e.g. 201	Location	Functional Centre e.g. 71135050044	Account e.g. 69500001	Non-Canadian Currency	Rate	Canadian \$ (including GST)	✓ if GST included
201	9000	71110400005	62410000			314.06	×
	-				•		
					Caylol Hea	lih j	
		-					
Less Cas	h Advance				an 1820		
Total				San	COUNT MABLE	\$0.00	
		is form is collected under s s your claim.	section 4 of the Re	gional Health Aut			on and
l hereby o	ertify that t by me or on	he expenses listed above with the many behalf from Capital Hea	vere incurred on C alth or other organ	Capital Health ous ization.	iness and h	nave not been prev	riously
Employee	Signature:	legelly No	Gust	Date	Ma	uch 10/0	q
hereby ce	rtify that I h	ave reviewed the expenses		mileage is being	claimed.	•	
Approved	By: Sharka	Weatherill	Title: President a	and CEO		Phone # 407-800	В
Signature)	Xu	o a Then				Date	
Approved	Ву:		Title:		*	Phone #	

NOTE:

(Signature)

Expense claim must be properly authorized and must be supported by original receipts or a copy as certified by the approver. The approver must initial individual items that are not supported by original invoices or do not have all the required supporting documents to indicate approval without support. Unsupported claims over \$1,000 require Level 4 approval.

Date

- GST amounts included in the expense claims will be calculated by Accounts Payable.
- Fully completed Travel & Employee Expense Claim forms received in Accounting Services by Thursday, 4:00 p.m. will be processed the following week.
- For all employees on the payroll system, expense reimbursements will be deposited to employee bank account.
- For physicians, contracted employees and those not paid through the payroll system, expense reimbursements will be mailed through the internal mail system.
- See page 2 of this form for expense claim limits.
- Approved claim form with receipts should be sent to Accounts Payable (Capital Health Centre, North Tower 10th Fl., 10030 -107 Street, Edmonton, AB T5J 3E4)
- Out of province expenses require a Travel Approval Form (CH 198) in advance authorized by a COO or VP

APPLICANT GORYS

Recommended Coding

- Local Trave! Staff 62410000
- Staff Local Travel Taxi 62410001
- Staff Travel -- UNA 62410002
- Staff Provincial Travel 62412000 (all expenses)
- Staff Out of Province Travel 62414000 (all expenses)
- Catering 69600000
- Meals 62410000
- Mileage 62410000
- Course Registration & Materials 61030000

	1						j
Date	Particulars (Describe Purpose of Trip & Location)	Accomm. \$	Meals	Course Registration & Materials	Transportation \$	Other	Mileage km
Sept 27/07	Parking Toronto Reception			-	\$16.00		
Sep 26/07	Taxi - from Airport Toronto				62.00	***************************************	
Sept 3007	Taxi - to airport Toronto				71.00		
Sept 30/07	Parking Edmonton Airport				45.40		
Sept 30/07	Mileage Airport Edmonton Return				48.16		112
Sept 30/07	Caseys Supper		26.94		-		
Sept 28/07	Parking, Toronto Reception				8.00	···	
Sept 28/07	Turf Lounge, Lunch Toronto Reception		36.56				
		,					
:						· 	
:							
:							
* i:							
				-			
							•
		1		•		Total km	112
			Rate	as outlined in	Section 2 – Trave	below @	.43
Totals			23.50		250,56	//	48.16

EXPENSE LIMITS

Meal Allowances

When traveling on Capital Health business, the employee may be reimbursed at the Per Diem meal allowance of:

Breakfast

\$10.00 (if the departure time is earlier or the return time is later than 7:30 a.m.)

Lunch

\$15.00 (if the departure time is earlier or the return time is later than 1:00 p.m.)

Dinner

\$25.00 (if the departure time is earlier or the return time is later than 6:30 p.m.)

For meal expenses that exceed the above amounts, the supervisor may approve higher amounts, with receipts, provided these are reasonable.

Meal expenses must be supported by restaurant receipt (not just credit card receipt) and information on either the names of the individuals or organizations whose representatives attended the lunch/dinner meeting.

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 - 1. Monthly travel in excess of 340 kilometers; or
 - 2. Monthly expense equivalent to four (4) return cab fares at \$20 one way; or
 - 3. Daily requirements to utilize personal vehicle in the course of duties reimbursed at \$0.50 per kilometer.
- If union contract rate differs from \$0.43 then contract rate must be used.
- Includes all forms of transportation costs, including taxis and buses for local travel.
- Driving to and from work is not considered business travel and cannot be claimed.

3. Advance

Travel advance may be requested provided travel expenses are likely to exceed \$500.

IN

200760

PLACE THIS SIDE UP ON DASH

Charges are for the use of parking space only. We endeavour to protect the property of our patrons but we are NOT responsible for loss of or damage to car or contents due to fire, theft, collision by our negligence or otherwise.

gangan ang gangan sa manggangganggangganggangganggangganggang
Date <u>09-26-07</u>
Surprise
ret O court.
Fare Amount \$
Tip
Total 62 - 04
V
Signature

RECEIPT

Cab. No. <u>A1274</u> G.S.T From. To_

DAmount 🔟 Signature

EDMONTON AIRPORTS

GST# R128599776

0000001009 Phone. (780)890-8439 ir park

Fax. (780)890-8329

ceipt no. 0273/0792/00804 30.09.07

45,40 \$ 115100 pay parking ticket 1.09.07 16:07 - 30.09.07 21:24 ingth of stay: 4 Dy. 5 Hr. 17 Min.

total amount

accepted total G.S.T. 6.00 %

45,40 \$ 2.57 \$

Thank you for your patronage! Please Come Again! ** Open 24 hours ** ** Thank you **

APPLICANT COPY

HMSHOST TORONTO PEARSON INT'L CASEYS ON STAGE TI GST # 864354915

CASEYS ON STAGE T1 TORONTO PEARSON INT'L AIRPORT 7958 143/1 TABLE: 3019 MEHESH SERVER: SEP30'07 6:10PM DATE: CARD TYPE: Visa ACCT #: EXP DATE: XX/XX002963 AUTH CODE: CYNDY R DE GIUSTI 22.94 :UTAL: TOTA SIGN ONE COPY/RETURN TO SERVER HMSHost GST # 854354915

CARPARK 36 100 QUEEN ST. WEST TORONTO,ON M5C1Z3

RECEIPT

HZB

ENTRY TIME:

12:16 26.09.07

EXIT, TIME:

14:20 28.09.07 HRS:MIN PARK-DUR. :

n 02:04

AMOUNT PAID:

\$ 8.00

CASH

TICKnr:(240396164) GST/PST INCLUDED GST R122981541 THANK YOU!

furf Lounge 330 Bay Street Toronto, Ontario MSH 258 (416) 367-2111

Date: 28 Gep 2007 10:55:21

A STATE AUTHORIZATION

rable fransid: 25006/70 Fransid: 2500/011 Server: 1091a B Talen: 12 Seat: 1,2,3,4

Assemble - VIA

4001 - 1 Auto a . 000608

Aut = 0 . 030600 Rot. s : AP 5 Section 17(1),(4)(e.i)

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10100 \$ 36.56

1. 15 美多**维拉** 了

San William

madder will pay thid these amove amount publicated to tardbolder Agreement.

CUSTOMER CUPY



Travel & Employee Expense Claim Form

EDMONTON AREA (In Canadian Dollars) Section 17(1)								
Name: (Cyndy De G	iusti	Employee Numbe	r;	Union Na	ame:		
Position	: Senior Vic	ce President	, [t	Department: Publi	c Affairs			
Busines	s Phone: 4	07-7188	Period From: Sep	ot 2007	to	November 2007		
Expenses another o	Paid (pleas	se attach receipts). Do no Complete details on the	ot include amounts other side of the fo	paid by Capital He	ealth or rei	mbursed / reimburs	sable by	
Bal Unit e.g. 201		Functional Centre e.g. 71135050044	Account e.g. 69500001	Non-Canadian Currency	Rate	Canadian \$ (including GST)	✓ if GST included	
201	9000	71110400005	62410000		Winds in Steel & Michigan Mary Mary Steel	OF. FIL	\boxtimes	
							\boxtimes	
		***************************************		Capital Health				
			and the second	RECEIVE	D			
			and the second second	MAR 1 8 2009	}			
Less Cas	h Advance	j gra	*	ACCOUNTS PAYABLE				
Total					To the second se	8 117.70 \$0.00		
rill be use	d to proces ertify that t	is form is collected under s your claim. he expenses listed above my behalf from Capital He	were incurred on C	apital Health busi			· · · · · · · · · · · · · · · · · · ·	
Employee	Signature:	loydy &	le Linst	Date:	Mas	ch 10/08		
nereby ce	rtify that I h	ave reviewed the expense	es and rate at which	· mileage is being	claimed.	/		
Approved	By: Shellan	Veatherill	Title: President a	and CEO		Phone # 407-8008	}	
Signature)	Xu	eather				Date		
Approved Print name	Ву:	2	Title:			Phone #		
Signature)		>		<u> </u>		Date		

NOTE:

- Expense claim must be properly authorized and must be supported by original receipts or a copy as certified by the
 approver. The approver must initial individual items that are not supported by original invoices or do not have all the
 required supporting documents to indicate approval without support. Unsupported claims over \$1,000 require Level 4
 approval.
- GST amounts included in the expense claims will be calculated by Accounts Payable.
- Fully completed Travel & Employee Expense Claim forms received in Accounting Services by Thursday, 4:00 p.m. will be processed the following week.
- · For all employees on the payroll system, expense reimbursements will be deposited to employee bank account.
- For physicians, contracted employees and those not paid through the payroll system, expense reimbursements will be mailed through the internal mail system.
- See page 2 of this form for expense claim limits.
- Approved claim form with receipts should be sent to Accounts Payable (Capital Health Centre, North Tower 10th Fl., 10030 107 Street, Edmonton, AB T5J 3E4)
- · Out of province expenses require a Travel Approval Form (CH 198) in advance authorized by a COO or VP

AHRIPHINKE ACINATIN COOPPAYLS

Recommended Coding

- Local Travel Staff 62410000
- Staff Local Travel Taxi 62410001
- Staff Travel UNA 62410002
- Staff Provincial Travel 62412000 (all expenses)
- Staff Out of Province Travel 62414000 (all expenses)
- Catering 69600000
- Meals 62410000
- Mileage 62410000
- Course Registration & Materials 61030000

Date	Particulars (Describe Purpose of Trip & Location)	Accomm. \$	Meals	Course Registration & Materials	Transportation \$	Other	Mileage km
Oct 31/07	Mayors Luncheon Parking.				\$8.00		
Oct 31/07	Mayor's Luncheon Mileage				4.30		10
Nov 6/07	CH Quality Strategy Mtg				12.00	,	
Nov 6/07	CH Quality Strategy Mtg Mileage				4.30		10
Oct 2/07	Strategic Stakeholders Mtg Parking				8.00		
Oct 2/07	Strategic Stakeholders Mileage				4.30		10
Nov 2/07	Diane Young Mtg Parking				2.00		
Oct 18/07	Rocky Mtn Festival Parking			·	8.00		
Oct 18/07	Rocky Mtn Festival Mileage				4.30		10
Sept 5/07	PEP Mtg Parking	·			8.00		
Sept 5/07	PEP Mtg Mileage				4.30		10
Oct 25/07	Food Safety Parking	-			12.00		
Oct 25/07	Food Safety Mileage				4.30		10
Oct 15/07	Fashion w/Compasion Parking				3.00		
Oct 15/07	Fashion w/Compassion Mileage				4.30		10
Oct 18/07	REACH Awards Parking				3.00		
Oct 18/07	REACH Awards Mileage				4.30		10
Oct 31/07	Carolyn Ohandley Mtg		<u></u>		15.00		
Oct 31/07	Carolyn Ohandley Mileage				4.30		10
						Total km	90
			Rate	e as outlined in	Section 2 - Travel	below @	0
Totals					\$ 117.70		\$38.70

EXPENSE LIMITS

Meal Allowances

When traveling on Capital Health business, the employee may be reimbursed at the Per Diem meal allowance of:

Breakfast

\$10,00 (if the departure time is earlier or the return time is later than 7:30 a.m.)

Lunch

\$15.00 (if the departure time is earlier or the return time is later than 1:00 p.m.)

Dinner

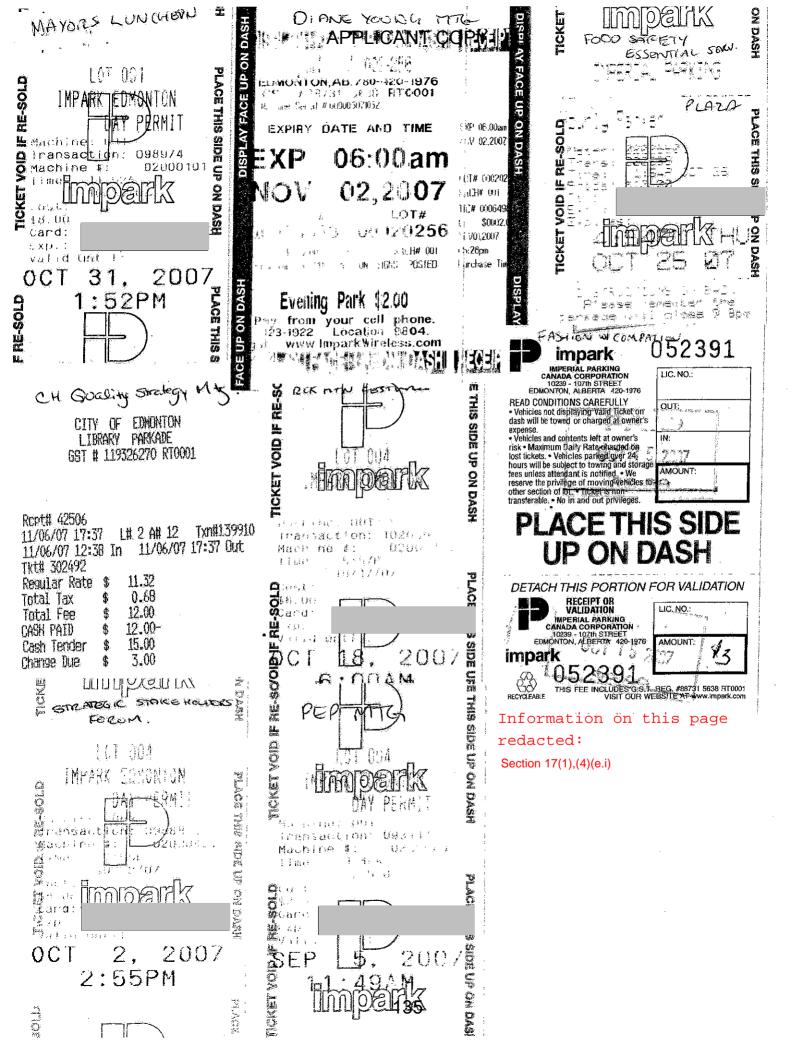
\$25.00 (if the departure time is earlier or the return time is later than 6:30 p.m.)

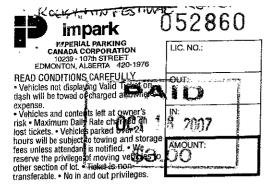
For meal expenses that exceed the above amounts, the supervisor may approve higher amounts, with receipts, provided these are

Meal expenses must be supported by restaurant receipt (not just credit card receipt) and information on either the names of the individuals or organizations whose representatives attended the lunch/dinner meeting.

Travel

- Use of personal automobile From March 1, 2006, reimbursement at the general rate of \$0.43 per km for the first 15,000 kilometers of approved travel in a fiscal year (April 1 to March 31) and \$0.40 for each kilometer there after (except where collective agreement specifies otherwise).
- Business car insurance is reimbursable up to \$260 per year with receipts in accordance with Capital Health Policy.
- Effective March 1, 2006, out of scope employees required to provide a vehicle as a condition of employment and meeting the following requirements on a regular and continuing basis as approved by an authorized manager.
 - 1. Monthly travel in excess of 340 kilometers; or
 - 2. Monthly expense equivalent to four (4) return cab fares at \$20 one way; or
 - 3. Daily requirements to utilize personal vehicle in the course of duties reimbursed at \$0.50 per kilometer.
- If union contract rate differs from \$0.43 then contract rate must be used.
- Includes all forms of transportation costs, including taxis and buses for local travel.
- Driving to and from work is not considered business travel and cannot be claimed.





PLACE THIS SIDE UP ON DASH

DETACH THIS PORTION FOR VALIDATION





APPLICANT COPY



Travel & Employee Expense Claim Form

	, on ton	ANDA	(In Canadia	Section 17(1)			
Name:	Cyndy De G	iusti	Employee Numb	er:	Union Na	ame:	
Position	n: Senior Vi	ce President		Department: Publ	ic Affairs		
Busines	ss Phone: 4	107-7188	Period From: Ju	ly 2007	to	August 2007	
		se attach receipts). Do no . Complete details on the			ealth or rei	mbursed / reimburs	sable by
Bal Unit e.g. 201	Location e.g. 9000	Functional Centre e.g. 71135050044	Account e.g. 69500001	Non-Canadian Currency	Rate	Canadian \$ (including GST)	✓ if GST included
201	9000	71110400005	62410000	į.		119.26	×
				1.			×
					iealth MEC		
				11.60 1 0	מחמני		
		· ,		AAAA	\$1000 \$1000		
Less Cas	sh Advance			more and the	FE		
Total				· · · · · · · · · · · · · · · · · · ·		119.26 \$8.00	
vill be use	ed to proces 	is form is collected under s your claim. he expenses listed above my behalf from Capital He	were incurred on	Capital Health bus			
Employee	Signature:	layedy De De	use	Date			
nereby ce	rtify that I h	ave reviewed the expense	s and rate at whic	h mileage is being	claimed.		
Approved (Print name)	By: Sheila	Weatherill	Title: President	and CEO		Phone # 407-8008	3
Signature)	1	Xer achal				Date	
Approved Print name)	Ву. "		Title:			Phone #	
Signature)		1105	<u> </u>			Date	
DTE:	ı	W			_		

- Expense claim must be properly authorized and must be supported by original receipts or a copy as certified by the approver. The approver must initial individual items that are not supported by original invoices or do not have all the required supporting documents to indicate approval without support. Unsupported claims over \$1,000 require Level 4 approval.
- GST amounts included in the expense claims will be calculated by Accounts Payable.
- Fully completed Travel & Employee Expense Claim forms received in Accounting Services by Thursday, 4:00 p.m. will be processed the following week.
- For all employees on the payroll system, expense reimbursements will be deposited to employee bank account.
- For physicians, contracted employees and those not paid through the payroll system, expense reimbursements will be mailed through the internal mail system.
- See page 2 of this form for expense claim limits.
- Approved claim form with receipts should be sent to Accounts Payable (Capital Health Centre, North Tower 10th Fl., 10030 -107 Street, Edmonton, AB T5J 3E4)
- Out of province expenses require a Travel Approval Form (CH 198) in advance authorized by a COO or VP

ARPHAGANTING PAYLS

Recommended Coding

- Local Travel Staff 62410000
- Staff Local Travel Taxi 62410001
- Staff Travel UNA 62410002
- Staff Provincial Travel 62412000 (all expenses)
- Staff Out of Province Travel 62414000 (all expenses)
- Catering 69600000
- Meals 62410000
- Mileage 62410000
- Course Registration & Materials 61030000

Date	Particulars (Describe	Accomm. \$	Meals	Course Registration	Transportation \$	Other	Mileage km
1	Purpose of Trip & Location)			& Materials			ļ
Feb 27/08	Yokozuna, Lunch Aric Johnston		\$29.98				
Feb 14/08	Parking Valentine's Event				8.00		
Feb 14/08	Mileage Valentine's Event				4.30		10
Sept 24/07	Cab, Mulroney Event				45.60		
Feb 7/08	Parking Edmonton Image Mtg				6.00		
Feb 7/08	Mileage Edmonton Image Mtg				4.30		10
Feb 8/08	Parking Focus Group				4.00		
Feb 8/08	Milega Focus Group				4.30	-	10
Jan 18/08	Parking Primary Care Mtg				10.00		
Jan 18/08	Mileage Primary Care Mtg				4.30		10
Jan 15/08	Parking CHC Video Mtg				7.50		
Јал 15/08	Mileage Video Mtg				2.58		6
Feb 25/08	Parking Food Safety				4.00		
Feb 25/08	Mileage Food Safety	-			4.30		10
Feb 8/08	Parking Sapient Mtg				7.50		
Feb 8/08	Mileage Sapient Mtg				2.58		6
1							
						Total km	62
			Rate	as outlined in	Section 2 - Trave	l below @	0.43
Totals					119.26		266

EXPENSE LIMITS

Meal Allowances

When traveling on Capital Health business, the employee may be reimbursed at the Per Diem meal allowance of:

Breakfast

\$10.00 (if the departure time is earlier or the return time is later than 7:30 a.m.)

Lunch

\$15.00 (if the departure time is earlier or the return time is later than 1:00 p.m.) \$25.00 (if the departure time is earlier or the return time is later than 6:30 p.m.)

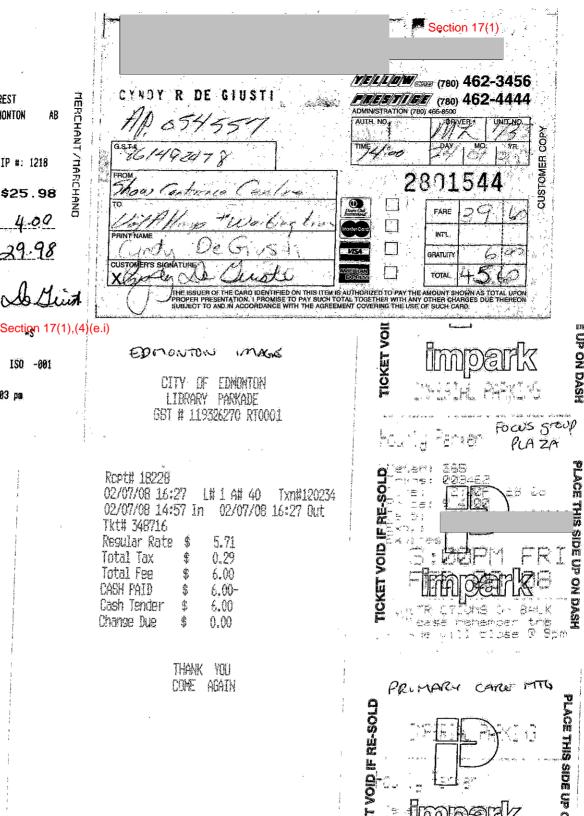
Dinner For meal expenses that exceed the above amounts, the supervisor may approve higher amounts, with receipts, provided these are reasonable.

Meal expenses must be supported by restaurant receipt (not just credit card receipt) and information on either the names of the individuals or organizations whose representatives attended the lunch/dinner meeting.

Travel

- Use of personal automobile From March 1, 2006, reimbursement at the general rate of \$0.43 per km for the first 15,000 kilometers of approved travel in a fiscal year (April 1 to March 31) and \$0.40 for each kilometer there after (except where collective agreement specifies otherwise)
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 - 3. Daily requirements to utilize personal vehicle in the course of duties reimbursed at \$0.50 per kilometer.
- If union contract rate differs from \$0.43 then contract rate must be used.
- includes all forms of transportation costs, including taxis and buses for local travel.
- Driving to and from work is not considered business travel and cannot be claimed.

Travel advance may be requested provided travel expenses are likely to exceed \$500.



THANK YOU FOR PARKING WITH IMPERIAL PARKING TACDOMALD ESTATES XFEB14 22:47 001 002 MATERIA 18139 01 / 4:08 #394823 =01007503 ATE 1 \$8,00 TAL. \$8,00 \$8,00 DE MONTHLY PARKING

HOWE 4201976 FT INCLUSED

YOKOZUNA JAPANESE REST

EDMONTON

POURBOIRE/TIP \$ 4.00

SEQ 467001001011 AUTH 092781 ISO -001

TOTAL \$ 29.98

TIME 1:03 pm

SLIP #: 1218

\$25.98

8409 112 ST

ID: A4008567 STORE: 4008567

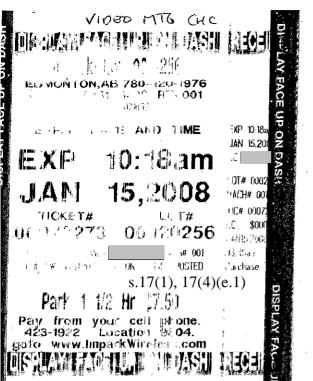
PRE-AUTH

APPROVED

DATE Feb 27 2008

Valentinis

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s.17(1), 17(4)(e.1)



Travel & Employee Expense Claim Form

(In Canadian Dollars)

T	_				1		
Name: Cyndy De Giusti			Employee Numbe		Union Na	me:	2 6
Position	ı: Senior Vi	ce President		Department: Publi	c Affairs	11100	<u>3-0</u>
Busines	s Phone: 4	07-7188	Period From: July	2007	to	August 2007	
		se attach receipts). Do no . Complete details on the			ealth or rein	nbursed / reimburs	sable by
Bal Unit e.g. 201	Location e.g. 9000	Functional Centre e.g. 71135050044	Account e.g. 69500001	Non-Canadian Currency	Rate	Canadian \$ (including GST)	✓ if GST included
201	9000	71110400005	62414000			638,14	×
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				Capital Ha	elih		
					/EI		
			Table State of the	MAR 13	008		
Less Cas	h Advance		X	AGGGUN	Ţ8		
Total				The second secon		\$0.00	
		s form is collected under s your claim.	section 4 of the Re	· \ ~~	norities (Min		on and M.vD
hereby c claimed b	ertify that tl y me or on	he expenses listed above my behalf from Capital He	were incurred on C alth or other organ	apital Health busi ization.	ness and h	ave not been prev	iously
Employee	Signature:	leydyle	Just	Date:			
nereby cei	rtify that I ha	ave reviewed the expense	s and rate at which	mileage is being	claimed.		
Approved Print name)	By: Sheila	Weatherill	Title: President a	nd CEO		Phone # 407-8008	
Signature)	Der	backer			a de la companya de l	Date	
pproved	Ву/		Title:			Phone #	
Signature) [1	Date	
TE:							

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ARPLICANTINGERYS

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- Staff Local Travel Taxi 62410001
- Staff Travel UNA 62410002
- Staff Provincial Travel 62412000 (all expenses)
- Staff Out of Province Travel 62414000 (all expenses)
- Catering 69600000
- Meals 62410000
- Mileage 62410000
- Course Registration & Materials 61030000

	Particulars (Describe			Course			
Date	Purpose of Trip & Location)	Accomm. \$	Meals	Registration & Materials	Transportation \$	Other	Mileage km
Mar 3/08	Taxi - Toronto				\$23.00		
Feb 28/08	Taxi - from airport in Toronto				62.00		MATERIAL PROPERTY AND ADMINISTRATION OF THE PROPERTY OF THE PR
Mar 5/08	Parking Edmonton Airport				100.00		
Mar 5/08	Breakfast - Ottawa airport		12.41				
Mar 5/08	Hotel Ottawa CMA Dinner	440.73					
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-							
						Total km	
			Rate	as outlined in	Section 2 – Travel		0
Totale		440.73	12,41	us cumica m		201011	
Totals		440/12	10/141		185.00		

EXPENSE LIMITS

. Meal Allowances

When traveling on Capital Health business, the employee may be reimbursed at the Per Diem meal allowance of

Breakfast

\$10.00 (if the departure time is earlier or the return time is later than 7:30 a.m.)

Lunch

\$15.00 (if the departure time is earlier or the return time is later than 1:00 p.m.)

Dinner

\$25.00 (if the departure time is earlier or the return time is later than 6:30 p.m.)

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 requirements on a regular and continuing basis as approved by an authorized manager.
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 - 2. Monthly expense equivalent to four (4) return cab fares at \$20 one way; or
 - 3. Daily requirements to utilize personal vehicle in the course of duties reimbursed at \$0.50 per kilometer.
- If union contract rate differs from \$0.43 then contract rate must be used.
- Includes all forms of transportation costs, including taxis and buses for local travel.
- Driving to and from work is not considered business travel and cannot be claimed.

3 Advance

Travel advance may be requested provided travel expenses are likely to exceed \$500.

Evolatel of



1 RIDEAU STREET OTTAWA, ON K1N 8S7 T 613 241 1414 F 613 562 7030 G.S.T. Registration #831927355

: 0295 Room/Chambre : 209512 Folio# Cashier/Cassier # : 410

Page #

Group Name/Groupe CNA-CMA Media Awards Gala Dinne

*Canadian Medical Assn medical

Cindy De Guisti

CA

Arrival/Arrivée

: 03-03-08

Departure/Départ

: 03-05-08

Additional Information/Supplémentaire Charges Credits Description Date 28.30 #0295 : CHECK #1946 03-03-08 In Room Dining 170.00 Room Charge 03-03-08 8.50 Room P.S.T. (5%) 03-03-08 8.50 Room G.S.T. (5%) 03-03-08 4.86 **Destination Marketing Fee** 03-03-08 0.24 DMF - G.S.T. (5%) 03-03-08 28.23 #0295 : CHECK #1961 In Room Dining 03-04-08 วาง กระสงประสาน ให้ประวั 170.00 Room Charge 03-04-08 8.50 Room P.S.T. (5%) 03-04-08 8.50 Room G.S.T. (5%) 03-04-08 4.86 **Destination Marketing Fee** 03-04-08 Section 17(1),(4)(e.i) 0.24DMF - G.S.T. (5%) 03-04-08 440.73 XX/XX Visa 03-05-08

Balance Due/Solde

- N. S. S. Article .

440.73 440.73 Total 0.00

GST Summary / Sommaire

17.48 Room/Chambre F&B/Restauration 2.13 Other/Autres 0.00 19.61 **Total**

Guest signature

Signature du client X .

For information or reservations, visit us at

www.fairmont.com or call Fairmont Hotels & Resorts from: United States or Canada 1 800 441 1414

Pour information et réservations visitez notre web au

www.fairmont.com ou téléphoner au Hôtels Fairmont de:

États-Unis ou Canada 1 800 441 1414

I agree that my liability for this bill is not weived and I agree to be held personally liable in the event that the indicated person, company or association falls to pay for any part of or the full amount of these charges. Overdue helance subject to a surcharge at the rate of 1.5% per month after one morth. (18.0% per anium.) I have accepted delivery of The Globe and Mail. Had I rehased, I would have been eligible for a \$.75 (Mon-Fi) and \$1.50 (Sat.) credit to my account. (At participating hotels.)

Je me porte personnellement responsable du règleme Je me porte personnellement responsable du réglement total de cette note au cas ou la compagnie, l'association ou son représentant désigné en refuserait le paiement. Les comptes en souffrance sont sujets à un intérêt de 1,5% per mois après un mois. (18,00% per année) J'ai accepté la livraison du journel The Globe and Meil. Si Javais refusé, j'aureis pu obtenir un crédit à mon compte de 0,75% par jour (du L undi au Vendradi) et de 1,50% le Samedi. (Dans les hôteis participants.)

Thank you for choosing to stay with Fairmont Hotels & Resorts Merci d'avoir choisi les Hôtels Fairmont

io.

232-2222 KINGSBORO TAXI

Your Neighbourhord Taxi Company

#59

(416) 232-2222

		•	. 1	
4	577		Mas	13/05
mountP	<u> </u>	Date_	, ,	<u> </u>

From_

Cab No. A (321 Driver Sharif

RECEIVED PAYMEN,

PAID 62,00

DATE Feb 28/7008

WITH THANKS

GST# R128599775

Edmonton Airports

Can- Edmonton Tax CodeCA5%

Exit #3 Ca 05/03/08 16:41 Cashier 9 Receipt 005713

Short-term parking tkt DL - No. 012812 28/62/08 16:43 -05/63/08 16:41 -Period 5d23h59'

(Tax) \$100.00

Total

\$100,00

Payment Received

Check

\$100.00

Sub Total Tax 5% \$95.24 4.76

Deliv. Date=Receipt Date

LICANT COPY

HMS HOST Ottawa International Airport Aeroport international d'Ottawa

8715 KELLY

134/1

2990

GST

1.99

MAR05'08 7:07AM

**** SEAT 1 ****

1 FROMAGE OMELETTE 8.99
CHEESE OMELETTE
PAIN BL E NT
BROWN
EGG WHITE NO

EGG WHITE NO 1 CAFE

COFFEE PRM RONDE BEU CH

FIRST ROUND HBEV SUB/SOUS TOTAL 10.98

10.98 GST 5% 217101 0.55 10.98 PST/TVP 217010 0.88 TOTAL \$12.41

SUB/SOUS TOTAL 10.98 10.98 GST 5% 217101 0.55 10.98 PST/TVP 217010 0.88 TOTAL \$12.41

HMS HOST
Rideau Bar & Grill
Ottawa International Airport
Aeroport international d'Ottawa
Questions & Comments
Questions et commentaires
Ottawa.Comments@hmshost.com
THANK YOU!

GST# 137512901

MERCI!



Travel & Employee Expense Claim Form

EDN	10 N T O N	AREA	(In Canadi	ian Dollars) Section 17	(1)	•	
Name:	Cyndy De C	iusti	Employee Num	ber:	Union N	ame:	
Positio	n: Senior Vi	ce President		Department:	Public Affairs		
Busine	ss Phone: 4	407-7188	Period From: J	uly 2007	to	August 2007	
		se attach receipts). Do not n. Complete details on the			al Health or re	imbursed / reimburs	sable by
Bal Unit e.g. 201	Location e.g. 9000	Functional Centre e.g. 71135050044	Account e.g. 6950000	Non-Canad Currency		Canadian \$ (including GST)	✓ if GST included
201	9000	71110400005	62410000			\$223.53	\boxtimes
201	9000	71110400005	61 <u>050000</u> 410	94		63.58	. 🖂
			·				
		69600-144.31 23.0	V	Capital Healt			
		62910-56.22W		receiv			
				SEP 2 7 200	17		
Less Cas	sh Advance			ACCOUNT	S .		
Total				PAYABLE		\$287.11	
/ill be use	d to proces	is form is collected under s s your claim. he expenses listed above v	· · · · · · · · · · · · · · · · · · ·	-			
claimed b	y me or on	my behalf from Capital Hea	alth or other orga	anization.			
Employee	Signature:	leydy De	Durch	, C)ate:		
nereby ce	rtify that I h	ave reviewed the expenses	s and rate at whi	ch mileage is bo	eing claimed.	-	
Approved	By: Sheila	Weatherill	Title: Presiden	t and CEO		Phone # 407-8008	3
Signature)		wearful				Date	
Approved	Ву:		Title:			Phone #	
	· ·						

NOTE:

(Signature)

Expense claim must be properly authorized and must be supported by original receipts or a copy as certified by the
approver. The approver must initial individual items that are not supported by original invoices or do not have all the
required supporting documents to indicate approval without support. Unsupported claims over \$1,000 require Level 4
approval.

Date

- GST amounts included in the expense claims will be calculated by Accounts Payable.
- Fully completed Travel & Employee Expense Claim forms received in Accounting Services by Thursday, 4:00 p.m. will be processed the following week.
- · For all employees on the payroll system, expense reimbursements will be deposited to employee bank account.
- For physicians, contracted employees and those not paid through the payroll system, expense reimbursements will be mailed through the internal mail system.
- See page 2 of this form for expense claim limits.
- Approved claim form with receipts should be sent to Accounts Payable (Capital Health Centre, North Tower 10th Fl., 10030 107 Street, Edmonton, AB T5J 3E4)
- Out of province expenses require a Travel Approval Form (CH 198) in advance authorized by a COO or VP

ARPHAGANTING PAY S

Recommended Coding

- Local Travel Staff 62410000
- Staff Local Travel Taxi 62410001
- Staff Travel UNA 62410002
- Staff Provincial Travel 62412000 (all expenses)
- Staff Out of Province Travel 62414000 (all expenses)
- Catering 69600000
- Meals 62410000
- Mileage 62410000
- Course Registration & Materials 61030000

Date	Particulars (Describe Purpose of Trip & Location)	Accomm. \$	Meals	Course Registration & Materials	Transportation \$	Other	Mileag	ge kr
June 27/07	Murrieta's, dinner w/ Lea Bryden from Capital Health Nova Scotia		\$125:27	17.00	See 1			
July 16/07	Parking - CCDM Meeting	_			/ 4.00			,,,,,
July 16/07	Mileage - UAH - Plaza				4.30			10
Aug 13/07	Parking - Tent City Mtg				√ 5.00			
Aug 13/07	Mileage - UAH - City Hall		,		4.30			10
Aug 14/07	Parking - Mayor's Breakfast				✓ 8.00		1	
Aug 14/07	Mileage - UAH - Hotel Mac				4.30			10
Aug 21/07	Parking - CDM Meeting				6.00			
Aug 21/07	Parking - C. O'Handley Mtg			36.04	10.00		1	
Aug 21/07	Il Portico, lunch w/ Paul Stanway		42.04	6.00				-
Aug 21/07	Mileage UAH-PLAZA-CHC- UAH				4.30			10
July 13/07	Mileage - UAH-RAH Lois Hole Mtg			•	6.02			14
July 29/07	Digital Communications - Cell phone charger					31.79	944	
July 29/07	Connect - Travel charger					31.79	レ	
	,							
					<u> </u>	Total km		54
				as outlined in	Section 2 – Trave		0.43	
otals			\$167.31		\$56.22	63.58		

EXPENSE LIMITS

Meal Allowances

When traveling on Capital Health business, the employee may be reimbursed at the Per Diem meal allowance of

Breakfast Lunch

\$10.00 (if the departure time is earlier or the return time is later than 7:30 a.m.)

Dinner

\$15.00 (if the departure time is earlier or the return time is later than 1:00 p.m.) \$25.00 (if the departure time is earlier or the return time is later than 6:30 p.m.)

For meal expenses that exceed the above amounts, the supervisor may approve higher amounts, with receipts, provided these are

Meal expenses must be supported by restaurant receipt (not just credit card receipt) and information on either the names of the individuals or

organizations whose representatives attended the lunch/dinner meeting.

Travel

- Use of personal automobile From March 1, 2006, reimbursement at the general rate of \$0.43 per km for the first 15,000 kilometers of approved travel in a fiscal year (April 1 to March 31) and \$0.40 for each kilometer there after (except where collective agreement specifies otherwise).
- Business car insurance is reimbursable up to \$260 per year with receipts in accordance with Capital Health Policy,
- Effective March 1, 2006, out of scope employees required to provide a vehicle as a condition of employment and meeting the following requirements on a regular and continuing basis as approved by an authorized manager.
 - 1. Monthly travel in excess of 340 kilometers; or
 - 2. Monthly expense equivalent to four (4) return cab fares at \$20 one way; or
 - 3. Daily requirements to utilize personal vehicle in the course of duties reimbursed at \$0.50 per kilometer.
- If union contract rate differs from \$0.43 then contract rate must be used.
- includes all forms of transportation costs, including taxis and buses for local travel.
- Driving to and from work is not considered business travel and cannot be claimed.

MURRIETA'S FOMONTON

10612 82nd Ave. tel: 760-498-4100

Check: 69169

Server: Larricle B. Table 12

Oate: 06/2//2007

Time: 20:30

LIBELL/CYMEN R DE

4HH 042703

SUBTUTAL

ONLINE

MERCHANI#

4999

TIME

1 112

CUSTOMER COPY

GST#85/377576R10601 Tuank You Murrieta's Bar & Grill.

Impark Lot 002-256 EDMONTON AB 780-420-1976 GST #88731 5638 FIT0001 Hackine Serial #100005071052

EXPIRY DATE AND TIME

06:00pm 21.2007

TICKET# D0055546

LOT# 00020256

CI: \$0010.00 Visa FOLLOW INSTRUCTIONS ON SIGNS POSTED

Park All Day \$10,00

Pay from your cell phone. 423-1927 Location 98**04.** goto www.tnparkWireless.com

APPLICANT COPY

IMPERIAL PARKING

PLACE TINGUIS

Instrictions on Back Plasse remember the perkage will slose 0 9pm

IMPARK EDMONTON DAY PERMIT

Machine: d01 Transaction: U83384 Machine # 02000101 Time: 7 26A Cost:

Impark Lot 002-256

EDMONTON, AB. 780-420-1976 GST #88731 5638 FT 0001

EXPIRY DATE AND TIME

FOLLOW INSTRUCTIONS ON EIGHS POSTED

Park 1 Hr. \$5.00

Pay from your cell phone. 423-1922 Location 98**04**, oto www.imparkWireless.com

08:29am

13,2007

იიე20256

M4CH# 001

Ç

Machine Serial #:000005071052

TICKET# 0054577

CC \$0005.00

IDE UP ON DASH

Meter: 2226521 o Trans: 222393 Time: 7:546 A GPrice: \$ 5/72 Cara:

ÆExp.:

F Fielde / F Perkade // :

Information on this page

Section 17(1),(4)(e.i)

Ù.

\$8.00

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001059020 9 \$36.

INVOICE

Communications Group Ltd.

Digital Communications Group 1892 8882 - 170 Street Edmonton, AB T5T 4M2 (780) 443-3022 Date

07/29/07

No.

1712710

Terms GST Number Net 30 days R135790277

Please send payments to: Digital Communications Group Itd., 5807 - 104 Street, Edmonton, AB, T6H 2K4, (780) 665-2399

Billing Information

453656

User Information

Cyndi Degiusti

s.17(1), 17(4)(g)(i)

·	Salespersi	on	Sales Si	ip	Paymen	t Type	P.O. / Chq	Number
Shayla Holloway		1712710	1712710		A			
Q	Item	Desc	ription	Serial Number	Plan	Cell Number	Price	Extended
1	ACC1060000	AC CHARGER N	I.A only 72,71,870C	DG00000299043			\$29.99	\$29.99
		 						
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1						•		
1								
1	<u> </u>	-1					· · · · · · · · · · · · · · · · · · ·	
<u></u>								

COMMENTS:		
Paid In Full - Thank you!	SUBTOTAL	\$29.99
	GST AMOUNT 6.0%	\$1.80
	PST AMOUNT .0%	\$0.00
	SECURITY DEPOSIT	\$0.00
Return Policy	LOANER DEPOSIT	\$0.00
All returns must be within 7 days with phones having less than 10 minutes of use	GRAND TOTAL	\$31.79
All returns must have complete original packaging. Software, hands-free sets, prepaid cards, and clearance items are final sales.	AMOUNT PAID	\$31.79
No cash refunds. Restocking fee may apply.	RALANCE DUE	en na



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DIGITAL COMMUNICATIONS
                          LTD
                                              T5T4M2
                                              ÅB
                                EDMONTON
                                  22882712
                                                * * * * *
                                    PURCHASE
                       ***
                                                 14:46:58
                       07-29-2007
                                                       ŝ
                       Acct #
Section 17(1),(4)(e.i)
                                           Card Type VI
                       Exp Date | Card 1
Name: CYNDY R DE GIUSTI
                       Trace # 450008
                                FS2288271201
                       Inv. # 1712710
                       Auth # 017703
                                           RRN 001003368
                                               $31.79
                       Total
```

Customer copy



Invoice #: WS600IN54434

West Edmonton Mall Main

8882 170th Street Phase III Unit 1521 Edmonton AB Canada T5T 4M2

(780)486-1333

Tendered On: 29-Jul-2007 02:39 PM

Sales Person: Camilo Villaseca

Tendered By: Camilo Villaseca

Bill To: Quick Sale

PO #:

Product SKU	Description	Tracking #	Qty	List Price	Disc %	Total Disc	Your Total
CATCMO000041	MOTOROLA †731- V710/i60/i90/i95 AC TRAVEL CHARGER - OEM (FOLDING PRONGS)		1	\$29.99	0.00	\$0.00	\$29.99
Payment:			Marie		Subtotal	:	\$29.99
Visa	\$31.79				Fed GS	Γ:	\$1.80
Change:	\$0.00				Total:		\$31.79

Comments:

MOTOROLA t731-V710/i60/i90/i95 AC TRAVEL CHARGER - OEM (FOLDING PRONGS): 1 Year Limited Warranty. Exchange or refund for product in brand new condition and accompanied by the original packaging within seven (7) days. Re-stocking fees may apply.;

GST#: 89770 0282 RT 0001

CONNECT WS (2 TELUS MOBILITY 8882 170 ST U# 1521 PHASE EDMONTON AB

CARD

CARD TYPE

VISA

DATE

2007/07/29

TIME

9466 14:40:48

RECEIPT NUMBER

\$30615004-001-102-010-0

PURCHASE TOTAL-CAD

\$31.79

APPROVED

AUTH# 013868

01-027

THANK YOU

CARDHOLDER COPY

Capital Health

APPLICANT COPY

Travel & Employee Expense Claim Form

	 :		(iii Canadian	Section 17(1)		
Name:	Cyndy De G	iusti	Employee Numbe	r:	Union Na	ıme:	
Position	n: Senior Vi	ce President		Department: Publ	ic Affairs		
Busines	s Phone: 4	07-7188	Period From: Mar	ch 2008		to March 2008	
Expenses another c	s Paid (plea organization	se attach receipts). Do not Complete details on the d	include amounts pother side of the fo	paid by Capital H	ealth or rei	mbursed / reimburs	sable by
Bal Unit e.g. 201	Location e.g. 9000	Functional Centre e.g. 71135050044	Account e.g. 69500001	Non-Canadian Currency	Rate	Canadian \$ (including GST)	✓ if GST included
201	9000	71110400005	62320000			\$461.95	×
		62314= 75.000					
		62320 = 60.38 W					
		623007286.57~	40.00n	Capital Health	COCCUPIENT CARREST		
			The state of the s	APR 1 0 200			
Less Cas	Less Cash Advance ACCOUNTS PAYABLE						
Total						461.95	
hereby o	certify that t	is form is collected under s s your claim. he expenses listed above w my behalf from Capital Hea	vere incurred on C	apital Health bus ization.	iness and I	nave not been prev	
mployee	Signature:	logidy ale	Lust	Date	Mar	.31108	
nereby ce	rtify that I h	ave reviewed the expenses	and rate at which	mileage is being	claimed.		
Approved	By: Sheila	Weatherill	Title: President a	nd CEO		Phone # 407-8008	3
Signature)	FI	carles				Date	· · · · · · · · · · · · · · · · · · ·
pproved	Вў:	. /	Title:			Phone #	· · · · · · · · · · · · · · · · · · ·
Signature						Date	
OTE: Expens	e claim mus	st be properly authorized a	nd must be suppo	rted by original r	eceipts or a	copy as certified l	by the

- supported by original invoices or do not have all the required supporting documents to indicate approval without support. Unsupported claims over \$1,000 require Level 4 approval.
- GST amounts included in the expense claims will be calculated by Accounts Payable.
- Fully completed Travel & Employee Expense Claim forms received in Accounting Services by Thursday, 4:00 p.m. will be processed the following week.
- For all employees on the payroll system, expense reimbursements will be deposited to employee bank account.
- For physicians, contracted employees and those not paid through the payroll system, expense reimbursements will be mailed through the internal mail system.
- See page 2 of this form for expense claim limits.
- Approved claim form with receipts should be sent to Accounts Payable (Capital Health Centre, North Tower 10th Fl., 10030 -107 Street, Edmonton, AB T5J 3E4)
- Out of province expenses require a Travel Approval Form (CH 198) in advance authorized by a COO or VP



ÆPPPENRE Æ NATIMO (ENTANKS

Recommended Coding

- Local Travel Staff 62410000
- Staff Local Travel Taxi 62410001
- Staff Travel UNA 62410002
- Staff Provincial Travel 62412000 (all expenses)
- Staff Out of Province Travel 62414000 (all expenses)
- Catering 69600000
- Meals 62410000
- Mileage 62410000
- Course Registration & Materials 61030000

					<i>'</i>		l
Date	Particulars (Describe Purpose of Trip & Location)	Accomm. \$	Meals	Course Registration & Materials	Transportation \$	Other	Mileage kn
Mar 3/08	Taxi - Ottawa				\$33.00	-	
Mar 5/08	Taxi - Ottawa				35.00		
Mar 04/08	Taxi Ottawa				7.00		
Mar 14/08	Parking Airport - Comm Counc				20.00		
Mar 24/08	Parking Plaza Meetings				12.00		<u> </u>
Mar 24/08	Mileage Plaza				4.30		10
Mar 14/08	Mileage Airport - Comm Counc			93.29	/24.08		56
Mar 16/08	Gabbana - Dinner N. Zouravlioff		108.29	().(0			
M ar 18/08	Murrieta's - Melanie's Going away		218.28	193.28			
· .				25.00			
							•
							• • • • • • • • • • • • • • • • • • • •
		,					
							·····
						Total km	66
			Rate	as outlined in	Section 2 - Trave	l below @	0
Totals -				\$326.57	\$135.38		

EXPENSE LIMITS

When traveling on Capital Health business, the employee may be reimbursed at the Per Diem meal allowance of: Breakfast

Lunch

\$10.00 (if the departure time is earlier or the return time is later than 7:30 a.m.) \$15.00 (if the departure time is earlier or the return time is later than 1:00 p.m.)

Dinner

\$25.00 (if the departure time is earlier or the return time is later than 6:30 p.m.)

For meal expenses that exceed the above amounts, the supervisor may approve higher amounts, with receipts, provided these are reasonable.

Meal expenses must be supported by restaurant receipt (not just credit card receipt) and information on either the names of the individuals or organizations whose representatives attended the lunch/dinner meeting.

Travel

- Use of personal automobile From March 1, 2006, reimbursement at the general rate of \$0.43 per km for the first 15,000 kilometers of approved travel in a fiscal year (April 1 to March 31) and \$0.40 for each kilometer there after (except where collective agreement specifies otherwise).
- Business car insurance is reimbursable up to \$260 per year with receipts in accordance with Capital Health Policy.
- Effective March 1, 2006, out of scope employees required to provide a vehicle as a condition of employment and meeting the following requirements on a regular and continuing basis as approved by an authorized manager.
 - 1. Monthly travel in excess of 340 kilometers: or
 - 2. Monthly expense equivalent to four (4) return cab fares at \$20 one way; or
 - 3. Daily requirements to utilize personal vehicle in the course of duties reimbursed at \$0.50 per kilometer.
- If union contract rate differs from \$0.43 then contract rate must be used.
- Includes all forms of transportation costs, including taxis and buses for local travel.
- Driving to and from work is not considered business travel and cannot be claimed.

Advance

Travel advance may be requested provided travel expenses are likely to exceed \$500.

	Ottown	APPI ICA	NT COPY	RECEIPT / RECI	
Re Re	ceipt for Cab fa		Amount/Montar	4	1623/03 /08
Amount D	ate 05/0	4/08	From/De:	Airport	100
Fróm To			To/à:	Chaleau	And in Printers
Cab No. O // Dri	Nor And	1	Taxi #:	827	ph
G.S.T. Included in meter fare	VISA CONTRACTOR	Diriers Club buernational		Thank you Merc	i
. "		. PLAZA	MTGS		
Job# Rece	eipt for Cab fare	O all all II	¥ PARKING	Melani G	seins J
Amount \$35.00 Date	Mar 3	708 Ecuris Par			EDMONTON
o ab No. 331 "Drivé		Offeren: G55		Check:	38-4100
	VISA CONTRACTOR	Da Ölanat Exp. : Exp. rest	7AM MAÑ	Section 17(1),(4)(e.i) Frver: Tabitha Lable: 62	Date: 03/18/2000 Time: 14:10
Commonicati	50 GOJAS	MAR	7AM MO1 24 0 8	ISA	
GST# R126599776)		IDNS ON BACK	SUSTI/CYNDY R DE	Section 17(1),(4)(e.i)
Editoritor Ai	rports	J IMSTRUCII Please r Deriada III	thembar the	™ 1TH 091445 ″ MERCHANT# 9999	ONLINE
Can- Edmo Tax CodeC		Zouravio		SUBTOTAL \$	193.28
Exit #1 Ga 14/03 Cashier 9 Receipt 027181	3/08 18:03	CABBANA RE: 11223 JASI EDMONTON	STAURANT PER AVE AB	TIP \$	and middles and day when you had dead on you assume.
Shori-tərm parki SL - Mo. 047627		CARD CARD TYPE DATE	VISA 2008/03/16	TOTAL \$	218.78
14/03/39 06:44 - 14/03/08 18:03 - Period Od11b20'			7 20:39:14	** CUSTOMER	COPY **
(Tax) 	\$20,00				•
Tetal	\$20.00	PRE-AUTHOR(ZAT AMOUNT	10N \$93.29	GST#85737/5/0	
Fayment Received Cash	\$20.00	TIP		Thank Yu Murrieta's Gar	
Sub Total Tax 5%	\$19.05 0.95	TOTAL-CAD	08:29		
Deliv. Date=Recei	pt Date	APPROVED)		
*		AUTH# 050426 THANK YOU	01-027		

CARDHOLDER COPY



Travel & Employee Expense Claim Form

EDM	ONION	AREA	(In Canadian	Dollars) Section 17(1)	:		
Name:	Cyndy De G	iusti	Employee Number		Union Na	me:	
Position	: Senior Vi	ce President	D	epartment: Publi	c Affairs		
Busines	s Phone: 4	107-7188	Period From: Man	ch 2008		to June 2008	
Expenses another o	Paid (plea	se attach receipts). Do not i. Complete details on the o	include amounts pother side of the fo	paid by Capital He	alth or rein	nbursed / reimburs	able by
Bal Unit e.g. 201	Location e.g. 9000	Functional Centre e.g. 71135050044	Account e.g. 69500001	Non-Canadian Currency	Rate	Canadian \$ (including GST)	✓ if GST included
201	9000	71110400005	62410000			\$951.32	. / 🗵
		62300 : \$ 521.12	68.50			931.32	
		62310:41.70					
	-	69500: 300n	parate to constitute to consti	and the second second second			
				Cepital Health	b		
				JUN 1 0 2008			
Less Cas	h Advance			ACCOUNTS	ŗ		
Total				LLAYABLE	(
I hereby o	ertify that t	is form is collected under s s your claim. the expenses listed above w my behalf from Capital Hea	vere incurred on C	apital Health busi	<u> </u>		
Employee	Signature:	leydy De X	Turat	Date:	Jus	e5/08	
hereby ce	rtify that I h	ave reviewed the expenses	and rate at which	mileage is being	(/		
Approved (Print name)	By: Sheila	Weatherill	Title: President a	nd CEO		Phone # 407-8008	3
Signature)	Hu	harl:				Date	
Approved Print name)	Ву/		Title:			Phone #	
Signature)				***************************************		Date	· · · · · · · · · · · · · · · · · · ·
OTE: Expens	e claim mu	st be properly authorized a	nd must be suppor	rted by original re	cointe o- c	conv on portifical i	in a the m

- approver. The approver must initial individual items that are not supported by original invoices or do not have all the required supporting documents to indicate approval without support. Unsupported claims over \$1,000 require Level 4 approval.
- GST amounts included in the expense claims will be calculated by Accounts Payable.
- Fully completed Travel & Employee Expense Claim forms received in Accounting Services by Thursday, 4:00 p.m. will be processed the following week.
- For all employees on the payroll system, expense reimbursements will be deposited to employee bank account.
- For physicians, contracted employees and those not paid through the payroll system, expense reimbursements will be mailed through the internal mail system.
- See page 2 of this form for expense claim limits.
- Approved claim form with receipts should be sent to Accounts Payable (Capital Health Centre, North Tower 10th Fl., 10030 -107 Street, Edmonton, AB T5J 3E4)
- Out of province expenses require a Travel Approval Form (CH 198) in advance authorized by a COO or VP

ARPHUKGA:NATMG@PAYs

Recommended Coding

- Local Travel Staff 62410000
- Staff Local Travel Taxi 62410001
- Staff Travel UNA 62410002
- Staff Provincial Travel 62412000 (all expenses)
- Staff Out of Province Travel 62414000 (all expenses)
- Catering 69600000
- Meals 62410000
- Mileage 62410000
- Course Registration & Materials 61030000

Date	Particulars (Describe Purpose of Trip & Location)	Accomm. \$	Meals	Course Registration & Materials	Transportation \$	Other	Mileage km
Apr 1-08	WXN Breakfast		\$47.25	نب			
May 23-08	WXN Breakfast		51.45	w			·
Apr 30-08	Dinner w/Rita Mezzanotte Sorrentino's		152.51	132.51			
Apr 30-08	Parking - dinner w/Rita			20.00	3.00		
Apr 30-08	Mileage - dinner w/Rita,				4.30		10
Apr 11-08	Parking-Primary Care Mtg				10.00		
Apr 11-08	Mileage-Primary Care Mtg				4.30		10
Apr 8-08	Parking-Regional Simulation				;/ 5.00		
Apr 8-08	Mileage-Regional Simulation				4.30		10
May 6-08	Parking-Business Advisory Council		·····		4.00		
May 6-08	Mileage-Business Advisory Council					· · · · · · · · · · · · · · · · · · ·	10
May 23-08	LRT - Meeting CHC		,	29.88	2.50		,
Mar 25-08	Dinner - Montana's		34.38	4,50			
May 20-08	Sandra Huculak gift re Maz opening Hardware Grill		300.00	n			
June 2-08	Lunch - Judith Dyck, Upper Crust	28.	15 48(15	24.15	4.00		
May 27-08	Dinner-Yvette Smith & Husband, Sorrentino's		275.88	235.88			
				40.00			
						Total km	40
			Rate	as outlined in	Section 2 ~ Trave	below @	0
Totals	otals \$909.62 \$41.70						

EXPENSE LIMITS

Meal Allowances

When traveling on Capital Health business, the employee may be reimbursed at the Per Diem meal allowance of: Breakfast

Lunch

\$10.00 (if the departure time is earlier or the return time is later than 7:30 a.m.)

Dinner

\$15.00 (if the departure time is earlier or the return time is later than 1:00 p.m.)

\$25.00 (if the departure time is earlier or the return time is later than 6:30 p.m.) For meal expenses that exceed the above amounts, the supervisor may approve higher amounts, with receipts, provided these are

reasonable. Meal expenses must be supported by restaurant receipt (not just credit card receipt) and information on either the names of the individuals or

organizations whose representatives attended the lunch/dinner meeting.

Travel

- Use of personal automobile From March 1, 2006, reimbursement at the general rate of \$0.43 per km for the first 15,000 kilometers of approved travel in a fiscal year (April 1 to March 31) and \$0.40 for each kilometer there after (except where collective agreement specifies otherwise).
- Business car insurance is reimbursable up to \$260 per year with receipts in accordance with Capital Health Policy.
- Effective March 1, 2006, out of scope employees required to provide a vehicle as a condition of employment and meeting the following requirements on a regular and continuing basis as approved by an authorized manager.
 - 1. Monthly travel in excess of 340 kilometers: or
- 2. Monthly expense equivalent to four (4) return cab fares at \$20 one way; or
- 3. Daily requirements to utilize personal vehicle in the course of duties reimbursed at \$0.50 per kilometer.
- If union contract rate differs from \$0.43 then contract rate must be used.
- Includes all forms of transportation costs, including taxis and buses for local travel.
- Driving to and from work is not considered business travel and cannot be claimed.

Edwards, Carol

From:

Women's Executive Network [wxnadmin@wxnetwork.com]

Sent:

Tuesday, April 01, 2008 9:57 AM

To:

De Giusti, Cyndy

Subject: Payment Receipt: 6812 Confirmation from Women's Executive Network

Women's Executive Network

Your Purchase has been approved

This receipt confirms payment for your purchase from Women's Executive Network. This charge will appear on your credit card statement as **Women's Executive Network**. To contact us, please send an e-mail to wxnadmin@wxnetwork.com or call 866-465-3996

Receipt

Transaction Time:

Apr 01, 2008 11:57 AM

Merchant Number:

7592

Receipt Number:

1231415730.6007

Sales Order Number: 6812

Transaction Type:

eCommerce

Authorization Code: 093258

Billing Information

Name:

Cyndy R. De Giusti

Company (Optional):

Card Type:

V

Card Number:

Order Details

Code	Quantity	Description	Unit Price	Subtotal
EBF-02	1	WXN Breakfast April 2/08 - Member	45.00	45.00
GST	1	Canadian GST Charged	2.25	2.25
		Q	Canadian Dollar Total	47.25

Edwards, Carol

From:

De Giusti, Cyndy

Sent:

Friday, May 23, 2008 8:58 AM

To:

Edwards, Carol

Subject: FW: Payment Receipt: 7165 Confirmation from Women's Executive Network

For my expense account.

Cyndy De Giusti

Senior Vice President **Public Affairs** 1J2.54 Walter C. Mackenzie Health Sciences Centre 8440-112 Street Edmonton, AB T6G 2B7

tel: (780) 407-7188 fax: (780) 407-7601 cell: (780) 920-1020

Capital Health

www.capitalhealth.ca

Building Canada's Health Capital

This communication is intended for the use of the recipient to which it is addressed, and may contain confidential, personal, and or privileged information. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.

From: Women's Executive Network [mailto:wxnadmin@wxnetwork.com]

Sent: Friday, May 23, 2008 8:47 AM

To: De Giusti, Cyndy

Subject: Payment Receipt: 7165 Confirmation from Women's Executive Network

Women's Executive Network

Your Purchase has been approved

This receipt confirms payment for your purchase from Women's Executive Network. This charge will appear on your credit card statement as Women's Executive Network. To contact us, please send an e-mail to wxnadmin@wxnetwork.com or call 866-465-3996

Receipt

Transaction Time:

May 23, 2008 10:46 AM

Merchant Number:

7592

Receipt Number:

1235904292.6775

Sales Order Number: 7165

Transaction Type:

eCommerce

Authorization Code: 095431

Billing Information

Name: Cyndy De Giusti Company (Optional): Capital Health

VΙ

Card Type: Card Number:

Section 17(1),(4)(e.i)

Order Details

Code	Quantity	Description	Unit Price	Subtotal
EBF-03	1	WXN Breakfast June 11/08 - Member	49.00	49.00
GST	1	Canadian GST Charged	2.45	2.45
		•	Canadian Dollar Total	51.45





EXPIRATION DATE

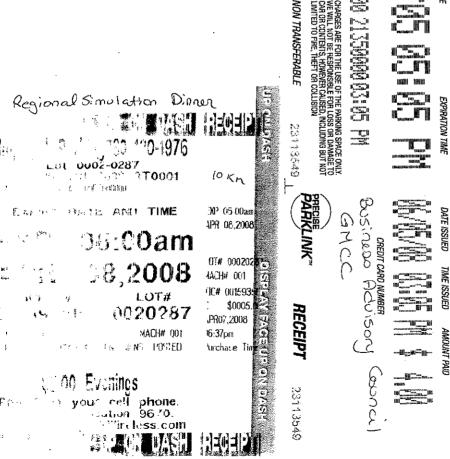
DISPLAY THIS SIDE UP ON DASHBOARD

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DETACH RECEIPT FROM TICKET







APPLICANT COPY Supt

HARDWARE GRILL 9698 JASPER AVENUE EDMONTON AB

2008/05/20

\$300.00

\$0.00

M08538997-001-367-001

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PURCHASE AMOUNT TIP

TOTAL AMOUNT

CARD NUMBER

CARD TYPE

DATE/TIME

RECEIPT NUMBER

\$300.00

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THANK YOU

Judith Dack

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SORRENTINO'S DOWNTOWN

10162-100 STREET EDMONTON, A9 T5J 0P5 (780)479-2115

US

chant ID: 4652053 n ID: 64652053 lovee ID: 23

Batch#: 012 Shift #: 001

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SUBTOTAL 224.65		TAL		
6 5 T 11.20 TOTAL DUE 235.88	- ·	NF 9		_

PLEASE PAY SERVER THANK - YOU



Travel & Employee Expense Claim Form

(In Canadian Dollars)

The second second	CAPITAL HEALTH!
A CARLOL LA CARRIAGO	JUL 1 6 2008

Name: Cyndy De Giusti	Employee Number:	Union Name:
Position: Senior Vice President	Department: P	
Business Phone: 407-7188	Period From: May 2008	to July 2008

Expenses Paid (please attach receipts). Do not include amounts paid by Capital Health or reimbursed / reimbursable by another organization. Complete details on the other side of the form

Bal Unit e.g. 201	Location e.g. 9000	Functional Centre e.g. 71135050044	Account e.g. 69500001	Non-Canadian Currency	Rate	Canadian \$ (including GST)	✓ if GST included
201	9000	71110400005	62410000			\$248.54	×
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		62310= 108.82 62300= 124.22	15.50	The second secon			
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Total			· 				

The information on this form is collected under section 4 of the Regional Health Authorities (Ministerial) Regulation and will be used to process your claim.

claimed by me or on my t	pehalf from Capital	Nealth or other organization.	ealth business and have not been previously
Employee Signature:	Cudu	De Diest	Date: 0, da /6 / 08
hereby certify that I have	reviewed the expe	nses and rate at which mileag	e is being claimed

Approved By: Alfaudin Mera (Print name)	ıli A		Title: Executive VP & CFO	Phone # 407-3652
(Signature)	A	MN		Date 3.18/08
Approved By: (Print name)	· · ·	and the same of th	Title:	Phone #
(Signature)				Date
NOTE.				<u> </u>

NOTE

- Expense claim must be properly authorized and must be supported by original receipts or a copy as certified by the
 approver. The approver must initial individual items that are not supported by original invoices or do not have all the
 required supporting documents to indicate approval without support. Unsupported claims over \$1,000 require Level 4
 approval.
- GST amounts included in the expense claims will be calculated by Accounts Payable.
- Fully completed Travel & Employee Expense Claim forms received in Accounting Services by Thursday, 4:00 p.m. will be processed the following week.
- · For all employees on the payroll system, expense reimbursements will be deposited to employee bank account.
- For physicians, contracted employees and those not paid through the payroll system, expense reimbursements will be mailed through the internal mail system.
- See page 2 of this form for expense claim limits.
- Approved claim form with receipts should be sent to Accounts Payable (Capital Health Centre, North Tower 10th Fl., 10030 107 Street, Edmonton, AB T5J 3E4)
- · Out of province expenses require a Travel Approval Form (CH 198) in advance authorized by a COO or VP



EXPENSE GLAMMO ETAKS

Recommended Coding

- Local Travel Staff 62410000
- Staff Local Travel Taxi 62410001
- Staff Travel UNA 62410002
- Staff Provincial Travel 62412000 (all expenses)
- Staff Out of Province Travel 62414000 (all expenses)
- Catering 69600000
- Meals 62410000
- Mileage 62410000
- Course Registration & Materials 61030000

Date	Particulars (Describe Purpose of Trip & Location)	Accomm.\$	Meals	Course Registration & Materials	Transportation \$	Other	Mileage km
23-05-08	Taxi to lunch meeting				\$12.00		· ·
03-06-08	Lazia, lunch w/Michele Hales & Montana Del Vega		59.74				
10-06-08	Parking, Caritas Mtg at Westin				10.00		
10-06-08	Mileage, Caritas Mtg at Westin 10 km				4.30	-	. 10
15-06-08	Lunch, Urban Diner w/Wendy Calgary Health		20.06			•	
16-06-08	Parking Retirement				2.00	. ,	
17-07-08	Parking, Primary Care Mtg, Plaza 124				/ 12.00		
17-07-08	Mileage, Primary Care Mtg, Plaza 124		/		4.30		10
16-06-08	Lunch for staff mtg		24.63				
3-07-08	Parking, lunch with Fran Ross, Caritas				10.00		
3-07-08	Mileage, lunch with Fran Ross, Caritas				2.58		6
4-07-08	Parking, RAH, Robbins Ops Mtg				5.00		
4-07-08	Mileage, RAH, Robbins Ops mtg				6.02		14
09-07-08	Parking, RAH, Lois Hole Meeting				4.00		•
09-07-08	Mileage, RAH, Lois Hole Meeting				6.02		14
10-07-08	Riverside Bistro, lunch w/Lee Elliott, Cancer Board		35.29				
11-07-08	Parking Websit Mtg, Plaza 124				8.00		
11-07-08	Mileage - Website Mtg, Plaza				4.30		10
15-07-08	Parking, Primary Care mtg, Plaza & Mileage (\$14 park, \$4.30 Mileage)				18.30		10
		, ,				Total km	
				as outlined in	Section 2 - Travel	below @	0
Totals		j	137.72		108.83		

EXPENSE LIMITS

Meal Allowances

When traveling on Capital Health business, the employee may be reimbursed at the Per Diem meal allowance of: Breakfast

Lunch

\$10.00 (if the departure time is earlier or the return time is later than 7:30 a.m.)

\$15.00 (if the departure time is earlier or the return time is later than 1:00 p.m.)

Dinner

\$25.00 (if the departure time is earlier or the return time is later than 6:30 p.m.)

For meal expenses that exceed the above amounts, the supervisor may approve higher amounts, with receipts, provided these are reasonable

Meal expenses must be supported by restaurant receipt (not just credit card receipt) and information on either the names of the individuals or organizations whose representatives attended the lunch/dinner meeting.

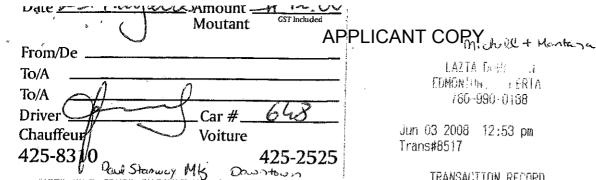
- Use of personal automobile From March 1, 2006, reimbursement at the general rate of \$0.43 per km for the first 15,000 kilometers of approved travel in a fiscal year (April 1 to March 31) and \$0.40 for each kilometer there after (except where collective agreement specifies
- Business car insurance is reimbursable up to \$260 per year with receipts in accordance with Capital Health Policy.
- Effective March 1, 2006, out of scope employees required to provide a vehicle as a condition of employment and meeting the following requirements on a regular and continuing basis as approved by an authorized manager.
 - 1. Monthly travel in excess of 340 kilometers; or
 - 2. Monthly expense equivalent to four (4) return cab fares at \$20 one way; or

ARPHNS: ACNAING OPPAYLS

- 3. Daily requirements to utilize personal vehicle in the course of duties reimbursed at \$0.50 per kilometer. If union contract rate differs from \$0.43 then contract rate must be used. Includes all forms of transportation costs, including taxis and buses for local travel. Driving to and from work is not considered business travel and cannot be claimed.

Advance

Travel advance may be requested provided travel expenses are likely to exceed \$500.



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TAZIA # 2 IS NOW HITH ST ALPERT TRAIL 137 (71) QC:a-6 -089111

LAZTA Facility EDMONTON, LERTA 760-990-0158

Jun 03 2008 12:53 pm Trans#8517

TRANSACTION RECORD.

Card Number:

Exp Date Card Entry : S@1 Account : VISA

Trans Type : PRE-AUTHORIZATION

Amount : \$52.24 Tip

Total

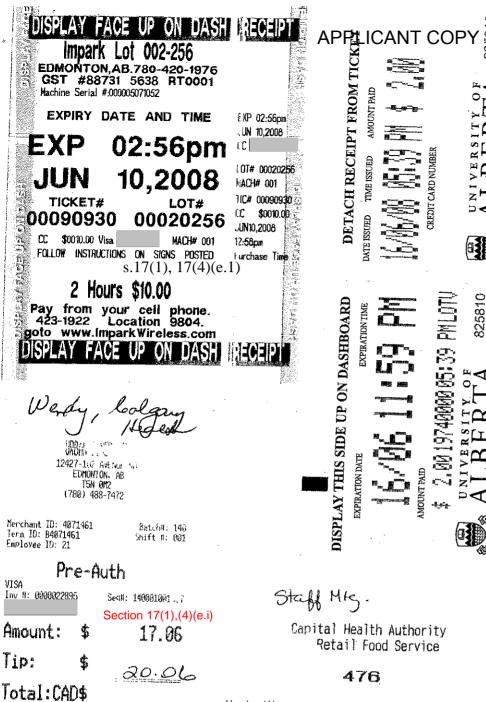
Auth # : 097878 Sequence # : 001001222 Merchant ID: 22301408 Employee : banTKOV Employee #: 122 Terminal # : MI2230140801

Date : 08/06/03 : 12:53:27 Time

APPROVED - THANK YOU

Cardholder Signature

CARDHOLDER WILL PAY TO THE ISSUER OF THE CHARGE CARD PRESENTED HERE WITH THE AMOUNT STATED HERE ON IN ACCORDANCE WITH THE ISSUER'S AGREEMENT WIHT THE CARDHOLDER



301/00

5-Jun-08

APPROVED

Customer Copy www.urbandiner.com 15:37:57

Host: Yin 06/19/2008 476 12:08 PM 70476 Area: Cafeteria Deli Sandwich Regular (4 @3.89) 15.56 Soup 2.50

Fruit 'n Yogurt 3.75
Pop Bottled591ml 1.65

#Items 4 Sub Total 23.46
Tax 1.17

Order Total 24.63

Cash 40.00

University of Alberta Huspital GST# R108161688

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