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### Travel/Education Expense Claim

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Your booking is confirmed. Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



	g Information	ŀ				Þ	MR CA	NAE	A (
Bookin	Booking Reference: Electronic Ticketing confirmed. This is your official itinerary/receipt.					Cu	stomer	Care	
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- \* To choose or change your seats, visit the "Manage Your Bookings" section of aircanada.com.
- Seat selection is based on availability and is non-refundable.

### RECEIPT Important 1 GST NO. R122556194

Please review within 24 hours

Before You Gc

Travel Docum-For air travel Identification at name on the ic present: one (1 without photo. Canadian and U as a Nexus card upon request, necessary trave passengers are identification red EXIT No. 25/29 97:13
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YOUR VISIT

ou have any questions, please call 1-888-247-2262

s.17(1), 17(4)(e.1)

equired by federal government regulations to check ers who appear to be 18 years of age or older. The used on the Itinerary/receipt. The passenger must ith photo or two (2) pieces of government-issued ID and the United States, all passengers including a valid passport or other valid travel document such sent this Itinerary/receipt to immigration authorities ntry, passengers must ensure that they have all visa, as directed by embassies and consulates. All becomentation page for important information on

Carry-on Bagga, Calgary International Airport Parkade

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ne (1) carry-on bag or suitcase (wheels ke a briefcase, laptop computer, diaper it Carry-on Baggage restrictions.

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Ensure your checked bags are properly identified. Please do not pack valuables in your checked baggage. The baggage allowance rules stated herein do not apply to passengers who have specifically declined the checked baggage option. Learn more about Checked Baggage restrictions.

All Andrews to deposit to handle one tight and to the	Maximum overall measurement (Length + Width + Height)	The state of the s	Maximum Weight	wa Mananana w
Economy Class 2 bag(s) (view complete baggage allowance)	158cm 62"	23 kg 50 lbs	Bags weighing more than 23 Kg (50 lbs) to a maximum of 32 Kg (70 lbs) will be subject to additional charges payable at the airport.	
Executive Class Executive First Up to 3 bags		23 kg 50 lbs		

- Bags weighing over 32 kg (70 lbs) will not be accepted at the airport. Please contact Air Canada Cargo for handling.
- If your itinerary includes a flight operated by another airline, please refer to the code share flights page as baggage allowance and fees may vary with other carriers.

### Flight confirmation

Although reconfirmation of flights is not required, we strongly recommend that you check your flight

P	<b>APPL</b>	<b>ICANT</b>	<b>COPY</b>
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### Travel/Education Expense Claim

### instructions

Submit "Pink Copy" to Accounts Payable immediately upon booking airfare.

s.17(1), 17(4)(g)(i)

Payment of advances and expenses will be Directly Deposited to your payroll designated bank account.

Notification of deposit will be e-mailed to your Calgary Health Region e-mail address or mailed to your home address (if a valid e-mail address doesn't exist).

See back of form for additional instructions.

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Sawridge Inn and Conference Centre 530 MacKenzie Boulevard Fort McMurray, Alberta T9H 4C8 Tel: 780-791-7900 Fax: 780-743-4654

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Roman Cooney Alberta Health Services

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EX-A

24-SEP-09

Information Invoice

Tax ID: 10473 3720 RT0004

Sawridge Ft McMurray 24-SEP-09 01:48 BOBFRA

Date	Reference	Description	Charges	Credits
23-SEP-09	7817	Room Service Food	37.00	
23-SEP-09	7817	Room Service Svc Charge	11.25	
23-SEP-09	7817	Room Service Gst	2.11	
23-SEP-09	RT237	Govt. Military Transient	159.00	
23-SEP-09	RT237	Room Gst	7.95	
23-SEP-09	RT237	Tourism Levy	6.36	
24-SEP-09	VI	Visa	-223.67	
		** Total	223.67	-223.67
		*** Balance	0.00	

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

GST Sunmary	Amount CAD
GST Room Revenue	7.95
GST Food and Beverage	2.11
GST Telephone	0.00
GST Other Revenue	0.00
GST Total	10.06

Continued on the next page,

Please visit our other locations:

Sawridge Inn and Conference Centre 82 Connaught Drive, Box 2080 Jasper, Alberta TOE 1E0 Tel: 780-852-5111 Fax: 780-852-5942

Sawridge Inn and Conference Centre 1200 Main Street South, Box 879 Slave Lake, Alberta TOG 2A0 Tel: 780-849-4101 Fax: 780-849-3426

Sawridge Inn and Conference Centre 9510 - 100 Street Peace River, Alberta T8S 1S9 Tel: 780-624-3521 Fax: 780-624-4855

Sawridge Inn 4235 Gateway Blvd. Edmonton, Alberta T6J 5H2 Tel: 780-438-1222 Fax: 780-438-0906

Toll Free: 1-888-729-7343



Sawridge Inn and Conference Centre

530 MacKenzie Boulevard Fort McMurray, Alberta T9H 4C8 Tel: 780-791-7900 Fux: 780-743-4654

Roman Cooney Alberta Health Services

Page Number : 2 Guest Number: 125384 Invoice Nbr: 132278

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23-SEP-09

Folio ID

24-SEP-09

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237

EXPENSE SUMMARY REPORT

Date	GST	Other	Total	Payment
23-SEP-09	10.06	213.61	223.67	0.00
	~~~~~~~~~~~~~~~~~~~			
Total	10.06	213.61	223.67	0.00

Please visit our other locations:

Sawridge Inn and Conference Centre 82 Connaught Drive, Box 2080 Jasper, Alberta TOE 1E0 Tel: 780-852-5111 Fax: 780-852-5942

Sawridge Inn and Conference Centre 1200 Main Street South, Box 879 Slave Lake, Alberta TOG 2A0 Tel: 780-849-4101 Fax: 780-849-3426

Sawridge Inn and Conference Centre 9510 - 100 Street Peace River, Alberta T8S 1S9 Tel: 780-624-3521 Fax: 780-624-4855

Sawridge Inn 4235 Gateway Blvd. Edmonton, Alberta T6J 5H2 Tel: 780-438-1222 Fax: 780-438-0906

Toll Free: 1-888-729-7343

\*\*URGENT- Please review your itinerary for accuracy immediately\*\* There may be costs associated with making changes; these costs will be your responsibility. Most airline tickets or vacation packages are not refundable. Call your travel agent for details.

**UNIGLOBE Beacon Travel** 410, 1550 - 8th Street SW Calgary, AB T2R 1K1 Phone: (403) 536-6860 Fax: (403) 228-3817 travel.chr@albertahealthservices.ca

Passenger(s):

Cooney/Roman

Invoice No.:

19625

Date:

Wednesday, September 9, 2009

Billing:

ALBERTA HEALTH SERVICES

3961 106 AVE SE

CALGARY, AB T2C 5B6

Agent:

Pam Mazur

File No. **Customer:**  **KGDUAS** CUCCHR001F

Deliver:

ALBERTA HEALTH SERVICES

3961 106 AVE SE CALGARY, AB T2C 5B6

### Have you offset your flight's carbon emissions vet?



Add itinerary to your calendar

### WESTJET - Wednesday, September 23

Details

Departs:

Edmonton

Details:

Depart:

Status:

Stops:

**CONFIRMATION AZIVLS** 

### FLIGHT - Wednesday, 23 September 2009

### WestJet Flight WS139 Economy Class

AZIVLS (\*24 Hours prior)

08:08 hrs, Wednesday, September 23 Fort McMurray Airport

Edmonton Intl. Airport

Edmonton, Alberta, Canada

Arrive:

Fort McMurray, Alberta, Canada

07:15 hrs. Wednesday, September 23

Equipment: Duration:

Boeing 737-700 (winglets)

Meal:

0 hours 53 minutes

None

Assigned At Check-In

### --- HOTEL - Wednesday, 23 September 2009

Confirmed

Non-stop

### SAWRIDGE HOTEL

Check in Confirmation:

Check in Confirmation:

125384-

Check in:

Wednesday, September 23 530 MACKENZIE BOULEVARD FT MCMURRAY AB T9H4C8

Check Out:

Thursday, September 24

Address:

1-780-7917900

Fax:

1-780-7434654

Phone: Rate:

159.00CAD plus taxes and/or additional fees

Status:

No. of Rooms:

1 Yes

No. of Nights:

Confirmed

Guaranteed:

Additional info:

Government rate. Please take ahs id

Remarks:

Your room is guaranteed.

You must cancel 24 hours prior to arrival date To avoid cancellation charges to your credit card

You must present a major credit card on check-in

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Invoice Details					
Transaction / Document		Base	Tax	GST/HST	Total
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	Form of	Payment:/		s.17(1), 17(4)	)(e.1)
	Totals:	78.00	36.67	5.58	120.25

**Total Charged to Credit Card:** 

CAD 120 25

Balance Due:

**CAD 0.00** 

### Fare Rules

\*\*\*\*\*\*westjet information\*\*\*\*\*\* call 1-800-538-5696 to reconfirm flight times or go to <a href="https://www.westjet.Com">www.westjet.Com</a> to check in online and request seat selection. There may be meals for purchase onboard. Westjet tickets are non refundable. Change fee applies. Cancellations and changes must be made at least 2 hours prior to departure. Cancellations will result in a credit file less a cancellation penalty. No show will forfeit fare paid please contact westjet to confirm recent changes to change fee and baggage allowance 24 hour emergency service in Canada and USA call toll free 1-800-787-2348 or collect 416-928-5404 please note some cell phone providers do not allow for 1-800 calls in some areas, we recommend using a land line in these situations or call collect. Your UNIGLOBE access code is sc2af

### Baggage Allowance

Baggage charges may apply. Baggage allowance, specific size and weight restrictions vary between airlines. Please visit the airline's website or contat the airline directly for details.

WestJet or call 1-800-538-5696

### Important Information

- Thank you for booking with UNIGLOBE beacon travel
- Please check in at least 1 hour prior to departure. Late checkin may result in the loss of seat/reservation check in cut off time is 30 minutes prior to departure.
- Government issued picture ID is required or two pieces Government issued ID which show name date of birth and gender. This now includes passengers who appear to be between 12 and 17 years of age. For more information visit <a href="www.passengerprotect.gc.ca/identity.html">www.passengerprotect.gc.ca/identity.html</a>
- —AIRPORT SECURITY REVISIONS— Effective sept 26, travelers may now carry through security check points, travel sized toiletries 100ml or less. They must fit in one litre sized, clear plastic zip-Top bag. After clearing security, travelers can now bring beverages and other items purchased in the secure boarding area onboard aircraft visit <a href="https://www.catsa-acsta.gc.Ca">www.catsa-acsta.gc.Ca</a> for detailed information

Your travel consultant is pam mazur

Invoice No: 19625

acc@ss more

Airline Conditions of Contract & Other Important Notices Click Here

Please note that when paying by credit card all charges may not appear on the same credit statement. All charges will add up to the total as stated above.

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Kath	у	Вс	a	rd

Employee Paid

From:

Air Canada [confirmation@aircanada.ca]

Sent:

September 08, 2009 10:35 AM

To:

Roman Cooney

Subject:

Air Canada - 24-Sep. Fort Mcmurray - Calgary (booking ref. L5TBP5) - seat selected

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*\*

### Itinerary/Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Learn what you can do with this barcode



Looking for Travel Insurance? Protect yourself and your family against unforeseen circumstances.

| Need a hotel in Calgary? Competitive room pricing guaranteed. Earn Aeroplan Miles for every purchase.

Need ground transportation, sightseeing or attractions?

Need a car in Calgary? Reserve now for great rates and earn additional Aeroplan Miles.

Reduce your carbon footprint!

You can now take the initiative to directly offset the carbon emissions of your flight. Air Canada and Zerofootprint have partnered to allow you to make a difference for the environment.

Offset now | Learn more

Bring along your favourite headset

Did you know that each year, millions of used headsets are thrown away? You can help significantly reduce waste by bringing along your favourite headset each time you fly. We even provide complimentary adaptors onboard all aircrafts equipped with outlets not compatible with single-prong headset jacks.

Get Flexibility Reward Option (FRO) to earn up to \$57 CAD per one-way

If you are flexible with your travel and don't mind departing a little later, you could earn as much as \$57 CAD by allowing us to change your flight - under your conditions.

Register now | Learn more

### × **Booking Information Customer Care Booking Reference:** L5TBP5 Air Canada Electronic Ticketing confirmed. This is your official itinerary/receipt. 1-888-247-2262 Main Contact: Mr Roman Cooney Flight Arrivals and Departures roman.coonev@albertahealthservices.ca 1-888-422-7533 Mobile: Home: s.17(1), 17(4)(g)(i)Work: At destination: **Online Services** Manage my booking online (view/change my booking; select seats\*). Alert me of flight status changes directly to my mobile phone or email. Flight Arrivals & Departures - check online if my flight is on time.

Check-in	online and print my boardi	ng pass.					
4		* Can my booking b	e change	d online?	· · · · · · · · · · · · · · · · · · ·		
Flight It	inerary						
Flight	From	То	Stops	Duration .	Aircraft	Fare Type	Meal
AC8372*	Fort Mcmurray (YMM) Thu 24-Sep 2009 15:45	<b>Calgary (YYC)</b> Thu 24-Sep 2009 17:00	0	1hr15	<u>CRJ</u>	Tango	
*Operated t	y Jazz						
Passeng	er Information						
1: Mr Ron	nan Cooney : Adult (16+)	, Ticket Number: 01421	7458779	s.17(1	), 17(4)(e	.1)	
Frequent F	lyer Pgm :	None		Meal Pr	eference :		None
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Adva	nce Seat Selection		•	7.50			
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Number Of	Passengers			1			
Total			368	3.20			
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**Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference.

**Airport same-day changes** (subject to availability) are permitted at a flat fee of \$150 CAD/USD per passenger. Same-day flights only.

Changes can be made up to 2 hours prior to departure. Cancellations can be made up to 45 minutes prior to departure. Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to a \$75 CAD change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.

### Advance Seat Selection

- You have purchased advance seat selection.
- To choose or change your seats, visit the "Manage Your Bookings" section of aircanada.com.
- Seat selection is based on availability and is non-refundable.

Please read important information regarding Air Canada's general conditions of carriage.

### **Important Information**

Please review this itinerary/receipt and, should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

### Before You Go: A 'To-Do' List

### **Travel Documents**

For **air travel within Canada**, Air Canada is required by federal government regulations to check identification at the departure gate for all passengers who appear to be 18 years of age or older. The name on the identification must match the name used on the Itinerary/receipt. The passenger must present: one (1) piece of government-issued ID with photo or two (2) pieces of government-issued ID without photo. For **air travel between Canada and the United States**, all passengers including Canadian and U.S. citizens, are required to present a valid passport or other valid travel document such as a Nexus card. In addition, passengers must present this Itinerary/receipt to immigration authorities upon request. For **air travel to a foreign country**, passengers must ensure that they have all necessary travel documents such as a passport or visa, as directed by embassies and consulates. All passengers are advised to view the <u>Travel documentation</u> page for important information on identification required for travel.

### **Carry-on Baggage Policy**

Oversized carry-on bags are not permitted on our aircraft, and may cause flight delays for all passengers. Please ensure your carry-on bags are inside the maximum allowed size as indicated below; **they are required to fit in the double-size verification device** at check-in or boarding time.

Items which fall within the 2-piece carry on allowance include: One (1) carry-on bag or suitcase (wheels and handles includes in the size) and one (1) personal article like a briefcase, laptop computer, diaper bag, camera case, cartons or other similar item. Learn more about <u>Carry-on Baggage</u> restrictions.

	Maximum Size	Maximum Weight
1 standard article	23cm x 40cm x 55cm 9" x 15.5" x 21.5"	10 kg 22 lbs
1 personal article	16cm x 33cm x 43cm 6" x 13" x 17"	10 kg 22 lbs

### **Checked Baggage Policy**

Ensure your checked bags are <u>properly identified</u>. Please <u>do not pack valuables</u> in your checked baggage. The baggage allowance rules stated herein do not apply to passengers who have specifically declined the

checked baggage option. Learn more about Checked Baggage restrictions.

•	Maximum overall measurement (Length + Width + Height)		Maximum Weight
Economy Class 2 bag(s) (view complete baggage allowance)	158cm 62"	23 kg 50 lbs	Bags weighing more than 23 Kg (50 lbs) to a maximum of 32 Kg (70 lbs) will be subject to additional charges payable at the airport.
Executive Class Executive First Up to 3 bags	158cm 62"	23 kg 50 lbs	

- Bags weighing over 32 kg (70 lbs) will not be accepted at the airport. Please contact <u>Air Canada Cargo</u> for handling.
- If your itinerary includes a flight operated by another airline, please refer to the <u>code share flights</u> page as baggage allowance and fees may vary with other carriers.

### Flight confirmation

Although reconfirmation of flights is not required, we strongly recommend that you check your <u>flight status online</u> at aircanada.com or by calling our flight information system at 1-888-422-7533 prior to your departure.

### Schedule change

If a schedule change occurs more than 48 hours prior to departure, the main contact will be notified by email. If a schedule change occurs within 48 hours of departure, the main contact will be notified by phone.

### Travel insurance

Protect your travel investment and also protect yourself against the high cost of medical expenses while out of province. Purchase travel insurance offered by Air Canada and underwritten by RBC Travel Insurance Company by calling 1-866-610-7102. Enjoy your trip knowing you are properly protected.

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### **Check-in and Boarding Times**

- You must obtain your boarding pass and check in any baggage by the check-in cut-off time shown below. We recommend allowing plenty of time at the airport for check-in - especially if you have baggage - and for security checks.
- You must also be available for boarding at the boarding gate by the cut-off time shown below. Failure to meet the boarding gate cut-off time may result in the loss of your assigned seat, the cancellation of your reservation, and your ineligibility for denied boarding compensation.

Check-in online... and get your boarding pass.

,	Checl	<b>Boarding Gate</b>	
	Recommended	Cut-off time	Cut-off time
Within Canada	60 min.	30 min.	20 min.
To/from USA	90 min.	60 min.	20 min.
To/From international	120 min.	60 min.	30 min.
Exceptions:			
From Beijing and Shanghai	150 min.	60 min.	30 min.
From Delhi	210 min.	60 min.	30 min.
From Tel Aviv	180 min.	60 min.	30 min.

### **Information and Services**

Visit our <u>Information and Services</u> section at aircanada.com to find all the information you'll need to plan

APPLICANT COPY
your trip.
Please read important information regarding <u>carriage of pets</u> .
Looking for Travel Insurance? Protect yourself and your family against unforeseen circumstances.
Need a hotel in Calgary? Competitive room pricing guaranteed. Earn Aeroplan Miles for every purchase.
Need ground transportation, sightseeing or attractions?
Need a car in Calgary? Reserve now for great rates and earn additional Aeroplan Miles.
Reduce your carbon footprint! You can now take the initiative to directly offset the carbon emissions of your flight. Air Canada and Zerofootprint have partnered to allow you to make a difference for the environment.  Offset now   Learn more
Get Flexibility Reward Option (FRO) to earn up to \$57 CAD per one-way  If you are flexible with your travel and don't mind departing a little later, you could earn as much as \$57 CAD by allowing us to change your flight - under your conditions.  Register now   Learn more



Comments:

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### PAYMENT REQUISITION

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780-423-2425 24 Hour Service

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### TRAVEL & EMPLOYEE EXPENSE CLAIM FORM

	s.17	(1), 17(4)	(g)(i)	I Q	1.4141		
Out-of-Province Travel: Prior Approval Date (related to Out-				Prio	Prior Approved by (related to Out-of-		
Name Roman Cooney Employee #:			Union Name: Exempt				
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Expense claim must be properly authorized in accordance with Alberta Health Services Policies (i.e. Travel expense in accordance with Travel Policy, etc.) and must be supported by original receipts or a copy as certified by the approver. See page 2 of this form for Travel expense claim limits. Approved claim form with receipts should be sent to Accounts Payable for processing.

### **EXPENSE CLAIM DETAILS** (Insert row as required)

Particulars (Describe Purpose of Trip & Location)	GST \$	Accommodation	Meals	Course Registration	Transportation	Other	Mileag
Lethbridge – meet Communications		<u></u>	Approximate de E. Valentes	o materials	<b>3</b>	\$	km 432
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### EXPENSE LIMITS - (Summary information only. Please refer to AHS Travel Policy for terms and conditions.)

### 1. Meal Expenses and Allowances

Meal allowances is the actual cost of the meal as shown on the receipt, excluding alcoholic beverages, including up to 15% gratuity, and GST, to a maximum as prescribed below. At discretion of the signing officer, the below maximum meal expense shall also apply where no receipt is available.

- a) Breakfast \$10
- b) Lunch
  - \$12
- c) Dinner \$21

Meal expenses should be supported by restaurant receipt (not just credit card receipt) and information on either the names of the individuals or organizations whose representatives attended the meeting.

### 2. Accommodation Expense and Allowances

Accommodation expense claims may be made at the actual cost of the room and applicable taxes. The claim is expected to be reasonable given the location and availability of government rates. Accommodation allowance without a receipt is \$20 per night.

### 3. Travel

- Use of personal automobile Reimbursement at the general rate of \$0.505 per km for approved travel in a fiscal year (except where collective agreement specifies otherwise).
- Vehicle owners are responsible for any losses that may arise.
- Business car insurance is reimbursable up to \$500 per year with receipts.
- · Includes all forms of transportation costs, including taxis, air plane and buses for travel related to AHS.

### aircarfada.com - Flights - Booking Confirmation

Your booking is confirmed. Please print/retain this page for your financial records (for taxation, expense claim or credit card reconcilation purcoses). We thank you for choosing Air Canada and Tak for and to relcoming you on board.



Hea!

### **Booking Information**

**Booking Reference:** PL5831

**Customer Care** 

**Flight Arrivals and** 

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Air Canada 1-888-247-2262

Main Contact: Mr Roman Cooney

roman sconeu 8 albertahealthservices.ca

Departures 1-888-422-7533

35.00

Mobile s.17(1), 17(4)(g)(i)م≎دت

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Operates by Jazz

409415\*

**Passenger Information** s.17(1), 17(4)(e.1)

1: Mr Roman Cooney: Adult (16+), Ticket Number: 0142177338313

Prequent Fiver Parm Mear Preference:

None Credit Card. Special Needs: None

Seat Selection: AC8475 8D PAID , AC8478 7D PAID

**Purchase Summary** 

**Fare Summary** Fassinger Type Adult Departing Flight - Tango 259.00 Keturning Faght - Tango 109.00 Surcharges

https://book.aircanada.com/pl/AConline/en/BookTripPlanServlet;jsessionid=LPSLGmyt...

Grand Total - Canadian dollars	\$300.15
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***	500.15
Tota	i
Toriter of Passengers	500.15
"Stalla-fare taxes and options (per passenger)	1.50
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	15.00
Advance Seat Selection	15.00
Returning Flight - Tango	10.00
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Options	
Total airfare and taxes before options (per passenger)	468.65
Canada Goods and Services Tax (GST/HST #10009-2287 RTC001)	22.32
Air Travellers Security Charge (ATSC)	9.33
Canada Airport Improvement Fee	33.05
Taxes, Fees and Charges	

The rollowing charges 'tax' inclusive) will appear on your credit card statement:

- Air Canada: \$468.65 (Atrfare per ticket)
- Air Canada: \$31.50 (Advance Seat Selection per ticket)

Ticket Further's | 0142177338313

### Fare Rules

Departing Flight Calgary (YYC) To Grande Prairie (YQU) - Tango

Returning Flight Grande Prairie (YQU) To Calgary (YYC) - Tango

- Tickets are non-refundable and non-transferable.
- Flights can only be used in sequence from the place of departure specified on the itinerary.
- Customers who no-show their flight will forfeit the fare paid.
- Paid Advance Seat Selection is available on Air Canada and Jazz (subject to availability).
- Same-day standby is not permitted
- Earn 25% non-status Aeropian Miles, unless the opt-out option has been selected).
- Read complete fare rules applicable to this fare.
- Change fee per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference
- Airport same-day changes are subject to availability and are permitted only for same-day flights at
  a fee of \$150 CAD/USD per passenger. Exceptions may apply.
- Changes can be made up to 2 hours prior to departure. Cancellations can be made up to 45 minutes prior to departure. Provided the original booking is cancelled prior to the original fight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to a \$75 CAD change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.

Standard Seat Selection (additional fee applies for



### **Travel & Employee Expense Claim Form**

Out-of-Prov	ince Travel:	]	Prior	r Approval Date (rele sce only): s 17(1)	ated to Out-of- 17(4)(g)(j)	Prior Approved by (related to Out-of- Province only):		
Name: Rom	an Cooney		Emp	loyee #:		Union Name:		
Position (Tit	tle): SVP		Depa	artment: Communic	ations	Location: Manulife		
Business P	none #: 780.3	42.2032	Trav	el Period From: Ma	ırch 2010		<b>to</b> Apr	il 2010
What former	r entity payrol	system is	the empl	oyee being paid fro	m? (please	√ on		
AADAC			ł	ry Health			ast Central	· · · · · · · · · · · · · · · · · · ·
Alberta C	ancer Board		☐ Capit	Capital Health			orthern Lights	
Alberta M	lental Health E	Board	Chine	☐ Chinook ☐ Palliser Health				
Aspen			☐ David	David Thompson Peace Country				
Expenses P reim	aid (please at bursed / reim	Dursable t	y anothei	s). Do not include organization. Con Travel & Employ	nplete detai <b>/ee Expe</b> i	ls on	Alberta Health S page 2 of the for	ervices or m.
	Finance Code			<b>(by Expense Account)</b> Ition	Non-Canad	dian		Canadian
Corp/BU/Org	Location	(if applicable Func	tional	Expense/Secondary	Currenc	у	Exchange Rate	\$
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Approved By Signature:		ke Conroy	<u>જાા</u>	Title: EVP, Sorpo	orate		Date:	

Expense claim must be properly authorized in accordance with Alberta Health Services Policies (i.e. Travel expense in accordance with Travel Policy, etc.) and must be supported by original receipts or a copy as certified by the approver. See page 2 of this form for Travel expense claim limits. Approved claim form with receipts should be sent to Accounts Payable for processing.

(DD/MM/YY)	Purpose of Trip & Location)	GST	Accommodation	Meal Type B, L or D	Meais	Course Registration &	Transportation	Other	Mileage
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EXPENSE CLAIM DETAILS

EXPENSE LIMITS – (Summary information only. Please refer to AHS Travel Policy for terms and conditions.) (Except where collective agreement specifies otherwise). Meal Expenses and Allowances

Breakfast = B \$10

22

Meal allowances is the actual cost of the meal as shown on the receipt, excluding alcoholic beverages, including up to 15% gratuity, and GST, to a maximum as prescribed below. At discretion of the signing officer, the below maximum meal expense shall also apply where no receipt is available.

\$12 Lunch = L

Dinner = D

Meal expenses must be supported by restaurant receipt (not just credit card receipt) and information on either the names of the individuals or organizations whose representatives attended the meeting.

# Accommodation Expense and Allowances

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Accommodation expense claims may be made at the actual cost of the room and applicable taxes. The claim is expected to be reasonable given the location and availability of government rates. Accommodation allowance without a receipt is \$20 per night.

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- Use of personal automobile Reimbursement at the general rate of \$0.505 per km for approved travel in a fiscal year.
  - Vehicle owners are responsible for any losses that may arise.
- Business car insurance is reimbursable up to \$500 per year with receipts.
- Includes all forms of transportation costs, including taxis, air plane and buses for travel related to AHS.
   Driving from home to a designated work location, and returning home from a designated work location, is not considered business travel and cannot be claimed.

Travel advance may be requested provided travel expenses are likely to exceed \$500.



### Invoice

**Edmonton City Centre** 

C225 - 10020 102 Ave NW Edmonton AB Canada T5J 4B7

(780)421-4540

Tendered On: 30-Mar-2010 10:14 AM

Sales Person: Kevin T

Tendered By: Kurk R

Bill To: Quick Sale

PO#:

Product SKU	Description	Tracking #	Qty	Your Price	Your Total
CAOEGF000002	Griffin PowerJolt iPhone		1	\$42.49	\$42.49
CAOEGF000021	Griffin iPhone Power Block - White		1	\$42.49	\$42.49
CAOEGF000021	Griffin iPhone Power Block - White		1	\$42.49	\$42.49
CAHIHI000005	iPhone Otterbox commuter case		1	\$42.49	\$42.49
Payment:		· · · · · · · · · · · · · · · · · · ·	Subtota	al:	\$169.96
Visa	\$178.44		GST#8	98658679R	\$8.48
Change:	\$0.00		T0001:		
			Total:	<b>\$</b>	178.44

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### Comments:

REFUND and EXCHANGE POLICY:

Pay as You Go: No Refunds or exchanges. Accessories: Within 14 days of purchase. Produc

Cellular Phones (except iPhone): Within 15 days All iPhone models: Exchange and repair provider

Customer hereby acknowledges receipt of produc

ESP - Extended Service Plan Accepted \_\_\_\_\_

Thank you for shopping at CELLCOM, Canada's

www.cellcomwireless.com

1-866-NEW-CELL

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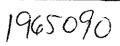
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Travel & Employee Expansion Claim Form 17(4)(a)(i)

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Name: Rom	an Cooney		Emp	loyee #:	s.17(1)	), 17(4)(g Unio	n Name:		
Position (Tit	ie): SVP		Depa	partment: Communications Location			tion: Manulife		
Business Ph	one #: 780.34	12.2032	Trave	el Period From: Nov	v 2, 2009 <b>to</b> April 16, 2010			l 16, 2010	
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Alberta C	ancer Board		☐ Capit	al Health		□N	orthern Lights		
☐ Alberta M	ental Health E	Board	☐ Chinc	ook		□ Pa	alliser Health		
Aspen	Aspen   David Thompson			Thompson		Po	ace Country		
Expenses P reim	aid (please at ibursed / reim	bursable b	y another	s). Do not include a organization. Com Travel & Employ	plete d	etails on	Alberta Health S page 2 of the for	ervices or m.	
	Finance Code	/ Accounti	na Distribu	(by Expense Account)	Non-C	anadian	T T	Canadian	
Corp/BU/Org	Finance Code / Accounting Distribution (if applicable)			Cur	rency	Exchange Rate	\$		
(if applicable)						·····			
		71105000	62312000					\$1,125.79	
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ess Cash Ad	vance (if applica	able)				·····		0.00	
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Employee Sig	nature:				Dat	e: Apr 26	, 2010		
hereby certif	y that I have re	eviewed th	e expens	es and that they are	in acco	ordance v	vith the applicabl	e policies.	
Approved By	(please print): M	ike Conroy		Title: EVP			Phone # 780	.342.2006	
Signature:		<u> </u>	ス				Date:		
pproved By	(please print):		<b>.</b>	Title:	····		Phone #		
ignature:	,						Date:		
\TC-				)					

Expense claim must be properly authorized in accordance with Alberta Health Services Policies (i.e. Travel expense in accordance with Travel Policy, etc.) and must be supported by original receipts or a copy as certified by the approver. See page 2 of this form for Travel expense claim limits. Approved claim form with receipts should be sent to Accounts Payable for processing.

2010 Apr 19 7:37

EDTH CHAMBER OF COMMERCE

7804247946

p. 1



Invoice

Alberta Health Services Meude Gray

10180-101st 7th floor

Edmonton AB T5J 3S4

attention: Moude May

Date:

03/29/2010

invoice #: Due: 217586 04/26/2010

Description			Quantity	Rate	Amount
Membership Dues			 1	\$1,764.00	\$1,784,00
Alberta Chember Affiliation Fee			1	\$10.25	\$10.25
Entrance Fee	•.	•	1	\$50.00	\$50.00
GST - Membership			1	\$91,21	\$91.21
,				Invoice:	\$1,915.45
				Payment:	\$-1,915.46
				Balanca:	\$0.00

### GRT REGISTRATION NO. 107282196 RT

Alberta Health Services Meude Grey 10180-101st 7th floor Edmonton AB T5J 3S4

> Edmonton Chamber of Commerce 700 - 9990 Jasper Avenue Edmonton AB T5J 1P7

Date:

03/29/2010

invoice #:

217586

Due:

04/26/2010

Amount Due:

\$0.00

### APPLICANT COBYNEY Expenses

Kathy Board

From:

admin@icd.ca

Sent:

January 27, 2010 4:47 PM

To:

Roman Cooney

Subject:

Institute of Corporate Directors Purchase Confirmation

You are registered for the following:

Attendee: Roman Cooney Attendee ID: 39219

Title: Vice President, Communications

Company: Alberta Health Services Address: 10101 Southport Road SW

Calgary AB T2W 3N2

Phone: 403.943.1258

Email: roman.cooney@albertahealthservices.ca

\*Total Charges: \$52,50

Charged to CC:

s.17(1), 17(4)(e.1)

\*total charges include everything paid for in this transaction including dues, buying products, events, registering for multiple events and registering multiple people for events.

Authorization Code: 045667

Order-ID: 20100127184704R0MAN39219V0FP4E3E2828

Event Code: CYBK100210

Event Title: ICD Calgary Chapter Breakfast Session Event Total: \$50.00

Function Code: CYBK100210/REG Function Title: Registration Fee

Function Description: 7:15-7:30 am Registration and Breakfast 7:30-9:00 am Seminar Begin Date: 02/10/2010 Begin Time: 07:15 AM End Date: 02/10/2010 End Time: 09:00 AM Quantity

Ordered: 1 Function Price: 50.00 Function Total Price: 50.00

\*Event Address: Calgary Petroleum Club 319-5 Avenue S.W. Calgary, AB

Thank you for your participation.

Date 03/25/10 Time 10:14 Page (1 '

LETHBRIDGE LODGE HOTEL 320 SCENIC DRIVE LETHBRIDGE, ALBERTA T1J 4B4 PHONE: 403-328-1123 1-800-661-1232

Acct# P36226-06 Room# 134

Rate Code Group ABHS Room Type DNQQ Room Rate .00

COONEY ROMAN

Arrive MAR 24 10 20:48 Depart MAR 25 10 06:41 SG

ALBERTA HEALTH SERVICES 893 EAST CHESTERMERE DRS.17(1), 17(4)(e.1) CHESTERMERE AB T1X 1A7

ALBERTA HEALTH SERVICES 10101 SOUTHPORT ROAD SW CALGARY AB

T2W 3N9

Payment VI

s.17(1), 17(4)(e.1)

Payment VI		Exp:	S	s.1/(1), 1/(4)(e.1)	
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F	ROOM T subtotal:	.00 Balance	Due:	00.	And the same that had been also the same that the

I agree that my liability for this bill is not waived.

G.S.T. #878714963

Authorized Signature :

LETHBRIDGE LODGE 320 SCENIC DRIVE SOUTH LETHBRIDGE, AB T1J484 28-1123 دن

Visa MID: 17502760028 ferm 10: 013 Clerk ID: 4

Ref #: 603

Sale

s.17(1), 17(4)(e.1)

Entry Method: Manual VIS 10:10:05 93/25/10 Appr Code: 009352 Inv tt: 00004 Batch#: 000008 apprive 115.44 otal:

Customer Copy

# **EXPENSE CLAIM DETAILS**

# Meal Expenses and Allowances

Meal allowances is the actual cost of the meal as shown on the receipt, excluding alcoholic beverages, including up to 15% gratuity, and GST, to a maximum as prescribed below. At discretion of the signing officer, the below maximum meal expense shall also apply where no receipt is available.

a) Breakfast = 8 \$10

- Dinner = D

Meal expenses must be supported by restaurant receipt (not just credit card receipt) and information on either the names of the individuals or organizations whose

## Ņ Accommodation Expense and Allowances

government rates. Accommodation allowance without a receipt is \$20 per night. Accommodation expense claims may be made at the actual cost of the room and applicable taxes. The claim is expected to be reasonable given the location and availability of

### w

- Wehicle owners are responsible for any losses that may arise. •Use of personal automobile - Reimbursement at the general rate of \$0.505 per km for approved travel in a fiscal year.
- \*Bysiness car insurance is reimbursable up to \$500 per year with receipts. Includes all forms of transportation costs, including taxis, air plane and buses for travel related to AHS.

### DISPLAY THIS SIDE UP ON DASHBOARD

EXPIRATION DATE

EXPIRATION TIME

AMOUNT PAID



NON TRANSFERABLE

1854105

DISPLAY THIS SIDE UP ON DASHBOARD

EXPIRATION DATE

EXPIRATION TIME



CHARGES ARE FOR THE USE OF THE PARKING SPACE ONLY.
WE WILL NOT BE RESPONSIBLE FOR LOSS OR DAMAGE TO
CAR OR CONTENTS, HOWEVER CAUSED, INCLUDING BUT NOT
LIMITED TO FIRE, THEFT OR COLUSION

NON TRANSFERABLE

70967654

DETACH RECEIPT FROM TICKET

DATE ISSUED TIME ISSUED AMOUNT PAID

CREDIT CARD NUMBER

RECEIPT

DETACH RECEIPT FROM TICKET

DATÈ ISSUED TIME ISSUED AMCHINT PAID

RECEIPT 70967654





DISPLAY THIS SIDE UP ON DASHBOARD

EXPIRATION DATE

EXPIRATION TIME

1. (2/6/A)

AMOUNT PAID



NON TRANSFERABLE

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DISPLAY THIS SIDE UP ON DASHBOARD

EXPIRATION DATE

EXPIRATIONTIME

AMOUNT PAID

6.00 2409000010:02 4M



2004278

### DETACH RECEIPT FROM TICKET

AMOUNT PAID TIME ISSUED



GST # R108102831 RECEIPT

### 1005ign Grand

### DETACH RECEIPT FROM TICKET

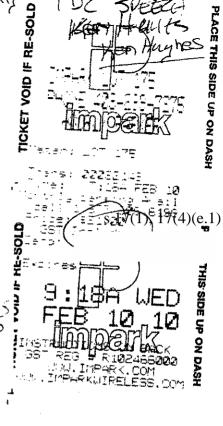
TIME ISSUED AMOUNT PAID DATE ISSUED

CREDIT CARD NUMBER



RECEIPT

2004278



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NO INFORM

PRIVILEGES

\*Standard Parking\* of Canada

GST INCLUDED \*

\*\*\*\*\*\*\* GST No. R124072513 **EXPIRATION TIME** 

AMOUNT PAID

1717086

NON TRANSFERABLE

LEAVE ON DASH - THIS SIDE UP **EXPIRATION TIME** 

takiy tikai

Alberta Health Services
CHARGES ARE FOR USE OF PARKING SPACE ONLY ALBERTA
HEALTH SERVICES ENDEAVOURS TO PROTECT THE PROPERTY
OF ITS PATRONS BUT WILL NOT BE RESPONSIBLE FOR LOSS
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Alberta Health Services

509027

Alberta Health

**RECEIPT** 509027

DETACH RECEIPT FROM TICKET

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CREDIT CARD NUMBER

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**DETACH RECEIPT FROM TICKET** 

DATE ISSUED TIME ISSUED

AMOUNT PAID

CREDIT CARD NUMBER

Alberta Health Services

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ozy MasterCard

351 #861315636810001

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'AN # BIURBS44BBS4 Setting Lot 32

GST #887315638R\*C00!

RECEIPT Impari Lot 32

Ligaration Date/Ture (60.00au Feb. 20-200) Portlase Date/Time (18 54an Feb 19 2910)

Total Due \$16 00 Total Paid: \$15.00 Visa

Auth #- 11303333 Setting Lot 32

Rate \$16 - Early Hart R Payment Type Caut 6

Ticket # 01557510

1 4 18 6 1 s.17(1), 17(4)(£1)

**}**.... Card.

FEB

INSTRUCTIONS ON PARK 981 NO. 887315638R are

/ibHA reb Lime:

s.17(1), 17(4)(e.1)

4.51 1-1-1-6 card:

( X) 1 Martin

6:00AM

INSTRUCTIONS ON BACK 681 NO. 8873156350000

31

824110 RECEIPT Instructions on Reverse Side: DUCKETT Calgary Parking Authority is not responsible for loss or damage, cargary manning authority is not responsible for loss of damage, however caused, to vehicles and/or to vehicle contents. Parking charge covers sale of parking privileges only and does not include bailge custody or liability for vehicles and/or their contents. Vehicles parked at owner's risk. **GST NO. R122556194** SPACE Speech a Chamber News Mo. PALLISER P KADE IN: 84/86/18 CALCA AB OUT: 94/97/12 19:48 RECEIPT A1 E MAZE 5972/1700202007957957 DURATION: IN: 02/11/0 1 13: 30 12:16 EN Ett-R ØT (22 29/01/10 PÁID: \$ 48.00 OUT: 22/11/ McDousa.. Faritable 11:27 5.33 (GST INT7/14)(1.1)PAID: GST 5% 0.52 V154 VISA \$ 11.00 12 VISA 557007 29/01/10 09:18 AUIM. LOUEZEDIVA 21 REF. Instructions on Reverse Side: 63 AUTH. CODES 46 Calgary Parking Authority is not responsible for loss or damage. THANK YOU FOR REF. Calgary Parking Authority is not responsible for loss or darrage, however caused, to vehicles and/or to vehicle contents. Parking charge covers sale of parking privileges only and does not include bailee custody or liability for vehicles and/or their contents. Vehicles parked at owner's risk. 67 YOUR VISIT GST No. RT. 114491 s.17(1), 17(4)(e.1) N Calgary International Airport Parkade 8,18438 RECEIPT 67:18 26,/03, 10 EN Eth-R McDougal, Parkage **GST NO. R122556194** GST 5% 0.39 \$ 8.25 12 Board Htc 169803 26/02/10 08:51 ALBERTA CHILDREN'S HOSPITAL instructions on Reverse Side: EXIT No. RECEIPT  $\infty$ Calgary Parking Authority is not responsible for loss or damage. IN: 12/07/09 26:26 ENTRY TIME: on. however caused, to vehicles and/or to vehicle contents. Parking OUT: 12/07/09 17:00 18.03,10 charge covers sale of parking privileges only and does not include ballee custody or liability for vehicles and/or their 11:51 DURATION: 2 10: 54 EXIT TIME: contents. Vehicles parked at owner's risk. PAID: \$ 24.22 18.03.10 (GST s.1744P),017(4)(e.1) PARK-DUR .: HRS:MIN 3:88:87 AMOUNT: XXXXX 201 2.00 AUTH. CODE087596 KIND of  $p_{AYMEN}17(1), 17(4)(e.1)$ REF. STER CARD GST 5% 0.79 THANK YOU FOR \$ 16.50 12 18/12/09 14:40 YOUR VISIT \*egion Sa Tas Harq Fullerton Standard Parking of Canada Ltd.

Calgary International Airport Parkade



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Sub Total: 36.4

Tax: 1.62

:U6pTOTAL: 38.22

GST # R105209985

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s.17(1), 17(4)(g)(i)



Travel & Employee Expense Claim Form Out-of-Province Travel: Prior Approval Date (related to Out-of-Prior Approved by (related to Out-of-Province only): Province only); s.17(1), 17(g)(1)Union Name: Name: Roman Cooney Employee #: Position (Title): SVP **Department:** Communications Location: Manulife Business Phone #: 780.342.2039 Travel Period From: April 24 to April 24, 2010 What former entity payroll system is the employee being paid from? (please ✓ one from below) ☐ AADAC ☐ Calgary Health Alberta Cancer Board Capital Health ☐ Northern Lights Alberta Mental Health Board ☐ Chinook Palliser Health Aspen Appen ☐ David Thompson ☐ Peace Country Expenses Paid (please attach original receipts). Do not include amounts paid by Alberta Health Services or reimbursed / reimbursable by another organization. Complete details on page 2 of the form. Summary of Travel & Employee Expenses Iby Expense Account Finance Code / Accounting Distribution Non-Canadian Canadian (if applicable) **Exchange Rate** Currency Corp/BU/Org Location **Functional** Expense/Secondary (if applicable) (if applicable) Centre/Primary Account \$1,665,25 162.61 Total GST **Subtotal** Less Cash Advance (if applicable) Total FENTERED JUN 1 0 2010 \$1,827.86 I hereby certify that the expenses listed above are in accordance to applicable policies and were incurred on Alberta Health Services business and have not been previously claimed by me or on my behalf from Alberta Health Services or other organization. Employee Signature Date: I hereby certify that I have reviewed the expenses and that they are in accordance with the applicable policies. Approved By (please print): Mike Conrov Title: EVP Phone # 780.342.2006 Signature: Date:

NOTE:

Signature:

Approved By (please print):

Expense claim must be properly authorized in accordance with Alberta Health Services Policies (i.e. Travel expense in accordance with Travel Policy, etc.) and must be supported by original receipts or a copy as certified by the approver. See page 2 of this form for Travel expense claim limits. Approved claim form with receipts should be sent to Accounts Approved Payable for processing.

Phone #

Date:

Title:

# **EXPENSE CLAIM DETAILS**

April 24/10 Calg/Red Deer - attend AHW Cataract meeting
May 7/10 Calgary Chamber
-
Total KM
Applicable Mileage rate A
recure the total amount for each expense categories from above to the summary table on page 1

# Meal allowances is the actual cost of the meal as shown on the receipt, excluding alcoholic beverages, including up to 15% gratuity, and GST, to a maximum as prescribed below. At discretion of the signing officer, the below maximum meal expense shall also apply where no receipt is available.

Breakfast = 8 \$10 Lunch = L \$12 Dinner = D \$21

representatives attended the meeting. Meal expenses must be supported by restaurant receipt (not just credit card receipt) and information on either the names of the individuals or organizations whose

## Ņ Accommodation Expense and Allowances

government rates. Accommodation allowance without a receipt is \$20 per night. Accommodation expense claims may be made at the actual cost of the room and applicable taxes. The claim is expected to be reasonable given the location and availability of

### Ç

- Use of personal automobile Reimbursement at the general rate of \$0.505 per km for approved travel in a fiscal year
  Vehicle owners are responsible for any losses that may arise.

- Business car insurance is reimbursable up to \$500 per year with receipts.
  Includes all forms of transportation costs, including taxis, air plane and buses for travel related to AHS.
  Driving from home to a designated work location, and returning home from a designated work location, is not considered business travel and cannot be claimed.

### 4, Advance

Travel advance may be requested provided travel expenses are likely to exceed \$500

\*, MAY-13-2010 14:16 FROM: CHAMBER OF COMMERCE 4032663413

TO: 780 342 2060

P.2/2

Chamber of Commerce

100-6® Avenue S.W. Calgary, Alberta, Canada TZP OPS

OFFICIAL RECEIPT

NO

1307

In business together	Tel: (403) 750-0400 Fax: (403) 266-3413	Alan the rome
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_ tryinga, f saiginka	CAMPURE OF JOMOREK	ACCOUNT MOONES
MEMBERShip for Services	Alberta Health	Thank You
	i i	
THIS IS YOUR OFFICIAL RECEIVES # R106830250	PT - NO DUPLICATE WILL BE ISSUED	



To: Attn: Maude Gray

Fax Number: 1 (780) 342 - 2060

Date: May 13th, 2010

Re: CC of C Membership Dues Receipt

From: Mike Jankovic

Senior Policy Analyst

Calgary Chamber of Commerce

Phone: (403) 750 - 0419

Fax Number (403) 266 - 3413

Number of pages including this: 2

#### Notes/Comments:

Good Afternoon Maude

As per Mike Jankovic please find attached a receipt for the annual Calgary Chamber of Commerce membership dues for Alberta Health Services. The original will be included in your welcome/information package.

Thank you Best Regards,

Kelly Thompson on behalf of Mike Jankovic Senior Policy Analyst Calgary Chamber of Commerce 100 – 6 Ave SW Calgary, AB T2P 0P5 (403)750-0411 kkoss@calgarychamber.com www.calgarychamber.com



The Calgary Chamber of Commerce is a volunteer driven, not-for-profit organization whose mission is to lead and serve the Calgary business community, valuing its diversity.

June 4th, 2010

To whom it may concern:

We acknowledge the receipt of \$1, 665.25 from Roman Cooney on behalf of Alberta Health Services for the membership payment on May 7<sup>th</sup>, 2010.

Should you have any questions regarding this, please feel free to contact me at (403)750-0427.

Sincerely,

Julia Tan





20954



 $\begin{array}{c} s.17(1),\ 17(4)(g)(i) \\ \text{Travel \& Employee Expense Claim Form} \end{array}$ 

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Out-of-Pro	Vince Travel:		Pric	or Approval Date (re	island to Out-of-	Prior	Approved by	(related to Out-of-	7	
Name: Ro	man Cooney			ployee #		Provin	ce only):		_	
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# EXPENSE CLAIM DETAILS

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4. Advance Travel ad	• Use of  • Vehicle • Busines • Include • Driving	3. Travel	2. Accomr Accomm	Meal ex		Meal all below. A	1. Meal Ex	EXPENSE			Applicable I	Total KM		31/05/10	24/0910	10/05/10	15/11/10	13/10/10	25/08/10	28/04/10	13/10/10	25/08/10	20/04/10	(DD/MM/YY)
Advance Travel advance may be requested provid	<ul> <li>Use of personal automobile — Reimburse</li> <li>Vehicle owners are responsible for any I</li> <li>Business car insurance is reimbursable</li> <li>Includes all forms of transportation costs</li> <li>Driving from home to a designated work</li> </ul>	government rates. Accommodation allow  Travel	Accommodation Expense and Allowan Accommodation expense claims may be r	d #	b) Lunch = L \$12 c) Dinner = D \$21	Meal allowances is the actual cost of the n below. At discretion of the signing officer, (	Meal Expenses and Allowances	MITO (6)	Note: Rec		Mileage rate @		S. C.	W. Beauchesne Mm	RedPoint Mto re Apple	Reg. OHA Social Media	1 extra trip Calg to Edm	Mil to/from Lethbridge	Mil to/from Med Hat	Taxi to/from airport GP	Board Meetings Leth	Hat Ned	Board Meeting GP	Particulars (Describe Purpose of Trip & Location)
PRESTI DODO CA GST#	GE BS		-		0-46	2-444	14	.   6	Record the total															GST \$
Date: 4 Driver:	HU11	<u> </u>	A	mount:_ Car	<u></u>	7	tou to ALIO		47.800¢	9			***************************************	***************************************						1	140.66 ;	109.59	\$108.99	Accommodation
To:	10135-31 AV	3 2 2 enue, Edm	onton, Al	76N 1C2	40-0	cont	Trawal Dolin	eacii expen			***************************************	_						-		1	7701	28.80	00.00	ation Meal Type B, L or D
Chauffe Unit No		A	Date	AC.	100 55	1/201	is for terms and room	roal alribuit for each expense categories from above to the summary table on page	\$176.64	1/6,/1	77.10		49.81	126.00	9									D Meals
G.S.T. 1				port			Hitane )/F	bove to th																Cours
	year.	Per en Company		names of the ind		p to 15% gratuity vailable.	xcept where co	e summary tab												7	***************************************	***************************************		Course Registration & Material \$
Calliby of America and Calliby De Claimed	fravol and compat be	بهدرهم ان be reasonable given the location and availability of		names of the individuals or organizations whose		ργνης p to 15% gratuity, and GST, to a maximum as prescribed vailable.	المراج الجيدة المراجعة المرا	ile on page 1	\$110.00						7				110.00	440.00			0	Transportation
ciaimed.		cation and availab	-	ons whose		imum as prescribe	specifies otherwi		\$141.25						141.25								v	Other
		ility of				ă.	se)	0	786.	.505	1557.					600	425	532						Mileage



#### THE RANCHMEN'S CLUB

#### **STATEMENT**

710 - 13th AVENUE'S W CALGARY ALBERTATZR 0K9 PHONE (403) 226-3885 FAX (409) 245-8186

s.17(1), 17(4)(g)(i)

Page 1

MEMBER NUMBER - STATEMENT DATE
Sep 30/10
BALANCE DUE
238.58

Mr. Roman R. Cooney BA, MCS Alberta Health Services 10101 Southport Road S.W. Caigary, AB T2W 3N2

AMOUNT ENCLOSED, \$

PLEASE DETACH HERE AND RETURN THIS PORTION WITH YOUR REMITTANCE

Mr. Roman R. Cooney BA, MCS

C0078

DATE REFEREN	DESCRIPTION	AMOUNT	SEHVICE CHARGE	G.S.T	TOTAL CHARGE
Sep10/10 0100327	2 Billiard Room	48.00	7.20	2.76	57.96
Sep10/10 0100328	6 Dining Room	45.00	6.75	2.59	54.3:
Sep24/10 000366	Cooney Breakfast	102.00	18.36	6.02	(126.38)

For members set up on pre-authorized credit card payment your statement total will be applied between October 18th and 21st, 2010.

\*\* Members are encouraged to visit our website www.ranchmensclub.com for information on upcoming events and to access account information.

- all Ranchmen's payments are pd by member's credit cards.

A SEMAND CHARCOLLS OF THE MORPH CHARGED CAP ROBOTREES COLDEN TO SECOND THE SUBJECT OF SEMENT DATE TOTALS -- 195.00 32.31 11.37 239.64

BUSINESS NUMBER 12228 - 3690 FIT

 CURRENT
 30 DAYS
 60 DAYS
 90 DAYS

 238.68
 0.00
 0.00
 0.00

TOTAL - 238.68

ACCOUNTS ARE DUE AND PAYABLE WHEN RENDERED

THE RANCHMEN'S CLUB CALGARY, ALBERTA PHONE (403) 228-3885 FAX (403) 245-8188

Pd by VISA.



#### THE RANCHMEN'S CLUB

#### **STATEMENT**

710 - 13th AVENUE S.W CALGARY, ALBERTA 12R 0K9 PHONE (403) 228-3885 FAX (403) 245-8188

s.17(1), 17(4)(g)(i)

Page 1

MEMBER NUMBER STATEMENT DATE
Oct 31/10
BALANCE DUE
0.00

Mr. Roman R. Cooney BA, MCS Alberta Health Services 10101 Southport Road S.W. Calgary, AB T2W 3N2

AMOUNT ENCLOSED: \$

PLEASE DETACH HERE AND RETURN THIS PORTION WITH YOUR REMITTANCE

Mr. Roman R. Cooney BA, MCS

C0078

DATE			C0070			
DATE	REFERENCE	Description	AMOUNT	SERVICE CHARGE	G.S.T	TOTAL CHARGE
Oct 8/10 Oct14/10 Oct14/10 Oct19/10	01003704	Balance Forward Dining Room Dining Room Member Events - Bennett Credit Card Payment	33.50 31.25 699.00	5.03 4.69 104.85	1.93 1.80 40.19	238.68 40.46 37.74 844.04 1,160.92
į.	* For m	ombone est			-	

- \* For members set up on pre-authorized credit card payment your statement total will be applied between December 20th and 22nd, 2010.
- \*\* Members are encouraged to visit our website www.ranchmensclub.com for information on upcoming events and to access account information.
- \*\*\* For members wishing to pay their dues annually, please contact Kara to have that change made.

A SELECT OF THATHER OF LECTURE MONTH CHARGED ON ACCULATE NUT SELECTED WITHER SCHAMOLE STATEMENT DATE

TOTALS -

114.57

763.75

43.92

0.00

BUSINESS NUMBER 12228 3690 RT

ACCOUNTS ARE DUE AND PAYABLE WHEN RENDERED

	CURRENT	30 DAYS	60 DAYS	90 DAYS
Martin Avanages	0.00	0.00	0.00	0.00
-		<del></del>		

TOTAL BALANCE DUE	0.00

Close Window

Print this receipt

The Ranchmen's Club

s.17(1), 17(4)(g)(i)

----- Chit Details -----

Member: Cooney Server: Ian

Cooney BA, MCS, Roman

Area: Wolves Den

Table#: 112

Covers: 2

Chit #: 01002470

Original Chit Date: May 31/10

Date: Jun 1/10

Time: 12:28pm

2 Wolves Lunch Buffet

39.00

Tea

2.25

Sub-Total:

41.25

Service Charge

6.19

GST# 122283690

Chit Total:

\$49.81

---------

Member Charge 

\$49.81-

Member Number:

 $\overline{s.17}(1), 17(4)(g)(i)$ 

Signature: Cooney BA, MCS, Roman R. End of Chit -----

WHALKSE

# APPLICANT COPY The Ranchmen's Club

710 - 13th Avenue S.W. Calgary, Alberta

Banquet Invoice Booking# 000566

**Event Date** Sales Rep Billing Date

Fri Sep 24/10 Kara Jones Sep 24/10

T2R 0K9

Telephone: (403) 228-3885 Fax: (403) 245-8188

**Event: Cooney Breakfast** 

Name: Address:

Mr. Roman R. Cooney BA, MCS Alberta Health Services

10101 Southport Road S.W.

Calgary, AB T2W 3N2

s.17(1), 17(4)(g)(i)

Contact Name: Mr. Roman R. Cooney BA, MCS

Contact Tel:

403-943-1258

Contact Fax:

L	Date	Time	Function	Setup	Room	Room
1	Erlahar					Rental
	Friday Sep 24/10	7.00. 0.00.				
L.,	Sep 24/10	7:30a - 9:30a	Meeting	Standard Set Up	Smith - 2nd Flr	0.00
						0.00

			Food			
Date	Service Time	Service Type	Description	Qty	Charge	Tota
Sep 24/10	7:30a	Smith - Catering	Smith - 2nd Fir			
			Continental Breakfast Additional Bacon for 3	6.00 3.00	15.50 3.00	93.00 9.00

		Total Charges		
	Charges	Taxes	Service Charge & Gratuities	Total
Room Food Beverage	0.00 102.00 0.00	0.00 6.02 0.00	0.00 18.36 0.00	0.00 126.38 0.00
Grand Totals	102.00	6.02	18.36	126.38
Deposits Received Balance Due				0.00
Dalance Due				126.38

Recap & Total: Services	
	\$102.00
Service Chg	\$18.36
GST# 122283690	\$6.02
Subtotal	\$126.38
m	•
Deposit Received	\$0.00
Balance Due	\$126.38
<del></del>	<b>₹.550.00</b>

HASK WINGST-

# AHS Goard Htg Sandman

HOTELS | INNS | SUITES

SANDMAN HOTEL OF THE TAIR !

9805 - 100th Street

Grande Prairie, AB T8V 6X3

Tel:780.513.5555 Fax:780.513.5131

Toll Free Reservations: 1-800-SANDMAN 1-800-726-3626

Website: www.sandmanhotels.com

Aiways The Smart Choice!

PROPERTY: 01-042 Invoice #: 302204 Description: standard folio s.17(1), 17(4)(g)(i)

Mail To: Roman Cooney

Accive: 28/04/2010 07/56pm Depart : 29/04/2016 12:29am

Riving JCSN 405

Group: Alberta Health Services

Guest: Roman Cooney

200

Bill To: Cooney

Date Description	Voucher	Amount	
28/04/2010 Room Revenue	GP -405	99.00	······
28/04/2010 Destination Marketing Fee 28/04/2010 GST	GP -405	.99	
28/04/2010 Provincial Tourism Levy	GP -405 GP -405	5.00	
29/04/2010 Visa	THANK YOU	4.00 -108.99	
	Balance:	.00	

Bill To: Cooney

Total GST

GST Registration # R-121767065

5.00



# The Coast Lethbridge Hotel & Conference Centre

Invoice

real people.

526 Mayor Magrath Drive South Lethbridge, AB T1J 3M2 Tel: (403) 327-5701 Fax: (403) 327-5075

Cooney, Roman

# Receipt

Invoice date Our reference

10/14/2010

CLH-FC11648 /A

**GST Number** 

GST # 848475554RP0001

Guest	Coon	ey, Roman		Arrival	10/13/2010	Depa	iture 10/14/20	11 Room 111
Date	Descr	iption	Ref.					
10/13/2010			1/01	-		Quantity	Unit Price	Total (CAD)
10/13/2010		Charge				1	34.92	34.92
10/13/2010	GST T	•				1	95.00	95.00
10/13/2010	Levy T					1	5.04	5.04
10/13/2010	•	ting Fee				1	3.80	3.80
		And the second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second s			······································	1	1.90	1.90
					7	otal invo	ice	140.66
10/14/2010	V٤	Auth: 062370						140.00
								-140.66
	S.	17(1), 17(4)(e.1)				otal Paid	H-1007	-140.66
					7	otal Due		0.00

**Total GST** 

5.04

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X

For reservations: www.coasthotels.com 1-800-663-1144







Met with comme start

Roman Cooney 10101 South Port Road SW Calgary, AB AB Health Services T2W 3N2

Page # 1 Res. # 43 Checked in W

432999 Wed Aug 25/10 - 7:53 pm Thu Aug 26/10 - 7:18 am

Checked out Nights Room Rate Room

1 99.00 233

Group: AB Health Services

Date Description
Aug25 GOVERNMENT RATE
Aug25 GST
Aug25 Room Tax
Aug25 Destination Marketing Fee
Aug26 PAID BY VISA - Thank you

Reference Charges 99.00
4.95
3.76
1.88

0.00 109.59 109.59

Thank you for staying with us. Please come again! Call 1 (800) 661-8095 to make your next reservation with us.

Our G.S.T. # is 103576021RT0002

Charge Summary:

GST Room Tax

4.95 3.76

MEDICINE HAT LODGE 1051 ROSS GLEN DR T1B3T8 MEDICINE HAT AB 22464024

\*\*\*\* PRE AUTH COMPLETION \*\*

08-26-2016

A7:13:16

s.17(1), 17(4)(e.1)

STAGEWEST Agospitalit

Acct # Exp Date Name:

Card Type VI

Trace # 020009

FS2246402403

Inv. # 47495

Auth # 081926

RRN 001291999

Pre-Auth Amount

\$109.59

Total

\$109.59

Customer copy

100

# Receipt for OHA Event Registration Payment



Ordered By

Roman Cooney

Alberta Health Services

10101southport Road Sw

Calgary , Alberta - AB, T2W 3N2

403.701.4609

roman.cooney@albertahealthservices.c

а

Order# 08582

Date 10/5/2010

GST#

RE: Roman Cooney Registered For Evolving Technology: An Introduction to Social Media for Health Care

Chy Estail			Extens	He Amount Discount	a Cofe
1 Pay Pe	r Access (HST)		e.e. and managed and bits	\$125.00	\$125.00
				Purchase Total	\$125.00
				Tax	\$16.25
				Sub Total	\$141.25
PAYMENTS				Final Total	\$141.25
10/5/2010	Payment Payment	Card 8 XXXXXXXXXXXXXX0512	Amount	Roman Cooney	9000 g 013781
		Payment	\$141.25		
		Balance	\$0.00		

# $\begin{array}{c} \text{APPLICANT COPY} \\ \text{s.} 17(1), 17(4)(g)(i) \end{array}$

APPENDIX "D"

## **Travel & Employee Expense Claim Form**

Out-of-Prov	rince Travel:		Prio:	r Approval Dat	<b>e</b> (rela	nted to Out-of-	Prior	Approved by (rece only):	elated to Out-of-
Name: Rom	an Cooney			loyee #:				n Name:	<u> </u>
Position (S)	/P):			ortment: Comm	 nunic	ations		tion: Seventh A	ve Plaza
Business Pl	none #: 780-34	2-2032		el Period From			April/11		TO. F RIZO
What former	r entity payrol	system is		oyee being pa		<del></del>		·····	
☐ AADAC			1	ary Health		` '		st Central	· · · · · · · · · · · · · · · · · · ·
☐ Alberta C	ancer Board		☐ Capit	al Health				orthern Lights	
☐ Alberta M	lental Health E	Board	Chine	ook				lliser Health	
Aspen			☐ David	Thompson				ace Country	
Expenses P reim	aid <i>(please at</i> ibursed / reim	<i>tach origir</i> bursable t	nal receipt by another	s). Do not incl organization.	ude : Con	amounts pa nplete detai	id by	Alberta Health S page 2 of the for	ervices or m.
	tage program	Market V	797100.00	Travel & Em (by Expense Acc	ploy ount)	ee Exper	is <b>es</b>		
	Finance Code	l Accounti (if applicable	ng Distribu e)	ition		Non-Cana Currence		Exchange Rate	Canadian \$
Corp/BU/Org (if applicable)	Location (if applicable)		tional Primary	Expense/Secon Account	dary				
101.0005		71130000	0000	62312000					1,352.88
101.0005		71130000	0000	69600000					149.00
101.0005		71130000	0000	62312000					151.50
101.0005		71130000	0000	62302000	EN	ITERED	(Arti	3 1 2011	75.02
Total GST		. <u></u>					1		
Subtotal					55.	SEVE	1		
Less Cash Ad	vance (if applica	able)				× 3 0 501	7		
Total				Ì		WAS TO	1		1,728.40
Health Servic	n Services but es or other or	siness and	l have not	are in accorda been previous	nce t	o applicabl	e nolic	ies and were ind	curred on n Alberta
Employee Sig	( //					Date:	17	4 12/11	
			e expense	es and that the	y are	in accorda	nce wi	th the applicabl	e policies.
	(please print): Mi	ke Conroy		Title: EVP			V	Phone # 780	342.2006
Signature:	(4)	<u>~</u>		T	···			Date: 05/18	
Approved By	(pièase print);		$\overline{}$	Title:	-			Phone #	
Signature: .					<u>ノ \</u>			Date:	

NOTE:

Expense claim must be properly authorized in accordance with Alberta Health Services Policies (i.e. Travel expense in accordance with Travel Policy, etc.) and must be supported by original receipts or a copy as certified by the approver. See page 2 of this form for Travel expense claim limits. Approved claim form with receipts should be sent to Accounts Payable for processing.

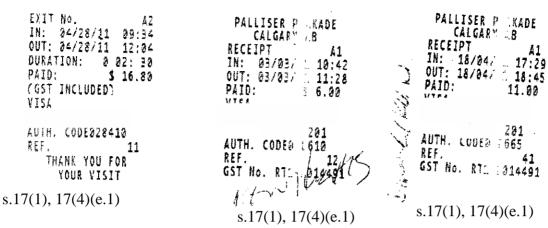
# EXPENSE CLAIM DETAILS

	lotals	Applicable Mileage rate		Total KM			A before the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the second of the sec	14/04/11 Kastner, D			07/03/11 Pkg – ED	: 03/03/11 Chamber Hughes	28/04/11 PHP Mtgs pkg	14/04/11			18/03/11 Delta to Airport-cab	09/03/11   Deer for Board Mto	29/03/11 JobTarget	!	Alexander	_	03/03/11 K. Huges Chamber	30/03/11 Board Mtg Grande	Mtg fly in
Note: Record the		<b>@</b>	de line - delater une coma - c ; commente caracter ; c m n	***************************************				Kastner, Dohy,Finstad	Pkg Red Deer Brd Mtg	Pkg Red Deer Brd Mtg	Pkg – ED Update Mtg	Hughes	pkg	mtgs	PKg C DD BCSE	er Hm-	irport-cab	l o/from Calgary-Red Deer for Board Mto	JobTarget-job posting	Hr Royal Alexander to Manulife		Fr Manulife to Royal	Chamber	g Grande	Mtg fly in from vacation
Record the total amount for each expense categories from above			7		***************************************																				
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Calgary International Airport Parkade

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Calgary International Airport Parkade

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LEAVE ON DASH - THIS SIDE UP

EXPIRATION TIME

**DETACH RECEIPT FROM TICKET** 

DATE ISSUED TIME ISSUED AMOUNT PAID

11/03/11 07:49 AM

Alberta Health Services

CHARGES AFE FOR USE OF PARKING SPACE ONLY, ALBERTA
HEALTH SERVICES HOVE ABOUT THE PROPERTY
OF TIS PARTONS BUT WILL NOT BE RESPONSELE FOR LOSS
OR DAMAGE TO CAR OR CONTENTS.

NON TRANSFERARI F

CREDIT CARD NUMBER

1485321 Alberta Health Services

Alberta Health Services

**RECEIPT** 

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AMOUNT PAID

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Alberta Health Services

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Alberta Health Services

Alberta Health Services

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Total

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#### eTicket Receipt

#### Prepared For COONEY/ROMAN MR

WESTJET RESERVATION CODE

TICKET ISSUE DATE

TICKET NUMBER

**ISSUING AIRLINE** 

**ISSUING AGENT** 

**EZDMRV** 

25Feb2011

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WESTJET

YCB/SSW

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Victoria to Adminter return - on vacation at

time of conference

**Itinerary Details** 

TRAVEL DATE

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**AIRLINE** 

DEPARTURE

ARRIVAL

OTHER NOTES

17Mar

WESTJET WS 192

VICTORIA BC, CANADA

EDMONTON INTL AB, **CANADA** 

Seat Number 07D PREMIUM (PAID)

Time

7:30pm /

Conf: 8380613657416

Baggage Allowance 1PC

Booking

Time 9:56pm

Time

5:21pm

Status CONFIRMED Fare Basis PBR01

Not Valid Before 17 MAR Not Valid After 17 MAR

18Mar

WESTJET WS 373

EDMONTON INTL AB.

CANADA

Time

4:45pm

VICTORIA BC, CANADA

Seat Number 09D PREMIUM (PAID)

Conf: 8380613657417 Baggage Allowance 1PC

Booking Status CONFIRMED

Fare Basis MBRP1 Not Valid Before 18 MAR Not Valid After 18 MAR

Payment/Fare Details

s.17(1), 17(4)(e.1)

Form of Payment

**CREDIT CARD - VISA:** 

Endorsement / Restrictions

NONREF - FEE FOR CHG/CXL

Fare Calculation Line

YYJ WS YEA149.00PBRO1 WS YYJ179.00MBRP1

**CAD328.00END** 

Fare

**CAD 328.00** 

Taxes / Fees / Charges

**CAD 14.25 CA (AIR TRANSPORTATION TAX)** 

CAD 1.00 XG (GOODS AND SERVICES TAX GST)

**CAD 112.59 XT (COMBINED TAXES)** 

**Total Fare** 

1 CAD 488.84 + 15 68 for sect selection Totals

Additional Fees not included in Fare

CAD 7.00 (0.84 RC) - YYJ YEG - VI

471.52

see pgz of west Jet intimerals to see total ant of 471.52 2011-03-01

https://www.virtuallythere.com/new/eticket.html

s.17(1), 17(4)(e.1)

(PREMIUM SEAT FEE)

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s.17(1), 17(4)(e.1)

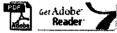
(PREMIUM SEAT FEE)

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001

GST # 866112535



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HST:	46.59	{
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#### Payment details

Amount paid with Credit Card

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Total Pd

#### **Guest information**

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1. COONEY/ROMAN MR

Adult

MY RESERVATIONS

CHANGE TICKET

REFUND

**PRINT PAGE** 

Your reservation code is: EZDMRV

View your itinerary at !

Sabre® Virtually There®

Flight(s)

view fare rules

471.52 CAI

#### **Departure Information**

Depart:

Thursday, 17 March

V

07:30 PM

Victoria , BC , CA (YYJ)

Non-Stop / W!

Arrive:

Thursday, 17 March

fligt

09:56 PM

Edmonton-International, AB, CA (YEG)

Seat(s

#### **Return Information**

Depart:

Friday, 18 March

W

04:45 PM

Edmonton-International, AB, CA (YEG)

Non-Stop / W:

Arrive:

Friday, 18 March

fligh

05:21 PM

Victoria, BC, CA (YYJ)

Seat(s

TOTAL

Base Fare:

328.00 (

Search Select Review Passengers Purchase Seats Itinerary

Your booking is confirmed. Please print/retain this page for your financial records (for taxation, expense claim or credit card reconcilation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Date: Agent Name: Agent ID:

War 30, 2011 \$462

Passengers:

**Booking Information** 

Booking Reference:

KEAGXZ

AIR CANADA

**Customer Care** Air Canada 1-888-247-2262

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact: A and C Travel Professionals ac.travel.pros@shaw.ca 1-403-9486652

Flight Arrivals and Departures 1-888-422-7533

**Flight Itinerary** 

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Mea
AC8475*	Calgary (YYC) Wed 13-Apr 2011	<b>Organie</b> Prairie (YQU)	0	1hr31	DH3	Тапро G	
	07:05	Wed 13-Apr 2011 08:36					
4C8480*	Grande Prairie (YQU)	Calgary (YYC) Thu 14-Apr 2011	ð	1hr35	DH1	Tango N	
	Thu 14-Apr 2011 16:20	17:55					

<sup>\*</sup>Operated by Jazz

#### **Passenger Information**

1: Mr Roman Coon	sy : Adult (16+), Ticket, hymber; 🗝	142193839578	
Air Canada - Aeropian :	By : Adult (16+), Ticket Number: $S.17(1), 17$	(4)(8)(1) Meal Preference:	None 17/1\ 17/4\/ 1\
Credit Card:		Special Needs:	None s.17(1), 17(4)(e.1)
Seat Selection:	AC6475 7D Paid , AC6480 8D Paid		.,, ,, ,,

#### **Purchase Summary**

Passanger Type	Adult	
Peparting Flight - Tango	206.00	
leturning Flight • Tango	256.00	
urcharges	36.90	
axes, Fees and Charges		
anada Airport Improvement Fee	41.00	
ir Travellers Security Charge (ATSC)	14.25	
anada Goods and Services Tax (GST/HST #10009-2287 RT0001)	27.66	
otal airfare and taxes before options (per passenger)	580.91	
ptions		
eparting Flight - Tango		
Advance Seat Selection	15.00	
Sturning Flight - Tango		
Advance Seat Selection	15.00	
anada Goods and Services Tax (GST/HST #10009-2287 RT0001)	1.50	
otal airfare, taxes and options (per passenger)	612.41	
umber of passengers	1	
tal	612.41	
rand Total - Canadian dollars	\$612.41	

- Air Canada: \$580.51 (Airfare per ticket)
   Air Canada: \$31.50 (Advance Seat Selection per ticket)

Ticket number(s): 0142193839578

#### **Fare Rules**

The Chamber

Membership

**Chamber Events** 

Policy and Government **Affairs** 

Commerce Club & **Facilities** 



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Board of Directors | Departments & Staff | Annual Report |

Chris Mazurkewich attended

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Search

For more information about the Calgary Chamber of Commerce. our Chamber Events calendar, or our Public Affairs work, subscribe to eConnecting and Insight:

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## **Payment Completion**

Event registration is complete. You have been noted in our records and you have successfully registered for Ken Hughes, Board Chair, Alberta Health Services

Receipt: Receipt for:

Name: Roman Cooney

Company: Alberta Health Services S.17(1), 17(4)(g)(i)

Email: roman.cooney@albertahealthservices.ca

Event: Ken Hughes, Board Chair, Alberta Health Services

Location: The Calgary Chamber of CommerceAddress: 100 6th Avenue S.W.

Date and Time: 03/03/2011 at 11:30 a.m.

Item: Future Member Quantity: 1 Price: \$ 89.25

Paid By: Credit Card - V

Date and Time: 2011-02-25 16:54:42

Authorization Code: 032316

Response Code: 027 ISO Code: 01

Response Message: APPROVED \* = Reference Number: 661321880016350040

GST # R106830250

Thank you,

**Event Registrations** The Calgary Chamber of Commerce 100 - 6th Ave S.W Calgary, Alberta, Canada

T2P 0P5

Phone: (403) 750-0400 Fax: (403) 266-3413

Friday 25th of February 2011 at 04:54:43 PM

Contact Us - Privacy Policy



P: 860.437.5700 • F: 860.447.4562

www.jobtarget.com

#### RECEIPT

PURCHASER INFO

Afberta Health Services 10101 Southport Road SW Calgary, Alberta T2W 3N2

CA

Attn: Roman Cooney - Pd By Roman Cooney

PURCHASED BY

Colleen Turner

s.17(1), 17(4)(g)(i)

PRODUCT

DESCRIPTION

AMOUNT

Members: 45-Day Job Posting
Job Posting - Web

International Association of Business Communicators (IABC)
(paid - creditcard)
Job ID: 7805735
Job Name: Director Communications, South Zone
Job Title: Director Communications, South Zone

 SUBTOTAL
 \$149.00

 TAXES
 \$0.00

 TOTAL
 \$149.00



APPLICANT COPY DECEIVEDS.17(||), 17(4)(g)(i) Out-of-Province Travel No AHS Edmonton \$2,723.41 Accounts Payable \$2,691.92 \$31.49 JUN 06 2012 **FOTAL REIMBURSEMENT** Arts - Edmonton E Summe Year Tomas & W Summer Property Accounts Payside JUN 05 2012 컱 Hay 30/12 AHS - Calgary Accoums Payable ravel Period from: 1-Mar-12 19 to 19 May-12 Employee # (Legacy) East Central Less Cash Advance Total Section C&D Total Section B TOTAL CLAIM If applicable, print the name of the person (other than claimant) that prepared the claim along with phone number so if there are any questions contact can be easily made. Phone # Phone # Date Date I hereby certify that the expenses listed above are in accordance to applicable policies and was incurred on Alberta Health Services business and have not been X Please click in cell and select from dropdown menu Indicate N/A in the Employee # (E-People) if your payroll has not migrated to the Mew E-People payroll system (1), 17(4)(g)(i)Expenditure Tyge Phone # 403-943-1283 Project Task Number Total - Section C&D - Other & Foreign Expenses - Pg 3 31.49 \$31.49 Total TRAVEL, HOSPITALITY & HOSTING EXPENSE CLAIM Business Phone # Employee # (E-People) .18-May-12 Enter employee # (old) and Employee # (E-People) if your payroll has migrated to the New E-People payroll system NOTE: These fields do not automatically fill for Section C&D Secondary i hereby certify that Thave reviewed the expenses and they are in accordance with the applicable policies (Policy #'s CF-03, CF-04). Experise 19510001 Title EVP, People & Partners Employee and approval signatures required as well as DOFA level (delegation of authority level) and Position # of the approver Position # Position # Date If you are a new employee and your payroff is E-People you will only have aff Employee # (E-People) 71130000000 Centre (FC) Functional \*\*User to enter Coding & \$ amounts Union n/a Approved claim form with receipts should be sent by the approver directly to Accounts Payable for processing -1 of 3 -DOFA Level DOFA Level Title Bal Unit | Logation previously claimed by me or oparty behalf from Alberta Health Services or other organization. 0005 Position (Title) SVP, Communications Expenditure Organization 5 Project Number What is your former legacy region (prior to AHS consolidation)? Dept Communications SECTION A - Employee Details (for AHS Staff ONLY) \$2,691.92 \$2,691.92 Total Total - Section B - Travel - Pg 2 SECTION E Finance Coding & Total Claim Karen Nelson Location | Functional Centre CAPITAL PROJECT CODING ONLY ⇒ 71130000000 Approved By (PRINT ONLY) Stephen Gould (FC) Claim Prepared by (PRINT ONLY) SECTION F Authorization Approved By (PRINT ONLY) Location Edmonton SSP Name Roman Cooney Employee Signature 0005 5 Bal E Signature Signature Pg ₹ 2B 2C 2D 60

Q&C.Cympleted

Initials

EXPENSE CLAIM DETAILS s.17(1), 17(4)(g)(i)

Emp # (E-People)

s.17(1), 17(4)(g)(i)

101 • 0005 • 71130000000

**Enter Finance Coding** 

if expenses incurred are for multiple FC's please use pages 2B,2C,2D (after pg3) as there should be one FC per page OR if more lines are required for the same FC use these additional pages. Enter total Page 2A Emp # (Legacy) \$ amount on slip, DO NOT separate any taxes (eg. GST). Secondary/Expense codes are not required in this section as they are pre-determined by the system.

NOTE: If expenses do not fall into these categories (such as relocation, continuing education, business insurance), go to SECTION C Select from dropdown menu (column Province) where expenses were incurred (Out of N.America = Inter'). **SECTION B Travel Expenses** 

Oate	Purpose of Travel	Province,	What is		Meal							
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(K-111111111111111111111111111111111111		Out of N.America	related to?	Туре	w/recalpt	w/o receipt or per dlem	Bus/LRT Parking	Hotei	Car	Taxi	Fuel	Mileage (km)
14-Mar-12	Board Meeting: Canmore (return)	AB	Meeting	4	`	\$43.00			-			00.400
15-Mar-12	Board Meeting: Canmore (return)	AB	Meeting	⋖	1	\$43.00						00.462
20-Apr-12	Senior Communications Leadership Lunch				\$463.39							254.00
2-May-12	Board Meeting: Medicine Hat	AB	Meeting	4		\$43.00		\$115.40				
3-May-12	Board Meeting: Medicine Hat	AB	Meeting	4		\$43.00		25.51				353.50
17-May-12	Calgary to Grande Prairie	AB	Meeting				\$306.73					353.50
17-May-12	Calgary to Grande Prairie (cancellation fee)	AB	Meeting				\$78.75					
17-May-12	Grande Prairie to Calgary	AB	Meeting				\$941.98					
!												
								:				
							1					
			SUBTO.	BTOTALS	\$463.39	\$172.00	\$1,327.46	\$115.49				Total Kms
												20,00

BL = Breakfast & Lunch = \$22 BD = Breakfast & Dinner = \$31 LD = Lunch & Dinner = \$33 MEAL PER DIEM RATES B = Breakfast = \$10 L = Lunch = \$12 D = Dinner = \$21 A = ALL MEALS = \$43

- 2A of 3 -

Note, total will auto fill into pg 1, Section E, if form completed electronically - Additional pg 2s can be found at end of form

\$2,691.92

Enter on page 1 TOTAL TRAVEL \$

\$2,078.34

Travel \$ Subtotal

\$613.58 \$0.505

Mileage \$

Enter \$0.505 OR rate per Union Agreement

s.17(1), 17(4)(g)(i)

(g)(i) s.17(1), 17(4)(g)(i)

Page

Emp # (Legacy)

EXPENSE CLAIM DETAILS

Emp # (E-People)

**SECTION C Other Expenses** 

ALL "OTHER" expenses listed below MUST have a secondary/expense code indicated

• If expenses are for travel, gas, etc., go to Section B on pg 2. Relocation, Continuing Education, Business Insurance, miscellaneous expenses are claimed in Section C - Other Expenses.

If NOT claiming any expenses in Sections C or D, this page does NOT have to be submitted.

APPLICANT COPY TOTAL OTHER \$ \$31.49 <u>Subtotal</u> "Other Expenses" for <u>each</u> functional centre separately and enter <u>each subtotal</u> into column "Section C Total" on page 1 Section E GST is NOT on till slip/receipt, amount is this enter total column amount in this GST is ON till slip/receipt, enter total column WITH GST \$31.49 Select type from dropdown menu Education (if applicable) eg. 41000000 (8 characters) Secondary/ Expense 49510001 Functional Centre 71130000000 Finance Coding Location 0000 Bal Unit 5 70 characters maximum Purpose of Expense (length of shaded area) Pod charging kit Date dd-mmm-yy 9-Apr-12 62

											ı
SECTION	SECTION D Foreign Currency	ONLY ENT	TER IN TH	IS SECTI	ON IF AMOUNT NO	T CONVERTE	ER IN THIS SECTION IF AMOUNT NOT CONVERTED INTO CDN \$ (conversion not indicated on receipt/statement)	ersion not ind	licated on re	eipt/statement)	$C\underline{C}$
Please click c exchange rate	Please click on the following link for the Bank of Canada exchange rate using the date of expense	Bank of Canada Currency Converter	y Convert	er 🛧	Select foreign countries then select co	on your receig try in 'From ce nvert which wi	a Currency Converter  Select foreign country in From cell; and Canadian Dollar in 'To cell'; Enter date of expense in both date then select convert.	ON \$ in either S in 'To cell'; Ent	Section B or C	Select foreign country in 'From cell', and Canadian Dollar in 'To cell'; Enter date of expense in both date cells then select convert which will give the exchange rate, and then select convert which will give the exchange rate, and the convert which will give the exchange rate.	<u> </u>
Date	Purpose of Expense	ense		Finance	Finance Coding	Secondary/ Expense	Toroign Control	B control tills at	nount in excil	inge rate column	
da-mmm-yy	(length of shaded area)	inum rea)	Bal Unit	Bal Unit Location	Functional Centre	eg. 41000000 (8 characters)	Amount	Type	Exchange Rate	Canadian Value	
											<del></del>
											_

Expenses Paid (Retain a copy for your records) Do not include amounts paid by Alberta Health Services or reimbursed / reimbursable by another organization

STAPLES Canada Store # 62 BAY3 321 61st Avenue SW Calgary, AB T2H2W7 403-259-6928 00092 2 006 26086 Sale 0062/04/09/12 02:57 \*\*\*\*\* iPu 29.99G 7228687c 29.99 Subtotal 1.50 GST 5.00° \$31.49 Total 0.00 Cash ..51 Cash Change 

Thank you for shopping at STAPLES!
We will not be undersold!
Visit Staples.ca

IMPORTANT R fain This Copy for Your Records

GS No. 126152586

062009122608606



The Ranchmen's Club 710 - 13th Avenue SW Calgary, AB T2R 0K9 MEMBER NAME Roman R. Cooney

MEMBER NO

s.17(1), 17(4)(g)(i)

STATEMENT PERIOD 4/30/2012

**AMOUNT DUE \$979.20** 

Statement was printed on 5/24/2012 Statement last viewed on: 5/24/2012

Payments to the club are not deductible as charitable contributions for Federal Income taxes. A service charge of 1-1/2% per month charged on accounts not settled within 30 days of statement date.

	Amount	
	Submitted:	
You can ser	send this entire page, or cut at the line above and send just the top portion of this printout, to subr when making your payment.	nit with your bill
MEMBER NAME	Roman R. Cooney	

s.17(1), 17(4)(g)(i)

#### Billing for 4/30/2012

DATE	REFERENCE	DESCRIPTION  Balance Forward	AMOUNT	GRATUITY	GST	TOTAL \$143.97
4/16/2012	1075801245	Credit Card Payment	(\$143.97)	\$0.00	\$0.00	(\$143.97)
4/20/2012	004944	Cooney Lunch & Meeting	\$374.00	\$67.32	\$22,07	\$463.39
4/30/2012	SJ0642	Membership Dues - Quarterly	\$491.25	\$0.00	\$24.56	\$515.81

CURRENT 30 DAYS 60 DAYS 90 DAYS OVER 120 \$979.20 \$0.00 \$0.00 \$0.00 \$0.00

BALANCE	
DUE	
Submitted	
for your	•
records:	

**Back to Your Member Statement** 

Apr 10/12 emailed to Ranchmans. See attachmants.

#### The Ranchmen's Club

710 - 13th Avenue S.W. Calgary, Alberta T2R 0K9 Telephone: (403) 228-3885 Fax: (403) 245-8188

#### **BANQUET EVENT ORDER #004944**

**Event Name** Address:

Cooney Lunch & Meeting Alberta Health Services

10101 Southport Road S.W.

Calgary, AB

T2W 3N2
Contact Name: Kathy Board
Rose Syrgiannis

Member Name: Mr. Roman R. Cooney

Member No: Telephone:

s.17(1), 17(4)(g)(i)

Contact Tel:

403-943-0942

**Contact Fax:** 

Printed: Apr 5, 2012 12:02 PM

Date Time Fun	ction	Setup Exp.	Guar	Room	Room Rental
Friday Apr 20/12 11:00a - 3:00p LUN	ICH & MEETING	LONG TABLE	17	2nd Fir - JEPHSON	\$ 0.00

			Food The State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of			
Date	Service Time	Service Type	Description	Qty	Charge	Total
Apr 20/12	11:00a	BUFFET SERVICE	2nd Flr - JEPHSON			
			THE BOW SANDWICH BUFFET >Soup du Jour >Seasonal Mixed Salad >Clear Vinaigrette >Wedge-Cut Closed Sandwiches NO PORK	17.00 0.00 0.00 0.00 0.00	\$ 22.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00	\$ 374.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00
			>Potato Chips >Gourmet Olives & Pickles >Chef's Selection of Dessert >Coffee / Tea / Soft Drinks	0.00 0.00 0.00 0.00	\$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00	\$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00

#### **FOOD AND BEVERAGE SPECIAL NOTES:**

It is the Member's responsibility to inform guests of the Ranchmen's Club dress code and appropriate use of electronic devices policy. Please see the covering letter attached to this Event Order, or visit www.ranchmensclub.com under the "Catering" tab for complete details.

\*\*\*\*\*

#### **BANQUET EVENT ORDER #004944**

	- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1	Total Charg	jes		
	Charges	G.S.T.	PST S	Service Charge	Total
Room Food Beverage	\$ 0.00 \$ 374.00 \$ 0.00	\$ 0.00 \$ 22.07 \$ 0.00	\$ 0.00 \$ 0.00 \$ 0.00	\$ 0.00 \$ 67.32 \$ 0.00	\$ 0.00 \$ 463.39 \$ 0.00
Grand Totals	\$ 374.00	\$ 22.07	\$ 0.00	\$ 67.32	\$ 463.39
Deposits Received					\$ 0.00
Balance Due					\$ 463.39

Guarantee:	The guaranteed in
	16 mm m

The guaranteed number of persons for each function is required at least 2 business days prior to the function. If no guarantee is provided, the billing will be for the number of persons for whom the function was originally booked, or the actual number served, whichever is greater.

	Kury San
The Ranchmen's Club	Kathy Board
	Apr 10/12
Date	Date

#### **Kathy Board**

From:

Kathy Board

Sent:

April 10, 2012 11:22 AM

To:

'Ranchmen's Club Calgary (jacqueline@ranchmensclub.com)'

Subject:

AHS signed agreement for lunch on April 20th

Attachments:

Ranchmens Agreement April 20.2012 Luncheon.pdf

Hi Jacqueline, please find attached our signed agreement for lunch at the Ranchmen's on April 20<sup>th</sup>. I see you got my note re 17 guests and No Pork, thank you. Also, I have one other person who has dairy product allergies, however, from what I see on the menu looks like this shouldn't be a problem.

Thanks, Kathy

Kathy Board
Alberta Health Services
Executive Administrative Coordinator
Communications Department
Southport Office, Calgary

Ph: 403-943-0942

Cell:

s.17(1), 17(4)(g)(i)

#### **WORKFORCE ENGAGEMENT SURVEY**

YOUR FEEDBACK SHAPES AHS
YOUR OPINION INFLUENCES CHANGE
YOUR VOICE MATTERS Survey Closes April 12, 2012

RESPECT - ACCOMMANDATY - TRANSPARENCY - ESPARGEMENT - BAFETT - LEASING - PERFORMANCE



1051 Ross Glen Drive S.E., Medicine Hat, Alberta T1B 3T8

Roman Cooney

s.17(1), 17(4)(g)(i)

Res. # Checked in Checked out Room Rate

Room

Reference

522268

Wed May 2/12 - 6:00 pm Thu May 3/12 - 10:03 am

109.00 407

Date Description
May02 Hospital Rate
May02 Room Tax
May02 Destination Marketing Fee
May03 PAID BY VISA - Thank you

Charges 109.25 4.16 2.08

115.49

Credits

0.00

115.49

115.49

Thank you for staying with us. Please come again! Call 1 (800) 661-8095 to make your next reservation with us.

Our G.S.T. # is 103576021RT0002

Charge Summary:

GST Room Tax 0.25

4.16

Phone: (403) 529-2222 Admin Fax: (403) 528-4075 Front Desk Fax: (403) 529-1538 Toll Free: 1-800-661-8095 www.medhatlodge.com



See Nicos Play

Search Select Review Passengers Purchase Seats Itinerary

#### Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on



original flight change to Hay 17. Change fee charges on separate invoice

AIR CAN.

**Booking Reference:** 

PZZMFE

**Customer Care** 

Electronic Ticketing confirmed. This is your official

Air Canada 1-888-247-2262

itinerary/receipt.

**Booking Information** 

Duration Aircraft

**DH3** 

1hr31

Special Needs:

Main Contact:

Flight Arrivals and Departures 1-888-422-7533

Mr Roman Cooney roman.co

healthsetvides (a), 17(4)(g)(i)

Mobile Home

Flight

Work: 1-403-9430942

s.17(1), 17(4)(g)(i)

Flight Itinerary

Calgary (YYC)

**Grande Prairie** (YOU)

To

Mon 16-Apr

Mon 16-Apr 2012 08:26

Air Canada Express - Jazz

**Passenger Information** 

1: Mr Roman Cooney : Adult (16+), Ticket N

Meal Preférence:

None

Fare

Туре

Tango, G

Meal

s.17(1), 17(4)(e.1)

Adult

Credit Card: Seat Selection:

Fare Summary Passenger Type

Operated by:

AC8475 11C Paid

Purchase Summary . VIEW QUOTE DETAILS

Air Canada - Aeroplan :

Departing Flight - Tango	224.00
Surcharges	18.00
Taxes, Fees and Charges	
Canada Airbort Improvement Fee	25.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	13.71
Air Traveriers Security Charge (ATSC)	7.12
Total airfare and taxes before options (per passenger)	287.83
Options	
Departing Flight - Tango	
Advance Seat Selection	18.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.90
Fotal airfare, taxes and options (per passenger)	306.73
Number of passengers	1
Total	306.73
RBC Travel Insurance (declined)	0.00
Grand Total - Canadían dollars	s306.73

The following charges (tax inclusive) will appear on your credit card statement:

Air Canada: \$287.83 (Airfare - per ticket)

Air Canada: \$18.90 (Advance Seat Selection - per ticket)

Ticket number(s): 0142106775438

Departing Flight Calgary (YYC) To Grande Prairie (YQU) - Tango

#### • Changes:

- Prior to day of departure Change fee per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. Changes can be made up to 2 hours prior to departure. Airport same-day changes are subject to availability and are permitted only for same-day flights at a fee of \$150 CAD/USD per direction, per passenger, except for passengers travelling on a flight between Toronto and Montreal, or Toronto and Ottawa (connecting flights excluded), for whom the flat fee is \$75 CAD/USD. Same-day flights only.
- Same-day standby is not permitted.
- Flights can only be used in sequence from the place of departure specified on the itinerary.

#### Cancellations:

- Tickets are non-refundable and non-transferable.
- · Cancellations can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who no-show their flight will forfeit the fare paid.
- Paid Advance Seat Selection is available on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- · Earn 25% non-status Aeropian Miles for Air Canada-operated flights.
- Read complete fare rules applicable to this fare.

#### **Important Information**

Please review this itinerary/receipt and, should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the Travel documentation page for important information on identification required for travel,

Baggage Policy

Carry-on-baggage | Checked baggage

Flight confirmation

Although reconfirmation of flights is not required, we strongly recommend that you check your flight status online at aircanada.com or by calling our flight information system at 1-888-422-7533 prior to your departure.

#### Travel insurance

Protect your travel investment and also protect yourself against the high cost of medical expenses while out of province. Purchase travel insurance online from RBC Travel Insurance Company via Air Canada or by calling 1-866-610-7102. Enjoy your trip knowing you are properly protected.

Tokes harmance purchased in 5-low and directly official, provided and underwritten by RBC. Travel Insurance Crimpany ("RBC"). Air Canada expressividist lemms any even unsibility in regard to any travel insurance Crimpany ("RBC"). Air Canada expressividist lemms any even unsibility in regard to any travel.

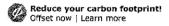
Check-in and boarding times

#### Links

Manage my booking online: Flight Departure & Arrivals; General conditions of carriage: http://www.aircanada.com/mybookings http://www.aircanada.com/flightstatus http://www.aircanada.com/conditionsofcarriage

Information and Services

http://www.aircanada.com/travelinfo



#### Kathy Board

From:

Air Canada [confirmation@aircanada.ca]

Sent:

April 15, 2012 5:15 PM

To:

Roman Cooney

Subject:

Air Canada - 16-Apr: Calgary - Grande Prairie (booking ref: PZZMFE) - booking cancelled

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*

### **Booking Cancellation**

You have successfully cancelled your flight reservation. Visit aircanada.com again for more great travel deals.

#### Retain any balance for use as a future travel credit

- NO REFUND WILL BE ISSUED.
- Please print this page for future reference and keep your booking reference number. You will need
  to contact Air Canada Reservations to use an outstanding travel credit toward the purchase of a
  new ticket. (Fares available online are not necessarily available through Air Canada Reservations.)
- The value of an unused ticket can be applied to the value of a new ticket provided outbound travel commences within one year of original ticket issuance.
- Non transferable: the original booking passenger(s) must use their respective amount(s).
- Any amount remaining unused after booking a new flight is forfeited.
- Non refundable travel options, such as assigned seat selection, Maple Leaf Lounge access, and Onboard Café snack or meal vouchers may be used on future flights, subject to availability.
- Any eUpgrade Credits used to upgrade the cancelled flight will be returned to your account.
- Your reservation will be subject to the change fees applicable to the ticket submitted as a credit.
   Please refer to your itinerary/receipt for the rules that apply to your ticket.

Booking Reference:	PZZMFE			
Main Contact: Mr Roman Cooney oman.cooney@albertal Mobile: Home: Mork: 1-403-9430942	nealthservices.ca s.17(1), 17(4)			egyptical and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a second and a se
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0142106775438

# AIR CANADA

# Itinerary / Receipt

Change fee \$478.75 pd.

Your booking is confirmed. Thank you for choosing Air Canada. Please print this itinerary / receipt for your reference.

**Main Contact Information** 

**Booking reference: PZZMFE** 

Name:

Mr Roman Cooney

E-mail

ROMAN.COONEY@ALBERTAHEALTHSERVICES.CA

Form of payment:

CCVI

**Electronic Ticketing confirmed.** 

This is your official itinerary/receipt.

s.17(1), 17(4)(e.1)

Customer Care Air Canada Reservations 1-888-247-2262

Air Canada Flight Information

1-888-422-7533

International Reservations

Alert me of flight changes

Flight notification

flight Itinerary

Flight

From

07:00

To

08:31

Aircraft

DH3

Booking Status

class

tatus

AC8475

Calgary (YYC)

Grande Prairie (YQU)

G

Confirmed

Operated by:

Thu 17-May 2012

Thu 17-May 2012

Air Canada Express-

Jazz

Seat number(s) requested:

2C

Passenger Information

Name:

Mr Roman Cooney

Frequent Flyer Pgm:

Air Canada Aeroplan

Passenger 1

Ticket number:

014 2107 898304

Program number:

s.17(1), 17(4)(g)(i)

**Fare Summary** 

Passenger: 1 Ticket number 014 2107 898304

Date of issue

Fare Amount in Canadian dollars:

10÷May 2012

232.00

### APPLICANT COPY AIR CANADA

(including navigational & other charges)

Taxes, Fees & Charges

Combined Taxes \*see fare calculation below (XT)

PD

Total Fare in:

No Additional collection

**Options** 

Change fee in Canadian dollars
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)
Ticket particularities:

75.00 3.75

AC ONLY/NON-REF/CHGE FEE

Add Change

\*Fare calculation:

17MAY12YYC AC YQU Q18.00R214.00CAD232.00 END ROE1.00 PD7.12CA 13.21XG25.00SQ

Canadian tax registration numbers:

XG Canada Goods and Service Tax (GST) #10009-2287 RC Canada Harmonized Sales Tax (HST) #10009-2287

XQ Quebec Sales Tax (QST) #1000-043-172

fee 78,75

#### Fare Rules

Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.

If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip
cancellation or medical emergency. We recommend the purchase of travel insurance.

Tickets are non transferable and name changes are not permitted.

Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we
will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

#### Important Information

This is your E-ticket itinerary/receipt. Keep this document for your travel. Your flight coupons are stored in our reservation system. The Conditions of Contract and other legal notices are provided with this itinerary/receipt.

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

#### Travel Documents

Air Canada is required by federal government regulations to check identification at the departure gate for all passengers who appear to be 18 years of age or older. The name on the identification must match the name used on the reservation or ticket. The passenger must present: one (1) piece of government-issued ID with photo or two (2) pieces of government-issued ID without photo. For **air travel between Canada and the United States**, all passengers including Canadian and U.S. citizens, are required to present a valid passport or other valid travel document such as a Nexus card. Nexus members are required to carry appropriate immigration and identity documents in addition to their Nexus card. In addition, passengers must present this Itinerary/receipt to immigration authorities upon request. For **air travel to a foreign country**, passengers must ensure that they have all necessary travel documents such as a passport or visa, as directed by embassies and consulates. All passengers are advised to view the <u>Travel documentation</u> page for important information on documentation required for travel.

YOU CANNOT TRAVEL IF YOU DO NOT HAVE ALL REQUIRED TRAVEL DOCUMENTS, SUCH AS PASSPORT AND VISA (if applicable).

#### Secure Flight

For travel to, from or via the United States you are required by the Transportation Security Administration (TSA) to provide full passenger name (as it appears on your travel document), date of birth and gender for each traveller at least 72 hours prior to departure, or at time of booking if you book your flight within 72 hours of departure.

#### Flight Confirmation

Although reconfirmation of flights is not required, we strongly recommend that you check your <u>flight status</u> online at aircanada.com or by calling our flight information system at 1-888-422-7533 prior to your departure.

#### Kathy Board

From:

Air Canada [confirmation@aircanada.ca]

Sent:

May 10, 2012 3:40 PM

To: Subject:

Roman Cooney
Air Canada - 17-May: Grande Prairie - Calgary (booking ref: N3VQN5)

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*

#### AIR CANADA

#### Itinerary/Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



#### **Hotels in Calgary**

From (per night)

From (per night)

From (per night)

\$101 CAD

Travelodge Hotel

Calgary Airport:

\$91 CAD





\*\*

Ramada Limited Calgary:



Calgary Westways Guest House:

\*\*\*

Why book your hotel stay at aircanada.com?

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- Great choice of hotels
- Aeroplan Mile offer exclusive to aircanda.com



Hotels provided by WWTMS.



Upgrade to a higher level of comfort with Star Alliance Upgrade Awards.

Upgrade to a higher level of comfort with <u>Star Alliance upgrade Awa</u>

Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Need a car in Calgary? Great rates and additional Aeroplan Miles.

AVIS Budg

Looking for ground transportation or attractions?

#### **Booking Information**

**Booking Reference:** 

N3VQN5

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:

Mr Roman Cooney

roman.cooney@albertahealthservices.ca

Mobile: Home:

s.17(1), 17(4)(g)(i)

Work: 1-403-9430942
Online Services

Customer Care Air Canada 1-888-247-2262 Flight Arrivals and Departures 1-888-422-7533

Manage my booking online (view/change my booking; select seats\*).

Alert me of flight status changes directly to my mobile phone or email.

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

\* Can my booking be changed online?

					ry

Flight	From	То	Stops	Duration	Aircraft	Fare Type	Meal
AC8478 <sup>1</sup>	Grande Prairie (YQU) Thu 17-May 2012 12:20	Calgary (YYC) Thu 17-May 2012 13:52	Ó	1hr32	<u>DH3</u>	<u>Latitude,</u> B	

Operated by:

<sup>1</sup> Air Canada Express - Jazz

#### **Passenger Information**

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Air Canada -

s.17(1), 17(4)(g)(i) Meal Preference :

None

Aeroplan:

Credit Card:

Special Needs:

None

Seat Selection:

None

s.17(1), 17(4)(e.1)

#### **Purchase Summary**

Fare Summary	
Passenger Type	Adult
Departing Flight - <u>Latitude</u>	852.00
Surcharges	18.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	20.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	44.86
Air Travellers Security Charge (ATSC)	7.12
Total airfare and taxes before options (per passenger)	941.98
Number of passengers	1
Total	941.98
RBC Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$941.98

The following charges (tax inclusive) will appear on your credit card statement:

Air Canada: \$941.98 (Airfare - per ticket)

Ticket number(s): 0142107898639

#### **Fare Rules**

Departing Flight Grande Prairie (YQU) To Calgary (YYC) - Latitude

#### Changes:

- Changes are permitted and a change fee does not apply.
- Your total ticket price may increase if changes are made and the original fare you booked is no longer available, or if you call Air Canada Reservations, who may not have access to the original fare. Advance purchase may apply.
- Lower Latitude fares may be available only at aircanada.com for selected flights and dates.

Applicant Copy Any changes not completed on aircanada.com may result in a higher Latitude fare than would otherwise be available.

- Same-day standby is permitted at no charge.
- o Flights can only be used in sequence from the place of departure specified on the itinerary.

#### • Cancellations:

- Tickets are fully refundable and non-transferable.
   Partially used tickets may be submitted for a refund assessment. The refund will be calculated as follows: actual fare paid minus the value of the portion of the journey that has been flown.
- o Cancellations can be made up to 45 minutes prior to departure.
- Complimentary advance standard seat selection on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Within Continental North America, a complimentary snack selection will be offered on most short haul flights between 1.5 and 2 hours (does not apply to Air Canada Express flights operated by Jazz; and a complimentary snack and sandwich selection will be offered on most flights of more than 2 hours (sandwich selection is not offered on Air Canada Express flights operated by Jazz).
- 100% Air Canada Status Miles for Air Canada-operated flights.

Please read important information and notices regarding Air Canada's general conditions of carriage.

#### **Important Information**

Please review this itinerary/receipt and, should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

#### Before You Go: A 'To-Do' List

All passengers are advised to view the  $\underline{\text{Travel documentation}}$  page for important information on identification required for travel.

#### **Baggage Policy**

Carry-on baggage | Checked baggage

#### Flight confirmation

Although reconfirmation of flights is not required, we strongly recommend that you check your <u>flight status online</u> at aircanada.com or by calling our flight information system at 1-888-422-7533 prior to your departure.

#### Travel insurance

Protect your travel investment and also protect yourself against the high cost of medical expenses while out of province. Purchase travel insurance online from RBC Travel Insurance Company via Air Canada or by calling 1-866-610-7102. Enjoy your trip knowing you are properly protected.

Travel insurance purchased is solely and directly offered, provided and underwritten by RBC Travel Insurance Company ("RBC"). Air Canada expressly disclaims any responsibility in regard to any travel insurance purchased by the customer from RBC Insurance.

#### Check-in and boarding times





#### TRAVEL & EMPLOYEE EXPENSE CLAIM FORM

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# **EXPENSE CLAIM DETAILS** 101,5,71130000000

Page 2 (enter A, B or C as required) NOTE: If expenses do not fall into these categories, go to SECTION D Please print extra copies of this page if expenses incurred are for multiple FC's (one FC Label this first page with A, and each additional page continue labeling with B, C etc. per page) OR additional lines required for the same FC. Travel & Education Expenses bal unit (3 char), location (4 char), and functional centre (11 char) **Enter Finance** Coding as per SECTION C page

Total Kms 600.00 (km) 600.00 Course Reg / Material \$ Rental Car Transportation \$ Parking 57.00 32.00 25.00 Bus Enter total \$ amount on slip, DO NOT separate GST. Airfare 120.75 559.91 380.66 Taxi \$ Ensure separate lines are used for claim items that differ in province of expense. Enter total \$ amount on slip, <u>DO N</u>I Secondary/Expense codes are not required to be indicated in this section as they are pre-determined by the system. w/o receipt or Meals \$ (Type B, L, D or A for All) per diem Type w/receipt 423.61 376.66 46.95 Hotel \$ 147.88 412.02 559.90 Prov of Exp (le AB, BC, etc) (sum applicable columns) SUBTOTALS AB AB AB AB AB AB AB Purpose of Travel/Education Board meetings Fort McMurray Report to Community Fort Mac Travel by car to MH Board mtg Flight to Fort McMurray Brd Mt Cab fr Airport to Sawridge Hot Staff in MH assistance at Brd Board Meeting Medicine Hat Retreat with Sr. Leadership Cab from hotel to Brd Mtg Date (dd/mm/yy) 13/09/11 13/10/11 12/10/11 09/09/11 13/10/11 13/09/11 12/10/11 09/15/11 12/10/11

TRAVEL EXPENSE LIMITS - (Summary information only. Refer to AHS Travel Policy for terms and conditions, except where collective agreement specifies otherwise.)

- Meal Expenses & Allowances Actual cost of the meal as shown on the receipt, excluding alcoholic beverages, including up to 15% gratuity and GST to a maximum (with or without receipt) as indicated below.
  - c) Dinner → \$21 b) Lunch → \$12 a) Breakfast → \$10
- 2. Accommodation Expense and Allowances The actual cost of the room and applicable taxes can be claimed with Accommodation allowance without a receipt Is \$20 per night or as per Union Agreement. reasonability given the location and availability of government rates.
  - 3. Travel → Use of personal automobile, reimbursement at general rate of \$0.505 or as per Union Agreement
    - → Vehicle owners are responsible for any losses that may arise
- → Business car insurance is reimbursable up to \$500 per year with receipts, only the incremental cost for business use

Please enter above total for each page 2 separately onto page 1, Section B

2024.17

Enter on page 1 TOTAL TRAVEL \$s

303.00

Mileage \$s

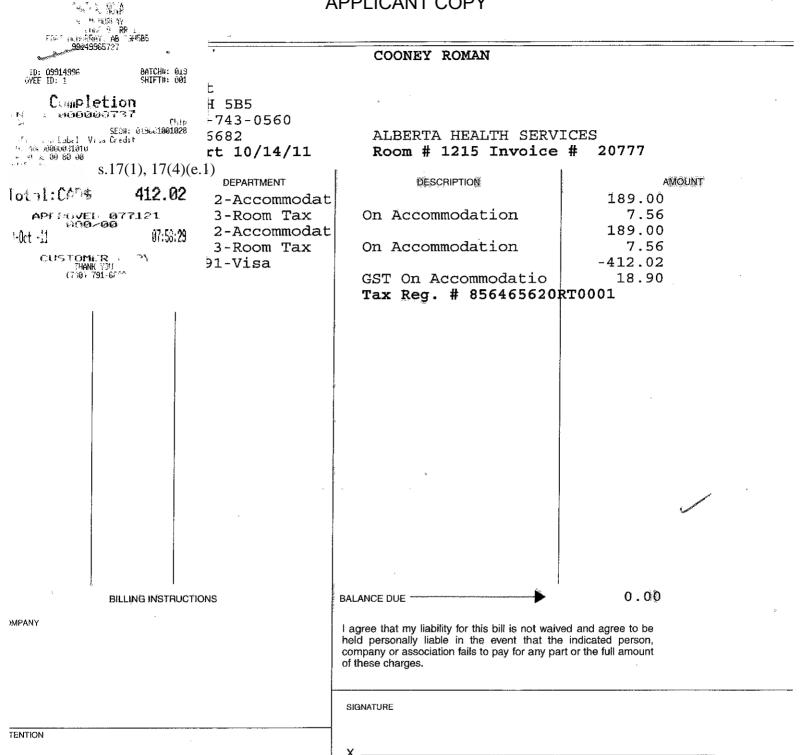
Travel \$'s Subtotal

0.505

Enter \$0.505 OR rate per Union Agreement

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"Where Comfort and Service are at their best!"

#### Reservations: 1-866-401-6682

www.novahotels.ca

#### **Nova Hotels Locations**

Alberta - Edmonton, Acheson, Edson, Whitecourt, Peace River, Hinton, Slave Lake, Fort McMurrary Saskatchewan – Kindersley NWT & Nunavu<mark>80</mark> Inuvik, Iqaluit





Roman Coonev

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Page # Res. #

Checked in Checked out

Nights Room Rate Room 488931

Tue Sep 13/11 - 2:06 am Thu Sep 15/11 - 6:55 am

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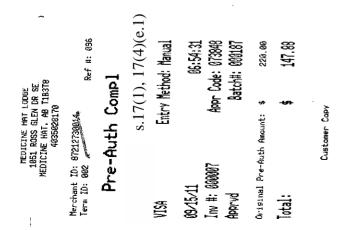
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#### **Group: Ab Health Services**

Date	Description	Reference		Charges	Credits
Sep13	GOVERNMENT RATE			109.00	014420
Sep13	GST			5.45	
Sep13	Room Tax			4.12	
Sep13	Destination Marketing Fee		•	2.06	
Sep14	Room Charge - Government	wrong date entered		-103.00	
Sep14	GST	wrong date entered		-5.15	
Sep14	Room Tax	wrong date entered		-4.12	
Sep14	Destination Marketing Fee	wrong date entered	-	-2.06	
Sep14	cCOMPLIMENTARY BREAKFAST	wrong date entered		-6.30	
Sep14	Room Service	Chit# 29		25.95	
Sep14	GST	Chit# 29		1.30	
Sep14	GOVERNMENT RATE			109.00	
Sep14	GST			5.45	
Sep14	Room Tax			4.12	
Sep14	Destination Marketing Fee			2.06	
Sep15	PAID BY VISA - Thank you				147.88
			0.00	147.88	147.88

Thank you for staying with us. Please come again! Call 1 (800) 661-8095 to make your next reservation with us.

Our G.S.T. # is 103576021RT0002





Search Select Review Passengers Purchase Seats Itinerary

#### Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

#### **Booking Information**

**Booking Reference:** 

K373Y5

Electronic Ticketing confirmed. This is your official itinerary/receipt.

**Main Contact:** 

Mr Roman Cooney

roman.cooney@albertahealthservices.ca

Mobile:

Home:

s.17(1), 17(4)(g)(i)

**Customer Care** 

Air Canada 1-888-247-2262

Flight Arrivals and **Departures** 1-888-422-7533

#### Flight Itinerary

Flight	From	То	Stops	Duration	Aircraft	Fare Type	Meal
AC8371 <sup>1</sup>	Calgary (YYC) Thu 13-Oct 2011 07:45	Fort Mcmurray (YMM) Thu 13-Oct 2011 08:59	0	1hr14	CRJ	Tango E	
AC8404 <sup>1</sup>	Fort Mcmurray (YMM) Fri 14-Oct 2011 16:45	<b>Calgary (YYC)</b> Fri 14-Oct 2011 17:59	0	1hr14	CRJ	Tango N	

Operated by:

<sup>1</sup> Air Canada Express - Jazz

#### **Passenger Information**

1: Mr Roman Cooney: Adult (16+), Ticket Number: 0142199766007

Frequent Flyer Pgm: None

s.17(1), 17(4)(e.1)

Meal Preference:

None

Credit Card:

Special Needs:

None

Seat Selection:

AC8371 3D Paid, AC8404 9D Paid

**Purchase Summary** 

**VIEW QUOTE DETAILS** 

**Fare Summary** 

Passenger Type

Adult

Return Flight - Tango	229.00
Surcharges	36.00
Taxes, Fees and Charges Canada Airport Improvement Fee	55.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	24.66
Air Travellers Security Charge (ATSC)	14.25
Total airfare and taxes before options (per passenger)	517.91
<b>Options</b> Departing Flight - Tango	
* Advance Seat Selection	20.00
Return Flight - Tango	
* Advance Seat Selection	20.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	2.00
Total airfare, taxes and options (per passenger)	559.91
Number of passengers	1
Fotal	559.91
RBC Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$559.91

The following charges (tax inclusive) will appear on your credit card statement:

• Air Canada: \$517.91 (Airfare - per ticket)

Air Canada: \$42.00 (Advance Seat Selection - per ticket)

Ticket number(s): 0142199766007

#### **Fare Rules**

Departing Flight Calgary (YYC) To Fort Mcmurray (YMM) - Tango

Return Flight Fort Mcmurray (YMM) To Calgary (YYC) - Tango

#### Changes:

- O Prior to day of departure Change fee per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- o Airport same-day changes are subject to availability and are permitted only for same-day flights at a fee of \$150 CAD/USD per direction, per passenger, except for passengers travelling on a flight between Toronto and Montreal, or Toronto and Ottawa (connecting flights excluded), for whom the flat fee is \$75 CAD/USD. Same-day flights only.
- O Same-day standby is not permitted.
- o Flights can only be used in sequence from the place of departure specified on the itinerary.

#### Cancellations:

- Tickets are non-refundable and non-transferable.
- o **Cancellations** can be made up to 45 minutes prior to departure.
- o Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.

- O Customers who **no-show** their flight will forfeit the fare paid.
- Paid Advance Seat Selection is available on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Earn 25% non-status Aeroplan Miles for Air Canada-operated flights.
- Read complete fare rules applicable to this fare.

#### **Important Information**

Please review this itinerary/receipt and, should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

#### Before You Go: A 'To-Do' List

All passengers are advised to view the Travel documentation page for important information on identification required for travel.

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Carry-on baggage | Checked baggage

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#### **Travel insurance**

Protect your travel investment and also protect yourself against the high cost of medical expenses while out of province. Purchase travel insurance online from RBC Travel Insurance Company via Air Canada or by calling 1-866-610-7102. Enjoy your trip knowing you are properly protected.

Travel insurance purchased is solely and directly offered, provided and underwritten by RBC Travel Insurance Company ("RBC"). Air Canada expressly disclaims any responsibility in regard to any travel insurance purchased by the customer from RBC Insurance.

Check-in and boarding times

#### Links

Manage my booking online:

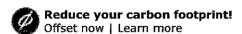
http://www.aircanada.com/mybookings

Flight Departure & Arrivals: General conditions of carriage: http://www.aircanada.com/conditionsofcarriage

http://www.aircanada.com/flightstatus

Information and Services

http://www.aircanada.com/travelinfo





#### Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada. Please print this itinerary / receipt for your reference.

Main Contact Information

**Booking reference: K373Y5** 

Name:

Mr Roman Cooney

E-mail

KATHY.BOARD@ALBERTAHEALTHSERVICES.CA

Form of payment:

s.17(1), 17(4)(e.1)

CC VIX

s.17(1), 17(4)(e.1)

**Electronic Ticketing confirmed.** This is your official itinerary/receipt.

Customer Care Air Canada Reservations 1-888-247-2262 Air Canada Flight Information 1-888-422-7533

International Reservations

Alert me of flight changes

Flight notification

#### Flight Itinerary

Flight	From	То	Aircraft	Booking class	Status
AC8371	Calgary (YYC)	Ft. McMurray (YMM)	CRJ	G	Confirmed
Operated by:	Wed 12-Oct 2011	Wed 12-Oct 2011			
Air Canada Express- Jazz	07:45	08:59			
AC8404	Ft. McMurray (YMM)	Calgary (YYC)	CRJ	N	Confirmed
Operated by:	Fri 14-Oct 2011	Fri 14-Oct 2011			
Air Canada Express- Jazz	16:45	17:59	•		
Seat number(s) reque	ested: 9D				

#### **Passenger Information**

Passenger 1

Name:

**Mr Roman Cooney** 

Ticket number:

014 2100 024135

Frequent Flyer Pgm:

Program number:

change flight from oct 13 Departure to Oct 12 Departure 10tal change fee 120.75



#### Fare mary

Date of icour

#### Passenger: 1 Ticket number 014 2100 024135

Date of Issue	27-Sept 201	L <b>1</b>
Fare Amount in Canadian dollars:	464.0	ю
(including <u>navigational &amp; other charges</u> ) Taxes, Fees & Charges		
Canada Security Charge (CA)	Р	D
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	2.0	
Total Fare in Canadian dollars:	42.00	Α
Options		
Seat selection fee in Canadian dollars	20.0	0
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	Change tees 20.0	0
Seat selection fee in Canadian dollars	20.0	0
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	1.0	0
Change fee in Canadian dollars	75.0	0
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	3.7	5
Ticket particularities:		
AC ONLY/NON-REF/CHGE FEE	, , , , , , , , , , , , , , , , , , ,	75
	4 120	٠.
*Fare calculation:		

12OCT11YYC AC YMM Q18.00R199.00AC YYC Q18.00R229.00CAD464.00 END ROE1.00 PD24,66XG55.00SQ

Canadian tax registration numbers:

XG Canada Goods and Service Tax (GST) #10009-2287

RC Canada Harmonized Sales Tax (HST) #10009-2287

XQ Quebec Sales Tax (QST) #1000-043-172

I could not get a receipt with the roll up of this

bumber.

#### Fare Rules

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

#### **Important Information**

This is your E-ticket itinerary/receipt. Keep this document for your travel. Your flight coupons are stored in our reservation system. The Conditions of Contract and other legal notices are provided with this itinerary/receipt.

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

#### **Travel Documents**

Air Canada is required by federal government regulations to check identification at the departure gate for all passengers who appear to be 18 years of age or older. The name on the identification must match the name used on the reservation or ticket. The passenger must present: one (1) piece of government-issued ID with photo or two (2) pieces of government-issued ID without photo. For air travel between Canada and the United States, all passengers including Canadian and U.S. citizens, are required to present a valid passport or other valid travel document such as a Nexus card. Nexus members are required to carry appropriate immigration and identity documents in addition to their Nexus card. In addition, passengers must present this Itinerary/receipt to immigration authorities upon request. For air travel to a foreign country, passengers must ensure that they have all necessary travel documents such as a passport or visa, as directed by embassies and consulates. All passengers are advised to view the Travel

#### Sr Leaders Kerreat

#### **APPLICANT COPY**

#### The Ranchmen's Club

710 - 13th Avenue S.W. Calgary, Alberta

Banquet Invoice Booking# 003101

**Event Date** Sales Rep Billing Date Fri Sep 09/11 Jacqueline Eveleigh Sep 09/11

T2R 0K9

Telephone: (403) 228-3885 Fax: (403) 245-8188

**Event: Cooney Lunch Meeting** 

Name: Address: Mr. Roman R. Cooney BA, MCS C0078 Alberta Health Services 10101 Southport Road S.W.

Calgary, AB T2W 3N2

Contact Name: Mr. Roman R. Cooney BA, MCS

Contact Tel: Contact Fax:

403-943-1258

Date	Time	Function	Setup	Room	Room Rental
Friday Sep 09/11	10:00a - 1:00p	LUNCH & MEETING	LONG TABLE	1st Flr - N. LOUNGE	0.00

Food				N		
Date	Service Time	Service Type	Description	Qty	Charge	Tota
Sep 09/11	11:30a	BUFFET SERVICE	1st Fir - N. LOUNGE			
			THE BOW SANDWICH BUFFET >Soup du Jour >Seasonal Mixed Salad >Wedge-Cut Closed Sandwiches >Potato Chips >Gourmet Olives & Pickles >Chef's Selection of Dessert >Coffee / Tea / Soft Drinks	12.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	22.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	264.00 0.00 0.00 0.00 0.00 0.00 0.00

	A CONTRACTOR OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF THE PARTY OF TH	:	Beverage			Charles some one or extension.
Date	Service Time	Service Type	Description	Qty	Charge	Total
Sep 09/11	10:00a	COFFEE SERVICE	1st Fir - N. LOUNGE			
			Coffee - Carafe	2.00	20.00	40.00

	Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Statement Control Stat	Total Charges	enga arang at na panggang at panggan anggang mga Manggang panggang panggang at ana panggang anggang anggang an	······································
	Charges	Taxes	Service Charge & Gratuities	Total
Room Food Beverage	0.00 264.00 40.00	0.00 15.58 2.36	0.00 47.52 7.20	0.00 327.10 49.56
Grand Totals	304.00	17.94	54.72	376.66
Deposits Received				0.00
Balance Due				376.66

#### The Ranchmen's Club

710 - 13th Avenue S.W. Calgary, Alberta

Banquet Invoice Booking# 003101

Event Date Sales Rep Billing Date

Fri Sep 09/11 Jacqueline Eveleigh Sep 09/11

Page 2

T2R 0K9

Telephone: (403) 228-3885 Fax: (403) 245-8188

Recap & Total: Services Service Chg GST# 122283690 \$304.00 \$54.72 \$17.94 Subtotal \$376.66

Deposit Received

\$0.00

Balance Due

\$376.66

#### Kathy Board

From:

Cookies By George [web@cookiesbygeorge.com]

Sent:

September 15, 2011 4:04 PM

To:

Kathy Board

Subject:

Your Cookies By George Order



#### THANKS FOR YOUR ORDER!

We are pleased you chose Cookies By George and we look forward to serving all your cookie needs in the future.

Order ID: 49788

#### **Items Ordered**

#### 1. George Box™ Medium - \$46.95 CAD

Quantity: 1

117 Frequent Chewer Points earned with this purchase Additional shipping charge - \$10.00 CAD Send me an Assortment

Thank You Very Munch!

Thank you to all those who helped out the Communications team during last week's AHS Board Meetings. Munchly Appreciated. Roman Cooney Enjoy! Your gift is scheduled for delivery on: September 20\*

#### **Recipient's Address**

Brenda Lee Dennng
Medicine Hat Regional Hospital
666 5th Street SW
Main Entrance-Information/Cashier Desk
Medicine Hat, Alberta
T1A 4H6
Canada
Phone: 403-479-5772

1 110110: 400-470-07

#### **Business**

Special instructions: Enter Hospital at the main entrance and drop off cookies at the Information/Cashier's Desk. Thanks,

#### **Total**

Subtotal \$46.95 CAD

Shipping \$10.00 CAD

**GST** \$0.00 CAD

Grand Total \$56.95 CAD

#### **Billing Address**

Mr. Roman Cooney Alberta Health Services 10101 Southport Road SW Calgary, Alberta T2W 3N2 Canada

Phone: 403-943-0942

#### **Payment Details**

s.17(1), 17(4)(e.1)

Credit Card XXXXX)

\$56.95

Frequent Chewer Points awarded: 117

Any questions or concerns regarding your order, please contact us at 1-866 7GEORGE (1-866-743-6743) or email us at info@cookiesbygeorge.com.

GST #: 102182847

Receive monthly promos and specials information when you sign up to The Cookie Sheet, George's new enewsletter!

<sup>\*</sup> While we do our best to have your gift delivered on time, please note that there may be circumstances out of our control that could delay the delivery of your gift. For more information, please see our shipping information.



# TRAVEL, HOSPITALITY & HOSTING EXPENSE CLAIM

SECTION A - Employee Details (for AHS Staff ONI V	× =							ſ
١,	(LT)			Travel Period from:	d from: Nov. 2011	to Jan. 2012		
<ul> <li>Enter employee # (old) and Employee # (E-People) if your payroll has migrated to the New E-People payroll system</li> <li>Indicate N/A in the Employee # (E-People) if your payroll has not migrated to the New E-People payroll systems. 17(1), 17(4)(g)(i)</li> <li>If you are a new employee and your payroll is E-People, you will only have an Employee # (F-People)</li> </ul>	People) if your pay if your payroll has n is E-People,you wi	roll has migrate ot migrated to t Il only have an	d to the New E-Peo he New E-People p Employee # (F-Peo	ble payroll system ayroll systems. $17(1)$ ,	17(4)(g)(i)	s.17(1), 17(4)(g)(i)	(4)(g)(i)	7
Name Roman Cooney Position (Title)	) Senior Vice President	lent .		Employee # (E-People)		Employee # (Legacy)	្ត	
Location Edmonton Dept Communications	nunications		Union Exempt	Business Phone #	# 403.701.4609	Ext Out-of-Pro	Out-of-Province Travel	Τ
What is your former legacy region (prior to AHS consolidation)?	olidation)?		Please click in cell	cell and select from dropdown menu	pdown menu	Fact C		
SECTION E Finance Coding & Total Claim						Last Cellifia		
CAPITAL PROJECT CODING ONLY → Proj	Project Number Expenditure Organization	uo uo	/.	Project Task Number	Task Number			<b>—</b>
Total - Section B - Travel - Pg 2	Tota	al - Section (	C&D - Other & F	Total - Section C&D - Other & Foreign Expenses - Pr 3	203			
Pg Bal Location Functional Centre Total	Ba	Location	Functional Centre (FC)	Secondary/ Texpense		TOTAL REIMBURSEMENT	SEMENT	AP
2A 101 0005 71130000000 \$1,656.62	25		A A A A A A A A A A A A A A A A A A A	, (Ca)5;		Total Section C&D	Z9.0cg,1¢	'PL
28				90000	ř ř	Less Cash Advance		IC.
220				500		TOTAL CLAIM	\$1,656,62	AN I
\$1,656.62	**User	to enter Codin	g & \$ amounts					
SECTION E Authorization	NOTE	These fields do	These fields do not automatically lifted Section C&D	For Section C&D				βΥ
If applicable, print the name of the person (other than claimant) that prepared the claim along with phone number so if there are any questions contact can be easily made. Employee and approval signatures required as well as DOFA level (delegation of authority level) and Position # of the contact.	t) that prepared the evel (delegation of	claim along wit	claim along with phone number so if there are	if there are any question	s contact can be easi	ly made.		
Claim Prepared by (PRINT ONLY) Kathy Board		(incl. fundament	10000	approver. Phone # 403 943 0942	43 0942 Evt			1
I hereby certify that the expenses listed above are in accordance to applicable policies and was incurred on Alberta Health Services and have not been previously claimed by me or on my behalf from Alberta Health Services or other newspace of the proviously claimed by me or on my behalf from Alberta Health Services or other newspace of the proviously claimed by me or on my behalf from Alberta Health Services or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspace or other newspa	se to applicable poli	icies and was in	ncurred on Alberta H	ealth Services business	and have not been			T
Employee Signature		Salistanoli.		Date				
I hereby certify that I have the expenses and they are in accordance with the applicable policies (Policy #'s CF-03, CF-04). Approved claim form with receipts should be sent by the approved directly to Approved Claim form with receipts should be sent by the approved directly to Approved.	in accordance with	the applicable	policies (Policy #'s	CF-03, CF-04).				$\top$
Approved By (PRINT ONLY) Stephen Gould		DOFA Level	Level Dh	Position #		Phone #	4.71	1
Signature (CO)		<b>-</b>	Title EVP People & Partners	Partners		万といる	000	
Approved By (PRINT ONLY)	•	DOFA Level	Level	Position #			S Ext	1
Signature		<b>-</b>	Title			Date		<u> </u>



**APPLICANT COPY** Mileage (km) If expenses incurred are for multiple FC's please use pages 2B,2C,2D (after pg3) as there should be one FC per page OR if more lines are required for the same FC use these additional pages. Enter total 500.00 Total Kms 500.00 1000.00 \$0.50\$ Page 2A Enter \$0.505 OR rate per Union Agreement Fue NOTE: If expenses do not fall into these categories (such as relocation, continuing education, business insurance), go to SECTION C Taxi Emp # (Legacy) Rental Car \$ amount on slip, DO NOT separate any taxes (eg. GST). Secondary/Expense codes are not required in this section as they are pre-determined by the system. Hotel  $\begin{array}{c} \text{s.17(1), 17(4)(g)(i)} \\ \text{expense claim details} \end{array}$ Airfare Bus/LRT Parking \$30.00 \$75.60 \$105.60 Emp # (E-People) w/o receipt or per diem 7 (Select type from dropdown) \$541.01 Meal \$371.66 \$101.85 \$31.50 \$1,046.02 Select from dropdown menu (column **Province**) where expenses were incurred (Out of N.America = Interl). Ensure separate lines are used for claim items that differ in Province, US and Out of North America. w/receipt Type SUBTOTALS 9 Meeting What is related travel ۲ to S 101 • 0005 • 71130000000 Province, N.America US, or Out of ΑB AB Flight times to GP changed due to HQCA - Change Fee Edmonton Zone Staff X-Mas Appreciation 13 guests 55 characters maximum parking @ Provincial Bldg - Report to Community Fort McMurray Board meeting Parking @ Airport Flight to Grand Prairie North Zone staff meeting (length of shaded area) Purpose of Travel Calgary to Lethbridge South Zone Meeting Calgary to Lethbridge - Grass Fires parking @ airport - Mtg with Omar Enter Finance Coding **SECTION B Travel Expenses** MEAL PER DIEM RATES dd-mmm-yy 18-Nov-11 Date 14-Nov-12 27-Nov-12 12-Oct-11 18-Nov-11 18-Nov-11 11-Jan-12 8-Dec-11

- 2A of 3 -

Note, total will auto fill into pg 1, Section E, if form completed electronically - Additional pg 2s can be found at end of form

Enter on page 1 TOTAL TRAVEL \$

Travel \$ Subtotal

\$505,00 \$1,151.62 \$1,656.62

YELLOW CAB SWAN TAXI	9515 116 Street Grande Prairie, AB T8V 5W3 Phone: (780) 539-3366
DATE NOV 18/11 TO FROM PONT COMPANY NAME SIGNATURE	CAB NO.
RECEIPT GST NO. R122556194  EXIT No. 122556194  IN: 01/11/12 19:01 0UT: 01/11/12 21:47 DURATION: 0 02: 46 PAID: \$ 31.50 (GST INCLUDED) VISA	REF, 98 THANK YOU FOR YOUR VISIT S.17(1), 17(4)(e.1)

RECEIPT GST NO. R122556194 Caigary International Airport Parkade

JOEY JASPER AVE

11228 Jasper Avenue Edmonton, AB Tel: 780-420-1996 GST#R893495762

12 Derek W

		<u> - د د</u>
Tbl 61/1 Chk 1059 Dec08'11 03:45	Gst PM	13
1 ITALIAN FLAT T 1 SPICY EDMAME 1 CALAMARI 1 RAINBOW ROLL	68.94 45.96 57.45 23.98 23.98 28.98 28.98 23.98 14.49 8.49 11.99 13.49	
SUBTTL TAX GST 5% 05:00PM TCTAL 371	353.96 17.70 - <b>66</b>	

SHARE YOUR GREAT EXPERIENCES WITH YOUR FRIENDS AND FAMILY! PURCHASE A JOEY GIFT CARD!





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aircanada.com - Flights - Booking Confirmation ANT COPY

Mtg with North Zones and GP Report to Community.

Scient Review Passengers Purchase Seats Minerary

Your booking is confirmed. Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



#### **Booking Information**

Booking Reference: QDUCOS

**Customer Care** 

Air Canada 1-888-247-2262

Flight Arrivals and

Mr Roman Cooney

MY ROTTON COUNTRY roman, more what have health services, call Mobile: S. 17(1), 17(4)(g)(i)

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Work: 1-403-9431258

s.17(1), 17(4)(g)(i)

#### Flight Itinerary

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Flight	From	To	Stops	Duration	Aircraft	Fare Type	Mea
4C8475 <sup>1</sup>	Calgary (YYC) Fri 18-Nov 2011	Grande Prairie (YQU)	0	1hr35	10H3	Tange E	
	06:55	Fri 18-Nov 2011 08:30					
AC\$4801	Grande Prairie (YQU)	Calgary (YYC) Fri 18-Nov 2011	0	1hr30	DK3	Тапро С	
	Frì 18-Nov 2011	18:00					

- changed to later Department due to HQCA

Operated by:

<sup>1</sup> Air Canada Express - Jazz

Passenger Information s.17(1), 17(4)(e.1)

Changed original flight times 1: Mr Roman Cooney: Adult (16+), Ticket Number: 0142101276639

Frequent Fiyer Pgm:

Meal Preference: Special Needs:

None

Credit Card:

Seat Selection:

AC8475 3D Paid . AC8480 7D Paid

None

#### **Purchase Summary**

Fare Summary	
Passenger Type	Adult
Departing Flight - Trango	174.00
Return Flight - Imngo	214.00
Surchaiges	36.00
Taxes, Fees and Charges	
Canada Airport Emprovement Fee	41.00
Canada Goods and Services Tax (GST/HST =10009-2287 RT0001)	23.96
Notice reflect Security Charge (A) SC)	14.25
Total airfare and taxes before options (per passenger)	503.21
Options	
Departing Flight - Tarker	
4 Advance Seat Selection	18.00
Return Flight - Tanga	
Advance Seat Selection	18.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	1.80
Total airfare, taxes and options (per passenger)	541.01
Number of passangers	1
Total	541.01
RBC Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$541.01

The following charges (tax inclusive) will appear on your credit card statement:

Air Canada: \$503.21 (Airfare - per ticket) Air Canada: \$37.80 (Advance Seat Selection - per ticket)

Ticket number(s): 0142101275639

#### Fare Rules

Departing Flight Calgary (YYC) To Grande Prairie (YQU) - Tango

Return Flight Grande Prairie (YQU) To Calgary (YYC) - Tango

#### Changes:

- Prior to day of departure Change fee per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. Changes can be made up to 2 hours prior to departure.
- Airport same-day changes are subject to availability and are permitted only for same-day flights at a fee of \$150 CAD/USD per direction, per passenger, except for passengers travelling on a flight between Toronto and Montreal, or Toronto and Ottawa (connecting flights excluded), for whom the flat fee is \$75 CAD/USD. Same-day flights only.
- o Same-day standby is not permitted.
- O Flights can only be used in sequence from the place of departure specified on the itinerary.

#### Cancellations

- Tickets are non-refundable and non-transferable.
- Cancellations can be made up to 45 minutes prior to departure.
- O Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- O Customers who no-show their flight will forfeit the fare paid.
- Paid Advance Seat Selection is available on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Earn 25% non-status Aeroplan Miles for Air Canada-operated flights.
- Read complete fare rules applicable to this fare.

#### **Important Information**

Please review this itinerary/receipt and, should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the Travel documentation page for important information on identification required for travel.

#### Baggage Policy

Carry on baggage | Checked baggage

#### Flight confirmation

Although reconfirmation of flights is not required, we strongly recommend that you check your flight states online at aircanada.com or by calling our flight information system at 1-888-422-7533 prior to your departure.

#### Travel insurance

Protect your travel investment and also protect yourself against the high cost of medical expenses while out of province. Purchase travel insurance online from RBC Travel Insurance Company via Air Canada or by calling 1-866-610-7102. Enjoy your trip knowing you are properly protected.

The AT Lie rache professions will and directly offered provided and underwerten by RBC Travel the named Company (RBCT), And case we expressly decrease and responsibility to regard to lary travel historians discreased by the customer from RBC travel manufactors.

Check-In and bearding times

#### Links

Manage my booking online: Flight Departure & Arrivals; General conditions of carriage: Information and Services

http://www.aircanada.com/mybookings http://www.aircanada.com/flightstatus http://www.aircanada.com/conditionsofcarriage http://www.aircanada.com/travelinfo



#### Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada. Please print this itinerary / receipt for your reference.

**Main Contact Information** 

**Booking reference: QDUCDE** 

**Customer Care** 

1-888-247-2262

1-888-422-7533

Name:

**Mr Roman Cooney** 

E-mail

ROMAN.COONEY@ALBERTAHEALTHSERVICES.CA

Form of payment:

CCVIXXXX

s.17(1), 17(4)(e.1)

CC VIXX)

s.17(1), 17(4)(e.1)

International Reservations

**Air Canada Reservations** 

Air Canada Flight Information

Alert me of flight changes

Flight notification

**Electronic Ticketing confirmed.** This is your official itinerary/receipt.

**Flight Itinerary** 

Flight	From	То	Aircraft	Booking class	Status
AC8475	Calgary (YYC)	Grande Prairie (YQU)	DH3	E	Confirmed

Operated by:

Fri 18-Nov 2011

Fri 18-Nov 2011

Air Canada Express-

Jazz

08:30

Seat number(s) requested:

3D AC8482

Grande Prairie (YQU)

Calgary (YYC)

DH3 Confirmed

Operated by:

Fri 18-Nov 2011

Fri 18-Nov 2011

Air Canada Express-

20:45

06:55

22:15

Revised Departure

Seat number(s) requested:

3D

**Passenger Information** 

Passenger

Name:

Jazz

Mr Roman Cooney

Ticket number:

014 2101 786339

Frequent Flyer Pgm:

Program number:



#### Fare Summary

Passenger: 1	l Ticket number	014 2101	786339

Date of issue	18-Nov 2011
Fare Amount in Canadian dollars:	446.00
(including <u>navigational &amp; other charges)</u>	
Taxes, Fees & Charges	
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	1.10
Combined Taxes *see fare calculation below (XT)	· PD
Total Fare in Canadian dollars:	23.10A
Options	
Seat selection fee in Canadian dollars	18.00
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	0.90
Seat selection fee in Canadian dollars	18.00
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	0.90
Change fee in Canadian dollars	75.00
Canada Goods and Services Tax (GST/HST #10009-2287) (XG)	3.75
Ticket particularities:	
AC ONLY/NON-REF/CHGE FEE	

\*Fare calculation:

18NOV11YYC AC YQU Q18.00R174.00AC YYC Q18.00R236.00CAD446.00

END ROE1.00 PD14.25CA23.96XG41.00S0

Canadian tax registration numbers:

XG Canada Goods and Service Tax (GST) #10009-2287

RC Canada Harmonized Sales Tax (HST) #10009-2287

XQ Quebec Sales Tax (QST) #1000-043-172

Change fee
#101.25 Pd
-change due to work
required re HQCA

#### **Fare Rules**

Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.

If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.

Tickets are non transferable and name changes are not permitted.

Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accomodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

#### **Important Information**

This is your E-ticket itinerary/receipt. Keep this document for your travel. Your flight coupons are stored in our reservation system. The Conditions of Contract and other legal notices are provided with this itinerary/receipt.

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

#### Travel Documents

Air Canada is required by federal government regulations to check identification at the departure gate for all passengers who appear to be 18 years of age or older. The name on the identification must match the name used on the reservation or ticket. The passenger must present: one (1) piece of government-issued ID with photo or two (2) pieces of government-issued ID without photo. For air travel between Canada and the United States, all passengers including Canadian and U.S. citizens, are required to present a valid passport or other valid travel document such as a Nexus card. Nexus members are required to carry appropriate immigration and identity documents in addition to their Nexus card. In addition, passengers must present this Itinerary/receipt to immigration authorities upon request. For air travel to a foreign country, passengers must ensure that they have all necessary travel



**Travel & Employee Expense Claim Form** 

s.17(1), 17(4)(g)(i)										
Out-of-Prov	ince Travel:		Prior . Provinc	Approval Date (relate only):	ed to Out-of-	Prior Approved by (related to Out-of- Province only):				
Name: Rom	an Cooney		Emplo	<u></u>		Union	Name:			
Position (Tit	le): SVP		Depar	tment: Communica	ations	Locat	ion: SPT			
Business Ph	one #: 403.94	3.1258	Trave	l Period From: Dec	20, 2010	<i>U</i>	to	Jan. 2011		
What former entity payroll system is the employee being paid from? (please ✓ one from below)										
□ AADAC □				ry Health		⊠ Ea:	st Central	t Central TION EXPS		
☐ Alberta C	ancer Board		☐ Capita	ıl Health		☐ No	rthern Lights			
☐ Alberta M	lental Health E	oard	☐ Chino	ok		☐ Pa	liser Health			
☐ Aspen			☐ David	Thompson		Pe	ace Country			
paid by Albert	Expenses Paid (please attach original receipts and retain a copy for your records). Do not include amounts paid by Alberta Health Services or reimbursed / reimbursable by another organization. Complete details on page 2 of the form.  Summary of Travel & Employee Expenses									
Finance Code / Accounting I				(by Expense Account) tion	Non-Cana		Exchange Rate	Canadian		
Corp/BU/Org	Location	(if applicable) Fund	e) :tional	nal Expense/Secondary		су		\$		
(if applicable)	(if applicable)		/Primary	mary Account						
Meals		01 71105	5000007	62312000 🗸 💢		\$0.00		\$407.41		
Airfare					(			386.66		
Cabs								217.75		
	101	000S	7113	accecco		- N	10.	,		
		.141	RED MAR	2 2011						
Total GST										
Subtotal				CT SEC						
Less Cash Ad	ivance (if applic	able)								
Total				\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \		\$1,011.82				
Total \$1,011.82										
I hereby certify that the expenses listed above are in accordance to applicable policies and were incurred on Alberta Health Services business and have not been previously claimed by me or on my behalf from Alberta Health Services or other organization.										
Employee Signature Date: Feb 22/11										
I hereby certif	fy that I have r	eviewed t	he expense	es and that they ar	e in accord	ance w	vith the applical	ble policies.		
Approved By	(please print): N	like Conro	У	Title: EVP Corpo	orate		<b>Phone #</b> 78	Phone # 780-342-2006		
Signature:							Date:			
Approved By	(please print):	~		Title:			Phone #			
Signature:				$\mathcal{I}$	Date:	Date:				

NOTE: Expense claim must be properly authorized in accordance with Alberta Health Services Policies (i.e. Travel expense in accordance with Travel Policy, etc.) and must be supported by original receipts or a copy as certified by the approver. See page 2 of this form for Travel expense claim limits. Approved claim form with receipts should be sent to Accounts Payable for processing.

## **EXPENSE CLAIM DETAILS**

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# Meal Expenses and Allowances only. Please refer to AHS Travel Policy for terms and conditions.) (Except where collective agreement specifies otherwise).

Meal allowances is the actual cost of the meal as shown on the receipt, excluding alcoholic beverages, including up to 15% gratuity, and GST, to a maximum as prescribed below. At discretion of the signing officer, the below maximum meal expense shall also apply where no receipt is available.

Breakfast = B \$10

\$12

Dinner = D

representatives attended the meeting Meal expenses must be supported by restaurant receipt (not just credit card receipt) and information on either the names of the individuals or organizations whose

## Ņ Accommodation Expense and Allowances

Accommodation expense claims may be made at the actual cost of the room and applicable taxes. The claim is expected to be reasonable given the location and availability of government rates. Accommodation allowance without a receipt is \$20 per night.

## Ç

- •Use of personal automobile Reimbursement at the general rate of \$0.505 per km for approved travel in a fiscal year
- Vehicle owners are responsible for any losses that may arise.
- Business car insurance is reimbursable up to \$500 per year with receipts.
- Includes all forms of transportation costs, including taxis, air plane and buses for travel related to AHS.
- Driving from home to a designated work location, and returning home from a designated work location, is not considered business travel and cannot be claimed.

Travel advance may be requested provided travel expenses are likely to exceed \$500

Page 1 of 4

aircanada.com - Flights - Booking Confirmation CANT COPY

Tust wiresting Cutture

Htg.

Search Select Review Passengers Purchase Seats Itinerary

Your booking is confirmed. Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

かが、たいなどの数

#### **Booking Information**

#### AIR CANADA



**Booking Reference:** 

KHU2UV

**Customer Care** 

Air Canada

Electronic Ticketing confirmed. This is your official itinerary/receipt.

1-888-247-2262

**Main Contact:** Mr Roman Cooney

roman.cooney@albertahealthservices.ca

Mobile: Home:

s.17(1), 17(4)(g)(i)

Flight Arrivals and Departures 1-888-422-7533

#### Flight Itinerary

Flight	From	То	Stops	Duration	Aircraft	Fare Type	Meal
AC8132*	Calgary (YYC) Mon 20-Dec 2010 07:30	Edmonton, Edmonton Int'l (YEG) Mon 20-Dec 2010 08:25	0	0hr55	DH3	Tango N	
AC8173*	Edmonton, Edmonton Int'l (YEG) Mon 20-Dec 2010 18:30	Calgary (YYC) Mon 20-Dec 2010 19:22	0	0hr52	DH3	Tango N	

<sup>\*</sup>Operated by Jazz

#### **Passenger Information**

' Roman	Cooney	: Adı	ılt (	16+},	Ticket Number:	0142190167589
	' Roman	' Roman Cooney	' Roman Cooney : Adı	' Roman Cooney : Adult (	'Roman Cooney: Adult (16+),	Roman Cooney : Adult (16+), Ticket Number:

Air Canada - Aeroplan :

s.17(1), 17(4)(g)(i)Meal Preference:

None

Credit Card:

None

Seat Selection:

S.17(1), Special Needs:

#### **Purchase Summary**

Fare Summary	
Passenger Type	Adult
Departing Flight - Tango	129.00
Returning Flight - Tango	129.00
Surcharges	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	42.00
Air Travellers Security Charge (ATSC)	14.25
Canada Goods and Services Tax (GST/HST #10009-2	287 RTO(10)()16.91

RBC Travel Insurance (declined)	0.00
Fotal Page 1 Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Toward Tow	386.66
Number of passengers	1
Fotal airfare, taxes and options (per passenger)	386.66
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	1.50
* Advance Seat Selection	15.00
Returning Flight - Tango	
Advance Seat Selection	15.00
Departing Flight - Tango	
Options	

The following charges (tax inclusive) will appear on your credit card statement:

Air Canada: \$355.16 (Airfare - per ticket)

Air Canada: \$31.50 (Advance Seat Selection - per ticket)

Ticket number(s): 0142190167589

#### **Fare Rules**

Departing Flight Calgary (YYC) To Edmonton (YEG) - Tango

#### Returning Flight Edmonton (YEG) To Calgary (YYC) - Tango

- Tickets are non-refundable and non-transferable.
- Flights can only be used in sequence from the place of departure specified on the itinerary.
- Customers who no-show their flight will forfeit the fare paid.
- Paid Advance Seat Selection is available on Air Canada and Jazz (subject to availability).
- · Same-day standby is not permitted.
- Earn 25% non-status Aeropian Miles (unless the opt-out option has been selected).
- Read complete fare rules applicable to this fare.
- Change fee per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference.
- Airport same-day changes are subject to availability and are permitted only for same-day flights at
  a fee of \$150 CAD/USD per direction, per passenger, except for passengers travelling on a flight
  between Toronto and Montreal, or Toronto and Ottawa (connecting flights excluded), for whom the
  flat fee is \$75 CAD/USD. Same-day flights only.
- Changes can be made up to 2 hours prior to departure. Cancellations can be made up to 45 minutes prior to departure. Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.

#### Standard Seat Selection (additional fee applies for Preferred seats)

- You have purchased Advance Seat Selection.
- If you wish to change your seat(s), simply go to aircanada.com and retrieve your booking by clicking on the Manage My Bookings tab.
- Advance seat selection is based on availability.
- Once purchased, standard seat selection is non-refundable.



#### DISPLAY THIS SIDE UP ON DASHBOARD

EXPIRATION DATE

**EXPIRATION TIME** 

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DETACH RECEIPT FROM TICKET

DATE ISSUED TIME ISSUED

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Alberta Health Services

CHARGES ARE FOR USE OF PARKING SPACE ONLY ALBERTA
HEALTH SERVICES ENDEADURES TO PROFICE THE PROPERTY
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Alberta Health
OR DAMAGE TO CAR OR CONTENTS.

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Alberta Health Services

RECEIPT



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14/01/11 10:27

AMOUNT PAID

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CHARGES ARE FOR USE OF PARKING SPACE ONLY ALBERTA
HEALTH SERVICES BODEAVOURS TO PROTECT THE PROPERTY
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OR DAMAGE TO CAR OR CONTENTS. Alberta Health Services

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Alberta Health Services

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Alberta Health

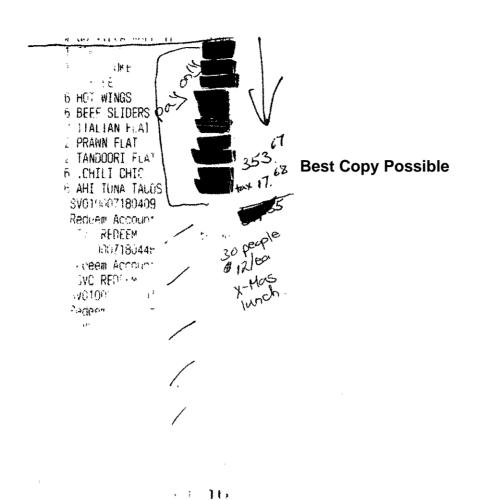
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Instruction:

#### **APPLICANT COPY**

#### P-Car details Online ( Cardholder Statement Repo

OLLEEN	\	ICE PRESIDENT,							
Cardholder's Name Cardholder's P			dholder's Position/Title			Billing Reporting Period:			
COMMUNICATIONS SOUTHPORT TOWE			R						
Cardholder's Dept Cardholder's Site/Location				Total Statement Amount: \$1			\$1,175.39		
		RVICES.CA							45/4> 45/4
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			Amount						
								Non-Res	sponsive
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RUN DATE: 07/20/2012

#### Proprietary and Confidential Powered by BMO Spend & Payment Solutions



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Services	Cardholder Sta
Signatures	
Cardholder Designate (if Applicable) By signing this statement  I hereby certify that I have reviewed and reconcile Policies, Program User Guide and Training. I have	d this statement in BMO details Online® to the best of my ability in accordance allocated the transaction(s) to the proper cost centre.
Name of Cardholder Designate	Cardholder Designate Position/Title
Signature of Cardholder Designate	Date of Signature
Program User Guide.	used for legitimate business purposes in accordance to AHS Corporate Policiente has completed reviews and reconciliation in BMO details Online® on my be
TURNER, COLLEEN Name of Cardholder Signature of Cardholder	VICE PRESIDENT, Cardholder Position/Title  Aug. 3//2 Date of Signature
Approver Designate (if Applicable) By signing this statement  I hereby certify that I have reviewed and approved Guide and Training on behalf of a authorized appr	this statement in BMO details Online® in accordance to AHS Corporate Policover.
Name of Approver Designate	Approver Designate Position/Title
Signature of Approver Designate	Date of Signature
Program User Guide and hereby approve the trans	sed for legitimate business purposes in accordance to AHS Corporate Policies sactions as listed.  has completed reviews and approvals in BMO details Online® on my behalf (  SVP Communications  Approver Position/Title  Date of Signature

Submit approved statement with attachments to Accounts Pavable:



PANDA FLOWERS (SAINT ALBERT) /FLOWER DESIGN BY TAMAM LTD [noreply@myfsn-ar.flowershopnetwork.com]
July 16, 2012 12:50 PM
Karen Nelson
Website Order Confirmation

it:

### NDA FLOWERS (SAINT ALBERT) /FLOWER DESIGN BY

Thank you for ordering from PANDA FLOWERS (SAINT ALBERT) /FLOWER DESIGN BY TAMAM LTD (7804587287)!

Do not reply to this message. Replies to this address are not monitored.

If you have questions about your order please contact PANDA FLOWERS (SAINT ALBERT) /FLOWER DESIGN BY TAMAM LTD at (780) 458-7287

When you order custom designs, they will be produced as closely as possible to the picture. Please remember that each design is custom made. No two arrangements are exactly alike and color substitutions of flowers may be necessary. Prices and availability of seasonal flowers may vary.

#### **Order Information**

**Product Info** 

Recipient Info

Pricin

77

Marnie Bartell

CELEBRATE THE DAY
Fresh Flowers

To be delivered on: 07/17/2012

Celebrate The Day: \$55.00

Order Number: 114461

D 1' 0100

Delivery: \$10.00

Card Message:

s.17(1), 17(4)(g)(i)

Thanks for all your help this weekend. - Roman

Sub Total: \$65.0

Taxes: \$3.2

Total: \$68.2

#### **Billing Information**

Name: Colleen Turner

Address: 10101 Southport Rd SE

City: Calgary

State/Province: AB

Zip/Postal Code: T2W 3N2

Phone Number: (403) 943-1212

Email Contact: <u>karen.nelson@albertahealthservices.ca</u>

Credit Card Type: Master Card

Credit Card Number:

**Credit Card Expiration Date:** 

s.17(1), 17(4)(e.1)



P-Card details Online ® Cardholder Statement Report

Instruction:								
<ul> <li>Attached</li> </ul>	d ALL origin	al detailed receipts and supporting	documents in the same	order as	it appears on this	stateme	nt	
<ul> <li>Cardhol</li> </ul>	der AND Ap	prover's signatures required where	indicated below					
TURNER, CO	DLLEEN	VICE PRESIDE	NT,					
Cardholder's		Cardholder's Po	sition/Title	Billing	Reporting Period	d: <u>2</u>	0/09/2012	
COMMUNICA	ATIONS	SOUTHPORT T	OWER		224	_		
Cardholder's	Dept	Cardholder's Sit	e/Location	Total	Statement Amour	nt: \$	2,717.91	
COLLEEN.TI	JRNER@A	LBERTAHEALTHSERVICES.CA						
Cardholder's				Last	6 digits of the P-C	ard #: _		
							<del>17(1) 17(4)</del> (a	1
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AHS - Edmonton Accounts Payable CCF 1 7 2012 G & C - Completed

AHS - Edmonton
Accounts Payable

OCT 1 6 2012

RECEIVED



P-Card details Online ® Cardholder Statement Report

Signatures	
Cardholder Designate (if Applicable)  By signing this statement  I hereby certify that I have reviewed and reconciled this statement in Policies, Program User Guide and Training. I have allocated the training.	in BMO details Online® to the best of my ability in accordance to AHS Corporate insaction(s) to the proper cost centre.
Name of Cardholder Designate	Cardholder Designate Position/Title
Signature of Cardholder Designate	Date of Signature
Program User Guide.	e business purposes in accordance to AHS Corporate Policies and AHS P-Card
<ul> <li>I acknowledge that the above Cardholder Designate has completed</li> </ul>	d reviews and reconciliation in BMO details Online® on my behalf (if applicable).
TURNER, COLLEEN	VICE PRESIDENT,
Name of Cardholder	Cardholder Position/Title
Signature of Cardholder	Date of Signature
I hereby certify that I have reviewed and approved this statement in Guide and Training on behalf of a authorized approver.  Name of Approver Designate	BMO details Online® in accordance to AHS Corporate Policies, Program User  Approver Designate Position/Title
Signature of Approver Designate	Date of Signature
Program User Guide and hereby approve the transactions as listed	business purposes in accordance to AHS Corporate Policies and AHS P-Card I.  eviews and approvals in BMO details Online® on my behalf (if applicable).  Approver Position/Title  Date of Signature
Submit approved statement with attachments to Accounts Payable:	
Attach:	Address:
<ul> <li>Original itemized receipts</li> <li>Signed Cardholder Statement Report (or copies of electronic</li> </ul>	Alberta Health Services
signatures if signatures are not on report)	Accounts Payable
And where applicable:	7th Street Plaza
<ul> <li>Copies of pre-approvals for travel</li> <li>Personal cheque payable to "Alberta Health Services"</li> <li>Return, refund and/or credit receipts</li> <li>Disputes letter</li> </ul>	10th Floor, North Tower, 10030-107 Street Edmonton, AB T5J 3E4
Accounts Payable only:	

Accounts rayable only:

HS.rod

RUN DATE: 10/01/2012

Search Select Review Passengers Purchase Seats Itinerary

# Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Board Meeting

**Booking Information** 

AIR CANADA 🎡

**Booking Reference: Customer Care** LX3RJM

Electronic Ticketing confirmed. This is your official 1-888-247-2262 itinerary/receipt.

Flight Arrivals and Departures 1-888-422-7533

Main Contact:

roman.cooney@albertahealthservices.ca

 $\begin{array}{ll} \mbox{\scriptsize Mobile:} \\ \mbox{\scriptsize Work: 1-403-9431258} & s.17(1), \ 17(4)(g)(i) \end{array}$ 

Flight Itinerary

Flight	From	То	Stops	Duration	Aircraft	Fare Type	Mea
AC84751	Calgary (YYC) Wed 12-Sep 2012 07:00	Grande Prairie (YQU) Wed 12-Sep 2012 08:35	0	1hr35	DH3	Tango, G	
AC8480 <sup>1</sup>	Grande Prairie (YQU) Thu 13-Sep 2012 16:20	Calgary (YYC) Thu 13-Sep 2012 17:51	0	1hr31	DH3	Tango Mus, Q	

Operated by:

Air Canada Express - Jazz

### **Passenger Information**

1: Mr Roman Cooney: Adult (16+), Ticket Number: 0142111686992

Frequent Flyer Pgm: None S. 17(1), 17(4)(e.1)<sub>Meal Preference</sub>: None Payment Card: Special Needs: None

Seat Selection: AC8480 8D

VIEW QUOTE DETAILS **Purchase Summary** 

Fare Summary			
Passenger Type			Adult
Departing Flight - Tango			191.00
Return Flight - Tango Plus			244.00
Surcharges	- Sphare More as 41		36.00
Taxes, Fees and Charges	BOOM MEANING THE PARTY OF	Annual Copyrigation	and the second second
Canada Airport Improvement Fed	;		45.00
Canada Goods and Services Tax	(GST/HST #10009-2287 RT000	01)	26.51
Air Travellers Security Charge (A	TSC)		14.25
Total airfare and taxes before op			556.76
Number of passengers			i
RBC Travel Insurance (declined)			0.00
Grand Total - Canadian dollar	s		\$556.76

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$556.76 (Airfare - per ticket)

Ticket number(s): 0142111686992

### **Fare Rules**

Departing Flight Calgary (YYC) To Grande Prairie (YQU) - Tango

- · Changes:
  - Prior to day of departure Change fee per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. Changes can be made up to 2 hours prior to departure.



P-Card details Online ® Cardholder Statement Report

Cardholder's Name Cardholder's Position/Title Billing Reporting Period: 20/10/20 COMMUNICATIONS SOUTHPORT TOWER Cardholder's Dept Cardholder's Site/Location Total Statement Amount:  COLLEEN.TURNER@ALBERTAHEALTHSERVICES.CA Cardholder's e-mail address Last 6 digits of the P-Card #:  Statement of Transactions  Transaction Trans ID Merchant Name & Description Trans Original Amount Trans Amount Trans Amount Trans Amount Trans Amount Trans Amount	12
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/10/2012 297791000 WESTJET 8382184811551, Westjet Airlines	Roman Ocone, flight
/10/2012 298170644 WESTJET 8382184908030, Westjet Airlines / 53.00 CAD 63.00 .00	
, 55.50	Change to arrival

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RUN DATE: 10/19/2012

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PAGE NO: 1



P-Card details Online ® Cardholder Statement Report

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Signature of Cardholder Designate	pater of Signature
Cardholder	
By signing this statement	
<ul> <li>I hereby certify that the P-Card issued to be was used for legitimate but</li> </ul>	islness purposes in accordance to AHS Corporate Policies and AHS P-Card
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<ul> <li>I acknowledge that the above Cardholder Designate has completed re</li> </ul>	views and reconciliation in BMO details Online® on my behalf (if applicable).
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	ardholder Position/Title
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Signature of Approver Designate	ale of Signature
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Approver By signing this statement	
<ul> <li>I hereby certify that the P-card issued to be was used for legitimate but</li> </ul>	siness purposes in accordance to AHS Corporate Policies and AHS P-Card
Program User Guide and hereby approve the transactions as listed.	
<ul> <li>I acknowledge that the above Approver Designate has completed review</li> </ul>	rws and approvals in BMO details Online® on my behalf (if applicable).
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<ul> <li>Signed Cardholder Statement Report (or copies of electronic signatures if signatures are not on report)</li> </ul>	Alberta Health Services Accounts Payable
And where applicable:	7th Street Plaza
Copies of pre-approvals for travel	10th Floor, North Tower, 10030-107 Street
Personal cheque payable to "Alberta Health Services"	Edmonton, AB T5J 3E4
<ul> <li>Return, refund and/or credit receipts</li> </ul>	
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RUN DATE: 10/19/2012

Reference #:

Proprietary and Confidential Powered by BMO Spend & Payment Solutions

Reviewed by:

PAGE NO: 2

Date:

12-10-06 5:40 AM

P-card

Your reservation code is: CSUHKL

Roman Cookey Province wide Advisory Council Mtg oct 13/12.

View your itinerary at ! Sabre® Virtually There®

Total price			345.71 CAD <sup>-</sup>
view fare rules			
C Departure	Information		
Depart:	Friday, 12 October	247	WestJet

Friday, 12 October Arrive: 06:37 PM

Calgary, AB, CA (YYC)

Edmonton-International , AB , CA (YEG)

Non-Stop / WS 0259

flight info Seat(s): 09D

# **Return Information**

05:50 PM

Saturday, 13 October Depart: WestJet 04:40 PM Edmonton-International, AB, CA (YEG) Non-Stop / WS 0302 Arrive: Saturday, 13 October flight info 05:25 PM Calgary , AB , CA (YYC) Seat(s): 09D

TOTAL 231.00 CAD Base Fare:

> 24.00 CAD Surcharges:

Canadian airport improvement fee(s): 50.00 CAD

> Air travellers security charge: 14.25 CAD

Canadian goods and services tax: 15.96 CAD

Total:

Regular Seat 10.00 CAD 0.50 CAD

Payment details

Amount paid with Credit Card

345.71 CAD

345,71 CAD

**Guest Information** 

next page

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itinerary review

12-10-06 5:40 AM

p-card

## Your reservation code is: CSUHKL

Roman Cooney

Provincewide Advisory Council Htg

Oct 13/12

View your itinerary at i

<u>Sabre® Virtually There®</u>

То	tal price			345.71 CAD -
yies	v fare rules			
*	Departure	Information		
7	Depart:	Friday, 12 October	(#)	WestJet
	05:50 PM	Calgary , AB , CA (YYC)		Non-Stop / WS 0259
	Arrive:	Friday, 12 October		flight info
	06:37 PM	Edmonton-International , AB , CA (YEG	)	Seat(s): 09D
<b>أ</b>	Return Info	rmation		
7	Depart:	Saturday, 13 October		WestJet
	04:40 PM	Edmonton-International , AB , CA (YEG	)	Non-Stop / WS 0302
	Arrive:	Saturday, 13 October		flight info
	05:25 PM	Calgary , AB , CA (YYC)		Seat(s): 09D
TOTAL	and the state of		Base Fare:	231.00 CAD 🗎
			Surcharges:	24.00 CAD 🗎
	8		Canadian airport improvement fee(s):	50.00 CAD
			Air travellers security charge:	14.25 CAD 🖥
*			Canadian goods and services tax:	15.96 CAD 🗎
			Regular Seat	10.00 CAD 🖺
			Total Seat Taxes <b>①</b>	0.50 CAD 🗎
			Total:	345.71 CAD ■
Paym	ent details			

Guest information - next page

Page 1 of 4

Amount paid with Credit Card

345.71 CAD

1. COONEY/ROMAN MR

Adult

PRINT PAGE

MY RESERVATIONS

CHANGE TICKET(S) REFUND



### ake sure your carry on complies



As all carry-on baggage must pass through security, make sure your carry-on complies by following the instructions below. Remember, this can include things you might not consider, like shampoo, perfume, toothpaste and moisturizers.

# Step (

# Step (7



Be sure all liquids, aerosols and gels are in containers of 100 mL or less.



Place items in a clear, plastic, 1-litre re-sealable bag.



1 plastic bag per person, placed in the bin.



# Canadã

Before you pack your bags and head for the airport, review what you can -- and can't -- take on your flight by visiting our <u>Restricted items info page</u> or <u>catsa.sc.ca</u> for a complete list of permitted and non-permitted items.

### Insurance



### **Need Travel Insurance?**

Protect your trip with travel insurance. RBC insurance Company of Canada offers a variety of travel insurance products for your trip, including insurance for medical expenses or unforeseen circumstances.

RBC Travel Insurance

### Airport Lounges



Relax on the ground before you relax in the air.

Chinook Lounge (Concourse D) <sup>1</sup> Calgary International Airport

- Beverages and snacks
- · Self-service bar area featuring beer, wine and spirits
- · Business facilities including Internet and Wi-Fi
- Newspapers and magazines

\$31 walk-up/\$26 when you present your valid WestJet boarding pass.

1 Lounge access is not available for guests travelling to the continental U.S. or Hawaii.

Rocky Mountain Lounge (Concourse C) <sup>2</sup>
Calgary International Airport

- Beverages and snacks
- · Self-service bar area featuring beer, wine and spirits
- · Business facilities including internet and Wi-Fi
- Newspapers and magazines

https://bookings.westjet.com/meridia?posid=A7RE&sid=me2reA2r9e2...b1e36de09cedS9dbd659ccf31f0434289d10be6b95c15f7dbaf26ce621d28c&

Page 2 of 4



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View Himmarary Harri Travel Tools Heip

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Profelicitet

Change fee 63. It was necessary to get Roman into Edmonton at an earlier time

than originally booked.

eTicket Receipt

Prepared For

CCONEY/ROMAN MR

WESTJET RESERVATION CODE

ISSUE DATE

TICKET NUMBER

ISSUING AIRLINE

**ISSUING AGENT** 

CSUHKL

11Oct2012

8382184908030

WESTJET

WestJet/GY0

Itinerary Details

TRAVEL DATE

120ct

AIRLINE WESTJET

WC 255

**DEPARTURE** 

CANADA

Time

Time

4.40pm

4:25pm

CALGARY INTL AB,

ARRIVAL

Time

Time

5:25p:n

5:12pm

EDMONTON INTL AB.

CANADA

OTHER NOTES

Seat Number cac PREMIUM (WAIVED) Baggage Allowance 1PC

Booking Status OK TO FLY

Fare Basis QAR

Not Valid Before 12 OCT Not Valid After 12 OCT

130ct

WESTJET V/C 302

EDMONTON INTL AB.

CANADA

CALGARY INTL AB. CANADA

Seat Number 09D PREMIUM (PAID)

Conf: 8380619364961 Baggage Allowance 1PC Booking Status OK TO FLY

Fare Basis GARVRL Not Valid Before 13 OCT Not Valid After 13 OCT

Payment/Fare Details

Form of Payment

CREDIT CARD - MASTERCARD :

Endorsement / Restrictions

CAD241.00 NONREFUNDABLE NONREF - FEE FOR CHG/CXL

Fare Calculation Line

YYC WS YEA162.00QAR WS YYC79.00GARVRL

**CAD241.00END** 

**Exchanged Ticket** 

8382184811551

Fare

CAD 241.00

Additional fare

Taxes/Fees/Carrier-Imposed Charges

**CAD 50.00** 

CAD 14.25 CA1 (CANADA AIR SECURITY CHARGE -

SUBJECT TO GST)

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2012-10-11



CAD 16.46 XG (GST FOR CANADA EXCEPT

ON/BC/NS/NF/NB/QC)

CAD 50.00 SQ (AIF - CANADA EXCEPT ON/BC/NS/QC/NB/NF)

CAD 6.00 YQF (SERVICE FEE - FUEL)

CAD 18.00 YQI (SERVICE FEE - INSURANCE)

CAD 345,71

CAD 63.00

CAD 0.00 - YYC YEG - (PREMIUM SEAT FEE)

CAD 5.00 (0.25 XG) - YEG YYC - (

(PREMIUM SEAT FEE)

**Total Fare** 

**Total Additional Collection** 

Additional Fees not included in Fare

Positive identification required for airport check in

Notice:

Thank you for choosing WestJet

QST # 1202807956TQ0001 GST # 866112535

- We look forward to welcoming you on board your upcoming WestJet flight. If you're travelling with one of our airlines partners as part of your WostJet thocking, you'll want to familiarize yourself with the other airline's policies and restrictions as they may be different from curs. Generally, the most restrictive guidelines will apply.
- Positive identification is required at check-in. Please ensure the name on the reservation matches the dentification for the guest prior to check in
- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, and 2 hours prior for international flights and flights to the United States.
- Guests are required to be through security and at their capacture gate 30 minutes prior to the scheduled departure of their ! aht
- . Falure to show up for the first flight segment of a scheduled round trip or multi-segment reservation will result in the concellation of the return segment or remaining segments. The fare paid for these segments will be forfolded beusal od ton liky nedasnegmed bna
- For information on baggage limits, identification and rules of carriage, please click here.
- We appreciate hearing about your experience with us. If you would like to provide us with feedback, please see our contact us page and select the give feedback tab. You may also send us a letter at: WestJet Campus. Attention Guest Relations 22 Aerial Flace N.E. Calgary, Alberta Canada T2E 3J1



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https://www.virtuallythere.com/new/eticket.html

2012-10-11



# TRAVEL, HOSPITALITY & HOSTING EXPENSE CLAIM

EXPENSE CLAIM DETAILS

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5 amoun	5 amount on slip, DO NOT separate any taxes (eg. GST). Secondaryf	any/Expens	e codes a	re not re	o de one FC quired in this	per page OR	if more lines	Expense codes are not required in this section as they are any determined for the same FC use these additional pages. Enter total	the same FC us	te these addit	donal pages.	. Enter total
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	(length of shaded area)	Out of N.America	releted to?	SEAT.	whecolpt	Wo receipt or	Bus/LRT	Hotel	Car	Tand	Fuel	Mileage (hm)
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31-Oct-12	Calgary/Red Dear Return Bound, CalW Mtg.		1	1								300.00
1-Nov-12	Catgary/Red Dear Return Board CoW and Public Brd Min	1	T									300.00
			T	1								300.00
13-00-12	Atport to Westin re Provincial Advisory Council Min			1								
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-2A of 3-

Note, total will suto till into pg 1, Section E, if form completed electronically - Additional pg 2s can be found at end of form

\$514.50

Enter on page 1 TOTAL TRAVEL \$

\$80,00

Travel \$ Subtotal

\$454.50

Mileago S

Enter \$6.505 OR rate per Union Agreement

MEAL PER DIEM RATES B « Breakfast = \$10 L = Lunch = \$12 D = Dinner = \$21 A = ALL MEALS = \$43 . BL = Breakfast & Lunch = \$22 BD = Breakfast & Disner = \$33

09704 pos(Rev2011-12)

VELLOW CAS Provincial Advisory	780-462-3456
council	GST #8100403070
Date: 13/10/12	Amount: 660-2
Driver: Dk Han	car#. 495
From: West /un	<b></b>
To: Airport.	
10135 – 31 Avenue, Edmonto	n. AB T6N 1C2