

SUMMARY OF THE DECISIONS OF THE OFFICIAL ADMINISTRATOR

The Audit and Finance Advisory Committee (the “**Committee**”), which is a governance advisory committee of the Official Administrator of Alberta Health Services (“**AHS**”) (the “**Official Administrator**”), met on April 23, 2014 to discuss key issues regarding the below items. The following is an account of resolutions approved by the Official Administrator following this meeting. If you have any questions regarding this information, please contact the Office of the Official Administrator at official.administrator@albertahealthservices.ca.

ITEMS OF APPROVAL

1. **[AFAC14-42] 2014-17 Internal Audit Plan**
2. **[AFAC14-43] Internal Audit Charter**

RESOLUTIONS OF THE OFFICIAL ADMINISTRATOR OF ALBERTA HEALTH SERVICES

1. [AFAC14-42] 2014-17 Internal Audit Plan

The 2014-17 Internal Audit Plan is based on last year’s plan and includes an overview of the planned Internal Audit and Enterprise Risk Management projects for the next three years.

WHEREAS this Resolution is enacted pursuant to Section 11(2)(a) of the *Regional Health Authorities Act* (Alberta) and the Order of the Minister of Health of Alberta dated September 10, 2013, appointing Dr. John Cowell as the Official Administrator of AHS (the “**Official Administrator**”);

AND WHEREAS the 2014-17 Internal Audit Plan (the “**Internal Audit Plan**”) provides an overview of the Internal Audit planned projects for the next three years;

AND WHEREAS the Internal Audit Plan is aligned with AHS strategic priorities, key risks and the Quality Matrix of Health;

AND WHEREAS the Internal Audit Plan is required to be approved by the Official Administrator;

NOW THEREFORE BE IT RESOLVED THAT:

1. The Internal Audit Plan, in the form reviewed by the Official Administrator, with such non-substantive changes that management of AHS considers necessary or advisable, is hereby approved.
2. Management of AHS is hereby authorized and directed to take all such other action as management considers necessary or advisable in order to give full effect to the foregoing.

2. [AFAC14-43] Internal Audit Charter

The Internal Audit Charter defines the mandate, authority and responsibility of the Internal Audit Department. The Internal Audit Charter was last amended in September 2013.

WHEREAS this Resolution is enacted pursuant to Section 11(2)(a) of the *Regional Health Authorities Act* (Alberta) and the Order of the Minister of Health of Alberta dated September 10, 2013, appointing Dr. John Cowell as the Official Administrator of AHS (the “Official Administrator”);

AND WHEREAS the Chief Audit Executive reports annually to the Audit and Finance Advisory Committee and the Official Administrator on the adequacy and relevance of Internal Audit’s mandate, authority, and responsibility, as defined in the Internal Audit Charter;

AND WHEREAS the Internal Audit Charter was approved by the former board of AHS on October 15, 2010 (as amended), and all further amendments to the Internal Audit Charter shall be approved by the Official Administrator;

AND WHEREAS proposed amendments to the Internal Audit Charter include the addition of the Internal Controls over Financial Reporting audit team to the Internal Audit department;

NOW THEREFORE BE IT RESOLVED THAT:

1. The amended Internal Audit Charter, in the form reviewed by the Official Administrator, with such non-substantive changes that management of AHS considers necessary or advisable, is hereby approved.
2. Management of AHS is hereby authorized and directed to take all such other action as management considers necessary or advisable in order to give full effect to the foregoing.

➤ [Link to Internal Audit Charter](#)

/s/

Kristin Long
Corporate Secretary