

Accrual rates shown below apply to full-time employees (1.00 FTE). Part-time employees accrue vacation time in proportion of their FTE. Vacation time is accrued throughout the year and can be used in accordance with the applicable Collective Agreement and/or Terms and Conditions. Casual employees receive pay out vacation pay every pay cheque.

Where there is any discrepancy between the information contained in this chart and the Collective Agreements and/or Terms and Conditions, the Collective Agreements and/or Terms and Conditions shall apply.

Vacation			
Employee Group	Years	Days Per year	Part-Time/Casual
AUPE Aux Nursing	1 st	15	6%
	2 nd – 9 th	20	8%
	10 th - 19 th	25	10%
	20 th +	30	12%
AUPE GSS	1st – 2nd	15	6%
	3rd – 9th	20	8%
	10th - 19th	25	10%
	20th+	30	12%
HSA	1st year	15	6%
	2nd – 9th	20	8%
	10th - 19th	25	10%
	20th+	30	12%
PARA	1 2/3 days per month		
UNA	Nurse and Assistant Head Nurse		
	1 st	15	6%
	2 nd – 9 th	20	8%
	10 th - 19 th	25	10%
	20 th +	30	12%
	Head Nurse and Instructor		
	1 st - 9 th	20	6%
	10 th - 19 th	25	8%
20 th +	30	10%	
Senior Leadership, Management and Out of Scope	Business/Technical Support		
	1 st – 9 th	20	8%
	10 th – 19 th	25	10%
	20 th +	30	12%
	Senior Leadership, Management and Professional		
	1 st – 5 th	20	8%
	6 th – 15 th	25	10%
	16 th +	30	12%
Students	7.6% (Vacation & Named Holidays)		

Revised Dec/04/14