

# AHS & NADC Joint Bursary Partnership Program

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**1. Am I eligible to apply for this program if I work as a casual AHS employee?**

No. AHS employees are not eligible for this program. If you have previously held a position with Alberta Health Services (Temporary, Student, Casual), please contact the HR Contact Centre (1-877-511-4455) to confirm if you are Active in the system or not.

AHS employees are encouraged to visit the Professional Development Funding page on Insite for opportunities available to you.

**2. Are the NADC boundaries different from the AHS North Zone boundaries?**

Yes. The NADC's boundaries differ from the AHS North Zone boundaries. Some of the AHS locations in the southern portion of the AHS North Zone are not included in the NADC boundaries. If you are unsure if a location falls within the boundaries, see the [Map](#) under or contact [youth.careers@ahs.ca](mailto:youth.careers@ahs.ca).

**3. Is this award open to all residents of Alberta or strictly Indigenous applicants?**

This award is open to all qualified Alberta residents. A minimum of \$10,000 has been designated to support applicants of Indigenous heritage. This question helps the selection committee to determine whether or not an applicant can be considered for this portion of the funding.

**4. Will I need to provide proof of Indigenous heritage to access the portion of funding designated for Indigenous applicants, and what is acceptable proof?**

Yes. A copy of your status card will be requested if you are successful.

**5. If I identify that I am of Indigenous heritage, am I still eligible for consideration through the regular funding stream?**

Yes. All candidates are rated on the same criteria and awards are distributed based on a ranking of the quality of the application. The top applicants of Indigenous heritage within the rankings are awarded the designated funding and all others are ranked and awarded accordingly with all other applicants.

**6. Can I apply for this bursary year after year?**

Yes. If successful in multiple years, the Return of Service agreements attached to each bursary would then be served consecutively.

**7. The NADC requirements state that ‘students cannot receive both the NADC bursary and the Partnerships Bursary during the same year.’ Please explain.**

The NADC offers another bursary opportunity for students. A student cannot receive the regular NADC bursary and funds from the Bursary Partnerships Program in the same year. Students may receive funding from more than one (1) Bursary Partnership Program, but the maximum funding available from the NADC for one (1) year of studies is \$3,000.

**8. What is the difference between a bursary and a scholarship?**

As defined by Student Engagement & Employment and AHS, the difference is that a bursary requires a Return of Service agreement whereas a scholarship does not.

**9. What is a Return of Service agreement?**

A Return of Service agreement states that the recipient will agree to work for the provider (in this case AHS) in exchange for receiving the funding support. The Return of Service agreement lays out the terms and conditions such as: length of service in months and hours and what happens in the event of default.

**10. What if I don’t agree to the terms of the Return of Service agreement?**

We strongly urge you to review the terms of the Return of Service agreement prior to applying for this funding. If you’ve already been approved, and do not agree with the Return of Service terms, you have the opportunity to decline the support. In that case, we ask that we are notified within 30 days of receipt so that the funds can be redistributed. If the signed agreement is not returned to us within 30 days, the support will be forfeited.

**11. What are the terms of the AHS Return of Service agreement?**

You will be required to obtain a position directly related to your educational program within an AHS owned and operated facility in the NADC boundaries within six (6) months of completing your educational program. You must continue working for AHS within the NADC boundaries (you may change facilities or positions) for the equivalent of one (1) month full time work per each \$500 you have been awarded. For example, if you receive \$2,000 from AHS and \$2,000 from the NADC, you would be required to commit to eight (8) months of full time employment (or equivalent hours per the applicable collective agreement). Successful recipients will receive a Return of Service agreement with their approval e-mail notification.

**12. When and how will I receive the bursaries?**

Once all required documentation has been received, Alberta Health Services forwards it to the Northern Alberta Development Council for processing. They work with the Government of Alberta's Alberta Student Aid department to create their Return of Service agreement and required documents. Once enrollment is confirmed by Alberta Student Aid, we can issue the cheques.

The bursaries are issued via two separate cheques, one on behalf of AHS, and one on behalf of the NADC. They are sent via mail, and are issued between mid January and late March.

**13. If I accept the bursary and Return of Service agreement, when must I commence employment?**

There is a six (6) month grace period after completion of your program in which you have to obtain a position and notify [youth.careers@ahs.ca](mailto:youth.careers@ahs.ca). If a position cannot be obtained within that timeframe, an extension may be granted on a case by case basis at the absolute discretion of AHS.

**14. If I receive support through this program, then later decide to take a position that is not at an AHS facility or is outside of the NADC boundary, is this considered an act of default? Will I be required to repay the entire bursary?**

Recipients are required to sign individual agreements with both AHS and the NADC. An act of default, such as employment not within an AHS facility, may occur according to the terms of one agreement but not with both. You are required to repay the portion of the bursary against which a default has occurred. If the terms of both agreements have not been met, then both bursaries must be repaid according to the terms of the agreement. The amount to be repaid may be prorated based on any hours worked towards the fulfillment of your agreement.

**15. If I receive this funding for more than one (1) academic year, are the Return of Service agreements served concurrently or consecutively?**

Return of Service agreements would be served consecutively.

**16. I've been offered relocation support from AHS as well as this bursary. Can I accept both and if so, are the Return of Service agreements served concurrently or consecutively?**

Yes, you may accept both. The Return of Service agreements are served consecutively.

**17. What makes one (1) application more successful than another?**

Determination of successful applicants is made based on the following:

- The applicant's potential to fit the needs of AHS (i.e., occupations in demand, locations, and/or fields of study)
- Quality of résumé
- Quality of responses to application questions and their compatibility with AHS goals and values

Higher priority will be placed on supporting clinical health care related fields of study currently in demand. Applicants in other programs are welcome to apply and may be considered for support if funds are available. The priorities of this program are assessed regularly by AHS and may change without notice.

**18. When and how will I be notified of my application status?**

Shortlisted candidates will be notified as soon as a decision is made.

The timeline for notifying all applicants of their status depends on volume of applications received and acceptance of the funds by the shortlisted candidates.

All notifications are sent via email to the e-mail provided on the application form.

Please ensure that you provide a legible and accurate e-mail address. If using a public e-mail provider (such as Hotmail or Gmail), please ensure that your filters are set to accept incoming messages from Talent Acquisition (@albertahealthservices.ca or @ahs.ca) so that you do not miss important notifications. If providing a school email, please ensure it can be used to receive external communications.

**19. If I have further questions or comments, who can I contact?**

Concerns, questions and/or comments may be respectfully directed to [youth.careers@ahs.ca](mailto:youth.careers@ahs.ca).