

Supply Bag – Checklist

The Supply Bag Checklist* may be used with the [Best Practice Recommendation for Supply Bags](#). The checklist provides examples of common supply bag contents and recommendations for how to handle the contents after use. Write N/A beside items that are not used in your location.

If you have any questions or comments contact IPC at ipcsurvstdadmin@ahs.ca.

Legend:

- D = Discard if used or visibly contaminated (soiled)
- W = Clean and disinfect with AHS provided product
- R = Send to designated medical device reprocessing site
- N/A = Not applicable

Best practice recommendations

Component	# in bag	Expiry date (yyyy-Mon-dd)	After every use	Responsibility
AED (check battery, expiry date)			W	End user
Adult AED pads attached			D	
Adult AED pads extra set and battery			W	
IV Supplies				End user
Catheter - 18 gauge			D	
Catheter - 20 gauge			D	
Catheter - 22 gauge			D	
Saline lock			D	
Transparent IV dressing			D	
Tourniquet			D	
Alcohol swabs			D	
Normal saline 500 mL bag			D	
Solution set			D	
Secondary medication set			D	
2x2 gauze, sterile			D	
Blue cap			D	
Injection cap			D	
Suction Supplies				End user
Suction reservoirs			D	
Manual suction tip			D	
Manual suction - V-vac			D	
Soft tip catheter with vent and adapter			D	
Supplies				End user
Adult blood pressure cuff			W	
Stethoscope			W	
Thermometer (check battery, expiry date)			W	
Thermometer cover			D	
O2 sat monitor (check battery, expiry date)			W	
Cell phone and charger (check battery, expiry date)			W	

For more information contact
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Component	# in bag	Expiry date (yyyy-Mon-dd)	After every use	Responsibility
Trauma scissors			D or R	
Physician on-call list			N/A	
Earphones			D	
Glucometer (check battery, expiry date)			W	
Glucometer strips			D	
Lancets			D	
Spill kit			D	
Flashlight/penlight (check battery, expiry date)			W	
Sharps container			W	
Cervical collar – adjustable			D or W	
Respiratory Supplies				End user
Oral airway (8, 9, 10)			D or R	
Nasopharyngeal airway (6-9 mm)			D or R	
Non-rebreather mask - adult			D or R	
Nasal cannula			D	
Oxygen tank with regulator and key			W	
Aerochamber			D	
Bag valve mask			D or R	
Lubricant package - water soluble			D	
Dressing Supplies				End user
8 x 10 abdominal pads			D	
Triangular bandage			D	
4 x 4 gauze, sterile			D	
Normal saline - bottle			D	
Transpore tape - 1 inch			D	
Latex free self-adherent wrap, e.g., Coban®			D	
Personal Protective Equipment				End user
Eye protection			D	
Gloves (S/M/L)			D	
Water resistant gowns			D	
Masks (surgical, N95)			D	
Spill kit			D	
Medication Bag				End user
Needle - 18 gauge 1 1/2 "			D	
Needle - 25 gauge 1"			D	
Needle - 22 gauge 1 "			D	
Blunt fill needle			D	

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Component	# in bag	Expiry date (yyyy-Mon-dd)	After every use	Responsibility
Blunt fill needle - filter			D	
Normal saline prefilled syringe 10 mL			D	
Syringe - 3 mL Luer-lock			D	
D5W 50 mL mini-bag			D	
50% Dextrose injectable 50 mL			D	
DiphenHYDRAMINE 50 mg tabs			D	
DiphenHYDRAMINE 50 mg/mL vial			D	
Glucose 4g tabs			D	
Salbutamol inhaler			D	
Ipratropium inhaler			D	
Epinephrine - 0.3 mg/0.3 mL ampoule			D	
Epipen adult			D	
Flumazenil 0.5 mg/5 mL, (IV direct only)			D	
Midazolam 10 mg/2 mL injectable			D	
Glucagon 1 mg injectable			D	
Nitroglycerin sublingual spray			D	
ASA 80 mg tabs			D	
Naloxone 0.4 mg/mL injectable			D	
Documentation				End user
Pen and clipboard			W	
Medical emergency report			N/A	
Neurological observation record			N/A	
Confidential envelope			N/A	
Scrap paper			D	
Consultant's examination form			N/A	
Copy of emergency protocols			N/A	
Check completed: (yyyy-Mon-dd)				
Initials:				

*Adapted from the 2018 Correctional Centre Code Bag Contents Checklist

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