

NOTE: All Tier 1 and 2 Measures and responsibilities remain in place or are enhanced. Ensure all Tier 1 and 2 Measures are reviewed.

Required Notifications			
Site ICP	IPC Director	Unit Manager/Designate	Site Manager/Patient Care Director
<ul style="list-style-type: none"> <input type="checkbox"/> Notify Unit Manager or Designate. <input type="checkbox"/> Notify Site Manager or Patient Care Director. <input type="checkbox"/> Begin completing an Urgent Issues Form and forward to IPC Director or Clinical Practice Lead. 	<ul style="list-style-type: none"> <input type="checkbox"/> Notify Medical Officers of Health, zone leadership and IPC Senior Operating Officer via Urgent Issues Form. 	<ul style="list-style-type: none"> <input type="checkbox"/> Notify unit staff and implement Tier 3 Measures. <input type="checkbox"/> Notify ES that unit requires Tier 3 Measures. 	<ul style="list-style-type: none"> <input type="checkbox"/> Notify all departments and all physicians in the facility that an outbreak has been called and provide details to bed closures and any exceptions.

Roles and Responsibilities Checklist			
Infection Control Professional (ICP)	Unit Manager/Designate	Environmental Services (ES)	Patient Nurse
<ul style="list-style-type: none"> <input type="checkbox"/> Follow responsibilities as outlined in Tiers 1 and 2. <input type="checkbox"/> Activate all outbreak procedures and forms. <input type="checkbox"/> Obtain Exposure Investigation Number (EI#). <input type="checkbox"/> Review all practices onsite to ensure Tier 1, 2 and 3 Measures are implemented, including routine practices, and that additional precautions are being followed. <ul style="list-style-type: none"> <input type="checkbox"/> Consult with ES, unit manager, physicians and nursing staff. <input type="checkbox"/> Organize and facilitate outbreak management meetings including the site manager, unit manager, ES and pharmacy, physicians and Medical Officer of Health as available. <ul style="list-style-type: none"> <input type="checkbox"/> Close the unit to admissions and transfers. Note: units with a specialized focus of care may continue to admit patients requiring this type of care. <input type="checkbox"/> Consider restricting visitors during high burden of cases if a volunteer cannot be recruited to communicate with and teach visitors about correct hand hygiene and use of PPE. <input type="checkbox"/> Consider strain typing of positive isolates under guidance of IPC Director, IPC Medical Director and laboratory. <p>Note: Unit will be considered for reopening in consultation with the Medical Officer of Health.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Follow responsibilities as outlined in Tiers 1 and 2. <input type="checkbox"/> Establish a geographic cohort. <input type="checkbox"/> Ensure there is adequate staffing to assign staff to CDI and non CDI patients separately on all shifts. <input type="checkbox"/> Complete daily line list and submit to site ICP. <input type="checkbox"/> Make every effort to provide access to additional hand hygiene sinks for visitors, staff and physicians coming onto and leaving the unit (e.g. repurposing the staff bathroom, mobile alcohol based hand rub stations, etc.). 	<ul style="list-style-type: none"> <input type="checkbox"/> Follow responsibilities as outlined in Tiers 1 and 2. <input type="checkbox"/> Perform Discharge/Transfer Isolation Clean for ALL discharged patients (both CDI positive and CDI negative patients): Available on Insite; Our Teams / Departments > Linen & Environmental Services > Standards & Guidelines > Environmental Services Standards, Guidelines & Protocols. 	<ul style="list-style-type: none"> <input type="checkbox"/> Follow responsibilities as outlined in Tiers 1 and 2. <input type="checkbox"/> During specimen collection ensure all specimens are sent using the Exposure Investigation Number (EI#). <div style="background-color: #e0e0e0; padding: 5px; text-align: center; font-weight: bold; margin: 5px 0;">Patient Education (Nurse)</div> <ul style="list-style-type: none"> <input type="checkbox"/> Follow responsibilities as outlined in Tiers 1 and 2.

Removal of Precautions and Discharge (Patient Nurse)	Pharmacy
<ul style="list-style-type: none"> ▪ Contact Precautions may be discontinued in consultation with IPC after symptoms have stopped for 48hrs and patient has had at least one normal or formed stool. ▪ A negative CDI test is not required to discontinue Contact Precautions. ▪ When precautions are lifted ask ES to perform a Discharge/Transfer Isolation Clean of the room. <input type="checkbox"/> Patients discharged while on vancomycin taper require the physician to submit a Special Authorization Form so the patient is able to fill the prescription at the community pharmacy (consult Pharmacy). https://idbl.ab.bluecross.ca/idbl/PDFS/60014.pdf 	<ul style="list-style-type: none"> <input type="checkbox"/> Review medication management of cases (antibiotics, antimicrobial therapy, acid reducing agents, promotility agents and antidiarrheals). <input type="checkbox"/> Provide patient medication teaching on new and existing medications.