

NOTE: To be completed by Unit Manager or designate as guided by IPC

Required Notifications			
Site ICP	IPC Director	Unit Manager/Designate	Site Manager/Patient Care Director
<ul style="list-style-type: none"> <input type="checkbox"/> Notify Unit Manager or designate <input type="checkbox"/> Notify MOH <input type="checkbox"/> Use Enhanced/Double cleaning form to notify ES of CDI cluster & increased cleaning <input type="checkbox"/> Notify IPC Director and Clinical Practice Lead and if necessary arrange a cluster meeting with management, Nursing, ES and MOH <input type="checkbox"/> Notify Site Manager or Patient Care Director 	<ul style="list-style-type: none"> <input type="checkbox"/> Notify IPC Senior Operating Officer 	<ul style="list-style-type: none"> <input type="checkbox"/> Notify unit staff and implement Tier 1 Measures <input type="checkbox"/> Ensure CDI checklist is in place for each query or confirmed CDI patient <input type="checkbox"/> Notify ES that unit requires Tier 1 measures 	<ul style="list-style-type: none"> <input type="checkbox"/> Notify all departments in the facility about the cluster including specific communication to ER and other units <input type="checkbox"/> Notify Physician Group <input type="checkbox"/> Notify Bed Management Team (if available)

Roles and Responsibilities Checklist			
Infection Control Professional (ICP)	Unit Manager/Designate	Environmental Services (ES)	Patient Nurse
<ul style="list-style-type: none"> <input type="checkbox"/> Travel onsite to consult with unit manager, ES and nursing to review and ensure Tier 1 measures are implemented <input type="checkbox"/> Review unit practices (e.g. storage and handling of waste, linen and supplies; adherence to hand hygiene and routine practices) <input type="checkbox"/> Assists with appropriate patient placement and provide guidance on patient cohorting <input type="checkbox"/> Complete a chronological list of cases and consult with clinical coordinator or director 	<ul style="list-style-type: none"> <input type="checkbox"/> As much as possible, assign staff to CDI and non-CDI patients separately. Note: If not possible, staff should provide care to non-CDI patients first <input type="checkbox"/> Minimize patient transfers unless medically necessary <input type="checkbox"/> Before transfer: notify receiving healthcare facility, unit or department that patient is from a unit with a CDI cluster <input type="checkbox"/> At daily shift report: remind staff of additional precautions requirements, hand hygiene practices and PPE compliance (see back of page for web link). Consider requesting a hand hygiene and PPE review from IPC <input type="checkbox"/> Consider increasing access to additional hand hygiene sinks for visitors, staff and physicians coming onto and leaving the unit (e.g. repurposing the staff bathroom, mobile alcohol based hand rub stations, etc.) <input type="checkbox"/> Restrict patient nutrition centers to staff only <input type="checkbox"/> Request a cleanliness audit from ES management <input type="checkbox"/> Consider adding volunteer support to assist with communication and visitor training about proper hand hygiene and PPE use while on the unit 	<ul style="list-style-type: none"> <input type="checkbox"/> Dedicate cleaning carts to the affected areas and/or to the CDI patient rooms <input type="checkbox"/> Clean and disinfect frequently touched surfaces twice within a 24 hour period (e.g. hand rails, nursing unit and common/shared areas within the unit) <input type="checkbox"/> If required, assign additional staff to the unit <input type="checkbox"/> Follow protocol for cleaning and disinfecting commodes (see back of page for website) <input type="checkbox"/> Conduct a cleanliness audit in consultation with the unit manager 	<ul style="list-style-type: none"> <input type="checkbox"/> Monitor patients for new CDI cases <input type="checkbox"/> Ensure cart used for daily rounds is cleared of supplies, cleaned, disinfected and restocked every day
			Patient Education (Nurse)
			<ul style="list-style-type: none"> <input type="checkbox"/> Patient should only leave the room or bed space for essential purposes and treatment (PT, DI, etc.)
			Physician
			<ul style="list-style-type: none"> <input type="checkbox"/> Ensure PPCO in place for each CDI positive patient

Discontinuation of Tier 1 measures
<ul style="list-style-type: none"> ▪ Refer to patient specific CDI checklist for discontinuation of individual CDI precautions. IPC will notify the unit manager and Environmental services when Tier 1 measures can be discontinued. This recommendation will be based on transmission and symptomatic cases.

Links to Reference Materials

- Additional precautions information sheets (page 2 of the IPC Resource Manual): <http://www.albertahealthservices.ca/ipc/hi-ipc-resource-manual-main-document.pdf>
- Cleaning and disinfecting commodes: Available on AHS Insite > Home > Our Teams / Departments > Linen & Environmental Services > Standards & Guidelines > Environmental Services Standards, Guidelines & Protocols> Commodes
- CDI information handouts: <http://www.albertahealthservices.ca/info/Page9958.aspx>