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Please read the Guidelines carefully prior to completing the application form. Failure to do so may result in rejection of an application.

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| Please use this form when submitting your application. **Submit one copy with all attachments electronically to:** **grhresearch@ahs.ca****Deadline for submission: Monday, September 30, 2019 @ 12:00 noon**Questions can be directed to grhresearch@ahs.ca or by calling 780-735-8291.**NOTE: Incomplete applications will be returned. Attachments must be appended to the end of your application. Please refer to the Attachment Checklist on Page 10 to ensure you have included all pertinent pages.** |

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| **1. General** |

**IMPORTANT:** Please ensure that you have contacted the program manager and clinical lead of the GRH program/service(s) you wish to access, to discuss your research, determine how it can be supported by the Glenrose Rehabilitation Hospital and request a letter of support.
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Are you applying as a GRH front-line clinician researcher? [ ]  Yes [ ]  No

If yes, have you discussed your proposed research with Dr. Gary Faulkner or Doug Hill? If yes, please proceed in completing the application. If no, please contact them as soon as possible.
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**Area of Research** (check one):

[ ]  Understanding Child Development Technology [ ]  Advancing Function Through Assistive
[ ]  Improving Function for People with Chronic Conditions [ ]  Anticipating the Needs of an Aging Population

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| 1. **Principal Applicant’s Name:** Click here to enter text.
 | 1. **Application Date: (dd/mm/yy):**Click here to enter text.
 |
| 1. **Position held:** Click here to enter text.
 |
| 1. **Department:** Click here to enter text.
 | 1. **Facility:** Click here to enter text.
 |
| 1. **E-mail:** Click here to enter text.
 | 1. **Phone Number:** Click here to enter text.
 |
| 1. **Total amount requested for grant (incl. travel for research):** $Click here to enter text.

**Title of Proposed Research:** Click here to enter text.**Project Start/Completion Dates (mm/yy): From:**  Click here to enter text. **To:**  Click here to enter text. |
| 1. **Have you received previous support from the GRH Clinical Research Grant? Yes** [ ]  **No** [ ]

 **If Yes, please list the grant(s) you have received. If in progress, attach a progress report indicating status of grant and its implications to GRH clinical practice.**

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| **Name of Grant** | **Year Awarded** | **Total Amount of Award** |
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| **2. Research Proposal** |

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| **2.1 Using non-technical language, provide a one-paragraph abstract/summary of your project and its  significance to the Glenrose Rehabilitation Hospital patient population. (250 words maximum).****Click here to enter text.**  |
| **2.2 As a separate attachment, with a maximum of 5, single-spaced pages, provide a research proposal  that addresses the following:** 1. **Relevance to GRH Patient Populations/Strategic Directions**
2. **Potential to Positively Impact Clinical Practice at the GRH**
3. **Potential to Build Research Capacity at the GRH**
4. **Innovation** (a novel concept or approach)
5. **Feasibility (**Possibility of Completion Within Timeframe and Within Budget **)** (include a breakdown of the timeframe)
6. **GRH Knowledge Translation Plan**
 |

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| **3. Research Study Budget** |

**a) Salaries including student, research assistant or backfill staffing remuneration
(*state clearly in the Project Outline the duties of each)***

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| **Name** | **Classification** | **Employment Period** | **Proposed Rate** | **$ Expense** |
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**b) Travel (*fees not to exceed $1000. for travel and/or conferences)***

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| **Name of Conference** | **Destination** | **Travel Mode and Cost** | **Number of Days** | **$ Expense** |
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 **Note:** *Research-related travel expenses must comply with Travel Policies of the institution holding the funding.*

**c) Minor Research Equipment, Materials and Supplies *(itemize)***

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| **Items** | **$ Expense** |
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**Note:** *Computer hardware/software expense is limited to $1000. and must not be accessible from other in-house sources.***d) Other *(itemize)***

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**Note:** *Example: Publication costs, education, posters*

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| **3.1 Total Amount Requested** | $ Click here to enter text. |
| **3.2 Total Amount of Study** | $ Click here to enter text. |

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| **4. Signatures**  |

I Click here to enter text. confirm that all information in this application is true and complete, to the best of my knowledge. The information provided in this application, including the proposed budget, does not duplicate other sources of funding that may have been provided for this project. **(Please ensure you allow enough time for managers/directors to review & sign prior to application deadline).**

**FOR AHS APPLICANTS (INTERNAL)**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Principal Investigator/Applicant**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
GRH Program/Service Manager

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
GRH Division Director**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
**Co-Principal Investigator/Applicant

FOR NON-AHS APPLICANTS (EXTERNAL)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Principal Investigator/Applicant**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date**:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Research Facilitator (on behalf of RSO)**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
**Department Chair or Dean of Faculty**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
**GRH Program/Service Manager**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
**Co-Principal Investigator/Applicant**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
**Research Facilitator (on behalf of RSO)**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
**Department Chair/Dean of Faculty**

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| **5. Team Members**  |

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| **Name** | **Department/Facility/Email Address** |
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| **6. Biographical Sketch (form can also be downloaded from the** [**2019 GRH Clinical Research Grants**](https://www.albertahealthservices.ca/grh/Page14208.aspxhttps%3A/www.albertahealthservices.ca/grh/Page14208.aspx) **page**  |

 **Provide the following information for Principal Investigator/Applicant and Co-Investigator/Applicant only. A
 maximum of 3 (three) pages/person is allowed including the following:**

|  |  |
| --- | --- |
| **NAME and ROLE (PI or Co-PI)**      | **INSTITUTION/ORGANIZATION and POSITION/TITLE**       |
| **COMPLETE MAILING ADDRESS**      |
| **EDUCATION / TRAINING / RELEVANT WORK EXPERIENCE** (List only work experience relevant to the proposedresearch activities) |
| **Institution/Organization and Location** | **Degree (if applicable)** | **Year** | **Field of Study or Position/Title** |
|       |       |       |       |
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1. **Personal Statement.** Briefly describe why your experience and qualifications make you particularly well-suited for your role (e.g. PI, Co-PI, Collaborator) in the proposed research activities. **Do not exceed the space below.**

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**B. Biographical Sketch**

**ONLY the Lead/Principal Investigator and Co-Lead/Co-Investigator(s) are required to complete this section, including information according to the headings listed below. A maximum of (3) three single-spaced pages per person is allowed in total.**

1. **Selected Peer Reviewed Publications (if applicable).** Please limit list to peer-reviewed publications or manuscripts published or in press only. Do not list those that are in preparation or submitted. **List only the most recent or relevant publications.**
2. **Contributions to your Field.** This may include presentations, interviews, or publications (newspaper, magazine, peer reviewed scientific research, etc.).
3. **Other Outputs Relative to the Team’s Proposed Research Activities.** This may include advisory committees, government reports, clinical practice guidelines, patents, knowledge exchange activities, etc.
4. **Research Support.** List both on-going and completed research projects for the last five years. List project title, funding source, period of support, amount funded, and your role in the project.

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| **GRH Clinical Research Grant – Study Timeline (18 months)**(Note: This chart should identify each activity/objective and expected date/month of completion as noted in your grant proposal). |
| **Activity/ Objective** | **Nov 19** | **Dec 19** | **Jan20** | **Feb20** | **Mar 20** | **Apr20** | **May20** | **Jun20** | **Jul 20** | **Aug20** | **Sep 20** | **Oct 20** | **Nov20** | **Jan 21** | **Feb 21** | **Mar 21** | **Apr 21** | **May 21** |
| Example: Objective 1: Data collection |
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| **7. Attachment Checklist** |

 **Be sure to check off each item below and attach:**

|  |  |  |
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| **Attached** | **NotApplicable** | **Required Item** |
| [ ]  [ ]  | **Letter(s) of Support** (from the GRH manager of the clinic/program/service where the research will be conducted) |
| [ ]  [ ]  | **Letter(s) of Support from Collaborators** (indicating agreement to collaborate as appropriate) |
| [ ]  [ ]  | **Progress or Final Report** (if you have received prior funding in the last 1-2 years from GRH) |
| [ ]  [ ]  | **Detailed Outline of Proposed Research** |
| [ ]  [ ]  | **Detailed Budget** (Pg 3/4) |
| [ ]  [ ]  | **Detailed Timeline Breakdown** (Pg 9) |
| [ ]  [ ]  | **Biosketch for Lead/Principal Investigator and Co-Lead/Co-Investigator ONLY** (incl. role and qualifications). (3 page max/person) |
| [ ]  [ ]  | **Photo of Lead/Principal Applicant and Co-Lead/Co-Applicant** – (in .jpg file format only) for website/presentation).  |
| [ ]  [ ]  | **Consent Form (Lead/Principal Applicant and Co-Lead/Co-Applicant**) – (for website/presentation).  |