

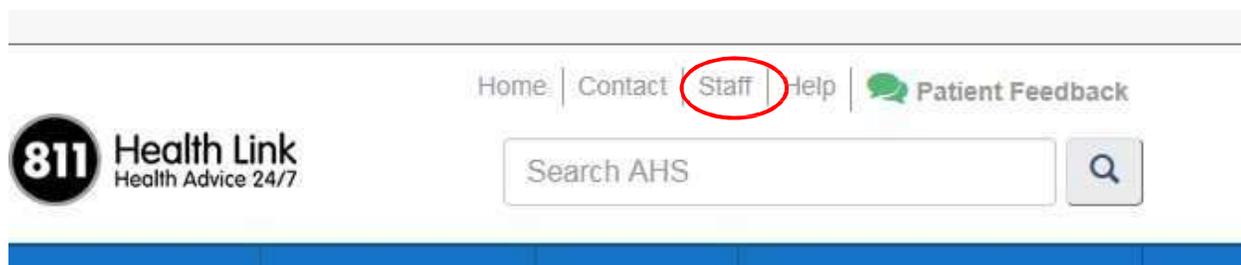
HOW TO: Log In access from a NON- AHS computer

The following instructions will guide a user to reset their AHS Windows password from the temporary one provided. Please note this will work for users with or without an AHS email address. Also, the account must be active.

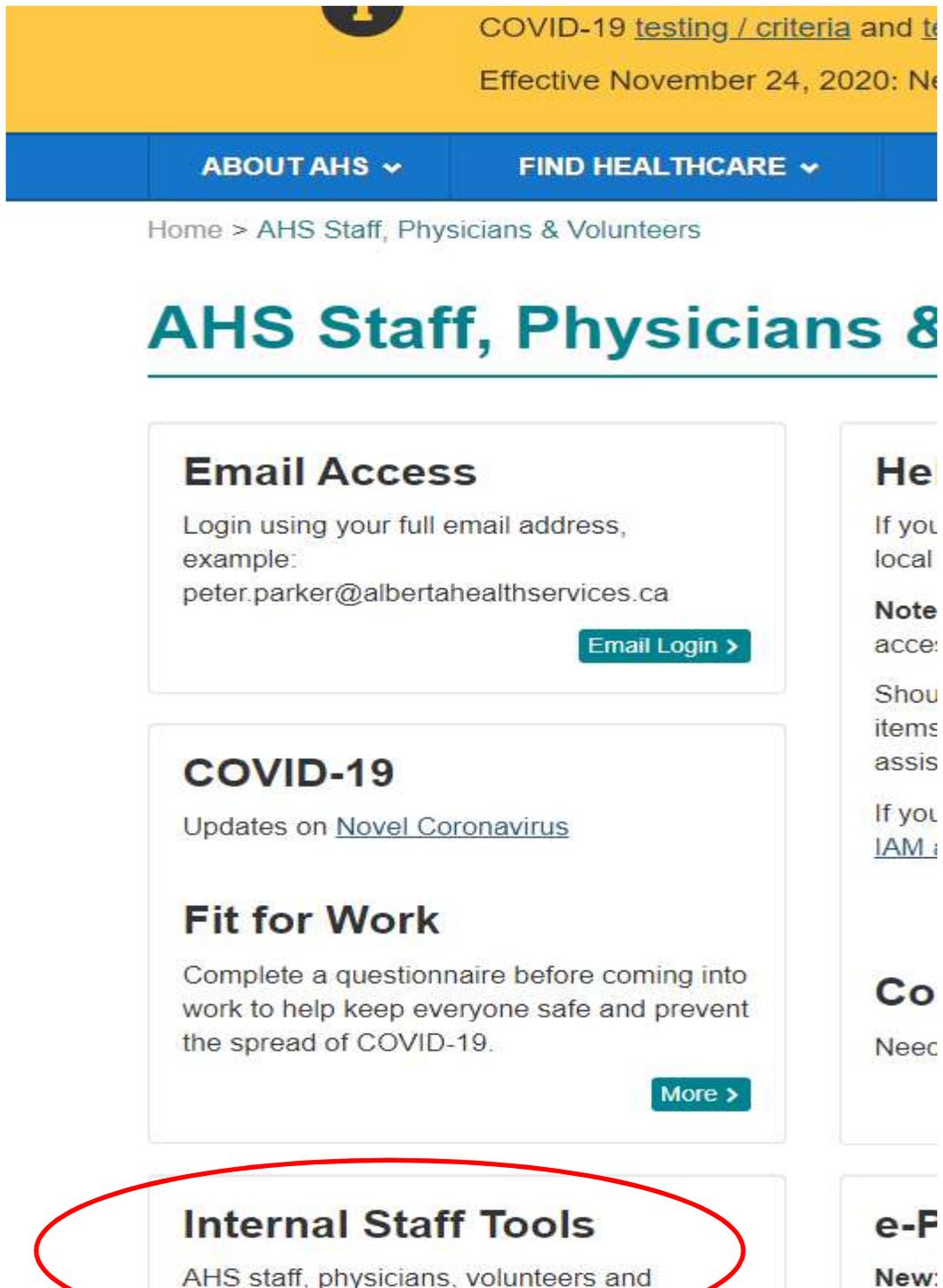
*Using your personal computer, search for ALBERTA HEALTH SERVICES WEB PAGE.



*Click on the Alberta Health Services – Official Site. Then select STAFF from the upper right hand corner of the webpage.



*Then on the next page, go to **Internal Staff Tools**.



COVID-19 [testing / criteria](#) and t
Effective November 24, 2020: Ne

ABOUT AHS ▾ FIND HEALTHCARE ▾

Home > AHS Staff, Physicians & Volunteers

AHS Staff, Physicians &

Email Access

Login using your full email address,
example:
peter.parker@albertahealthservices.ca

Email Login >

COVID-19

Updates on [Novel Coronavirus](#)

Fit for Work

Complete a questionnaire before coming into
work to help keep everyone safe and prevent
the spread of COVID-19.

More >

Internal Staff Tools

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Then select Insite (AHS Intranet). This will send you to AHS Portal, where your network or computer username & password will be asked to provide.

Internal Staff Tools

AHS staff, physicians, volunteers and approved partners can access the secure tools below **while outside the AHS network. Unauthorized access is strictly prohibited.**

- [Forget Your Password?](#)
- **Insite** (AHS Intranet)
- [iweb](#) (Legacy Calgary Intranet)
- [MyApps](#) (Citrix Applications)
- [MyLearningLink](#) | [Resources](#)
- [MySafetyNet](#) (Report Worker Incidents)
- [Staff Directory](#)

Please login to the AHS Unified Access Portal

Username

danielrobinson

Password

.....

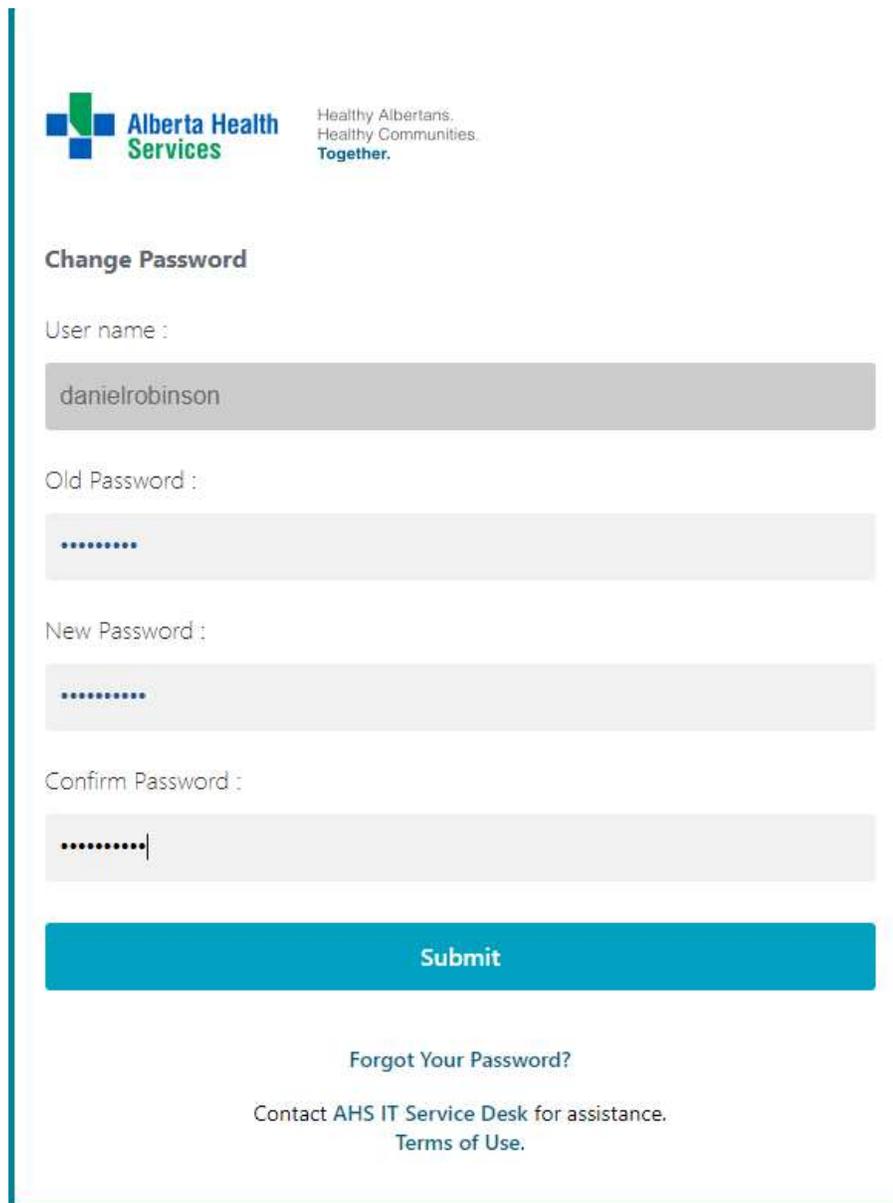
Sign In

[Forgot Your Password?](#)

Contact AHS IT Service Desk for assistance.
[Terms of Use.](#)

Below window will appear, where you will have to re-type your temporary network password along with the new password you choose to keep. Then click submit. Please be advised that the password you have submitted will be the new password you are going to use going forward when you want to login or use an AHS computer.

*****by creating a new password, some criteria must be applied. Password will have to at least 8 characters long, with some special character, number and upper case letter.**



The screenshot shows a web form titled "Change Password" within the Alberta Health Services portal. The form includes the following elements:

- Header:** The Alberta Health Services logo and the slogan "Healthy Albertans. Healthy Communities. Together." are displayed at the top left.
- Title:** The form is titled "Change Password".
- User name:** A text input field containing the username "danielrobinson".
- Old Password:** A password input field masked with seven dots.
- New Password:** A password input field masked with seven dots.
- Confirm Password:** A password input field masked with seven dots and a vertical cursor on the right side.
- Submit Button:** A large blue button labeled "Submit" is positioned below the password fields.
- Footer:** Below the submit button, there are links for "Forgot Your Password?", "Contact AHS IT Service Desk for assistance.", and "Terms of Use."