



### Post-Secondary Partners in Connect Care – Wave 1 Training Task Force

Date: Thursday, October 10, 2019

Chair: Chad Zelensky

Recorder: Mirela Sumera

Attendees: Amanda Abdala, Angela Judge-Stasiak, Angela Tran, Barb Kathol, Bonnie Gardner, Cassie Prochnau, Cheryl Pollard, Chris Ward, Claire Hills, Cori Schmitz, Danica Sharp, Debbie Fraser, Debbie Mccaskil, Deirdre Jackman, Diane Constantin, Diane Valiquette, Doreen Stewart, Frances Palmer-Barlow, Gary Reddom, Heidi Bates, Janet Stadnyk, Janice Borle, Jean Johnson, Jennifer Brown, Jessica McAlpine, Judith Anderson, Karen Matejka, Karen Peterson, Keith Steinbach, Kim Voigt, Krista Tolhurst, Leigh Lang, Lynn Corcoran, Manal Kleib, Megan Courtney, Megan Pasveer, Patricia Whelan, Paula Henke, Rosie Gakhal, Sara Bevan, Sarah McDonald, Shantelle Roszell, Shelley Blaszkiewicz, Shelly Gillespie, Sherry Janzen, Stephanie Feigel, Teri Langlois, Terri Granigan, Terry Schlitter, Theresa Donaldson, Tracy Wulff

Regrets: Ava Feenstra, Becky Donelon, Ben Rauschnig, Carrie Waggott, Cheryl Pollard, Dana Lyons, Darla Dickson, David Pincock, Denise MacIver, Francine Maddex, Heather Bredy, Jacqueline Albers, Julia Mazzuca, June Parham, Karen Pollock, Kim Dewling, Kim Doyle, Leeann Hilsen, Lily Kriese, Lisa Purdy, Loreta Suyat, Marcia Duncombe, Mathew McNichol, Megan Pasveer, Melissa, Skoczylas, Michael Christian, Michele Vaillant, Michelle Wallace, Michelle MacDonald, Murray Holtby, Paula Henke, Rhonda Bodnarchuk, Rob Haywood, Rosie Gakal, Sandra Van Hecke, Sara Bevan, Sean Chilton, Teri Langlois, Terra Young, Terry Peterson, Trevor Stephenson,

### Agenda

#### 1. Welcome and Introduction

<b>Discussion</b>	Chad opened the meeting with roll call and introductions.
<b>Action Items</b>	Please block the following dates in your calendars – you will receive a skype invitation in advance of each date. <ul style="list-style-type: none"> <li>Oct 23 @ 10 am, Oct 31 @ 10 am, Nov 7 @ 9 am</li> </ul>



### Business

#### 2. Level Setting – Connect Care Update / Connect Care role assignment

<b>Discussion</b>	<ul style="list-style-type: none"> <li>September “Partners in Connect Care: face to face meetings held in Edmonton and Calgary were well attended. Thanks to those that braved the rough weather conditions (on the 30<sup>th</sup>) and for those that were able to call in.</li> <li>CC Wave 2&amp;3 are combined now and Connect Care “go-live” (AKA “launch”) those sites will take place in May (exact date TBA)</li> </ul>
<b>Action Items</b>	Please send any questions or inquiries to <a href="mailto:Chad.Zelensky@ahs.ca">Chad.Zelensky@ahs.ca</a>

#### 3. Process Discussion – Student Training / IT access / My Learning Link access / Scheduling training

<b>Discussion</b>	<ul style="list-style-type: none"> <li><b>Student Training</b> – Trish and her colleagues on the HPSP Student Placement Team (and other student placement teams outside of HPSP) are working with various schools who requested access for Wave 1 sites. Currently over 200 students are enrolled in CC training for Wave 1 phase. Most students, including NP’s will have training within next couple of weeks</li> <li><b>Post Launch</b> (Nov 3<sup>rd</sup>) CC implementation – Instructor Led Training (ILT) will be available in a limited offering mid-November, with a fuller compliment being offered in December. However total ILT offerings will be fewer than that which we enjoyed pre-launch.</li> <li><b>Workflow</b> – Slight changes implemented (see Alberta Public Labs). Working with, DI, EMS and APL to adjust resources that will reflect changes and create custom roles for subsequent waves.</li> </ul>
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	<p>Chad explained Wave 1 student Access &amp; training chart. Some custom roles will be created before Wave 2/3 implementation. Primary Care Paramedics and Paramedics students will have same CC training as nurses for wave one.</p> <ul style="list-style-type: none"> <li>• <b>Resources</b> –external AHS website is still a work in progress and as of today it is still not available. Visual workflows, current CC Wave 1 catalogues along with other resources will be posted on this website.</li> </ul> <p>CC Trouble shooting document will be forwarded to schools to avoid delays and potential problems (i.e. long pause between log-in to MLL and completion of modules may result in progress not being saved; must use Internet Explorer 11 over other browsers to complete eLearning; having more than one browser open at one time; not saving finished work before exiting the system etc.). This resource will also be posted to the external website.</p> <p>The most current version of the FAQs are attached below</p>  <p>2019_1002 Student CC FAQ.pdf</p> <ul style="list-style-type: none"> <li>• <b>Instructors and ILT</b> Schools to send list of instructors who need CC training as soon as possible to the Student Placement Team in order for their CC training to be coordinated.</li> <li>• <b>Instructor &amp; Staff – Dual Role</b> Instructors who have dual role (school instructor and AHS employee) will have to complete CC instructor training alongside their required designated CC employee role</li> <li>• <b>Communication</b> Solicited from attendees their internal communication processes for disseminating information within their respective organizations/faculties. We have had some instances where stakeholders have not understood wave 1 onboarding steps for students and instructors (where applicable) and other pertinent pieces of information. The critical element presented was that deviations from collectively established workflows results in delays to student/faculty instructor training. No feedback was provided, so the ask was made that stakeholders please make a concerted effort to pass along information presented at our meetings and we offered up the opportunity to connect directly with individuals who may not feel up to date.</li> </ul>
<p><b>Action Items</b></p>	<p><b>Student Access and training chart will be sent to all attendees imbedded in meeting minutes</b></p>  <p>APL Visio-2019_1008 Stu</p> <p>Log in credentialing question for instructor vs staff will be looked into.</p> <p>Please send any questions to <a href="mailto:Chad.Zelensky@ahs.ca">Chad.Zelensky@ahs.ca</a></p>

## Next Steps

### 4. Priority Topics & Action Items

Discussion	Next Steps
	<ul style="list-style-type: none"> <li>• <b>October 23 @ 10 am, Oct 31 @ 10 am, Nov 7 @ 9 am</b></li> </ul>

Adjournment: 10:47

