



Post-Secondary Partners in Connect Care – Training Task Force Meeting Minutes

Meeting

Date/Time: November 20, 2023, 11:00 a.m. - 12:00 p.m.

Information: Virtual Meeting via **Teams**
 Or call in (audio only)
 +1 587-412-5456
 Phone Conference ID: 680 257 96#

Agenda Item	Notes:	Action:
Welcome	Please refer here for past taskforce meeting minutes.	
Announcement for Senior Advisor position (Holly)	<ul style="list-style-type: none"> • Pleased to announce that Pam Zielinski will be joining the team as Senior Advisor, Health Education and Regulatory Bodies. • Pam will be starting on November 27, 2023. 	
Training updates and feedback (Kristina)	<ul style="list-style-type: none"> • Completing work around Launch 7. • The team has completed the enrollments for the remainder of November, as well as the placements for December. • Working in tandem with the PSIs and the scheduling team to get the training in place for the winter term. • Moving forward, the scheduling team will be working in a direction where we are planning more broadly. • Looking at terms instead of months, the PSIs will be encouraged to plan in a format that looks further ahead. • This will require collaboration and new processes. Kristina and Pam will focus on how to make the process as easy as possible for everyone involved. • No specific update in terms of January training currently. • A few of the schools have requested to meet with Kristina to review their numbers and meetings have been set up this week. 	



	<ul style="list-style-type: none">• As forward planning starts, the schools are encouraged to have all their students' needs entered 30 days in advance of their placement.• It is recognized that there are many barriers on both sides to having these placements accepted. <p>Q: To confirm it is 30 days in advance of placement and not 45 days?</p> <ul style="list-style-type: none">○ 45 days is optimal, with a minimum of 30 days. There are still schools who are entering at two to three weeks in advance of placement, when the data is entered for this period, it eats up the window of time where it has been advised that your students will be enrolled because two weeks before placement is within the 7-10 window.○ If you have large groups of students that need enrollment, anything after 30 days is not optimal to get this work done. <p>Q: If students are starting on January 2, will they be trained prior to the Christmas break? Or will any students be trained between Christmas and the new year?</p> <ul style="list-style-type: none">○ At this time, it is not known if there will be training between Christmas and the new year, as the schedules for the credentialed trainers has not been determined. There will be training prior to December 20. <p>Q: If a student in the fall semester has received training for the AMH inpatient nurse student, and then they move in January to a med surge unit where they need nurse, adult, medical, surgical, pediatric; is it correct that the adult pediatric, med surge is part of the AMH training?</p> <ul style="list-style-type: none">○ Yes, that is correct. The training will validate when the roles switch. <p>Q: Some of our students needed a rural nurse role and then a postpartum badge and some of them needed a therapy badge as well. Due to the blackout dates, some students were trained during the first week of clinical, and now the badges are being scheduled during clinical time, we have had to cancel those badges because it is taking away too much of their clinical time. Is there any way to avoid this in the future?</p> <ul style="list-style-type: none">○ One of the issues was this was during a launch window and enrollment was not done in a timely manner.○ The rural nurse should have been trained in advance of the placement, as opposed to the first week of placement.	
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	<ul style="list-style-type: none"> ○ The badges are typically booked after the placement starts, the barrier causing this is the availability of computers to take badge training. Badge training is delivered via Zoom and must be attended at an AHS computer. ○ The badges are being booked after the placement start to give the best opportunity for students to have access to a computer on their placement unit or a Learning Centre computer at their placement site. 	
SEUPA Retakes – updates (Holly)	<ul style="list-style-type: none"> ● At the previous meeting there was a question about the students being able to challenge the SEUPA if they have been through specific ILT training previously and it has been more than 180 days; this was taken away for additional discussions. ● There are no specific updates currently, still sticking to as much as possible 180 days and are requesting that the students do retake the training if they are after that time. 	
Training in school – update (Katelyn)	<ul style="list-style-type: none"> ● The next trial training session is taking place at NAIT on December 19 with 12 Advanced Care Paramedics. ● Getting lots of learnings as the trials take place, this will help with the scale and spread to other schools. ● A presentation was made at the Deans meeting last week; some schools have reached out and some have been identified previously with Ngaire. ● One of the key takeaways that needs to be established in some of the schools is if they have an IT tunnel that allows AHS network access on site as Epic has strict proprietary contracts. ● If the school does not have an IT tunnel there are opportunities to have the tunnel built. ● There is a debrief meeting regarding the second pilot that took place coming up next week. ● Working on the processes and timelines as we move forward. ● It was requested at the Deans meeting to have some of the learnings from the pilots at the next Deans meeting. <p>Q: If a school is interested in exploring training opportunities, is there a central person that the school can contact?</p> <ul style="list-style-type: none"> ○ If a school is interested, please reach out to Katelyn or Pam. <p>Q: Is there an IT person that can be contacted if the schools have any questions?</p> <ul style="list-style-type: none"> ○ For the time being as we set-up training for other schools, the requests are to go to Katelyn and Pam who will then coordinate with the school IT team and the AHS IT team. 	



	<ul style="list-style-type: none"> There are a few things that need to be put in place and Katelyn and Pam can have those preliminary discussions. 	
Additions to Agenda / Question and Answer Period		
	<p>Q: Wondering when the Learning Centre link will be updated with the sites for the SEUPA retakes? Currently working as the middleman between a student wanting to book a workstation to do their rewrite, as it stands now, the South Zone is not showing up to book their rewrite.</p> <ul style="list-style-type: none"> At this time, it is unknown if the South Zone will be on the same “playing field” as the other zones. The issue that remains is that logistically Learning Centres have moved to being assigned as computers in many of the sites. This bookable format was created for access of the AHS side, which works extremely well because managers and staff can access that calendar booking themselves and book a computer to make sure that there is a space for them to their training or retake a SEUPA. This will not work for students in the long term as the process is extensive to book a student onto one of the computers because they are not drop-in. <p>Q: Is there such a thing as AHS “lite” access so that the students can do the SEUPA retakes on campus?</p> <ul style="list-style-type: none"> It is not possible due to the Epic contracts. 	<p>Kristina to send Holly the link to have updated.</p> <p>Katelyn to follow up on access for the SEUPA rewrite</p>
Next Steps	Notes	Action
	<p>Date: December 11, 2023 Time: 11:00 a.m. - 12:00 p.m. Location: Virtual Meeting via MS Teams</p>	