



## Post-Secondary Partners in Connect Care – Training Task Force Meeting Minutes

### Meeting

Date/Time: January 8, 2024, 11:00 a.m. - 12:00 p.m.

Information: Virtual Meeting via **Teams**

Or call in (audio only)  
+1 587-412-5456

Phone Conference ID: 680 257 96#

Agenda Item	Notes:	Action:
Welcome	Please refer <a href="#">here</a> for past taskforce meeting minutes.	
Training updates and feedback (Marcy)	<ul style="list-style-type: none"> <li>No new updates or feedback to share.</li> </ul>	
Training in school – update (Pam)	<ul style="list-style-type: none"> <li>The most recent training trial took place at NAIT on December 19.</li> <li>Update and further discussion deferred to the February 12 meeting when Pam is back from vacation.</li> </ul>	
Additions to Agenda / Question and Answer Period		
	<ul style="list-style-type: none"> <li>No additions to the agenda.</li> <li>Q: Is an ILT required prior to attending a badge training course? Received confirmation from a couple of students that they are registered in the Rural Unit Clerk badge, labor, and delivery that is taking place on January 9 via Zoom. These students have not been enrolled in their Rural Unit Clerk ILT. Will this affect them tomorrow?               <ul style="list-style-type: none"> <li>Typically, there is sequencing in training, this is because for most badge courses there is a base course required that gives basic Connect Care training, which is helpful to have prior to the badge training.</li> </ul> </li> </ul>	



	<ul style="list-style-type: none"> <li>○ When there is an intended sequence, there is nothing in the system that would have blocked that person to be registered what we deem to be out of order.</li> <li>○ The impact for the learner would be that the information received during the badge may not make as much sense as it would had they done their ILT first.</li> <li>● Q: Though not ideal, the students are able to attend the badge training as registered?             <ul style="list-style-type: none"> <li>○ The students can proceed with the badge training, again, though not ideal. The Rural Unit Clerk, L&amp;D badge will be going over the workflows specific to the unit clerks in the L&amp;D setting. This should not cause any concerns to the learners.</li> <li>○ The Student Placement team can look at each of the occurrences to see what had taken place, i.e. when was the placement accepted, was there adequate time in the system to respond and to plan for the training, etc.</li> </ul> </li> <li>● Q: Lethbridge College has been experiencing significant challenges trying to sort out the Unit Clerk ILTs. There are students starting and still do not have their ILT dates. Ideally, the college would like to put the students into the best learning situation possible. Is there any way to speed up the process of having them enrolled into the ILT first and then have the badge training done second? All the information was in HSPnet in plenty of time, in the 30 day window.             <ul style="list-style-type: none"> <li>○ Suggest that the students remain enrolled in the badge training, as it will still be a good use of their time, should space not be available for the ILT.</li> </ul> </li> <li>● As a reminder, if you are making changes to your placement dates and or student/instructor assignments in HSPnet prior to the start of the placement, but after the 45 day automation date, please ensure that IT is aware by submitting a PITS form.</li> <li>● Q: Received a response regarding the perioperative program, the site is asking that the students have four different Connect Care roles, this will require at least five days of training, which is unusual; should we just go with the information that has been provided by the unit manager?             <ul style="list-style-type: none"> <li>○ The managers typically know the roles that are required for their units, but the training team can investigate this further.</li> </ul> </li> </ul>	<p>Marcy to follow-up with Emma and provide an update to Presten.</p> <p>Yvonne to email the Connect Care training team (ask to have the email be forwarded to Marcy) with the information regarding the roles for the perioperative program.</p> <p>Chris to follow-up with Kelly regarding</p>
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	<ul style="list-style-type: none"> <li>• A big thank you to the Connect Care team from Nadine at Columbia College. There were several LPN students who were requesting a different training day, for various reasons, and the Connect Care team was gracious and were able to help in finding other spots for them.</li> <li>• Q: Has the process in the South Zone for students who must rewrite their SEUPA exams changed? The process outlined on the Connect Care website is for the students to register to rewrite their exams, however this did not apply to the South Zone due to the lack of training seats. Arrangements had to be made directly with the Connect Care team, wondering if this is still the case, or has this been rectified?             <ul style="list-style-type: none"> <li>○ The process would be that students would need to get into a 'learning hub' where they can have access to an AHS network computer to rewrite the SUEPA. At this time this process has not changed, and the learning hubs are booked and controlled at the site level.</li> </ul> </li> <li>• Q: As Lori had mentioned the process for the South Zone regarding the SEUPA rewrites is different, and it is unclear why this is. This causes confusion and overtime trying to ensure that the students can rewrite the exams.             <ul style="list-style-type: none"> <li>○ If a student is unsuccessful, they will require access to an AHS computer. The best place to do this is a 'learning hub', and at times there is other training taking place.</li> </ul> </li> <li>• Q: Are there any updates on what the ILT training is going to look like when Population and Public Health go live in Launch 8?             <ul style="list-style-type: none"> <li>○ Teri and Holly had asked for feedback from one of the RN Educators meetings on what the expectation is for the students to be doing in their placements; some feedback was received and has been shared. Unsure what is happening on the Connect Care side, in terms of Population and Public Health, with the role creation.</li> <li>○ The roles have gone through the Roles and Access Committee, so they are there, unsure for the students what role we are looking at.</li> <li>○ The roles that have been approved will have to be looked at more closely. Need to ensure that roles that we have for staff would be appropriate for the students, especially with security and workflow that access is required for.</li> </ul> </li> </ul>	<p>the process for the South Zone.</p> <p>More information on the roles for students for Population and Public Health to be provided at the February 12 meeting.</p> <p>Holly to follow-up with schools to solicit more feedback regarding the roles and expectations.</p>
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	<ul style="list-style-type: none"> <li>○ At this time feedback has been received from three of PSIs, stating that they would really like to have their students performing the same activities as the staff.</li> <li>○ As we know, for some of the students they may not be authorized to have the same access as the staff, but in most cases they will.</li> </ul> <ul style="list-style-type: none"> <li>• The faculty at the Brooks campus also had to seek out computers and times for the students to rewrite their SEUPAs.</li> </ul>	
<b>Next Steps</b>	<b>Notes</b>	<b>Action</b>
	<p>Date: February 12, 2024          Time: 11:00 a.m. - 12:00 p.m.          Location: Virtual Meeting via <b>MS Teams</b></p>	