



Post-Secondary Partners in Connect Care – Training Task Force Meeting Minutes

Meeting

Date/Time: July 8, 2024

Information: Virtual Meeting via **MS Teams**
Or call in (audio only)
+1 587-412-5456

Phone Conference ID: 505 921 01#

Agenda Item	Notes:	Action/Attachments :
Welcome	Please refer here for past taskforce meeting minutes.	
Training updates (Kristina)	<ul style="list-style-type: none"> Currently working on the fall training details; transitioning some of the tracks to the pure virtual training delivery mode. As a reminder, that many of the extensively used tracks, i.e., Nurse medical, surgical adult, and pediatrics, etc. have moved or will be moving to pure virtual on July 15. The students are going to see one of two things in MLL when they are enrolled. They will either see an: 1) enrollment with the word Zoom as the delivery mode, or 2) a classroom date, time and location. If they see Zoom on the session, MLL will only provide them with the session date. All other information will be provided via a series of emails. There will also be a reminder to bring their 3mm jack wired headset, headsets will need a microphone, as well as a reminder to review the eLearning prior to training and to ensure that they have logged into the AHS network. All of these reminders will help create a smooth start to the day, as there will not be time to trouble shoot connection issues at the start of the training and a 1 page instruction document will be posted on our website located underneath the Learning Centre resource (to be posted by mid July) Students must be reminded that all training must happen on an AHS computer. The students should be looking for an email with the learning centre booked and they should be watching for an email from the instructor with the Zoom link. The other version that they will see in MLL is what they are currently accustomed to right now, a classroom booking where they will have their enrollment, the date and they will see a location for the training. 	<p>Pam to meet with the U of A regarding scheduling of training sites.</p> <p>Student Placement – Transition to Pure Virtual (albertahealthservices.ca)</p>



- If they see a classroom, the students should still come prepared for virtual delivery, and remember to bring their headsets.
- Like the other students, they will receive a reminder 3 days prior with the Zoom link, and reminders to complete the eLearning training, as well as log into the AHS network.
 - Q: Will AHS providing all of the trainers for the sessions?
 - A: Yes, as this is a contractual agreement with Epic.
 - Q: When will the training dates be made available to the schools that are providing the rooms for the training (U of A). It is important to have this information to the classroom space booked.
 - A: AHS is still working on the VPN at the U of A. AHS is hoping that in the fall some of the nursing classes will be a part of the pilot.
 - C: To clarify, the students will not receive an email from the instructor directly, the emails are being sent from generic email account which is ConnectCare.Preclass
 - C: The Zoom link will come from ConnectCare.Preclass and the room information will come from the Learning team as a calendar booking.
 - Q: To clarify, the students will have to look in 2 places to access information regarding their training?
 - A: Yes, the students have to check MLL for the date of the training, and their email for the location and time of the training. All of the students will have watch their emails for the additional messaging at the 3 days prior to training mark. The students can follow the steps in the onboarding checklist to find out which email address their Connect Care communications are going.
 - Q: Which email will contain location where the student will complete their Zoom training?
 - A: The learning centre location email will come from Kristina's team; this email will be a calendar booking which will have the location information included.
 - C: Reminder to the students that Bluetooth headphones will not work for the training, Bluetooth has not be enabled on AHS computers for security reasons.
 - C: Training cannot be done at home on a personal computer. All training must be done on AHS computers at an AHS site.
 - C: Seeing challenges with rescheduling and the flexibility that is available when rescheduling is necessary. There is a short space in which students are told of when they are training and it is, it is going to be extremely difficult to get all of the students trained. If there is no flexibility for rescheduling and there are students who miss being trained, and with the new contract that all students must be trained at an AHS site, AHS has some responsibility to help with the rescheduling.
 - C: Bow Valley is currently part of the pilot, and it is going well. Great communication with AHS in navigating some of the issues that have come up.
 - C: A reminder that the only training that will remain face to face is Health Care Aides, Environmental Services, and Internationally Trained Nurses.



<p>General Updates</p> <ul style="list-style-type: none"> - Launch 9 - Please enter students' emails and DOB, vital for AHS account creation 	<p>Launch 9:</p> <ul style="list-style-type: none"> • Launch 9 will take place on Saturday, Nov 2 and the scheduling of the training is going well. • This is the final launch and will include all Correctional Sites in Alberta, Home Care in the Edmonton, North, and South zones <p>AHS Account Creation:</p> <ul style="list-style-type: none"> • There have been issues with the creation of the AHS accounts. In the past month there have been several instances where the student emails or date of births have been incorrectly entered or missed all together. • The Identity and Access Management team (IAM) manually creates the accounts for each person and each student. • If the information provided is incorrect, they cannot create the account, please be as accurate as possible when sending in your student's information. 	
<p>Pure Virtual Training</p> <ul style="list-style-type: none"> - PSI Pilot Update (Pam) 	<p>PSI Pilot Update :</p> <ul style="list-style-type: none"> ○ Continued work to have the U of A as part of the training pilot. It is taking a little longer as it is a large institution and has several different networks. ○ Training has been successfully hosted at different schools: ABES, Bow Valley College, NAIT, and SAIT. ○ Working with the U of C but there are some challenges with space as well as well as the different networks. 	
<p>Role description updates (Pam)</p> <ul style="list-style-type: none"> - Paramedic Student – Update on New Workflow for Documentation of ETTS and L&D - Rural Nurse to Emergency Nurse - Rural Nurse to Correctional Health Services Student Nurse 	<p>Paramedic Student:</p> <ul style="list-style-type: none"> ○ Paramedic students have not been able to properly document the intubations that they have to do. ○ They must have at least 5 intubations to get their license. Labor and Delivery portions of the clinical placement is not a clinical requirement, but intubations are. ○ It has now been approved that the paramedic students will be using the LDA, lines, drains and airways avatar. ○ This is what the students will use to document the endotracheal tubes. ○ For the L&D portion they will be using the emergency tools to document a delivery. ○ This will be communicated to the Paramedic schools by the end of July. <p>Rural Nurse to Emergency Nurse</p> <ul style="list-style-type: none"> ○ 3 months ago, a bridge or back end access was instituted, so that if a student had an active rural nurse role, they could then get role assigned Inpatient/Adult MedSurg so they would not have to take the training again and they would not have to take the SEUPA again. 	<p>Holly and Pam to verify the updates to the Connect Care catalogue were done.</p>



	<ul style="list-style-type: none"> ○ This has been expanded from rural nurse to emergency nurse for all students as well as AHS staff. ○ It is not fully live yet as the person who will put the roles management system has been quite busy with the pure virtual training. ○ By the end of July, the PSIs will receive communication from Holly and Pam that this is now live. ○ As long as they are role assigned to emergency nurse and they have active rural nurse access that has been used in 180 days it will automatically go in. ○ Q: Will the Connect Care catalogue be updated to show that an emergency nurse and MedSurg that rural nurse can be used as the prerequisite? <ul style="list-style-type: none"> ▪ A: This was done approximately 3 months ago, will verify. <p>Rural Nurse to Correctional Health Services Student Nurse</p> <ul style="list-style-type: none"> ○ This has now been fully approved and will also go live at the end of July. ○ There is a short EUPA that will need to be written. 	
<p>Additions to Agenda / Comments/Question and Answer Period</p>		
	<ul style="list-style-type: none"> ○ Q: is there an update to the supervision question for the PSIs when the training is taking place at the PSI? <ul style="list-style-type: none"> ▪ A: There are contractual obligations that AHS has with Epic that people who are not Connect Care users cannot see Connect Care. Considering having someone unlock and open the door, turn on the lights, ensure that the computers are working, etc. More discussion to follow. ○ Will the new paramedic role cover the critical care placements? <ul style="list-style-type: none"> ▪ A: During many of the critical care placements the students are just observing. This will fall under the realm of MedSurg placements. More information to come. ○ Is the 1st year BN and psych nursing using the HCA be an in person ILT? <ul style="list-style-type: none"> ▪ A: This will be in person. ○ Is there a timeline to have the .e2 accounts fixed, still having issues. <ul style="list-style-type: none"> ▪ A: A ticket will need to be put in with IAM. This is an internal process that we are aware of and will be working towards a fix. This is a manual process and at times not getting the proper notification of the next placement. ○ Lethbridge College has now changed to Lethbridge Polytechnic, and as far as we are aware the email addresses will be changing. Will we have to go into HSPnet and change the emails, or is that done automatically? <ul style="list-style-type: none"> ▪ A: It is the responsibility of the school to ensure the correct email is in HSPnet. HSPnet should be able to change the names if you send a list to them. 	
<p>Next Steps</p>	<p>Notes</p>	<p>Action</p>



	Date: August 12, 2024 Time: 11:00-12:00 Location: Virtual Meeting via MS Teams	
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