



Post-Secondary Partners in Connect Care – Training Task Force Meeting Minutes

Meeting

Date/Time:

November 18, 2024

Information:

Virtual Meeting via [MS Teams](#)
Or call in (audio only)
+1 587-412-5456

Phone Conference ID: 505 921 01#

Agenda Item	Notes:	Action/Attachments:
Welcome	Please refer here for past taskforce meeting minutes.	
Scheduling Update (Kristina)	<ul style="list-style-type: none">The scheduling for the winter term is going ahead and the schedulers are currently working on seats for many of the PSIs, including dates into January.Thank you to those who have made it a plan to train students in December.In the next two weeks the January students will become available through HSPnet automation, and ILT enrolments will begin starting with those who need to be enrolled in December.Over the last few weeks inquiries have been received from some of the PSIs advising that students have not been enrolled, however when the scheduling is checking, the students are enrolled.Please remind the students that they need to check MyLearningLink (MLL) for their enrolment information prior to sending a message to the scheduling team.Comment: For awareness, the Zoom links for the ILTs are automated and sent to everyone that is enrolled in the session two business days prior to the session and it should arrive by midday. If the students have not received the email with the Zoom link after noon two business days prior to the session please email the Connect Care Learning team (Connect.CareLearning@albertahealthservices.ca) and advise that the Zoom link was not received.	Thank you to Kristina and the scheduling team for all of their hard work.
General Updates (Pam) - Launch 9 Update	Launch 9 Update: <ul style="list-style-type: none">The ninth and final launch of Connect Care took place on November 2; the entire province is now live.The launch took place at 155 sites and in every zone including:	



<ul style="list-style-type: none"> - *Bring earphone with microphone to all classes - Wayfinding links added to the Onboarding Checklists 	<ul style="list-style-type: none"> o Home Care and Community Care programs and services in Edmonton, North, Calgary, Central and South Zones. o Population Public Health sites across Calgary, Edmonton, Central and North Zones. o Nutrition, Food, Linen, and Environmental Services in South Zone. o Health Link's 13 provincial programs. o Community ambulatory clinics in North, Edmonton, Calgary and South Zones, and Bone and Joint clinics in Calgary, Central and Edmonton Zones. o 12 Capital Care facilities and five Covenant Health sites in the Edmonton Zone. o Recovery Alberta's 10 Correctional Health Services facilities across all five Zones. <ul style="list-style-type: none"> • Things are going really well, other than a few odd things. <p>Bring Earphones with a Microphone:</p> <ul style="list-style-type: none"> • A reminder that the students are required to bring earphones that have a microphone to all classes. • There have been many instances lately where they are being forgotten. • Please remind the students that Bluetooth earbuds will not work as they do not connect to the system • Please remind the students to speak up, ask questions, call IT (1-877-311-4300), etc. • If there are logistical issues at a site, please let the CTs know, and the information can be shared to find a solution as soon as possible. <p>Wayfinding Maps:</p> <ul style="list-style-type: none"> • Hearing about students getting lost trying to find their way in the hospitals is causing delays with the classes being able to start. • Blueprints and maps of the sites are available on the AHS internal website and students can access using their AHS ID and password. • There is also a link to the information that is sent to the students prior to their arrival at the site. • All of the information that students need to have prior to arriving to the site can be found on the Student Onboarding Checklist. 	
<p>Comments/Question and Answer Period</p>		
	<ul style="list-style-type: none"> • Question: Experiencing some challenges trying to get Capital Care students in the PT/OT program set up and have noticed that with the IT provisioning role for example, long term care, Edmonton, at times the choice of classroom training is required for the student comes up, but for other students it does not come up. <ul style="list-style-type: none"> o As Capital Care is not yet part of the HSPnet automation, the Provincial IT Spreadsheet (PITS) form must be used and emailed to the scheduling team. o Please provide as much notice as possible, as this is a manual process and takes longer to complete. 	



	<ul style="list-style-type: none"> • Question: When submitting the PITS form for Capital Care would eight weeks prior to the placement be sufficient, or would earlier be preferred? <ul style="list-style-type: none"> ○ Four weeks in advance would be appreciated, eight weeks is more than enough time for processing the requests. • Comment: AHS has been engaging with Capital Care to see if there would be interest on their end to be a part of the HSPnet automation. At this time there is no ETA on when this may happen, as the conversations have just started. • Question: If a student has had placement with Covenant Care and has a Covenant email address, will they be given a new email address for an AHS placement? <ul style="list-style-type: none"> ○ AHS can no longer change the email address; it will remain as the first assigned email address. We will inform the PSIs if this changes in the future. • Question: If a student has the Rural Nurse, which roles does that also cover? <ul style="list-style-type: none"> ○ The role covers ICU, Inpatient Med/Surg, and Corrections. Looking at bringing on the Inpatient Med/Surg portion of Addictions and Mental Health in the winter which most nursing students will require for their rotations. • Question: Will Connect Care training be impacted should a nurses' strike go ahead? <ul style="list-style-type: none"> ○ Mitigation will develop depending on essential service agreements. • Question: What is the rule for Connect Care training in advance of the placement starting? Is it a breach of the Epic contract to have students trained two to three months prior to placement? <ul style="list-style-type: none"> ○ That would not be a breach; however, the student may not retain the information that is taught that far in advance as they are unable to access the production system. The preferred time is two to six weeks prior to placement to have the Connect Care training take place. The network access guideline is not to grant access earlier than 45 days, and the training will take place within the 45 days prior to placement. 	
Next Steps	Notes	Action
	Date: Monday, December 9, 2024 Time: 11:00 a.m. - 12:00 p.m. Location: Virtual Meeting via MS Teams	