

Child Care Outbreak Checklist

Manage an outbreak

All staff share responsibility for keeping children safe. This checklist provides general measures for staff to complete during an outbreak. Refer to the [Guide for Outbreak Prevention & Control in Child Care Facilities](#) for more details and follow child care facility policies.

Communicate about the outbreak

- ☐ Follow all recommendations made by the AHS Public Health Outbreak team.
- ☐ Inform parents/guardians, staff and visitors of the outbreak.
- ☐ Report newly symptomatic children and staff daily to the AHS Public Health Outbreak team.

Use infection prevention control measures

- ☐ Encourage children and staff to practice frequent hand hygiene and respiratory etiquette.
- ☐ Provide easy access to hand washing stations.

Manage ill children and staff

- ☐ Remind parents/guardians to keep ill children home.
- ☐ Send ill staff home.
- ☐ Keep children away from others if they are ill at the facility and contact parents/guardians to pick them up as soon as possible.
- ☐ Offer a mask to children over two years with respiratory illness if tolerated.
- ☐ Have staff wear a mask when caring for a child with respiratory illness.
- ☐ Dedicate a washroom for children and staff with vomiting or diarrhea.
- ☐ Have staff wear gloves and gown/protective clothing while caring for a child with vomiting or diarrhea.

Enhance cleaning and disinfection

- ☐ Increase the frequency of cleaning and disinfection of common areas and high touch surfaces such as doorknobs and washrooms.
- ☐ Clean and disinfect shared items between users.
- ☐ Remove shared items such as craft supplies, books and puzzles that cannot be cleaned and disinfected.
- ☐ Increase the frequency of cleaning and disinfection of shared transport vehicles.

Decrease the use of common or shared items

- ☐ Use shared play structures one group at a time.
- ☐ Close shared sensory tables including water/sand tables.

Modify activities and food services

- ☐ Keep children and staff within their assigned child care room, including during naps, meals and snack times.
- ☐ Postpone high-risk field trips and activities.
- ☐ Cease family-style meal service.
- ☐ Hand out snacks directly to children.