

Risk Assessment Matrix to Determine MOH Pre-Approval

The [Risk Assessment Worksheet \(RAW\)](#) is intended for use during respiratory outbreaks where either the sending or receiving site are on movement restrictions for patients/residents. The RAW is a tool to facilitate the sharing of information between sites and to ensure the necessary actions are in place prior to considering approval of the movement of patients/residents. For respiratory virus outbreaks (e.g. COVID-19, influenza etc.), complete the Risk Assessment Matrix to determine if the RAW should be used.

Please follow the matrix on the next page to determine if a RAW is required.

Risk Assessment	
Who should use the Risk Assessment Matrix?	CCH and SLA sites that are followed by Public Health for outbreaks. Exception: All North Zone RAW Required must go to MOH/MOH designate for approval NZOutbreakCDTeam@ahs.ca
Risk Assessment Worksheet (RAW)	<ul style="list-style-type: none">For transfers between acute care units/sites, do not use RAW process; instead consult site Infection, Prevention and Control (IPC).For routine gastrointestinal (GI) or unusual/uncommon outbreaks (e.g. iGAS, verotoxigenic E coli), consult the MOH/Public Health outbreak lead regarding the use of the RAW process.Receiving sites should retain a copy of the completed RAW in the client's file. There is no need to forward the RAW to CDC.Precautions in Place: See RAW for receiving site for description of precautions that must be in place. If the receiving site is able to answer yes to all applicable questions the admission may proceed with MOH preapproval. Ensure RAW has been completed
RAW Escalation Process	<p>If agreement to the admission/transfer/discharge between the sending and receiving site cannot be reached or if site is not able to answer "yes" to all applicable questions on the RAW follow the process below:</p> <ul style="list-style-type: none">Calgary Zone: For Congregate Care sites contact Zone Transition Services Leadership; For Hospice sites consult zone PEOLC Leadership.Central Zone: For individuals returning to their home/existing bed follow existing zone process. For new placements consult Central Zone Continuing Care PlacementEdmonton Zone: Contact Zone Transition Services Leadership.North Zone: Consult Outbreak Lead/MOH designate.South Zone: Consult Outbreak Lead/MOH designate

Risk Assessment Matrix

		Sending Facility		
		No Outbreak	Outbreak: Open (no Restrictions)	Outbreak: Restricted
Receiving Facility	No outbreak	No RAW required	No RAW required	RAW Required MOH pre-approved if precautions in place
	Outbreak: Open (no Restrictions)	No RAW required	No RAW required	RAW Required MOH pre-approved if precautions in place
	Outbreak: Restricted	RAW Required MOH pre-approved if precautions in place	RAW Required MOH pre-approved if precautions in place	RAW Required MOH pre-approved if precautions in place

Risk Assessment Matrix Legend

Green boxes	Indicate that a RAW is not required. Admission, discharges, and transfers may proceed following usual non-outbreak processes.
Orange boxes	Indicate a RAW is required. MOH has pre-approved admission, discharges, and transfers if precautions in the RAW are in place and both the sending and receiving sites are in agreement.
No Outbreak	Site is not currently on outbreak.
Outbreak: Open (no restrictions)	If MOH/Public Health advises status is “open”, admissions, transfers, and discharges may then proceed following usual non-outbreak processes.
Outbreak: Restricted	<p>MOH/Public Health may determine that the site/ unit is “restricted.” If the status is “restricted” then admissions (including new admissions to the outbreak affected facility/unit), transfers (including transfers from the affected facility/unit to a different facility), and discharges are recommended to be paused or delayed while these restrictions are in place.</p> <ul style="list-style-type: none"> Implementation may not be possible or recommended due to resident circumstances or operational need (including bed pressures). If a facility with a respiratory outbreak with restrictions believes that an admission, transfer, or discharge is recommended to proceed despite restrictions, the facility is recommended to complete a Risk Assessment Worksheet and follow the Risk Assessment Matrix.