

# Memorandum

**Date:** February 14, 2019  
**To:** All South Zone Physicians  
**From:** Dr. Jack Regehr, South Zone Medical Director  
**RE: Expression of Interest  
Associate Zone Medical Director – Medicine Hat Regional Hospital**

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It is with considerable sadness we announce Dr. Vince DiNinno will be stepping down from the role of Associate Zone Medical Director - Medicine Hat Regional Hospital on **March 31, 2019**. Dr. DiNinno will continue to serve South Zone through medical leadership positions in Connect Care and at the Medicine Hat Recovery Centre as Program Lead. Vince has served as the AZMD-MHRH since 2011 and previously as the Vice President of Medicine in the former Palliser Health Region since 2002.

I would like to sincerely thank Vince for his leadership and service in the South Zone. It has been a distinct honor and pleasure to work with him in this capacity. Dr. DiNinno has contributed much to the South Zone and leaves a proud legacy.

At this time I would like to invite expressions of interest for the position of **Associate Zone Medical Director - Medicine Hat Regional Hospital**.

Based on the estimated workload the FTE is at a minimum **0.6 FTE with consideration up to 0.8 FTE**. The Duties of the Associate Zone Medical Director are defined by, and are to be carried out in accordance with, the AHS Staff Bylaws and Rules. I have included a summary attachment delineating the expected duties and accountabilities.

Please note that this is an AHS position and will be filled in accordance with AHS Staff Bylaws and rules through a selection process that will include departmental participation.

Deadline for submission of expressions of interest is **March 15, 2019**. Please provide your submission by email or in writing to my Executive Coordinator at [jodi.tamayose@ahs.ca](mailto:jodi.tamayose@ahs.ca) or submit your application through [Doctor Jobs Alberta](#).

If you have any questions or require further clarification, please do not hesitate to contact me.



Jack Regehr, MD  
South Zone Medical Director

Encl. Services Description – Admin Role/Responsibility

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## South Zone – MEDICAL AFFAIRS

**Chinook Regional Hospital**  
960 – 19 Street South Lethbridge AB Canada T1J 1W5  
Phone: 403-388-6135  
Fax: 403-388-6708

**Medicine Hat Regional Hospital**  
666 5<sup>th</sup> Street SW Medicine Hat, AB Canada T1A 4H6  
Phone: 403-529-8024  
Fax: 403-529-8998

## SCHEDULE “A” - SERVICES DESCRIPTION

### A POSITION SUMMARY

AHS is committed to providing services based on the population needs of AHS and promoting a shared responsibility for improved health.

The Contractor shall provide medical administrative leadership services within South Zone AHS and, in particular, Medicine Hat Regional Hospital while seeking to enable South Zone Medical Staff to function optimally in consideration of the Zone’s characteristics and resources.

The working title while providing the Services shall be **Associate Zone Medical Director - Medicine Hat Regional Hospital**.

### B ACCOUNTABILITIES / DELIVERABLES

In accordance with AHS’s mission and values, in general, and not limited to, the Contractor will complete all duties and responsibilities pursuant to the Medical Staff Bylaws Section 2.4.2

- The Contractor’s attendance is expected at meetings of the medical leadership team for the South Zone and those prescribed in the AHS Medical Staff Bylaws and the Rules.
- The Zone Clinical Department Heads for the Medicine Hat Regional Hospital of the South Zone are accountable to the Contractor.
- The Contractor will lead, support and collaborate with the Zone Clinical Department Heads at the Medicine Hat Regional Hospital, on such matters as:
  - a) accountability for practitioner-related matters, as well as operational decisions requiring practitioner input or leadership, that arise within the facility(ies) and/or community(ies);
  - b) ensuring the Medical Staff are in compliance with the AHS Medical Staff Bylaws and the Rules
  - c) facilitating conflict resolution and problem solving for matters involving the Medical Staff at the Medicine Hat Regional Hospital;
  - d) advancing the perspective, advice and resource requirements of the Medical Staff providing services in the facility(ies) and/or community(ies);
  - e) advocating for the provision of high quality and safe patient care in the facility(ies) and/or community(ies);
  - f) performing all duties assigned to him/her in these AHS Medical Staff Bylaws and the Rules; and
  - g) performing all duties as may be delegated by the Zone Medical Director.

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## **C      REPORTING**

The Contractor shall be directly accountable to the Zone Medical Director – South Zone.

## **D      FTE Description**

Further to Section 3.1(a), for the purposes of this Agreement, a 1.0 FTE shall mean the 2023 hours per year.

As a 0.6 FTE, the average weekly time commitment over a 48 week period is 25.3 hours (3 days/week). This accounts for a one month leave.

As a 0.7 FTE, the average weekly time commitment over a 48 week period is 29.5 hours (3.5 days/week). This accounts for a one month leave.

As a 0.8 FTE, the average weekly time commitment over a 48 week period is 33.7 hours (4 days/week). This accounts for a one month leave.

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