Email Decryption at AHS

Instructions

- 1. Open attachment in email
- 2. Click on "Open message"
- 3. Register for a free Trend Micro account
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- 5. View email

Instructions with Screenshots

1. Open attachment in email

An encrypted email looks like the below screen shot. Open the email attachment called "Encrypted_Message.htm"

!r	private > Inbox ×	healthservices.ca>
		You have received an email message secured by Private Post. Please open the file called Encrypted_Message.htm to read the message.
1 (1) 		Mobile device users: Forward this email to moved and metal and receive URLs to view the message on mobile devices.
	Copyright (c) 2003-	2017 Trend Micro(Encryption) Ltd. All rights reserved.

Take note of the prompt on this screen when accessing the email on a mobile device. "Forward this email to <u>m@zd.trendmicro.com</u> and receive URLs to view the message on mobile devices."



2. Click on "Open Message"

	0
Private and Confidential This email is secured by Private Post. To view the measure place click Open Message Open Message	
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3. Register for a free Trend Micro account

If this is your first time receiving an encrypted message, the following message prompt will ask you to register:

R	egistration
To me	read this message, please register and validate your email address with Trend Micro first. This is to ensure the essage can be read by the specified recipients only.
Re	gistration is FREE.
Yo	our email: (Not your email?)
Se	ervice provider:
ţ	
Tre	end Micro will provide support service to you in the future.
	Register
	<u>français</u> <u>italiano</u> <u>Deutsch</u> <u>español</u> <u>Português</u> Copyright © 2003-2017 Trend Micro (Encryption) Ltd. All rights reserved.

Click on the "Register" button on the bottom left side of the page.

Follow the prompts to setup your account and password, etc.:

Register Encryptic	on Account	0
Please complete the followi	ng information to register your email address.	
	will be your identity for encryption. Change	
Select a Password Your password must be at le Password: Confirm password:	ast 7 characters long. 💿	
Select Security Question Select the security question least three characters.	to help us confirm your identity. The answer should be memorable, unique, and contain	at
Question:	- Select a security question -	
Set your Identification Wor Your identification word will a screens, to confirm the valid to type your information. Identification word:	d appear on authentication screens, such as the Account Verification and Reset Password ty of the screens. Upon seeing your identification word, you can be assured that it is sa (Minimum 2 characters)	afe
Help us prevent spam and fa Type the code:	ike registration by typing the code you see in following image.	
I have read and agree to Continue	the <u>Licence and Terms</u>	

Once you have registered, the following page will appear and an email will be sent to your inbox to complete the registration.

neck your inbox for a r onfirm your encryption	egistration confirmation email message and follow instructions in the email message to account.
om: tmeg_operation@t :	rendmicro.com
ote: If you do not see a	registration confirmation email in your Inbox, check your spam folder.

This is the email that will be sent to your inbox to complete registration.

; ago)	☆	•	
			:
g=MIGc 'O1rfSi;	idBCcC	<u>+aVw</u>]	±
Z	<u>}g=MIG</u> 701rfS	:g=MIGdBCcC ZO1rfSi1/	ta=MIGdBCcC+aVw} ZO1rfSi1/

4. Sign-in to your Trend Micro account

If you have registered for Trend Micro before you will be prompted to log into your account

Account Veri	fication	0
If you are on a publi	c computer, we recommend <u>using enforced security.</u> (6)	
Email	Change	
Password:	•••••	
Identification word		
Keep me signed in:	for 24 hours \checkmark	
	Continue Forgot your password or answers? You will be re-directed to the Encryption Portal website to reset your password if you click this link	
	<u>français italiano Deutsch español Português</u>	

5. View email

After successfully registering and/or signing into your Trend Micro account the email is available for your review.