

Protective Services – UAH SIU Activation Process

Purpose:

To safely guide Special Isolation Unit team, transporting suspected Ebola patient, through ED to Special Isolation Unit (SIU) on Level 3 reducing risk of accidental contamination and transmission of disease.

Process:

1. Critical Care Manager contacts Protective Services Team Leader-on-Duty (7-7777) indicating the SIU has been activated
 - If patient has presented to UAH ED, Critical Care Manager to give estimated time when SIU will be ready for patient transport to SIU
 - If the patient is arriving via EMS, give estimated time of arrival
2. Team Leader-on-Duty contacts the 2 officers assigned to patient transfer
 - Assigns one officer to Level 1 (outside area where patient is isolated in ED or at the Decontamination Room)
 - Assigns second officer to Level 3 outside Elevator 37 (or other elevator)
 - Reviews process with both officers

Transferring Special Isolation Patient to SIU:

Protective Services will open **ALL** doors and clear path for SIU team.

Protective Services **DOES NOT** touch the stretcher or elevator controls

Level 1

1. When ready to start move to SIU, officer will contact Facilities Operations Centre via radio Channel 1 to have **Elevator 37** (aka the Megavator) to be sent to Level 1
 - ❖ The elevator 'times out' in approximately 10 minutes – if team has not arrived at elevator, may need to contact Facilities again.
2. Once team on elevator, officer will contact Facilities via radio to send Elevator 37 to Level 3
3. Level 1 Protective Services officer to remain stationed at Elevator 37 area (Environmental Services to clean elevator before return to regular service)

Level 3

1. Once SIU team exits elevator, SIU team will inform officer if elevator clear or contaminated
2. Officer leads team, clearing path of all personnel especially at areas of connecting corridors
3. Officer opens doors to OR corridor (3A4.00Z) and verbally warns any personnel to stand clear
4. Officer opens first door to SIU, steps into corridor (by sink) and activates second door to SIU
5. Officer now de-gloves, performs hand hygiene at sink and leaves SIU
6. Officer calls Team Leader-on-Duty to notify that patient has been arrived at SIU

Level 3 Route from Elevator 37 to SIU

