

ORDER OF AN EXECUTIVE OFFICER

To: Janelle Cadman
"the Owner"

RE: Those housing premises located in Sylvan Lake, Alberta and municipally described as:
Unit 201, 154 Westview Drive

WHEREAS I, an **Executive Officer of Alberta Health Services**, have inspected the above noted premises pursuant to the provisions of the Public Health Act, RSA 2000, c. P-37, as amended;

AND WHEREAS such inspection disclosed that the following conditions exist in and about the above noted premises which are or may become injurious or dangerous to the public health or which might hinder in any manner the prevention or suppression of disease, namely:

- a. The main bedroom window has an unobstructed opening measuring 13.5 inches by 19 inches, with a total area of approximately 256.5 square inches (1.78 sq. ft.).

AND WHEREAS such inspection disclosed that the following breaches of the Public Health Act and the Housing Regulation, Alberta Regulation 173/99, and the Minimum Housing and Health Standards exist in and about the above noted premises, namely:

- a. The main bedroom window has an unobstructed opening measuring 13.5 inches by 19 inches, with a total area of approximately 256.5 square inches (1.78 sq. ft.). This is in contravention of Section 3(b)(ii) of the Minimum Housing and Health Standards which states that: "windows referred to in section 3(b)(i) shall provide unobstructed openings with areas not less than 0.35m² (3.8ft²), with no dimension less than 380mm (15")."

NOW THEREFORE, I hereby **ORDER** and **DIRECT**:

1. That the Owner immediately takes all steps necessary to ensure that the main bedroom is not used by occupants for any purpose requiring emergency egress, such as sleeping.
2. That the Owner immediately undertake and diligently pursue the completion of the following work in and about the above noted premises, namely:
 - a. Ensure the main bedroom window is in compliance with emergency egress requirements as stated in the Minimum Housing and Health Standards.
 - b. Ensure all bedrooms in the remaining units are assessed and in compliance with emergency egress requirements as per the Minimum Housing and Health Standards.
3. The work referred to in paragraph 2 shall be completed by January 23, 2026.

The above conditions were noted at the time of inspection and may not necessarily reflect all deficiencies. You are advised that further work may be required to ensure full compliance with the Public Health Act and regulations, or to prevent a public health nuisance.

DATED at Sylvan Lake, Alberta, December 12, 2025.

Confirmation of a verbal order issued to Janelle Cadman on December 12, 2025.

Executive Officer
Alberta Health Services

You have the right to appeal

A person who a) is directly affected by a decision of a Regional Health Authority, and
 b) feels himself aggrieved by the decision

may appeal the decision by submitting a Notice of Appeal form within ten (10) days after receiving the order to:

Public Health Appeal Board
c/o Central Reception
Main Floor, ATB Place North Tower
10025 Jasper Avenue NW
Edmonton, Alberta, T5J 1S6
Phone: 780-222-5186
Fax: 780-422-0914
Email: HealthAppealBoard@gov.ab.ca
Website: <https://www.alberta.ca/public-health-appeal-board.aspx>

A Notice of Appeal form may be obtained by contacting the Public Health Appeal Board or visiting their website.

Health Legislation, Regulations and Standards

Electronic versions of the Public Health Act and Regulations are available at the Alberta King's Printer Bookstore 10611 - 98 Avenue, Main Floor, Park Plaza, Edmonton, Alberta, T5K 2P7 or <https://www.alberta.ca/alberta-kings-printer.aspx>.

Health Legislation and regulations are available for purchase. Please contact Alberta King's Printer Bookstore 10611 - 98 Avenue, Main Floor, Park Plaza, Edmonton, Alberta, T5K 2P7 or <https://www.alberta.ca/alberta-kings-printer.aspx>.

Copies of standards are available by visiting: <https://www.alberta.ca/health-standards-and-guidelines.aspx>

Template revised April 17, 2024

Copy: Town of Sylvan Lake Safety Codes

Sylvan Lake • Sylvan Lake Community Health Centre • Environmental Public Health

4602 49 Avenue, Sylvan Lake, Alberta, Canada T4S 1M7

<https://www.ahs.ca/eph>