

## **ORDER OF AN EXECUTIVE OFFICER**

**To:** Shannon Pfaff  
"the Owner"

**RE:** Those premises located in Ponoka, Alberta and municipally described as:  
4011 45A Street

**WHEREAS** I, an **Executive Officer** of **Alberta Health Services**, have inspected the above noted premises pursuant to the provisions of the Public Health Act, RSA 2000, c. P-37, as amended;

**AND WHEREAS** such inspection disclosed that the following conditions exist in and about the above noted premises which are or may become injurious or dangerous to the public health or which might hinder in any manner the prevention or suppression of disease, namely:

- a. Exposed electrical wiring and open junction boxes, in addition to the use of extension cords to supply power to permanent lighting, were identified and pose a fire hazard to the dwelling.
- b. A lack of heat supplied to the dwelling's east side addition, resulting in ambient indoor temperatures in this portion of the dwelling is below what is considered acceptable for human habitation.

**AND WHEREAS** such inspection disclosed that the following breaches of the Public Health Act and the Nuisance and General Sanitation Regulation, Alberta Regulation 243/2003 exist in and about the above noted premises, namely:

- a. Exposed electrical wiring and open junction boxes, in addition to the use of extension cords to supply power to permanent lighting, were identified and pose a fire hazard to the dwelling. This is a contravention of section 2(1) of the Nuisance Regulation, which states that: "No person shall create, commit or maintain a nuisance."
- b. A lack of heat supplied to the dwelling's east side addition, resulting in ambient indoor temperatures in this portion of the dwelling is below what is considered acceptable for human habitation. This is a contravention of section 2(1) of the Nuisance Regulation, which states that: "No person shall create, commit or maintain a nuisance."

NOW THEREFORE, I hereby **ORDER** and **DIRECT**:

1. That the Owner immediately undertake and diligently pursue the completion of the following work in and about the above noted premises, namely:
  - a. That all electrical components of the dwelling are made to be in good repair, that they meet applicable Safety Code requirements, and that all electrical components, devices and extensions are used as intended by their manufacturer.
  - b. That the building addition on the east side of the structure is not used as a bedroom/sleeping area by any occupant(s) of the building and that all beds, couches or

other furniture/items that may be used for sleeping purposes are removed from the indicated area.

2. The work referred to in paragraph 1 shall be completed by:
  - a. July 31, 2026, for item a
  - b. June 30, 2026, for item b

The above conditions were noted at the time of inspection and may not necessarily reflect all deficiencies. You are advised that further work may be required to ensure full compliance with the Public Health Act and regulations, or to prevent a public health nuisance.

DATED at Wetaskiwin, Alberta, June 11, 2026.

Confirmation of a verbal order issued to Shannon Pfaff on June 12, 2026.

(Original Signed)

Executive Officer  
Alberta Health Services

If you have any questions regarding the order, contact Environmental Public Health at 1-833-476-4743 or <https://www.albertahealthservices.ca/eph/eph.aspx>

You have the right to appeal

A person who is directly affected by a decision may appeal the decision by submitting a Notice of Appeal form within ten (10) days after receiving the order to:

Public Health Appeal Board  
c/o Central Reception  
Main Floor, ATB Place North Tower  
10025 Jasper Avenue NW  
Edmonton, Alberta, T5J 1S6  
Phone: 780-222-5186  
Fax: 780-422-0914  
Email: [HealthAppealBoard@gov.ab.ca](mailto:HealthAppealBoard@gov.ab.ca)  
Website: <https://www.alberta.ca/public-health-appeal-board.aspx>

A Notice of Appeal form may be obtained by contacting the Public Health Appeal Board or visiting their website.

Health Legislation, Regulations and Standards

Electronic versions of the Public Health Act and Regulations are available at the Alberta King's Printer Bookstore 10611 - 98 Avenue, Main Floor, Park Plaza, Edmonton, Alberta, T5K 2P7 or <https://www.alberta.ca/alberta-kings-printer.aspx>.

Health Legislation and regulations are available for purchase. Please contact Alberta King's Printer Bookstore 10611 - 98 Avenue, Main Floor, Park Plaza, Edmonton, Alberta, T5K 2P7 or <https://www.alberta.ca/alberta-kings-printer.aspx>.

**Copies of standards are available by visiting:** <https://www.alberta.ca/health-standards-and-guidelines.aspx>

Template revised June 2, 2026

Copy: Alberta Sheriffs - Safer Communities and Neighborhoods, Town of Ponoka, Ponoka County  
Regional Fire Services

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Wetaskiwin • Wetaskiwin Community Health Centre • Environmental Public Health

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<https://www.ahs.ca/eph>