



Minutes – Prairie Mountain Health Advisory Council

Wednesday March 21, 2018; 5:30 – 8:30 p.m.

Southport Tower, Room 1002 10301 Southport Rd. SW, Calgary, AB

Council members present: Larry Albrecht (Chair), Scott Mitchell (Vice Chair), Steven Herbert, Anita Jenkins, Sandra Robertshaw, Lawrence Santiago, Francesca Simon, Sheena Taggart, Gloria Wilkinson, Michelle Wong

AHS: Lori Anderson, Doug Downs, Brenda Huband, Andrea Jackson

Public:

Regrets: Tyler Magwood

<i>Agenda Item</i>	<i>Discussion</i>	<i>Action</i>
1. Approval of Agenda	Moved by Steven Herbert that the agenda of Wednesday, March 21, 2018 be approved. MOTION CARRIED.	
2. Approval of Minutes	Moved by Francesca Simon that the minutes of Thursday, January 18, 2018 be approved. MOTION CARRIED.	
3. Presentations		
3.1. Engagement Pilot Project Doug Downs, Manager, Community Engagement	Lori Anderson, Senior Operating Officer, South Health Campus, began the session with an overview of the purpose of an engagement planning cycle which is to develop a structure of collaborative planning between AHS Calgary Zone and the Prairie Mountain Health Advisory Council that will support meaningful community involvement and quality patient-centred care. Both the Zone and the HAC have a desire to find new opportunities to bring forth the community voice to AHS and for sharing information with the community. The task is to determine how to work together on an approach that is mutually beneficial.	

Doug Downs, Manager of Community Engagement, explained the use of a Samoan Circle for the exercise. He asked a series of questions that both HAC members and Calgary Zone leads responded to. It helped identify common values, goals and priorities between the HAC and Calgary Zone. Questions include perception about the role of the Health Advisory Council, the role of Calgary Zone, the reasons the two may not be aligned, ideas on how to work together and how process fits in as they move forward.

When asked for feedback about what participants heard during the circle, responses include the following:

- There is a feeling of mutual respect and authentic listening from all participants;
- It is evident AHS leadership cares about input received by members;
- Acknowledgement of the importance of the HAC to Calgary Zone;
- Encouraged by the possibility to think outside the box;
- AHS is comprised of Albertans, real people, who care about health. It is not a third, external party;
- There is an evident desire from everyone to find a way, to find opportunities and to work collaboratively;
- There is honesty and comradery and a willingness to innovate and work together;
- There is accountability on both sides; this is not a one-sided conversation;
- This felt like an exercise in building something better, together;
- Appreciation for the process, the frank discussion and the acknowledgement to continue moving forward in a thoughtful and intentional manner, and;
- There is a groundswell of desire to work collaboratively and confidence in the ability to move forward successfully.

Phase II – Process Mapping

The key annual phases of work for both Calgary Zone and the HAC were identified and participants were led through a mapping exercise to help order each step sequentially. The intention is to determine alignment of planning cycles.

AHS Leadership identified its cycle as:

- 1) Stakeholder consultation
- 2) Priorities/action planning
- 3) Communication and implementation
- 4) Reporting and results.

	<p>The Health Advisory Council identified its cycle as:</p> <ol style="list-style-type: none"> 1) Consultation with communities and networks 2) Work plan development and refinement 3) Work plan implementation 4) Annual report development and submission. <p>The HAC and the Zone agreed upon the following sequence of planning cycle alignment:</p> <ol style="list-style-type: none"> 1) HAC – Consultation with communities and networks 2) AHS – Stakeholder Consultation 3) AHS – Priorities/action planning 4) HAC – Work plan development and refinement 5) HAC – Work plan implementation 6) AHS – Communication and implementation 7) HAC – Annual report development and submission 8) AHS – Reporting results. <p>In closing, participants acknowledged the importance of reviewing one another’s priorities annually to ensure stakeholder consultation is in direct correlation to the Zone; each community has its distinct issues but when sharing with the larger group it is evident there are a lot of commonalities. Council finds that themes from within its communities are often aligned with those in AHS; AHS needs to understand what the HAC hears from communities to compare it with what it is hearing, in order to determine where there is alignment and to prioritize how to move forward. Ideally, the Zone will blend what its directive has been from the Board, with what it’s heard from the HAC and determine meaningful engagement for moving forward on an annual basis.</p>	
<p>4.</p>	<p>New Business</p>	
<p>4.1. Calgary Zone Executive Leadership Update</p>	<p>Due to the time used for the engagement session, Zone Executive Leadership updates are tabled to the May meeting. Lori Anderson had prepared information re: Zone Health Care Plan that was distributed via paper copy in meeting packages.</p>	

<p>4.2. Report From the Chair Larry Albrecht</p>	<p>Due to the time used for the engagement session, the report from the chair has been tabled to the May meeting.</p>	
<p>4.3. Advisory Council Coordinator Update Andrea Jackson</p>	<p>Due to the time used for the engagement session, the report from the Advisory Council Coordinator was distributed via paper copy.</p> <p>Advisory Council Satisfaction Survey - thank you to all who completed the survey. Feedback received will help shape the future of councils.</p> <p>Work Plan Development – these plans are developed to guide the work of the council. We have revised the template to better reflect councils’ roles as per the bylaws.</p> <p>Annual Report – the draft will be completed in May for approval at the May meeting.</p> <p>Open Houses/Municipal Forums – several councils are hosting events in their local communities in the coming months. These engagement events are hosted by the council and planned together with community engagement.</p> <p>Cannabis Legalization – Medical Officers of Health across the province would like to share an update on the national cannabis legislation with each council in May.</p> <p>Advisory Council Fall Forum – the date has changed to October 26/27 in Edmonton.</p> <p>Budget – Council has a new banner with a newly branded Advisory Council identity. It was purchased out of your council budget at a cost of \$239.19.</p> <p>RhPAP – Moved by Steven Herbert to approve use of Prairie Mountain Health Advisory Council’s budget towards RhPAP conference fees, accommodations, mileage and meals, for Sheena Taggart to attend in Brooks in April. MOTION CARRIED.</p>	
<p>4.4. Chair and Vice Chair Elections</p>	<p>Prairie Mountain Health Advisory Council held its elections for Chair and Vice Chair as follows:</p> <p>Scott Mitchell put forth an expression of interest for the position of Chair. Andrea Jackson asked three times if there were any further nominations from the floor.</p> <p>Moved by Gloria Wilkinson that nominations cease. MOTION CARRIED.</p> <p>Scott Mitchell was declared Chair of the Prairie Mountain Health Advisory Council by acclamation.</p>	<p>Andrea to submit the names of Scott Mitchell and Sheena Taggart to the AHS Board.</p>

	<p>Sheena Taggart put forth an expression of interest for the position of Vice Chair. Scott Mitchell asked three times if there were any further nominations from the floor.</p> <p>Moved by Steven Herbert that nominations cease. MOTION CARRIED.</p> <p>Sheena Taggart was declared Vice Chair of the Prairie Mountain Health Advisory Council by acclamation.</p>	
4.5. Next Working Meeting	Thursday April 19, 2018 at Southport Tower, 5:30-8:30 p.m. Council will discuss follow up from the engagement session today, and develop its 2018/19 plan.	
5. Next Meeting	<p>Date: Thursday, May 17, 2018</p> <p>Time: 5:30 p.m. – 8:30 p.m.</p> <p>Location: Southport Tower, Room 1002, Calgary, AB</p>	
6. Meeting Evaluation and Adjournment	Moved by Francesca Simon that the meeting be adjourned at 8:40 p.m.	