

# DRAFT - PENDING COUNCIL APPROVAL



Wood Buffalo Health Advisory Council  
Thursday October 19, 2017  
5:00 p.m. to 8:00 p.m.  
Administrative Board Room, Northern Lights Health Centre  
Fort McMurray, AB

## MINUTES

**Council Members:** Jon Willcott (Interim Chair), Cathryn Beck, Tinna Ezekiel, Mary Gerosa, Sandy Grandison, Valerie, O’Leary, Todd Hillier, Jim Moore, Rita Uzorchukwuamaka,  
**Alberta Health Services:** Murray Crawford, Mary Mueller  
**Public:** Two  
**Regrets:** Bonnah Carey, Carol Theberge, Cathy Underhill

Agenda Item	Discussion	T
<b>Welcome and Introductions</b>		
<b>1. Approval of Agenda</b>	Moved by Jim More that the agenda of Thursday, October 19, 2017 be approved with the removal of 5.2 Report from the Physician Resource Planner as she will not be attending the meeting. MOTION CARRIED.	
<b>2. Approval of Minutes</b>	Moved by Todd Hillier that the minutes of Tuesday, May 18, 2017 be approved. MOTION CARRIED.	
<b>3. Presentations</b>		
<b>3.1. Rural Health Professional Action Plan (RhPAP) –</b> Dean Lack and Kim Fleming and Dean Lack	Dean Lack provided the council with the following information: <ul style="list-style-type: none"><li>• They have a new name – the Rural Health Professions Action Plan</li><li>• They are contracted by Alberta Health and partner with AHS to support an increase in staff in rural Alberta.</li><li>• They have a new Board and CEO and staff members who support Alberta communities.</li><li>• They have a new mandate whereby they are focusing on the attraction and retention of professionals in addition to physicians in rural Alberta.</li></ul>	

## DRAFT - PENDING COUNCIL APPROVAL

- Their goal is to promote the rural Alberta communities and support the retention of staff. They have had discussions with the AHS Human Resources (HR) Talent Acquisition department (recruitment).
- Alberta Health Services does the work to recruit to the positions.
- They have reached over 90 communities in the province.
- They are beginning plans for the annual conference. It was held in Vermilion in September, 2016. The next one will be held in spring of 2018. It will be held in a rural location again.

Kim Fleming also provided examples of services they provide, some of which are:

- They help find accommodations for students with rural placements.
- They support the rural locum program for physicians.
- RPAP funds skill enrichment as well. For example, if an area needs a nurse with nephropathy skills, they can apply to RPAP for funding.
- They also support Skills Days where students experience using their skills for a day or weekend in a rural location. With Skills Days, they bring a group of students to the community that matches the needs of the community. They held a Skills Weekend in Fort McMurray in September and brought in 54 students. Ultrasound, casting, physical therapy. The recruitment and retention committee took the students for dinner and toured them around the oil sands and Fort McMurray before the students went back. RPAP supports the costs for the event.
- They also went up to Fort Chipewyan and held a Skills session for high school students.
- They work with communities to establish Community Attraction and Retention committees. Fort McMurray has one that was established in March, 2017.
- They develop videos about communities
- They produce a quarterly newsletter.

## DRAFT - PENDING COUNCIL APPROVAL

	<p>Sandy Grandison recommended a person from the social prosperity groups join the local recruitment and retention committee.</p> <p>Are visiting specialists considered the responsibility of RhPAP? Murray advised AHS does a needs assessment on the need and sustainability of visiting specialties.</p>	
<b>3.2. Voices of the Community</b>	There were no members of the community present. The two guests were from Rural Health Professions Action Plan.	
<b>4. Old Business</b>		
<b>4.1. Business Arising from the Minutes: May 18, 2017</b>	<ul style="list-style-type: none"> <li>• Naomi Shopland and Al Woods to inquire about wait times for telehealth sessions. Incomplete.</li> <li>• Lori Apostal to share logistical information with council when available. Incomplete.</li> <li>• Naomi Shopland to inquire about percentage of locally residing physicians. Incomplete.</li> <li>• Council members to post recruitment poster in high traffic areas. Complete.</li> </ul>	<p>Mary/Murray to request a telehealth report.</p> <p>Request a list of specialists that provide services in the community. Request presentation from medical affair.</p>
<b>5. New Business</b>		
<b>5.1. North Zone Area 10 Report</b> Murray Crawford, Senior Operating Officer	<p>Murray Crawford provided the council with a full report. Some of the highlights are as follows:</p> <p><b>Capital Projects</b> A status update was provided on the heliport, the Northern Lights Regional Health Centre (NLRHC) envelope, the new continuing care centre and the building envelope at the Thickwood Public Health building.</p> <p><b>Renovations at the NLRHC</b> A status update was provided for the multi-purpose clinic, maternal/child nursery project, inpatient expansion and the continuing care unit enhancement.</p> <p><b>Major Events and Initiatives</b> Information was provided on the Baby Friendly initiative and the Inner City Homeless project.</p>	<p>Invite capital management to the next meeting to share information about capital and capital upgrade projects.</p>

## DRAFT - PENDING COUNCIL APPROVAL

	<p><b>Operational Plans / Performance Measures Initiatives</b> A process is underway to meet identified objectives in the operation plan.</p>	
<p><b>5.2. Report from the Chair</b> – Jon Willcott, Interim Chair</p>	<p>Jon Willcot advised the members that he was elected Vice Chair at the May meeting and has been assuming the role of Interim Chair, since Chair Paul McWilliams relocated to Edmonton in June. Formal elections were delayed until the council membership increased. Jon advised members that a formal election will be held at the November meeting for Chair and Vice Chair.</p>	<p>Send Expressions of Interest and election process to members on council.</p>
<p><b>5.3. Report from the Advisory Council Officer</b> – Mary Mueller</p>	<p>Information was provided for the following areas:</p> <ul style="list-style-type: none"> <li>• Annual reports are being submitted to the Board this month for approval.</li> <li>• Advisory council fall forum is October 27 &amp; 28.</li> <li>• Progress is tracked on the work plans.</li> <li>• Health and Business plan engagement sessions will be coming up.</li> <li>• Each council is to choose a social media champion.</li> <li>• Don't forget your magnetic name tag for the Fall Forum.</li> <li>• The balance of each HAC budget.</li> <li>• New image for collateral for advisory councils.</li> </ul>	
<p><b>5.4. Work Plan Quarterly Progress</b></p>	<p>There are many new members on the council and the work plan was reviewed for their information.</p>	
<p><b>5.5. Open House</b></p>	<p>Council members are encouraged to have an Open House and gather feedback from the community and share information from Alberta Health Services. Council agreed to talk about it more at the November meeting.</p>	
<p><b>5.6. Round Table and Good News Stories</b></p>	<p>The members provided the following input and comments:</p> <ul style="list-style-type: none"> <li>• Sandy Grandison advised that there is a wait time with urologists at Edmonton for over a year. A non-profit group asked if there is a possibility</li> </ul>	

## DRAFT - PENDING COUNCIL APPROVAL

	<p>for neurologists to come to Fort McMurray.</p> <ul style="list-style-type: none"> <li>• Todd Hillier was curious about the retention of staff. Is there data on recruitment? Human Resources tracks exit interviews. Request a presentation from Human Resources Talent Management</li> <li>• Rita Uzorchukwuamaka asked about the wait times for mental health outpatients. Murray Crawford is going to follow up. What is the protocol? There have been residents who are suicidal and sent home. Is there an inpatient pediatric mental health services?</li> <li>• Can we get more information from AHS mental health services? The Queen Street clinic has been good. There needs to be more awareness about it.</li> <li>• Some council members are interested in data on wait times, ER statistics, etc.</li> <li>• There are issues with the parking lot at the hospital. Time needs to be allowed for temporary parking for vans when patients need caregivers to escort them in.</li> </ul> <p>It was shared that the Royal Bank donated \$100,000 to the Foundation to continue to fund mental health coordinator positions.</p>	<p>Contact Talent Management and ask for recruitment/retention information.</p> <p>Murray Crawford to invite medical director to the meeting.</p> <p>Request a presentation from AHS addiction and mental health.</p> <p>Murray Crawford to follow up on data interest.</p> <p>Murray Crawford to follow up with parking.</p>
<p>6. <b>Date of Next Meeting</b></p>	<p>Date: Thursday, November 23, 2017            Time: 5:00 p.m. to 8:00 p.m.            Location: Northern Lights Regional Health Centre</p>	<p>Change meeting days to Thursdays for remainder of fiscal year. Reissue meeting date schedule.</p>
<p>7. <b>Meeting Evaluation and Adjournment</b></p>	<p>Moved by Tinna Ezbiel to adjourn the meeting at 7:40 p.m.</p>	

\*Please note that these minutes are in DRAFT form and are subject to change and approval at the Thursday, November 23, 2017 council meeting.