



## Minutes – Wood Buffalo Health Advisory Council

March 21, 2018 5:00 p.m. to 8:00 p.m. Northern Lights Regional Health Centre Boardroom

**Council members present:** Bonnah Carey, Sandra Grandison, Jim Moore, Mary Gerosa, Carol Theberge, Valerie O’Leary.

**AHS:** Melony Cole Zettler, Murray Crawford, Denise Wilkinson.

**Public:** Three

**Regrets:** Cathryn Beck, Tinna Ezikiel, Jon Willcott, Rita Uzzorchukwuamaka.

<i>Agenda Item</i>	<i>Discussion</i>	<i>Action</i>
<b>Welcome and Introduction</b>	Jim Moore welcomed everyone to the meeting.	
<b>1. Approval of Agenda</b>	Moved by Valerie O’Leary to approve the agenda for March 21, 2018. <b>MOTION CARRIED.</b>	
<b>2. Approval of Minutes</b>	Moved by Valerie O’Leary to approve the minutes for January 16, 2018. <b>MOTION CARRIED.</b>	
<b>3. Presentations Denise Wilkinson, Area Manager with Seniors and Continuing Care</b>	Denise Wilkinson presented on Seniors Health in Area 10 and the highlights were: <ul style="list-style-type: none"> <li>• Area covers south to Conklin and north to Fort Chipewyan</li> <li>• 30 long term care clients</li> <li>• 320 (approx.) home care client</li> <li>• 10 specialty long term care clients</li> <li>• 71.2 permanent and temporary staff positions</li> <li>• 42 casual staff</li> </ul> Programs offered: <ul style="list-style-type: none"> <li>• Continuing care</li> <li>• Specialty long term care</li> <li>• Home care               <ul style="list-style-type: none"> <li>○ Personal care</li> <li>○ Tele home health monitoring</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>○ Adult day programs</li> <li>○ Respite</li> <li>○ Palliative care</li> <li>○ Federal reserve contracts</li> <li>○ Foot care clinic</li> <li>○ Enterstomal / wound care services</li> <li>○ Self-managed care</li> <li>○ Complex airway children’s services</li> <li>○ Allied health support services via referral</li> <li>○ Alberta Aids to Daily Living authorization</li> <li>○ Third party billing- including WCB and out of province/ country clients</li> </ul> <p>Looking forward</p> <ul style="list-style-type: none"> <li>● New wound care clinic</li> <li>● Community Home Parenteral Therapy(HPT) program</li> <li>● New Willow Square Continuing Care Center</li> <li>● Right care in the right place at the right time</li> </ul> <p><b><u>Council had the following questions</u></b></p> <p><b>Q–</b> Complex children’s airways – you handle until 18, then what happens?  <b>A–</b> We work with them and transfer them to another program.</p> <p><b>Q–</b> Is there a lifeline available for the community?  <b>A–</b> Yes, we take it to the clients as soon as they’re admitted to our service.</p> <p><b>Q–</b> Can you give an overview of what Willow Square will have?  <b>A–</b>108 beds, 36 bed shelled space. Whole concept is cottages. There will be six cottages with 18 clients in each cottage. There are no offices. This is a residential facility and nurses work in the living space with the client. There is a coffee shop, a gym and a library all for residents. Every room looks onto green space; there is a patio and a park on site.</p>	<p>Melony to send Video for winning design bid for Willow Square mock up to council. <b>Complete.</b></p> <p>Melony to share press release with Jim Moore. <b>Complete.</b></p>
<b>Old Business</b>		
<b>4. Business arising from the minutes</b>	<p>Mary Gerosa motioned to pay for the cost of the banner in the amount of \$239 from the Wood Buffalo HAC \$5000 CE budget.</p> <p><b>MOTION CARRIED.</b></p>	
<b>5. New Business</b>		

<p><b>5.1</b></p> <p><b>Voices of the community</b></p>	<p>Kim Fleming from Rural Health Professionals Action Plan (RhPAP) provided an update: The RhPAP conference will be April 11 and 12 in Brooks with a focus on recruitment and retention. Anyone interested please let Melony know and the HAC will pay for <del>two</del> members from each council to attend.</p> <p>A member of the public explained she's a stage three ovarian cancer patient and she has experienced a number of issues with services at the Northern Lights Regional Health Centre since 2016. She explained that she had issues receiving paracentesis, receiving respect or compassion from staff, accessing a radiology referral, and acquiring a CT scan. The service experience was very upsetting. Public member was advised to contact Patient Relations.</p>	<p>Contact information for the Patient Relations Department was provided to the public member.</p>
<p><b>5.2</b></p> <p><b>Work plan progress and upcoming priorities</b></p>	<p><b>5.2.1 Upcoming Engagement Session</b>  We are looking forward to our Open House coming up on April 5, 2018 from 1-7 p.m. at the Redpoll Boardroom at Shell Place. Greg Cummings, Chief Zone Officer will be there with Murray Crawford, Senior Operating Officer to give information on the Health Plan and Business Plan as well as Enhancing Care in the Community. The HAC will have a table and we will be recruiting new members. There will be tables for Addiction and Mental Health, Continuing Care services, CARE Wood Buffalo, Wood Buffalo PCN, and the Wellness team all providing information to the public who attend.</p> <p><b>5.2.2 New Work Plan Update</b>  There is a new work plan template for 2018/2019. Bonnah Carey motioned that we work on the work on the new work plan in the May meeting. Melony to transfer current work plan into new template for the next meeting. The work plan is to be approved at the next meeting. <b>MOTION CARRIED.</b></p>	<p>Melony to schedule work plan time on the agenda. <b>Complete.</b></p>
<p><b>5.3</b></p> <p><b>North Zone Update – Murray Crawford, Senior Operating Officer</b></p>	<p><b>Murray Crawford provided the following update:</b></p> <p><b>Recruitment Update:</b></p> <ul style="list-style-type: none"> <li>• New anesthetist to the area</li> <li>• Obstetrician decided to stay in town</li> <li>• New Clinical Support Services Manager</li> <li>• New ED/ ICU Manager</li> </ul> <p><b>Capital Projects</b>  <i>Heliport</i> –there has been a storm water issue on the site. Estimated Substantial Completion</p>	

	<p>Date: October 2018</p> <p><i>Building Envelope</i> –the windows and siding are all mounted on exterior of building on the currently wrapped area. They are removing windows on the fifth floor, installing new flashing and work will start on the fourth floor this month.</p> <p><i>Willow Square Continuing Care</i> – the building contract has been awarded and the work has now started.</p> <p><b>Current Renovations (NLRHC)</b></p> <p><i>Multipurpose Clinic</i> - plans are being drafted to start as soon as inpatient expansion is complete. The anticipated completion time frame is fall/winter 2018.</p> <p><i>Inpatient Expansion</i> – the ribbon cutting ceremony went well and Suncor is very happy with the progress. The rooms will be occupant ready in March.</p> <p><b>Opioid Crisis</b></p> <p>Significant work is underway in AHS to address the opioid crisis. Proposals to the Minister’s Opioid Emergency Response Commission include the role of primary care in the Opioid Emergency Response in treatment and prevention; a community based naloxone enhancement project for continuous quality improvement activities; supervised injectable Opioid Agonist Therapy treatment; and suboxone initiation in emergency departments.</p> <p><b>Enhancing Care in the Community (ECC)</b></p> <p>There is a work shop on April 3 at the hospital. Chief Zone Officer Greg Cummings and two experts on the subject will be coming up to share the concept of ECC.</p>	<p>Bonnah Carey and Sandy Grandison to attend the work shop on April 3<sup>rd</sup>.</p>
<p><b>5.4 Physician Recruitment Report – Deborah Whetstone, Manager Medical Affairs</b></p>	<p>Deborah Whetstone was unavailable for the meeting. No update was provided. A new physician resource planner has been hired for the Wood Buffalo Area. Her name is Gail Hachey. She will be our contact for future recruitment updates to the council.</p>	
<p><b>5.5 Advisory Council Update – Melony Cole Zettler, Advisory Council Coordinator</b></p>	<p><b>Melony Cole-Zettler provided the following update:</b></p> <ul style="list-style-type: none"> <li>• <b>Advisory Council Satisfaction Survey</b> - thank you to all who responded.</li> <li>• <b>Work Plan Development</b> – these plans are developed to guide the work of the council. This year we have revised the template to better reflect councils’ roles as per the bylaws.</li> <li>• <b>Annual Report</b> – the draft will be completed for approval at the May meeting.</li> <li>• <b>Cannabis Legalization</b> – Medical Officers of Health will have an update in the spring on the legislation and would like to share it with council at its May meeting.</li> </ul>	

	<ul style="list-style-type: none"> <li>• <b>Advisory Council Fall Forum</b> – due to venue availability, the date has changed to October 26/27 in Edmonton.</li> </ul>	
<b>6. Council Round Table and Good News Stories</b>	<p><b>Bonnah Carey</b> – Advisory Committee on Aging update- as a committee they are working on getting an age friendly designation for Fort McMurray. The council presented to the mayor and council to request support from the municipality to achieve the age friendly designation. They have built it into their new strategic plan. Age friendly supports help several age demographics in addition to seniors. As an advisory committee they are doing presentations to the community– any groups that might benefit from a presentation please let Bonnah know. The municipality has a land use project and they are looking for senior engagement to develop universal standards in any bills to integrate into the bylaws. New Seniors Parking courtesy signs are now in the public and on the hospital site.</p>	Murray and Mary to look into parking for members with parking services. <b>In Progress.</b>
<b>7. Election</b>	<p>Elections were held for the position of Vice Chair of the council.  Melony Cole Zettler opened the floor for nominations.  Mary Gerosa nominated Tinna Ezikkiel for the position of Vice Chair.  Melony Cole Zettler asked three times if there were any further nominations from the floor.  Carol Theberge moved nominations cease.  Tinna Ezikkiel was declared the successful candidate for the position of Vice Chair of the Wood Buffalo Health Advisory Council by acclamation.</p>	Put forth the name of Tinna Ezikkiel, Vice Chair to the CE Committee of the Board. <b>Complete.</b>
<b>8. Next Meeting</b>	The next meeting is to be confirmed. Council would like to hold it at Father Begin Hall in Fort McKay on May 16, 2018.	
<b>9. Meeting Evaluation and Adjournment</b>	Moved by Mary Gerosa to adjourn the meeting at 7:19 p.m.	