

| | |
|--------------|---|
| DATE: | 3 February 2025 |
| TO: | All Zones |
| FROM: | Molecular Genetics Laboratory, North Sector, Genetics and Genomics, APL |
| RE: | Completion of Molecular Genetics North Laboratory Requisitions |

PLEASE POST OR DISTRIBUTE AS WIDELY AS APPROPRIATE

Key Message

- Molecular Genetics Laboratory requisitions **must** be completed fully and accurately for testing to proceed. This change better aligns the lab with existing APL sample acceptance policies.

Background

- The Molecular Genetics Laboratory North has been receiving an increasing number of incomplete requisitions and does not have capacity to resolve these requisition deficiencies.
- Requisitions must contain complete patient information, including full legal name and provincial health care number. All sections of the requisition including information regarding sample type, indication for testing, clinical information and test requested are **required** to process the order. If rush testing is requested, a clinical reason **must** be provided. Rush requests without a clinical reason will be processed as routine. If a valid reason for rush testing is received later, turnaround time will commence from that date.

How this will impact you

- Testing will be cancelled, and samples will be discarded if an incomplete requisition is received. Short-term DNA storage (2 years) will be ordered if the sample cannot be recollected.

Action Required

- Ensure requisitions and test orders are complete and accurate.
- Current requisitions and information sheets can be found on the Genetics and Genomics website ([Genetics and Genomics \(formerly Genetic Lab Services\) | Alberta Health Services](#)).
- Refer to the test directory for current information on Molecular Genetics Laboratory testing ([Alberta Precision Laboratories | Lab Services](#))

Effective February 10, 2025

Questions/Concerns

- G&G North Genetic Counsellors at 780-407-1015

Approved by

- Dr. Dennis Bulman, Medical/Scientific Director, Provincial Genetics and Genomics Program, APL
- Dr. Carolyn O'Hara, Chief Medical Laboratory Officer (Interim), APL