The information on this form is collected under the authority of the Alberta *Health Information Act* and will be used only for the purpose of responding to your request.

**Submit completed form by one of the following methods:**

* Email to APLCIT@albertaprecisionlabs.ca
* Mail to Alberta Precision Laboratories, Attn: Client Interface Team, #517, 12445 Lake Fraser Dr. SE, Calgary, AB, T2J 7A4
* Fax to 403-770-3701

**Fees:**

* Attach the initial fee of **$25** payable to *Alberta Precision Laboratories*.
* Online credit card payment option is available. Alberta Precision Laboratories Client Interface Team will contact you with an invoice number to make the payment online.
* Alberta Precision Laboratories may charge additional fees for processing this request. If this is the case, you will be provided with a fee estimate before records are reproduced.

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| **Patient****Information** | [ ]  Mr. [ ]  Mrs. [ ]  Dr.[ ]  Ms. [ ]  Miss | Last name      | First name      |
|  | Date of birth      | Telephone      | Personal Health Number      |
| **Requestor Information** | Last name [ ]  Same as above      | First name [ ]  Same as above      |
| Mailing address      |
| City or town      | Province      | Postal code      |
| Phone [ ]  Same as above      | Email address      |
| Relationship to the patient: [ ]  Self [ ]  Other:      **Parent requestor:** initial here \_\_\_\_\_\_\_ to confirm there are no custody issues or court guardianship orders for the child. |
| **Information Requested** Give as much detail as possible. If you need more space, attach a separate page. | Test(s) |       |
| Date of sample collection |       |
| Collection Location |       |
| Other information |       |
| **Delivery** | Reports are routinely delivered by Canada Post. [ ]  I require an alternate delivery method |
| **Patient Signature**  | Signature (Required) Date |

***For authorized office use only:***

|  |  |  |
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| *Date received* | *ID confirmed: [ ]  Yes [ ]  N/A* | *Request number* |
| *Date released* | *Signature of recipient* | *Records released by* |