

Date: August 16, 2016

To: South Zone West
Fort Macleod Physicians, Dr. Clayne Steed, Fort Macleod Nursing Unit Manager, Fort Macleod Medical Clinic, Fort Macleod Lab/DI Staff

From: AHS Laboratory Services South Zone West

Re: Trial of New Hours of Operation for Fort Macleod Lab/DI Department

PLEASE POST OR DISTRIBUTE AS WIDELY AS APPROPRIATE

Key Messages:

- Effective August 27, 2016, Fort Macleod Laboratory and Diagnostic Imaging Department will be providing full day (0730-1545) coverage on Saturdays, Sundays and Stat Holidays. Regular outpatient hours will remain Monday to Friday from 0730-1615.

Why this is important:

This six month trial will evaluate the opportunity for regular Lab/DI coverage versus the current on-call arrangement.

The change to hours will allow consistent Lab/DI service for the Emergency Room and physicians. On-call services after hours should be limited to **urgent and emergent need only**. Other cases should be addressed the next working day.

Action Required:

- These temporary changes are effective August 27, 2016.

Lab/DI Schedule	Staffed Hours	Outpatient Hours	On-Call Hours
Monday – Friday	0730 - 1645	0730 - 1615	1645 - 0730
Saturday, Sunday, Statutory holidays	0730 - 1545	<ul style="list-style-type: none"> Staff in hospital to provide service for Emergency Room and inpatient testing No routine outpatient services 	1545 - 0730

Inquiries and feedback may be directed to:

Helen Monteith, Laboratory South Zone Rural Lab Manager

This bulletin has been reviewed and approved by:

Dr. Michael Greeff, AHS Zone Clinical Department Head (Co-Lead) Laboratory Medicine, South Zone
Dorothy Ward, South Zone Laboratory Director