

**Obtaining Unmatched
Blood when Laboratory
Staff are not available**

Applicability Nursing and Physicians

Procedure Obtaining **Unmatched Blood** when Laboratory Staff are not available.

Step	Action	Detail
1.	Place order in Meditech.	
2.	A pretransfusion specimen (3 lavender tubes) should be collected, if possible. Ensure that the specimen is labelled with the following: <ul style="list-style-type: none"> • Full last and first name of the patient • ULI or other unique identifier • Date of birth • BBIN 	If it is not possible to collect a pretransfusion specimen, collect a specimen as soon as possible. Demographic label may be used as long as no information is truncated.
3.	Ensure that the physician completes and signs the “Emergency Issue Authorization Form” (available in the lab).	There is a 24 hour window to complete this.
4.	Complete a Blood Bank Pick Up Slip and take to the lab.	Take extra demographic labels for the Manual Issue Card and Blood Unit Tag.
5.	Obtain an appropriate group O unit that is tagged for “Unmatched” use from the Blood Bank fridge.	Follow the instructions on the laminated cards that are located by the unmatched blood for appropriate selection of Rh negative or positive units.
6.	Attach a patient label or write the patient’s name and ULI on the blood tag attached to the unit.	
7.	Complete a Manual Issue Sheet (available in the lab).	Ensure that the patient demographic and unit identification information is completed.
8.	Leave the pretransfusion specimen in the lab with all of the accompanying documentation: <ul style="list-style-type: none"> • Blood Bank Pick Up Slip • Manual Issue card • Emergency Issue Authorization Form 	
9.	Transfuse.	Record the transfusion start/end date/time(s) and the Meditech number of the person recording on the back of the blood tag. Document chart information as per AHS Transfusion of Blood Components and Products Policy and Procedure(s).
10.	Return the completed blood unit tag to the lab.	

Note: If unit is transported with a patient, complete a “Final Disposition of Transported Blood Components/Products Record”. Photocopy this record. Send the original with the transported unit. Deliver the copy to the lab.