



Memorandum

Date: January 11, 2016
To: All FMC Staff
From: Dr. Leland Baskin - VP Medical Operations, Medical Director, CLS
Re: **Calgary Laboratory Services Relocation to McCaig Tower**

PLEASE POST OR DISTRIBUTE AS WIDELY AS APPROPRIATE

Key Messages:

- On **January 26, 2016 at 10:30 AM** Calgary Laboratory Services (CLS) will be relocated to the **7th floor of McCaig Tower**. At that time the 6th floor laboratory in the FMC main building will permanently close and no longer accept specimens.
- This will conclude an intensive move and engagement process to relocate all of the CLS laboratories on the 11th and 6th floors of the FMC main building campus into one location on the 7th floor of McCaig Tower.

Impact:

- On January 26, starting at 10:30 AM all specimens must be delivered to the CLS laboratory on the 7th floor of McCaig Tower.
- CLS does not expect any interruption of laboratory service as a result of the lab relocation.

Action Required:

- For specimen delivery to the new laboratory, take the west or east service elevators in McCaig Tower to the 7th floor.
- Once on the 7th floor follow the way-finding signage to the laboratory.
- Access to the laboratory is by card reader. iPhones/video phones are installed and monitored for those without card access.

If delivering specimens by the pneumatic tube system, please note the new station numbers below:

Laboratory specimen delivery:

Station #76 – Laboratory 2 (CLS Accession to/from main building)

Station #77 – Laboratory 3 (CLS Accession to/from Special Services Building)

Station #78 – Laboratory 1 (CLS Accession to/from McCaig Tower)

Transfusion Medicine:

Station #70 – Transfusion Medicine

Inquiries and feedback may be directed to:

Brad Sieben, CLS McCaig Tower Project Coordinator – 403-770-3474 or bradley.sieben@cls.ab.ca

Brenda Miller, CLS McCaig Tower Project Coordinator – 403-770-3632 or brenda.miller@cls.ab.ca

This memorandum has been reviewed and approved by:

Leland Baskin, MD, FCAP, Medical Director, VP Medical Operations Calgary Laboratory Services