



Memorandum

Date: August 21, 2015

To: Bone Marrow Transplant Program, Apheresis Program, FMC Portering, FMC Unit 57, ACH Unit 1, Dr. Peter Duggan

From: Dr. Leland Baskin
Clinical Section Chief - Transfusion Medicine

Re: **Cellular Therapy Laboratory's New Location at FMC Campus**

PLEASE POST OR DISTRIBUTE AS WIDELY AS APPROPRIATE

Key Messages:

On August 31, 2015 at 07:00am the Cellular Therapy Laboratory (CTL) of Calgary Laboratory Services will be relocated to the 7th floor of McCaig Tower within the FMC Campus.

Importance/Impact to Cellular Therapy Products (CTP):

All processing, storage, and distribution for CTL will occur at the new location.

CTP receipt during business hours will occur at the new location on the 7th floor of McCaig Tower.

Business hours: Monday – Friday 08:00am to 4:00pm (excluding statutory holidays).

After-hours receipt of CTPs will continue to be at 6th floor, Main building, FMC Transfusion Medicine until further notice.

Phone contact will remain unchanged. Main CTL phone number is **403-944-4439**.

Action Required:

All CTP deliveries during business hours for the CTL lab will need to go directly to:

McCaig Tower,
7th floor, Room 7407

Access is via the public elevators in McCaig Tower. Use the wall phone to the left of the CLS Lobby Logo to contact CTL. Phone numbers will be posted. Follow the way-finding signage to the laboratory.

Please note: For the rest of Pathology and Laboratory Medicine, all specimen deliveries and testing remain on the 6th and 11th floor of the FMC Main building until further notice.

Inquiries and feedback may be directed to:

Dr. Nicole Prokopishyn – CTL Director 403-944-3687

This memorandum has been reviewed and approved by:

Dr. Leland Baskin, Clinical Section Chief - Transfusion Medicine