



Memorandum

Date: December 4, 2015
To: Referral Sites, All Immunologists, All PSC's, RRL's
From: Christine Hopkins, Flow Cytometry Supervisor
Re: Change to Mitogen Testing Schedule Over Christmas Holidays

PLEASE POST OR DISTRIBUTE AS WIDELY AS APPROPRIATE

Key Messages:

- The Flow Cytometry laboratory will be closed Friday, December 25, 2015 and Friday, January 1, 2016.
- Do **not** collect or send samples for mitogen testing to the Flow Cytometry Department for the weeks of Dec 21 – 25, 2015 and Dec 28 – Jan 1, 2016.
- Regular scheduled testing will resume the week of January 4, 2016.

Impact:

Specimens for mitogen analysis are collected the week before and processed on the Friday. Since Flow Cytometry will be closed Friday, Dec 25 and Friday, Jan 1, no harvesting or testing will take place, so the assay will not be set up for these weeks.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Week 1				Mitogen samples received	Mitogen assay set up	----->	
Week 2	----->	T cells harvested	B cells harvested				

Action Required:

Do **not** collect or send samples for mitogen testing to the Flow Cytometry Department for the weeks of Dec 21 – 25, 2015 and Dec 28 – Jan 1, 2016

Inquiries and feedback may be directed to:

Christine Hopkins, Flow Cytometry Supervisor @ 403-770-3366

This memorandum has been reviewed and approved by:

Leland Baskin, MD, FCAP, CLS Medical Director, VP Medical Operations