

Date: August 11, 2010
To: SZ - West Rural Physicians, Rural Nursing Unit Managers
From: Dr. B. Popma, Acting Medical Director SZ West Laboratory
Re: 27-10 Cumulative and Extended Summary Reports

PLEASE POST OR DISTRIBUTE AS WIDELY AS APPROPRIATE

Key Message:

Cumulative and Extended Summary reports will be discontinued and replaced by Location reports.

- Location report prints can be set up for multiple times during the day (eg. 0930, 1200, 1630 hrs) to better coincide with completed lab result times.
- Location reports are to be retained on the patient chart until Discharge Summary report prints in Health Information department when patient is discharged.

Effective Date: August 23, 2010

Why this is important:

- Cumulative and Extended summary reports print late in evening or after midnight, giving a false perception of extended turn around times.
- Important specimen collection information and comments do not appear on summary reports.
- The location report format is similar to existing Doctor reports which provides better consistency in report formats.

Action Required:

- Return attached form to Lab Information Department (CRH site) Rm 3F 102H with desired print time for your location.
- If no response received the following print times will be used 0900, 1400, 2000 hrs

For additional questions contact:

- Lab information Department 403-388-6091 or 403-388-6111 ext 1934

This bulletin has been reviewed and approved by Dr. B. Popma, Acting Medical Director Laboratory

SZ West Location Report Request

LOCATION: _____

	Print Time #1	Print time #2	Print time #3
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			

Name : _____

Date: _____

Note

- It is suggested to have 3 separate print times, you may choose less print times.
- Consultation with Laboratory is recommended to determine the best print times based on when results are completed.

Return completed form to Laboratory Information Department (CRH site) 3F102H