1. **Why is this initiative being undertaken?**

   Lab Leadership made a decision to eliminate the back entry (transcription) of referred out laboratory results (pathology included) into the Meditech system in 2012. Concerted work towards this goal has been occurring since spring of 2012.

2. **How will this initiative impact me?**

   The change will impact how and where you view online referred out pathology results. Formerly this information was in the Meditech EMR. Now it will be viewable in Alberta Netcare instead.

3. **What determines if the surgical sample that I submit to the laboratory will be examined and processed locally or referred out for examination?**

   Samples within the former Peace Country Health Region will continue to follow routine transport lines to the Queen Elizabeth II Hospital (QEII) in Grande Prairie. Samples will be triaged by a pathologist and either remains on site for processing and examination or referred out to DynaLIFE$_{dx}$.

4. **If a surgical sample is referred out for testing, how with this affect the time it takes for me to get the result?**

   All laboratories in Alberta who process, examine and report pathology samples monitor turn around time (TAT) using standard KPI (Key performance indicator) metrics. For surgical pathology samples this is defined as 4 working days for most routine tissues from receipt in the lab (accession) to the time the first report is issued.

5. **What assurance do I have that the sample will not be lost while in transport?**

   When a pathology sample is accessioned into Meditech at the QEII Laboratory, the system will generate a barcode specific to that patient and sample. The pathology staff will “build” the sample shipping document by scanning this barcode as they place the sample in the transport box. This reduces the risk of placing a requisition in the transport box without all of the corresponding tissue containers. The shipping batch document is maintained electronically in Meditech for 60 days.

   When the samples reach DynaLIFE$_{dx}$, they will accession the samples into their Laboratory Information System. This system will also generate a specific barcode label. A detailed case search report will be generated to show the samples that have been received. This report will be faxed to the QEII pathology lab for cross reference with the shipping batch (sent samples) list.

   This will verify that the samples sent from QEII were received at DynaLIFE$_{dx}$. 
6. How and where will I get my reports?

**Paper Reports:**

<table>
<thead>
<tr>
<th>IF</th>
<th>THEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Samples are processed at QE II Laboratory</td>
<td>• There will be no change to current report delivery processes.</td>
</tr>
</tbody>
</table>
| Samples are processed at DynaLIFE<sub>DX</sub> | • Paper reports will be sent to the submitting physician and the patient location within a hospital facility.  
• Paper reports can be sent by existing courier routes, auto fax to a designated secure location or mail.  

Note: Many physicians report that auto-fax reports are more convenient than courier or mail delivery of paper reports. **To arrange auto-fax of reports from Edmonton (contact the DynaLife<sub>DX</sub> Data Editors at: 780-451-3702 ext. 8144)** |

**Electronic Reports to my Physician Office System (POS):**

<table>
<thead>
<tr>
<th>IF</th>
<th>THEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Samples are processed at the QE II Laboratory and you are currently getting electronic delivery of pathology reports</td>
<td>• There will be no change to current electronic report delivery processes.</td>
</tr>
</tbody>
</table>
| Samples are processed at DynaLIFE<sub>DX</sub> Laboratory and you are currently getting electronic delivery of reports from Co-path (example gynecology) | • There will be no change to current electronic report delivery processes.  
• Validation of the pathology report formats may be needed. |
| If you are not getting electronic delivery of any lab reports (pathology included) from QEII and/or DynaLIFE<sub>DX</sub> | • Your POS vendor will need to complete a request for the electronic feed source by completing an ICC (Integration Coordination Centre) request form. |
Meditech EMR:

<table>
<thead>
<tr>
<th>IF</th>
<th>THEN</th>
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<tbody>
<tr>
<td>Samples are processed at QE II Laboratory</td>
<td>• New activity will be highlighted.</td>
</tr>
<tr>
<td></td>
<td>• Results will appear under Pathology</td>
</tr>
<tr>
<td>Samples are processed at <em>DynaLIFE</em></td>
<td>• New activity will be highlighted.</td>
</tr>
<tr>
<td></td>
<td>• Order will appear under Laboratory</td>
</tr>
<tr>
<td></td>
<td>• Auto-Result will say <em>Sample Referred out for testing. See Netcare or paper report.</em></td>
</tr>
<tr>
<td></td>
<td>• The jump to Netcare button on the right hand menu bar will take you directly to the patient report in Netcare. Alberta NetCare access is required.</td>
</tr>
</tbody>
</table>

7. What can I expect to see when I look in the Meditech EMR if samples are processed and reported by the QEII Laboratory?

- **Orders and results** will continue to reside under the “Pathology Tab” in the Meditech EMR. New activity will be indicated by the “Pathology Tab” being highlighted in RED text.

![Meditech EMR screenshot](screenshot.png)

*Results (Reports) show under Pathology (flagged in red when new results available)*
8. What can I expect to see when I look in the Meditech EMR if samples are triaged and sent to DynaLIFEdx?

- **Referred out orders** will appear under the “Laboratory Tab” in the Meditech EMR. **Results** will appear in the Alberta Netcare.

  a. To access the results in Alberta Netcare, you must have Alberta Netcare access.
  b. Click on the **“Record List”** or **“Other Visits”** button found on the top right hand side of the menu bar in the Meditech EMR.
  c. Choose the patient encounter that you wish to view.
  d. A “**NetCare Link**” button will appear on the menu bar.
9. **If I have a concern with my pathology reports who can I call?**

   Contact: Mary Melnyk, Site Lab Manager QEII Laboratory at: 780-538-7410

10. **How do I get Alberta Netcare Access if I am not already registered?**

   If you are not yet registered for access, you will have to complete a User Registration form and ask the medical affairs office to submit on your behalf.

   If you have any questions, please contact the Alberta Netcare Deployment team at:

   **1-866-756-2647**

11. **Is there Alberta Netcare training available?**

   Clinicians have three options for Alberta Netcare training.

   - Receive personalized training from the Alberta Netcare Deployment team. To arrange, please phone the team at: 1-866-756-2647.
   - Self-Directed learning using the Alberta Netcare Learning Centre. The learning centre provides user manuals, quick reference cards and e-Demos to help you learn how to use Alberta Netcare. The learning centre can be accessed through a link on the Portal Login page.
   - Practice in the Alberta Netcare simulated learning environment. This allows you to explore the system on your own without using live patient records. The training environment can be accessed through a link on the Portal Login page.
   - The deployment team at Alberta NetCare recommend that you start with the personalized training they offer and then use the learning centre and training environment to expand your knowledge as you get used to using the system.