

Intra-Facility Patient Transport Checklist for Patients on Additional Precautions

Completed by sending department prior to transport of patients on **additional precautions** within the facility. **Do not place on patient chart.** Health records please thin from patient chart.

- Transport staff should assess the risk of spreading infection and choose clean personal protective equipment (PPE) if necessary, to handle the patient during transport and at the transport destination using point-of-care risk assessment (PCRA).
- PPE is to be doffed when patient handling is complete.
- The checklist is to be used to assist in the PCRA for transport.
- Unless indicated by the PCRA/information within the checklist, transport staff do not require PPE for transport.
- Clinical staff travelling with the patient who may need to provide direct patient care during transport require PPE appropriate for the additional precautions/isolation status and type of patient care likely to be required.

Patients on additional precautions/on isolation should leave their room or bedspace for essential purposes only.

Last Name <i>(Legal)</i>		First Name <i>(Legal)</i>	
Preferred Name <input type="checkbox"/> Last <input type="checkbox"/> First		DOB <i>(dd-Mon-yyyy)</i>	
PHN	ULI <input type="checkbox"/> Same as PHN	MRN	
Administrative Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		<input type="checkbox"/> Non-binary/Prefer not to disclose (X) <input type="checkbox"/> Unknown	

Date	Originating location
Additional Precautions/Isolation type <i>(check all that apply)</i>	
<input type="checkbox"/> Contact <input type="checkbox"/> Droplet <input type="checkbox"/> Airborne	
If the patient requires a procedure/surgical mask, are they likely to keep the mask on?	
<input type="checkbox"/> YES —> Proceed with preparing for transport <input type="checkbox"/> NO —> Contact IPC and care team to review urgency of transport and discuss mitigation strategies	
Prepare patient for transport <i>(check all tasks completed)</i>	
<input type="checkbox"/> Patient performed hand hygiene <input type="checkbox"/> Patient has clean gown/clothes/top sheet on <input type="checkbox"/> Drainage is contained and incontinence products are clean and intact, if applicable <input type="checkbox"/> Patient has donned a procedure/surgical mask if on contact/droplet, droplet or airborne precautions <input type="checkbox"/> Educate patient on keeping mask on for duration of transport	
<input type="checkbox"/> Notified the receiving area before departure of the need for additional precautions/isolation	
Factors that may result in the need for the transport staff to wear PPE <i>(e.g., likely to come into contact with blood or body fluids during transport)</i>	
<input type="checkbox"/> Transferred patient to clean wheelchair or stretcher for transport	
<input type="checkbox"/> Medical chart wiped prior to transport if being contacted by patient	
Completed by department	Staff member
<input type="checkbox"/> Wheelchair/Stretcher cleaned following return to unit	Staff member

PPE to transport patients on additional precautions		
Additional Precautions	Patient preparation & PPE	Staff PPE
Contact	Clean clothes (or top sheet) and cleaned hands	Use Point of Care Risk Assessment to determine PPE
Droplet	Procedure/surgical mask, Clean clothes (or top sheet) and cleaned hands	
Contact and Droplet	Procedure/surgical mask, Clean clothes (or top sheet) and cleaned hands	
Contact and Sporicidal	Clean clothes (or top sheet) and cleaned hands	
Airborne	Procedure/surgical mask, Clean clothes (or top sheet) and cleaned hands	
Airborne and Contact	Procedure/surgical mask, Clean clothes (or top sheet) and cleaned hands	
If transport staff are assisting with care, PPE is to be selected based on the point-of-care risk assessment and any additional precautions the patient has.		
Additional information		
<ol style="list-style-type: none"> 1. Always perform hand hygiene before and after transporting a patient. Use soap and water when transporting a patient on Contact (sporicidal cleaning) Precautions. 2. If wearing PPE to prepare a patient for transport, discard the used PPE and perform hand hygiene before transport. Put on clean PPE for direct patient contact at the destination. 3. If a patient on Droplet or Airborne Precautions is unable to tolerate a surgical mask during transport, consult Infection Prevention and Control. 		