

Attach a fax cover sheet and fax this completed form and copies of the most recent admission or renewal certificates to the Mental Health Patient Advocate at 780-422-0695.

Patient Information		
First Name	Last Name	Date of Birth <i>(dd-Mon-yyyy)</i>
Type of Certificate <i>(under the authority of the Mental Health Act)</i> <input type="checkbox"/> Admission <input type="checkbox"/> Renewal		
When asked if the patient would like to be contacted by the Mental Health Patient Advocate, the patient responded "Yes" Arrangements to speak privately with the patient can be made by calling the unit phone number listed below.		
Facility		Unit
Date Admitted/Renewed <i>(dd-Mon-yyyy)</i>	Time <i>(hh:mm)</i>	Unit Phone Number

As required by the *Mental Health Act* please find **attached copies of the two most recent admission or renewal certificates.**

The following is a summary of the information provided to the patient by the board of the above named facility.
(check yes for all that apply)

Information Provided to Patient	(✓) Yes	(✓) No
Copy of the first issued Admission or Renewal Certificate		
Copy of the second issued Admission or Renewal Certificate		
A summary of the assessment made of the patient's competence to make treatment decisions		
Copy of the <i>Written Statement of Certification and Acknowledgment of Notification/Patient Rights under the Mental Health Act</i>		
Copy of the <i>Formal Patient Information Sheet</i>		
The Written Statement of Certification and Acknowledgment of Notification/Patient Rights under the Mental Health Act and the Formal Patient Information Sheet contain the following elements: <ul style="list-style-type: none"> ■ a simple language explanation of the reason for issuance of the admission or renewal certificates, ■ the authority for the patient's detention, ■ the maximum period of detention (i.e., expiry date of the certificates), ■ the right to a summary of the assessment of competence to make treatment decisions, ■ the function of review panels and contact information for the review panel ■ the right to apply to the review panel for cancellation of admission or renewal certificates or for an order to issue a Community Treatment Order (CTO), ■ information regarding CTOs, ■ the patient's right to legal counsel and steps to obtain free legal services, ■ the function of the Mental Health Patient Advocate, ■ the patient's right to contact the Mental Health Patient Advocate, ■ the patient's response when asked directly if they would like to be contacted by the Mental Health Patient Advocate, ■ how to contact the Mental Health Patient Advocate independently, ■ the patient's right to obtain free and timely access to their medical records relevant to a hearing before a review panel or Court of Queen's Bench. 		
Completed by	Date <i>(dd-Mon-yyyy)</i>	

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